

Brighton Town Board
Finance and Administrative Services Committee
Meeting Notes from the Tuesday, September 5, 2017 Meeting

Attendees: Councilmembers Jason DiPonzo and Jim Vogel, Supervisor William Moehle, Mike Guyon, Rebecca Cotter, Chief Mark Henderson, and Suzanne Zaso (as Staff to the Committee).

The Town Board's Finance and Administrative Services Committee (the FASC) met at 3:30 p.m. and reviewed a number of contractual, procurement, finance and/or budget, and personnel related matters referred by Town departments and is prepared to make recommendations to the full Town Board as follows:

Approval of Minutes: Approved minutes from the August 16, 2017 meeting.

Town Bid/Proposal Authorizations and Awards:

No matters for this meeting.

Grant Authorizations and Acceptances:

No matters for this meeting.

Contracts and Contract Change Orders:

Contract with Rochester-Monroe County Youth Bureau (Rec. Dept.) – The FASC discussed with Rebecca Cotter her request for Town Board action to authorize the Supervisor to execute an agreement with the Rochester-Monroe County Youth Bureau for 2017 in an amount not to exceed \$7,085 to support the Town's Youth Asset Building/Positive Youth Development Initiative.

The FASC recommends the Town Board take favorable action on this matter.

Budget Amendments and Transfers:

Appropriate Seized Funds for Camera (Police Dept.) – The FASC discussed with Chief Mark Henderson his request for Town Board action to appropriate \$4,999 from seized funds for the purchase of an L-Tron 360 Degree camera and related equipment and software.

The FASC recommends the Town Board take favorable action on this matter.

Personnel Matters:

No matters for this meeting.

Other Matters for Action of the Town Board:

Declare Vehicle as Surplus for Auction – The FASC discussed with Suzanne Zaso her request for Town Board action to declare a 2003 Chevy Impala as surplus and authorize disposal through auction. The vehicle was originally purchased by the Police Dept. and then transferred to the Recreation Dept. when it was no longer usable for police work. It currently has over 119,000 miles. The FASC recommends the Town Board take favorable action on this matter.

Declare Loader as Surplus for Auction (Highway) – The FASC discussed with Mike Guyon the request from Tim Anderson for Town Board action to declare a 2000 Case Loader as surplus and authorize disposal through auction. The department recently purchased a new loader.

The FASC recommends the Town Board take favorable action on this matter.

Other Matters for Discussion Only:

No matters for this meeting.

Matters Tabled for Research and/or Discussion:

No matters for this meeting.

Executive Session:

No matters for this meeting.

Next Meeting:

The next REGULAR meeting of the Town Board's Finance and Administrative Services Committee is scheduled for **Tuesday, September 19, 2017 beginning at 3:30 p.m.**, and will be held in the Stage Conference Room at Town Hall.