

**BRIGHTON PARKS AND RECREATION
CITIZEN'S ADVISORY BOARD**

MEETING MINUTES

January 30, 2017

ATTENDANCE: Becky Cotter, Denis Conley, Coleridge Gill, Mark Kokanovich, Jackie Marchand, Councilman Werner, Mike Tullio, Elaine Vitone, Ray Warrick, Mike Zobel, Matt Beeman

MEETING BEGAN AT 4:40 pm.

APPROVAL OF MINUTES: Motion to approve November 30, 2016 Minutes was made by Elaine Vitone and seconded by Coleridge Gill.

BUSINESS MATTER:

MATTER RE: Review of the Citizens' Advisory Board – Procedural Bylaws – Denis Conley

The Board reviewed the text of the Procedural Bylaws as amended on 26 April 2004. Several comments were made by the Board members including some suggested clarifying language specifically related to the current make-up of the Board. One suggestion was to create an e-mail address specific to the Board so that additionally communication with Park Staff and/or the citizens of the Town of Brighton could be enhanced.

The Chairman will transcribe the current Bylaws into an electronic format that can be distributed to the Town Board with any changes agreed to by a quorum of the Board can be inserted in Track Changes format for consideration by the Town Board.

MATTER RE: PARKS SUPERINTENDENT'S REPORT – submitted by Matt Beeman

- There will be several staff changes over the next year due to retirement of Senior Park staff and the hiring on new staff if approved by the Town Board at the 8 February 2017 meeting.
- New personnel anticipated to start in April 2017.
- A new portable AED has been installed at the Buckland Park Concession Stand. Training will be provided to youth team coaches and the unit will be available for use.

MATTER RE: RECREATION DIRECTOR'S REPORT – Rebecca Cotter

- Office Clerk position for the Department remains unfilled and the search continues for a replacement for Melissa. Position is 35 hours with full benefits.
- Winter and Spring registration going very well. Many classes scheduled to start in March are already full.
- The Department is focusing on the development of the Summer Brochure and programs.
- Cabin Fever event on Sunday 1/29/2017 was very well attended.

MATTER RE: SUBCOMMITTEE REPORTS

YOUTH & FAMILY – reported by Coleridge Gill

- The staff are actively looking for staff to assist with the Summer Programs.
- New programs are looking to include Fencing and Tae Kwon Do.
- Basketball programs will be visited by players from the Rochester Professional Team.

FACILITIES & PARKS – reported by Mark Kokanovich

Mark reported that the Park Lodges will be shut down for one week (each) to complete non-routine maintenance activities. Buckland Park Lodge – Closed 30 Jan- 3 Feb; Town Park Lodge – Closed 6-11 March

BRIGHTON SENIORS – reported by Elaine Vitone,

2/8 - Join us for our trip to see Les Miserables!

2/14 - Live Music will be provided to Celebrate St Valentine's Day.

2/28 – Seniors will celebrate Mardi Gras with a pianist and enjoying the music of New Orleans.

STUDENT REP REPORT –

N/A

HIGHLAND CROSSING TRAIL – reported by Jackie Marchand

A meeting of the Trail Brighton Bicycle Committee will be held on 31 January 2017 to discuss enhancing options for bicyclists in the Town of Brighton and connecting towns.

HISTORIC BRIGHTON –

N/A

COMPREHENSIVE PLAN- reported by Mark Kokanovich

Check out Envisionbrighton.org for updates of information concerning the Master Plan.

Next meeting is scheduled for February 18th to review the Town's Consultant's response to NYSEDA'S comments to the Draft Comp Plan.

BRIGHTON BASEBALL – submitted by Mike Zobel

1) Mike Zobel; has been requested by the Brighton Baseball board to assume their representation on the Citizens' Advisory Board.

2) 2017 Registration Information has been distributed by mail. 25% discount if registered by 28 February 2017.

3) Opening day is 96 days away!!

BRIGHTON SOCCER – reported by Mike Tullio

- Registration to be up and running by 10 February 2017. No Fee changes anticipated.
- Early registration discount to be available until late March.
- Opening Day will be right after Memorial Day and hope to have a representative from the Rochester Ragin' Rhinos attend.

TOWN BOARD REPORT – reported by Councilman Werner

- Still having Parking Issues with Corbett's Glenn users. Town hoping to establish an agreement with Temple Sinai for use their parking lot for access off Penfield Road.
- Brickyard Trail is getting allot of use and was a winner of the Best Small Project award at a local professional society meeting.
- Mr. Werner requested input from the Board for the installation of a cross walk between the head of Brickyard Trail and Buckland Park. The Board raised safety concerns because we felt that unless there was a light, users may enter the cross walk thinking the traffic would yield but may not due to the posted speed limit in this area of Westfall Road. Further discussion on this issue should be conducted with appropriate Town and County Staff.
- Brighton Town Park Code and Brighton Baseball contract still under review by the Town Board.
- Glider Swing provided by the Kiwanis club to be installed at the Town Hall playground.
- Brighton Winter Farmer's Market proposal under review by the Architectural Review Board.

GOOD OF THE ORDER

1. C. Werner requested an additional Board member assist with the Corbett's Glenn review committee.
2. Coleridge Gil – shared with the Board that a member of the BHS Varsity XC ski team who is in the 8th Grade at TCMS has won several races this winter and is one of the favorites in the upcoming Sectional Championships!!
3. D. Conley – requested that the Fourth of July celebration planning committee consider incorporating the new Brickyard Trail into the route of the annual 5K Race.

MOTION TO ADJOURN MEETING AT 6:15 PM WAS MADE BY RAY WARRICK AND SECONDED BY JACKIE MARCHAND.

NEXT MEETING DATE: MONDAY, FEBRUARY 27, 2017 at 4:30 pm
in the Brookside Senior Lounge

If you are unable to attend this meeting or will be late, please contact Denis Conley at 585-784-0231 or Becky Cotter at 585-784-5276.