



Town of
Brighton

Sustainability Oversight
Committee

Secretary – Mike Guyon

Sustainability Oversight Committee
February 2, 2017

Meeting Minutes

Attendance: Ron Wexler, Paul Tankel, Erinn Ryen, Margy Peet, Mike Guyon, Evert Garcia, Mitch Nellies (Public)

Minutes: The October 2016, November 2016, December 2016 and January 2017 meeting minutes were approved without revision.

Open Forum:

Announcements:

Old Business

- Comprehensive Plan Vision and Policy Framework
 - SOC comments of the comprehensive plan vision and policy framework draft have been submitted to the Comprehensive Plan committee and incorporated back into the draft with a few minor changes. The updated plan vision and policy framework will be provided to the SOC for further review at a later date.
 - The next comprehensive plan committee meeting will be on February 16, 2017 at the Town Hall.
- SOC Meeting Schedule
 - The proposed meeting schedule was approved by the SOC. Mike will request that MaryAnn post the meeting schedule on the Town website.
- Climate Action Plan
 - Town staff has not been able to identify funding that will assist the Town with hiring a consultant and completing the Climate Action Plan. Town staff will continue to search for funding in this regard.
 - The SOC discussed alternatives to completing the Climate Action Plan without a consultant. Can some of the work be performed by combination of members of the SOC, Town staff and interns? It is possible that much of the front end/boiler plate portion of the Climate Action plan can be completed prior to the hiring of a consultant. Subsequently, a consultant could assist with the Public outreach portion of the CAP.

- The SOC also discussed reviewing the City of Rochester and Binghamton's CAP prior to next month's meeting in order to get a sense of direction and goals for proceeding with the Town's CAP internally. Margy is going to take the lead in performing a review of the aforementioned plans and report back to the SOC in March. Town staff will print our paper copies of the COR and Binghamton's CAPs to assist Margy with this task.
- As work gets started on the Climate Action plan, the SOC indicated that they should review the draft outline generated by Mike. Additionally, the SOC should start working on determining reduction goals and timeframes that will be established as part of the CAP. Should the Town's reduction goals coincide with New York State's initiatives and timeframes? The SOC can also review the goals set by other ambitious communities such as Ithaca and use similar goals. Finally, the SOC determined that starting with the NYS REV goals and working from there might be the best approach.
- Karen Berger has reached out to Mike and may have a student interested in assisting with the Climate Action Plan. Mike will follow up with this matter and report back to the SOC.
- The SOC discussed having a budget/line item for future CAP projects and initiatives.
- CSC Element Priority Discussion
 - The SOC reviewed and discussed the results from the Survey that was intended to streamline priorities for each Pledge Element in the Climate Smart Community initiative. A few members of the SOC have not responded to the survey to date. Evert will send out a reminder email for the survey with a link. **A summary of responses for each Pledge Element is attached.**
- Development Update
 - Updates for various projects throughout Town were briefly discussed.
- Clean Energy Community Program
 - Town staff continues to submit documentation for completing High Impact Action items as the Town pursues the Clean Energy community status.

New Business

Adjournment

Next Meeting

The next meeting will be March 6, 2017 at 7:00 PM.