

**BRIGHTON PARKS AND RECREATION
CITIZEN'S ADVISORY BOARD
MINUTES**

October 30, 2017

ATTENDANCE: Matt Beeman, Denis Conley, Rebecca Cotter, Coleridge Gill, Mark Kokanovich, Linda Leavitt, Jackie Marchand, Supervisor William Moehle, Mike Tullio, Ray Warrick, Councilman Chris Werner, Mike Zobel,

APPROVAL OF MINUTES: Minutes from the September 25, 2017 were approved with no corrections.

BUSINESS MATTER:

MATTER RE: PARKS SUPERINTENDENT'S REPORT – Matt Beeman
Facility/Park Report Submitted by Matt Beeman 10/30/17

This is a brief report regarding our Facilities and Parks. We worked closely with all youth sport groups to maintain and schedule our fields and facilities. I would like to commend the Park Staff for their hard work and dedication during the busy summer and fall seasons. They go above and beyond and take a great deal of pride in all areas of park maintenance. We are getting ready to winterize our parks and facilities.

TOWN PARK:

- Staff is getting ready for the Winter-months
- Annual Maintenance of Oil Heating System in Lodge
- Firewood is being cut and re-stocked for lodge use
- Trail clean-up and cut back
- We have a budget transfer request in to replace some broken playground equipment.
- Replaced the lighting contactor for the softball field lights.
- All playgrounds have been re-surfaced with certified wood mulch
- Year-end equipment maintenance

PERSIMMONS PARK:

- Fall Cleanup of Park Garden
- Road Shoulder Repair along Eldridge Avenue has improved equipment access to Park.
- Vegetation and Growth along South Clinton has been cut back

MERIDIAN PARK:

- Baseball Field Maintenance – Fields are being prepared for the end of season
- All perimeter trails are trimmed and cut back, chipped and repaired
- Athletic fields have been fertilized
- Beginning to schedule Athletic Fields maintenance (aeration, over-seeding)
- Phase 2 trails have been packed with new stone and bark chips where needed
- All park benches and tables have been re-furbished with new wood
- Park water will be shut off on October 31st
- Year-end equipment maintenance
- Outdoor bathrooms have been re-painted

BUCKLAND PARK:

- Beginning to schedule Athletic Field maintenance (re-seeding, aeration and fill-in)
- Field #21 remains closed as part of our field resting process
- Baseball diamonds are being prepared for end season.

- Preparing to Winterize Facilities
- Park water will be shut off on October 31st
- Athletic Fields have been fertilized this week
- We have a budget transfer request to cover some needed playground equipment replacement.
- Repairing and updating some fire suppression systems to keep them up to code
- We have rebuilt the entire park perimeter trail with over 100 tons of crusher run
- Year-end equipment maintenance
- We are working with Color Brighton Green to replace and replant park trees. We recently planted 12 new trees in designated areas at Buckland Park.

BUCKLAND FARMHOUSE/VETERAN'S MEMORIAL:

- We are completing a Fall clean-up at both sites to cut back perennials and general site clean-up
- We will be pruning and replanting some rose bushes around the memorial to re-establish the border.
- We have made some minor roof repairs at the Farmhouse.

CORBETT'S GLEN:

- Ongoing landscape /trail maintenance to keep trails clear of debris. Ongoing park mowing.
- We have rebuilt portions of the trail that were problematic with drainage with over 80 tons of crusher run.
- We have been able to access some trail portions from Park Lane which will make maintaining these areas much easier.
- Police and Animal Control have ramped up patrol efforts in the park to address the issue of dogs off leash.
- The Corbett's Glen Advisory Council has been formed to evaluate current/future issues that face the Glen such as overuse, erosion, dogs and parking.

BRICKYARD TRAIL:

- We have been focusing on some of the invasive plant species that affect the area mostly with Sweet Clover. Park staff removed an abundant amount and will continue to monitor.
- Almost all of the temporary fencing and stakes that were put into place to protect certain areas has been removed.

MATTER RE: RECREATION DIRECTOR'S REPORT – reported by Rebecca Cotter

Winter/Spring program planning is under way. Staff are putting together the winter/spring brochure

All fall activities and events were wonderful. All were very well attended again this year. We had over 300 kids at the Fall Festival. Staff worked together diligently to get all community events put together.

Thanks to the Parks Crew for helping to set up for the Haunted House.

The Winter Market is outside at BHS until November 19th. It moves indoors to Brookside on Sunday, November 26th.

SUBCOMMITTEE REPORTS:

YOUTH & FAMILY – reported by Coleridge Gill

Michele Aman's Report:

- October has been a busy month with various special events that I assisted with such as the Fall Festival, Haunted Grounds at the Buckland Farmhouse, and Make a Difference Day at the Brighton Cemetery.
- October 6 + 9 were days off from school for the district. On these days we offered various successful programs such as Babysitter's Training, Home Alone Safety, Full Day Fun Day and a Field Trip to Lasertron for laser tag.
- Basketball is ready to start again on November 4 + 5 with five returning staff members. We have 40/40 signed up for the Boys league already, as well as 31/40 signed up for Mini-Hoopsters and 17/22 signed up for the Girls league. Everyone is excited to start a new season again!

- The after-school program has been busy putting on various spooky projects this month such as Halloween crafts and science experiments - the kids are loving it.

Katie Tytler's Report:

Friday Oct 27 was the Halloween Haunted House. It was a great success. Our Halloween Happy House was greatly attended this year which was very exciting.

Swim programs are going well. We finished the first fall session of lessons and have moved onto Brighton Barracudas swim club now. We will have our second session of lessons in mid-November.

We are busy getting all of our Winter/Spring programs planned as well.

FACILITIES & PARKS – reported by Mark Kokanovich

See above Superintendent's report.

BRIGHTON SENIORS – received from Emily Kelsey

November Highlights

11/7 Importance of Remaining Independence Talk with Gary Ross of Comfort Keepers.

Come to the Senior Lounge at 10:15 am to get tips and discuss what can be done to maintain a healthy lifestyle while staying in your own home!

11/14 Elaine Ainsworth, Brighton's Town Assessor, will stop by to give senior homeowners an overview of what the assessment update project is, how it may impact them and then give them information about the informal and formal assessment review process.

11/16 Estate, Legacy & Long-Term Care Planning Meeting—This informational discussion is for seniors/retirees. This is a free event, but seating is limited, so please let the Rec office know if you would like to attend! Learn how to protect your assets from Nursing Home Costs and Medicaid and maximize the financial legacy to your heirs... & more! 3-5 pm Senior Lounge.

BRIGHTON SOCCER – reported by Mike Tullio

It was a successful season. Will be meeting with Brighton Stormers and BHS Varsity coach to attempt to unify the soccer league.

CORBETT'S GLEN ADVISORY COUNCIL – reported by Ray Warrick

There are several issues being addressed in the parks. Erosion, Dogs, park use, trash being left behind and parking. Downhill sections of trails getting eroded, wanting to get them fixed up for cross country skiing. There are many invasive species of plants invading the parks

TOWN BOARD REPORT: reported by Councilmember Chris Werner

The group came together in the Rose Garden on the Brighton Town Hall property near the Roselawn neighborhood to discuss the current state of the garden and its future. The garden was recently weeded by volunteers from RIT and mulched by town staff to improve the appearance somewhat. The Town is committed to keeping the garden in tact in some form. The Town does not want to see the garden removed, and is committed to working with the community to make improvements.

Priority Items Discussed:

- Bringing in the perimeter of the garden
- Removing gravel from paths
- Remove center star
- Remove Bench

- Remove Stump
- Remove wood edging
- Clean up brush on property line near large pine trees

Development of the garden was discussed in multiple phases.

Phase one would include to reduce or remove the outer perimeter edge and pull the overall footprint of the garden in. Ongoing cleanup of the outer edge that flanks the large stand of pine trees that serve as a buffer for a house.

Phase two would be determined, and could include things such as: New pathway material (ex: pavers/porous concrete), continuing reshaping/resizing the garden, removing unwanted plants, planting new plants, removing wood borders from the interior of the garden and the center star. Possible draft plans were provided by Pattie.

Tim Keefe, Matt Beeman, Gary Donafrio and Town staff will get together to review the submission and provide suggestions for moving forward. The timeline will be determined by the scope of the project and the availability of Town forces to do the work once a plan is agreed upon. This topic will continue to be an agenda item on the Community Services Meeting.

NEW BUSINESS:

Movie Production: Bill discussed impact of the movie production on Brooklawn and utilization of police special detail. Production went well with only small issue regarding parking.

Homecoming went well with greater turnout for the Saturday event. Lack of refuse containers was a minor problem. Police department preferred the Saturday event instead of rush-hour on Friday. However, moving up the date made student completion of floats more difficult. Smaller individual vendor tents seemed to work better than one large tent.

STUDENT REP REPORT – To be Determined

No Report

PEDESTRIAN/BICYCLING TRAIL COMMITTEE – Jackie Marchand

Highland crossing trail is moving slowly but progressing.

Hoping to pursue a pedestrian crossing at Westfall and the Buckland with Winter Market project that connects to Brickyard Trail.

HISTORIC BRIGHTON – To be Determined

No Report

COMPREHENSIVE PLAN COMMITTEE – reported by Mark Kokanovich

No Report

BRIGHTON BASEBALL – reported by Michael Zobel

- Brighton Baseball sponsored the cider and donut table at the Buckland haunted house again this year.
- Last games of the fall season were this past Saturday, October 28th.
- Fields will be closed for the season this week.
- 2018 Spring Registration is already open - Opening day is May 5 (188 days away).
- Saturday sessions for registered players begins at Turf Time on January 6.

FOR THE GOOD OF THE ORDER:

- 12 Corners triangle park: Bill is speaking to Chamber of Commerce for garbage cans and benches.
- Brighton Lacrosse requesting a rebound wall for use by lacrosse, soccer and possibly would work for handball or tennis as well.

MOTION TO ADJOURN MEETING AT 6:20 PM was made by Mark Kokanovich, seconded by Coleridge Gill.

NEXT MEETING DATE: MONDAY, November 27, 2017 at 4:30 pm.

In the Brookside Senior Lounge

****If you are unable to attend this meeting or will be late, please contact Denis Conley at 585-784-0231 or Linda Leavitt at 585-784-5265.**