



**Brighton**

**Sustainability Oversight Committee**  
Secretary – Mike Guyon

**Sustainability Oversight Committee**  
**June 6, 2018**

**Meeting Minutes**

**Attendance:** Ron Wexler, Erinn Ryen, Mitch Nellis, Shubhangi Gandhi, Robin Wilt, Mike Guyon, Evert Garcia

**Minutes:** The March 2018 meeting minutes were approved with no revisions. Approval of the May 2018 meeting minutes was deferred until next month's meeting.

**Announcements:**

**Old Business**

- Member Vacancy
  - The Town is currently advertising the vacancy position which resulted from Margy's resignation.
- Annual Report
  - Every year the SOC is charged with preparing and submitting an annual report to the Town Board which concerns the activities and works of the committee for the previous year. Town staff has provided a draft copy of the annual report to the committee for review.
  - The committee will review the draft Annual report and provide written comments back to Town staff prior to finalization of the report and submittal to the Town Board.
- Benchmarking Report
  - As part of the Clean Energy Community program, the Town of Brighton passed a Local Law for benchmarking municipal buildings. The Local Law requires the Town to annually report the energy use of covered municipal buildings, a practice known as benchmarking.
  - The committee will review the draft Benchmarking report and provide written comments back to Town staff prior to finalization of the report and submittal to the Town Board.
  - Comments for both the Annual Report and the Benchmarking Report should be provided to Town Staff prior to next month's meeting so that a discussion on the final drafts can occur at next month's meeting.
- Climate Action Plan

- Town staff is working on introducing the Climate Action Plan to the Public Works committee in either the July or the August meetings.
- Reimagine RTS
  - The SOC briefly reviewed and discussed draft documents available for the Reimagine RTS program.
  - The proposed plan appears to indicate that there will be a drastic reduction in the number of routes offered by the new transit system.
  - The committee will review additional documents available for Reimagine RTS and provide comments so that Town Staff may draft an SOC response letter to RTS.
- Development Update
  - The latest development projects within the Town were briefly discussed.

**New Business**

- Meeting Frequency Reduction
  - The committee briefly discussed the possibility of reducing the frequency of meetings going forward. Most of the members in attendance appeared to be amenable to this suggestion. This matter will be discussed further at the next meeting.

**Adjournment**

**Next Meeting**

The next meeting will be July 11, 2018 at 7:00 PM.