



Town of
Brighton

Sustainability Oversight
Committee

Secretary – Mike Guyon

Sustainability Oversight Committee
September 3, 2018

Meeting Minutes

Attendance: Ron Wexler, Erinn Ryen, Mitch Nellis, Steve Kittelberger, Robin Wilt, Mike Guyon, Evert Garcia

Minutes: The May 2018 and the June 2018 meeting minutes were approved with no revisions.

Announcements: Ron announced to the committee that he is resigning from the position of Chairperson. Ron has submitted a letter of resignation to the Town Board and has recommended that Erinn Ryen be named the new Chair. Erinn has agreed to become the new Chairperson of the SOC and will be naming a Vice Chairperson in the near future.

Old Business

- Annual Report/Benchmarking Report (Adopt)
 - Town staff would like to receive final comments on both the Annual report and the Benchmarking report from the committee by 9/17/2018. The goal is to have both documents received and filed by the Town Board on 9/26/2018.
- Climate Action Plan (Update)
 - The current draft of the CAP is at a point where the SOC would like to discuss the hiring process for a consultant to finalize the document and present the plan to the public.
 - Town staff is working on introducing the Climate Action Plan to the Public Works committee in November. Town staff will send out a request for SOC members to attend the November meeting.
 - Town staff will keep the various student interns and coops who helped develop the Climate Action Plan updated on the progress of the plan.
- Climate Smart Community
 - Town staff is working on preparing a CSC submission in January 2019 for Bronze Level Certification. The DEC has updated the rules on when CSC submissions are accepted to only a few times a year. The next certification deadline is January 11, 2019.

- The SOC inquired whether the Town can continue to submit activities after initial certification in order to obtain a higher certification level. Town staff will investigate and provide an update at the next meeting.
- Comprehensive Plan (Update)
 - The environmental review finding statement for the Envision Brighton 2028 Comprehensive plan will be considered by the Town Board on 9/12/2018. The adoption of the Plan will likely be considered by the Town Board on 9/26/2018.
- SOC Membership
 - The Town is in the process of interviewing candidates to fill the SOC vacancy. Robin indicated that two more candidates remain to be interviewed.
 - Robin also indicated that the Beautification Committee had a great response for potential candidates and that some of the applicants from the Beautification Committee pool might be a great fit for the SOC.
- 2019 Goals
 - The SOC discussed the creation of a 2019 Goals document similar to what the committee has created in the past. The goals of the committee are usually included in the year-end report. In the last few years, we have not created an SOC Goals list because the SOC's efforts have mainly revolved around Climate Smart Community. Some ideas for 2019 Goals discussed at the meeting were as follows:
 - Climate Action Plan
 - Climate Smart Community
 - Review whether the Town can exceed Bronze certification
 - Street Lights
 - CCA
 - Investigate Solar Panels on Town Properties
 - Investigate Partnerships for:
 - EV Charging Stations
 - Zero Waste Events
 - Composting for residents
 - Explore private-public partnerships
 - Town staff requested that the committee send any other ideas or topics for 2019 Goals via email. Evert will compile all the submissions so that the committee may discuss them at the next meeting.
- Development Update
 - The latest development projects within the Town were briefly discussed.

New Business

Adjournment

Next Meeting:

- The next meeting will be October 3, 2018 at 7:00 PM.

DRAFT