



Sustainability Oversight Committee

Secretary – Mike Guyon

Sustainability Oversight Committee **November 7, 2018**

Meeting Minutes

Attendance: Erinn Ryen, Shubhangi Gandhi, Paul Tankel, Mitch Nellis, Steve Kittelberger, Robin Wilt, Mike Guyon, Evert Garcia

Minutes: The October 2018 meeting minutes were approved with no revisions.

Announcements:

Old Business

- Climate Action Plan (CAP) RFQ
 - Town staff presented a draft schedule for the hiring of a consultant to finalize the RFQ and present the plan to the public.
 - Various milestones identified in the RFQ schedule will drive the SOC meetings in early 2019.
 - The draft schedule for the implementation of the CAP anticipates that the final CAP could be adopted by the Fall of 2019.
 - The SOC reviewed various sample CAP RFQ's/RFP's during the meeting. The committee noted various components from the sample RFQ's that they felt could be a part of the Town of Brighton's CAP RFQ. Town staff will put together a draft CAP RFQ based on the feedback received at the meeting. The draft RFQ will be reviewed by the SOC at the December meeting.
- Update on SOC Presentation to the Town Board
 - Erinn and Mitch provided a brief summary of their presentation to the Town Board as part of the Annual Budget public hearing.
- Climate Smart Communities (Submission)
 - Town staff indicated that they are working on a Climate Smart Community (CSC) certification submission. The submission will be in by the CSC deadline of 1/11/2019
- Recycling Update
 - Town staff attended a tour of the Monroe County recycling facility which is currently operated by Waste Management. The tour provided an overview of the current state of

the recycling industry in the US.

- Waste Management indicated that they can attend the next SOC meeting to discuss recycling with the SOC. Town staff will reach out to Waste Management to confirm the date.
- Pedestrian Scramble Update
 - The committee briefly discussed a pedestrian scramble as a way of improving the safety of drivers and pedestrians crossing 12 corners. Town staff will draft a letter to the NYS DOT and MCDOT regarding this matter.
- PACE Program Update
 - Robin provided a brief update on the PACE program for Brighton. Robin indicated that the Town is working with a graphics designer to develop a Brighton specific PACE decal. Once the Brighton PACE decal has been developed, the Town will publicize the decal accordingly.
- Meeting Schedule
 - The committee revisited the possibility of reducing the frequency of meetings going forward. Most of the members in attendance appeared to be amenable to this suggestion, however, the committee also indicated that the meeting reduction likely could not occur until after the CAP is completed. In addition, the meeting time will remain at 7:00 PM.
- Development Update
 - The latest development projects within the Town were briefly discussed.

New Business

Adjournment

Next Meeting:

- The next meeting will be December 5, 2018, at 7:00 PM.