

**TOWN OF BRIGHTON
COMMUNITY SERVICES COMMITTEE**

**Minutes
November 21, 2018
9:30 a.m.
Brookside – Rec. Dept.**

PRESENT:

Supervisor Moehle, Councilmember Wilt, Councilmember Werner, Park Superintendent Matt Beeman

MEETING CALL TO ORDER

9:38 AM

OPEN FORUM

APPROVAL OF MINUTES

**September 26, 2018
October 17, 2018**

Motion for approval made by W. Moehle, seconded by R. Wilt

CONTINUING BUSINESS

Park Issues: Matt Beeman

In an ongoing effort to control erosion at Corbett's Glen, protective fencing was installed to provide a visual cue for park attendees to adhere to the trails.

The Corbett's Glen fencing is working as intended

Additional signage will be installed on the central post near Postcard Falls to enhance reminders to park attendees regarding the continuing efforts in place to control erosion and sustain the park as a treasured resource for all.

Cameras were also ordered and will be installed soon

Our Superintendent of Parks, Matt Beeman, has been involved in discussion with a new school-related group (Arboreal Club)

Group would like to plant trees in Brighton area parks

Currently focusing on Buckland Park—which is an area of need, in terms of tree coverage

Town-wide, 25 additional trees were installed in the last year. We think efforts by the Arboreal Club will represent a positive contribution toward the further greening of Brighton.

Water situation has ameliorated at Buckland, but in the future, our parks staff will pay special attention to the areas surrounding the bridges to ensure that water abatement is working as intended.

Holiday lights installed on the gazebo in the center of town this past week.

Our Parks Department has assumed the maintenance of the 12 Corners Gazebo Park grounds from our Highway Department for Calendar 2019.

All park facilities and grounds have been winterized.

Recreation Programs: Rebecca Cotter

Registration for Fall Activities Continue

The Winter/Spring Brochure is currently being finalized.

Swimming programs will begin on November 26, 2018

Winter Farm Market Update

At the June 27, 2018 meeting of the Brighton Town Board, all bids for construction services to renovate the existing structure at the site were rejected, and a new authorization was granted to solicit proposals for a dramatically reduced project, in scope.

The new project includes:

- 1) Removing the Existing Interior Slab
- 2) Installing three new steel posts with footers and new beam
- 3) New interior concrete slab
- 4) Rough framing of the interior perimeter
- 5) Construction of two new dormers
- 6) Complete surface and cosmetic repairs, cleaning and painting of the exterior masonry walls

Bids were received and opened on November 2, 2018.

We received four competitive bids, which were reviewed by Insite Architecture for completeness and accuracy, and it was recommended in FASC yesterday (November 20, 2018) that the low bid, submitted by BLM Construction Co, Inc. for \$266,100, be awarded by the Town Board at its next opportunity.

Evert Garcia is working on specs for Phase II of the project currently.

Priority is to complete the trail to install crosswalk on Westfall at that point.

Inclusion, Diversity and Equity Advisory Committee Update

On November 20, 2018, FASC reviewed a Request for Proposals for a consultant to 1) develop an Inclusion, Diversity & Equity Action Plan, 2) to facilitate meetings of the IDEA Board, as well as 3) to review Town policies and procedures as they relate to inclusion, diversity and equity.

The RFP incorporated edits made by the Town Supervisor, Special Advisor to the Supervisor for Inclusion and Diversity, Sheila Gaddis, IDEA Board Chair, Felicia Garcia-Harstein, and Town Council Liaison to the IDEA Board, Robin Wilt

A resolution to approve the RFP for issuance is before the Town Board this evening

We expect that the RFP will be distributed after the Thanksgiving holiday

The total budget for consultant services is \$25,000

Hopefully the IDEA Board will begin meeting early in the new year.

Community Choice Aggregation Law Update

At the November 20, 2018 FASC Meeting, the Supervisor presented an MOU for developing an RFQ in seeking Administration for Community Choice Aggregation plans for the Town of Brighton, Town of Pittsford, Village of Pittsford, and Town of Irondequoit.

A draft RFQ based on Poughkeepsie's RFQ for CCA Administration was also reviewed, but has not been formally submitted for adoption.

The intent is to craft an RFQ that applies to all four towns to achieve economies of scale

Beautification Committee Update

All 13 interviews for the Beautification Committee are now complete, and members of Town Board have submitted their lists of preferred candidates to the Supervisor.

We expect to notify those selected sometime within the next week, and set up a time to convene the group.

Route 96 (East Avenue) Lane Reconfiguration Update

It appears that the DOT has completed center lane striping and significant resurfacing of the roadway for the East Avenue road diet.

As yet, the DOT has not lined the shoulders.

Despite the construction having concluded, there are traffic jams on the thoroughfare at peak usage times, in particular in the evenings.

Hopefully, as people adjust to the new lane configuration, traffic will improve.

Brighton Safe Streets for All Update

Decals or magnets are in the design phase for Pace Car programming.

Matt Beeman will put us in touch with a logo designer.

We briefly discussed that there is another program for traffic safety that functions in much the same manner, and is supported by a number of community organizations and safety partners, called “drive2Bbetter.” We compared and contrasted the pledges and determined that the Pace Car pledge is more comprehensive.

The SOC has taken up discussion of a pedestrian scramble for the Twelve Corners and a few members have discussed the idea with Mike Guyon, Superintendent of Public Works, who has, in turn been in discussion with the County and State DOT.

Robin Wilt has a meeting scheduled with Kate McArdle of P21 to see if there are any synergies in terms of our tracking calming initiatives or waste management initiatives.

Police Discipline (Walkill Law)

At the November 14, 2018 meeting of the Town Board, a new Police Discipline Law that removes discipline as a matter of collective bargaining, and reserves the Town Board as the final arbiter on matters of police discipline was adopted.

This law will not substantively change the process in which the Town of Brighton has traditionally dealt with matters of police discipline, as we have rarely had disciplinary matters go to arbitration.

Semi-Annual DEA Pharmaceutical Take Back Day Debrief

Neither Bill nor Councilmember Wilt was able to attend the DEA Pharmaceutical Take Back Day on October 27, 2018, although Councilmember Wilt did receive some calls inquiring about it.

The next event is scheduled for April 27, 2019.

NEW BUSINESS

Small Business Saturday and Special Events Law

At the November 14, 2018 Town Board meeting, a public hearing was set for November 28, 2018, for revisions to the Special Events Law that allow for special highlighting of businesses during the busiest retail quarter.

The proposal would allow businesses special displays from Saturday following Thanksgiving through the end of the year.

The hope is to coordinate Town and community activities with the special events season to promote the commercial corridor in Brighton.

Councilmember on your Corner

A familiar refrain heard when discussing Town programming, offerings, services or events with friends in the community is that they aren’t always aware of the great things that are happening in Brighton.

While we offer many resources to seek information (social media and the website, Recreation newsletter, etc.), it's always easier to have the information presented to you, as opposed to having to remember to seek it out.

We have a resource in our Neighborhood Associations, our Farmers Market, and our other events and activities wherein we can be even more accessible to our community.

Much in the way that Pittsford Councilmembers Kevin Beckford and Stephanie Townsend have hosted weekend community engagement events in Pittsford, Brighton could similarly host feedback sessions or offer information in a community setting.

We are seeking to use more effective modes of communication as notification—including, perhaps, a relay text platform.

In the meantime, we will consulting with Sue Gardner Smith, who will be attending our next Community Services Committee meeting to provide an update on the Farmers Market, to investigate a regular spot at the Farmers Market for our Town Board members to be accessible to our community.

Meeting adjourned at 11:22 AM

UPCOMING EVENTS

Veterans Luncheon

Brighton Town Park Lodge, 777 Westfall Road
Friday, December 7th, 12:00 - 2:00 pm

Friday with Frosty

Brighton Town Park Lodge, 777 Westfall Road
Friday, December 7th, 6:30 - 8:00 pm

Semi-Annual DEA Pharmaceutical Take Back Day

Brighton Town Hall Safety Wing, 2300 Elmwood Avenue
Saturday, April 27th, 10:00 am – 2:00 pm

Brighton Little League Opening Day 2019

Brighton Town Hall Complex, 2300 Elmwood Avenue
Saturday, May 4th, 10:00 – 11:30 am

Brighton Annual Clean Sweep 2019

Brighton Town Hall, 2300 Elmwood Avenue
Saturday, May 11th, 9:00 am – 2:00 pm

Semi-Annual Electronics Recycling and Document Shredding Event

Brighton Highway Department, 1941 Elmwood Avenue
Saturday, May 18th, 9:00 am – 12:00 pm

NEXT MEETING:

Wednesday

December 19th, 2018

9:30 am Brookside