

TOWN BOARD MEETING
March 13, 2019
7:00 P.M.
Brighton Town Hall
2300 Elmwood Avenue

MEETING CALLED TO ORDER:

PRESENTATIONS/RECOGNITIONS:

2019 State of the Town Address – *The Honorable William W. Moehle*
Women's History Month – *Proclamation*

OPEN FORUM:

APPROVAL OF AGENDA:

APPROVE AND FILE TOWN BOARD MEETING MINUTES FOR:

January 23, February 13 and February 27, 2019

PUBLIC HEARINGS:

MATTER RE: Set public hearing date for April 10, 2019 for the removal of trees located at 882 S. Grosvenor on Landon, 99 Dale Road, 33 Drury Lane, 199 Thackery Road, and 45 Knolltop Drive (*see Resolution #1, letter dated March 6, 2019 from Michael E. Guyon, Commissioner of Public Works*).

BIDS:

COMMUNICATIONS:

FROM: Ramsey Boehner, Secretary, Historic Preservation Commission, dated January 25, 2019 RE: notice of landmark designation of 2351 East Avenue

COMMITTEE REPORTS:

Community Services Committee
Finance and Administrative Services
Public Safety Services
Public Works Services

OLD BUSINESS:

NEW BUSINESS:

MATTER RE: Reading and approval of claims

MATTER RE: Approve Highway Department appointments (*see Resolution #2, letter dated February 26, 2019 from Michael E. Guyon, Commissioner of Public Works*).

MATTER RE: Authorize Supervisor to execute contract with GreenRenewable, Inc. for grinding mulch and yard debris (*see Resolution #3, letter dated February 28, 2019 from Chad J. Roscoe, Junior Engineer*).

- MATTER RE:** Authorization to solicit bids for various construction services to complete infrastructure improvements at The Reserve subdivision (*see Resolution #4, letter dated February 27, 2019 from Evert Garcia, Assistant Engineer*).
- MATTER RE:** Approve declaration of four 2018 Bobcat skid steer loaders as surplus to be traded for four 2019 Bobcat skid steer loaders through Bobcat's buyback program (*see Resolution #5, letter dated March 4, 2019 from Timothy J. Anderson, Deputy Highway Superintendent*).
- MATTER RE:** Acceptance of STOP-DWI grants from Monroe County in an amount totaling \$27,770.24 (*see Resolution #6, letter dated March 6, 2019 from Mark T. Henderson, Chief of Police*).

MATTERS OF THE SUPERVISOR:

MATTERS OF THE ATTORNEY TO THE TOWN:

MATTERS OF THE TOWN CLERK:

MATTERS OF THE BOARD:

MOTION TO GO INTO EXECUTIVE SESSION:

MEETING ADJOURNED:

NEXT TOWN BOARD MEETING:

March 27, 2019 at 7:00 PM
Brighton Town Hall - 2300 Elmwood Avenue

RECOGNITIONS/PRESENTATIONS

OPEN FORUM

MINUTES

MINUTES OF TOWN BOARD MEETING
OF THE TOWN OF BRIGHTON, COUNTY OF
MONROE, NEW YORK, HELD AT THE
BRIGHTON TOWN HALL, 2300 ELMWOOD
AVENUE, ROCHESTER, NEW YORK
January 23, 2019

Present:

Supervisor William Moehle
Councilmember Jason DiPonzio
Councilmember Christopher Werner
Councilmember Robin Wilt
Councilmember Christine Corrado

Daniel Aman, Town Clerk
Kenneth Gordon, Attorney for the Town
Mark Henderson, Chief of Police
Mike Guyon, Commissioner of Public Works
Suzanne Zaso, Deputy Director of Finance

MEETING CALLED TO ORDER AT 7:05PM:

PRESENTATIONS/RECOGNITIONS:

Dr. Martin Luther King, Jr. Day

OPEN FORUM:

- Judy Schwartz – 179 Ashbourne Rd
- Julie Damerell – 165 Viennawood Dr
- July VanHouten – 205 Shoreham Dr
- Howard Jacobson – 10 Sandringham Rd

APPROVAL OF AGENDA:

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio to approve the agenda

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

APPROVE AND FILE TOWN BOARD MEETING MINUTES FOR:

December 27, 2018 Town Board Meeting Minutes

Motion by Councilmember Robin Wilt seconded by Councilmember Jason DiPonzio to approve and file the aforementioned minutes

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

PUBLIC HEARINGS:

MATTER RE:

Set public hearing date for February 13, 2019 for proposed Firearm Storage and Safety Local Law (*see Resolution #9, letter dated January 23, 2019 from Christopher K. Werner, Councilmember*).

(Complete transcript under separate cover)

Motion by Councilmember Christopher Werner seconded by Councilmember Robin Wilt that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 1 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

BIDS:

COMMUNICATIONS:

COMMITTEE REPORTS:

Community Services Committee - Met on 1/16/19; next meeting 2/13/19 at 9:30 AM at Brookside School.

Finance and Administrative Services – Met on 1/15/19; next meeting 2/5/19 at 3:30 PM in the Stage Conference Room at Town Hall.

Public Safety Services – Has not met since last Town Board meeting; next meeting 2/12/19 at 8:00 AM in the Downstairs Meeting Room at Town Hall.

Public Works Services – Has not met since last Town Board meeting; next meeting 2/5/19 at 9:00 AM in the Downstairs Meeting Room at Town Hall.

OLD BUSINESS:**NEW BUSINESS:**

MATTER RE: Reading and approval of claims.

Motion by Councilmember Jason DiPonzio seconded by Councilmember Robin Wilt that the Supervisor read and approve payment of the claims as set forth in Exhibit No. 2 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to accept a grant from the Federal Railroad Administration in an amount not to exceed \$4,000 to perform rail trespassing enforcement and amend the 2019 budget of the Police Department to reflect said grant (*see Resolution #1, letter dated January 10, 2019 from Mark T. Henderson, Chief of Police*).

Motion by Councilmember Christine Corrado seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 3 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approve declaration of certain highway equipment as surplus to be disposed of through auction by Roy Teitsworth, Inc. or as junk (*see Resolution #2, letter dated January 10, 2019 from Timothy J. Anderson, Deputy Highway Superintendent*).

Motion by Councilmember Christopher Werner seconded by Councilmember Robin Wilt that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 4 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to renew contract with The F.A. Bartlett Tree Expert Company for arborist services in an amount not to exceed \$3,500 (*see Resolution #3, letter dated January 2, 2019 from Chad Roscoe, Junior Engineer*).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 5 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to accept a State and Municipal Facilities Program grant in an amount not to exceed \$25,000 for wind storm recovery efforts and execute a Storm Recovery Project Certification and Grantee Questionnaire for the grant (*see Resolution #4, letter dated January 2, 2019 from Michael E. Guyon, Commissioner of Public Works*).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Robin Wilt that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 6 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize bid award to The F.A. Bartlett Tree Expert Company for rental of a bucket truck with qualified operator (*see Resolution #5, letter dated January 2, 2019 from Michael E. Guyon, Commissioner of Public Works*).

Motion by Councilmember Robin Wilt seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 7 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to renew agreement with Holfoth Risk Management for provision of independent risk management consulting services in an amount not to exceed \$10,000 (*see Resolution #6, letter dated January 11, 2019 from Paula Parker, Director of Finance*).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Robin Wilt that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 8 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approve appointment of Conservation Board Member Mitchell Nellis to serve as Brighton's representative to the Monroe County Environmental Management Council (*see Resolution #8, letter dated January 9, 2019 from Rick DiStefano, Secretary to Conservation Board*).

Motion by Councilmember Robin Wilt seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 9 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTERS OF THE SUPERVISOR:

MATTERS OF THE ATTORNEY TO THE TOWN:

MATTERS OF THE TOWN CLERK:

MATTERS OF THE BOARD:

MOTION TO GO INTO EXECUTIVE SESSION AT 8:18PM:

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio go into executive session to discuss employment of a particular person.

MATTER RE: Authorize Supervisor to appoint a Geographic Information Systems Analyst in the Department of Public Works (*see Resolution #7, letter dated January 10, 2019 from Michael E. Guyon, Commissioner of Public Works*).

Motion by Councilmember Christine Corrado seconded by Councilmember Robin Wilt that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. EX-1 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MOTION TO EXIT EXECUTIVE SESSION AT 8:30 PM:

Motion by Councilmember Christopher Werner seconded by Councilmember Robin Wilt to come out of executive session.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

ADJOURNED AT 8:30 PM:

Motion by Councilmember Jason DiPonzio seconded by Councilmember Christine Corrado to adjourn at 8:30 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

CERTIFICATION:

I, Daniel Aman, do hereby certify that the foregoing is a true and accurate record of the proceeding of the Town of Brighton, County of Monroe, State of New York meeting held on the 23rd day of January 2019 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York.

MINUTES OF TOWN BOARD MEETING
OF THE TOWN OF BRIGHTON, COUNTY OF
MONROE, NEW YORK, HELD AT THE
BRIGHTON TOWN HALL, 2300 ELMWOOD
AVENUE, ROCHESTER, NEW YORK
February 13, 2019

Present:

Supervisor William Moehle
Councilmember Jason DiPonzio
Councilmember Christopher Werner
Councilmember Robin Wilt
Councilmember Christine Corrado

Daniel Aman, Town Clerk
Kenneth Gordon, Attorney for the Town
Mark Henderson, Chief of Police
Mike Guyon, Commissioner of Public Works
Paula Parker, Director of Finance

MEETING CALLED TO ORDER AT 7:05PM:

PRESENTATIONS/RECOGNITIONS:

Salaam Magazine
African American History Month

OPEN FORUM:

- Judy Schwartz – 179 Ashbourne Rd

APPROVAL OF AGENDA:

Motion by Councilmember Christopher Werner seconded by Councilmember Christine Corrado to approve the agenda

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

APPROVE AND FILE TOWN BOARD MEETING MINUTES FOR:

January 2, 2019 & January 9, 2019

Motion by Councilmember Robin Wilt seconded by Councilmember Jason DiPonzio to approve and file the aforementioned minutes

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

PUBLIC HEARINGS:

MATTER RE: Public hearing for proposed Firearm Storage and Safety Local Law

(Complete transcript under separate cover)

Matter Held

MATTER RE: Set public hearing date for February 27, 2019 for proposed Firearm Storage and Safety Local Law (*see Resolution #11, letter dated January 23, 2019 from Councilmember Christopher K. Werner*).

(Complete transcript under separate cover)

Motion by Councilmember Christopher Werner seconded by Councilmember Christine Corrado that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 1 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Set public hearing date for February 27, 2019 for proposed Parking Restrictions for Edgewood Avenue at Wintergreen Way Local Law *(see Resolution #8, letter dated February 7, 2019 from Michael E. Guyon, Commissioner of Public Works)*.

(Complete transcript under separate cover)

Motion by Councilmember Christine Corrado seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 2 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

BIDS:

COMMUNICATIONS:

FROM: Thomas P. DiNapoli, New York State Comptroller, dated January 2019 Re: 2018 Annual Report on Local Governments.

Motion by Councilmember Christopher Werner seconded by Councilmember Robin Wilt to receive and file the aforementioned communications

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMITTEE REPORTS:

Community Services Committee - Met on 2/13/19; next meeting 3/20/19 at 9:30 AM at Brookside School.

Finance and Administrative Services – Met on 2/5/19; next meeting 2/21/19 at 3:30 PM in the Stage Conference Room at Town Hall.

Public Safety Services – Met 2/12/19; next meeting 3/12/19 at 8:00 AM in the Downstairs Meeting Room at Town Hall.

Public Works Services – Met 2/5/19; next meeting 3/5/19 at 9:00 AM in the Downstairs Meeting Room at Town Hall.

OLD BUSINESS:

NEW BUSINESS:

MATTER RE: Reading and approval of claims

Motion by Councilmember Jason DiPonzio seconded by Councilmember Robin Wilt that the Supervisor read and approve payment of the claims as set forth in Exhibit No. 3 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize amendment of current agreements with tow vendors to reflect new towing rates set by the Monroe County Sheriff's Office *(see Resolution #1, letter dated January 23, 2019 from Mark T. Henderson, Chief of Police)*.

Motion by Councilmember Christine Corrado seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 4 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to renew agreement with Electronic Field Productions, Inc. for the provision of video production and cable-television management services in an

amount not to exceed \$52,000 (*see Resolution #2, letter dated January 16, 2019 from Bridget Monroe, Assistant to the Supervisor*).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Robin Wilt that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 5 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute a contract with Mayer Hardware, Inc. for provision of hardware supplies and tools at a 15% discount off public prices (*see Resolution #3, letter dated January 29 2019 from Chad Roscoe, Junior Engineer*).

Motion by Councilmember Christopher Werner seconded by Councilmember Christine Corrado that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 6 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize bid award to Concrete Applied Technologies Corp., dba CATCO for the Highland Crossing Trail project in an amount not to exceed \$1,812,973.90 and authorize Supervisor to amend cost sharing agreement with the city of Rochester to reflect actual prices bid (*see Resolution #4, letter dated February 1, 2019 from Michael E. Guyon, Commissioner of Public Works*).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Robin Wilt that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 7 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to opt into New York State legislation allowing temporary extension of deadline on real property tax payments by federal employees impacted by federal government shutdown (*see Resolution #5, letter dated February 4, 2019 from Daniel Aman, Town Clerk/Receiver of Taxes*).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 8 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approve 2018 budget transfers and appropriations to reflect actual activity relative to 2018 amended budget (*see Resolution #6, letter dated February 4, 2019 from Paula Parker, Director of Finance*).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Robin Wilt that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 9 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Receive and file negative declaration for the French Road Sidewalk Project, authorize Town Board to be lead agency under State of New York Environmental Quality Review Act and approve said negative declaration (*see Resolution #7, letter dated February 6, 2019 from Ramsey A. Boehner, Environmental Review Liaison Officer*).

Motion by Councilmember Robin Wilt seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 10 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Appoint Brian Lynch and Nathaniel Gibbs to the Sustainability Oversight Committee (see Resolution #9, letter dated February 8, 2019 from William W. Moehle, Town Supervisor).

Motion by Councilmember Robin Wilt seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 11 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Appoint Andrea Koch and Joan Swanekamp to the Brighton Memorial Library Board of Trustees (see Resolution #10, letter dated February 8, 2019 from William W. Moehle, Town Supervisor).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Robin Wilt that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 12 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTERS OF THE SUPERVISOR:

MATTERS OF THE ATTORNEY TO THE TOWN:

MATTERS OF THE TOWN CLERK:

MATTERS OF THE BOARD:

MOTION TO GO INTO EXECUTIVE SESSION AT 8:44 PM:

Motion by Councilmember Christine Corrado seconded by Councilmember Christopher Werner go into executive session to discuss employment of a particular people.

MATTER RE: Authorize Supervisor to appoint a Police Officer in the Police Department (see Resolution #EX-1, letter dated January 31, 2019 from Mark T. Henderson, Chief of Police).

Motion by Councilmember Christopher Werner seconded by Councilmember Robin Wilt that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. Ex-1 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to appoint a Police Officer in the Police Department (see Resolution #EX-2, letter dated January 31, 2019 from Mark T. Henderson, Chief of Police).

Motion by Councilmember Christopher Werner seconded by Councilmember Robin Wilt that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. Ex-2 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to appoint a part-time Police Officer in the Police Department
(see Resolution #EX-3, letter dated January 31, 2019 from Mark T. Henderson,
Chief of Police).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Robin Wilt that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. Ex-3 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MOTION TO EXIT EXECUTIVE SESSION AT 9:04 PM:

Motion by Councilmember Christine Corrado seconded by Councilmember Jason DiPonzio to come out of executive session.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

ADJOURNED AT 9:04 PM:

Motion by Councilmember Robin Wilt seconded by Councilmember Christopher Werner to adjourn at 9:04 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

CERTIFICATION:

I, Daniel Aman, do hereby certify that the foregoing is a true and accurate record of the proceeding of the Town of Brighton, County of Monroe, State of New York meeting held on the 13th day of February 2019 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York.

MINUTES OF TOWN BOARD MEETING
OF THE TOWN OF BRIGHTON, COUNTY OF
MONROE, NEW YORK, HELD AT THE
BRIGHTON TOWN HALL, 2300 ELMWOOD
AVENUE, ROCHESTER, NEW YORK
February 27, 2019

Present:

Supervisor William Moehle
Councilmember Jason DiPonzio
Councilmember Christopher Werner
Councilmember Robin Wilt
Councilmember Christine Corrado

Daniel Aman, Town Clerk
Kenneth Gordon, Attorney for the Town
Mark Henderson, Chief of Police
Mike Guyon, Commissioner of Public Works
Paula Parker, Director of Finance

MEETING CALLED TO ORDER AT 7:10PM:

PRESENTATIONS/RECOGNITIONS:

OPEN FORUM:

APPROVAL OF AGENDA:

Motion by Councilmember Christopher Werner seconded by Councilmember Christine Corrado to approve the agenda

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

APPROVE AND FILE TOWN BOARD MEETING MINUTES FOR:

PUBLIC HEARINGS:

MATTER RE: Public hearing for proposed Firearm Storage and Safety Local Law (*see Resolution #1, letter dated January 23, 2019 from Christopher K. Werner, Councilmember*).

(Complete transcript under separate cover)

Motion by Councilmember Christopher Werner seconded by Councilmember Robin Wilt that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 1 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Public hearing for proposed Parking Restrictions for Edgewood Avenue at Wintergreen Way Local Law (*see Resolution #2, letter dated February 7, 2019 from Michael E. Guyon, Commissioner of Public Works*).

(Complete transcript under separate cover)

Motion by Councilmember Christine Corrado seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 2 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

BIDS:

COMMUNICATIONS:

FROM: Bob Radliff, Executive Director, Paul Neureuter, Board Chair and Peter Smeenk, Commission Chair, Erie Canalway National Heritage Corridor, dated February 2019
Re: 2018 Annual Report.

Motion by Councilmember Robin Wilt seconded by Councilmember Christopher Werner to receive and file the aforementioned communications

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMITTEE REPORTS:

Community Services Committee - Has not met since last Town Board meeting; next meeting 3/20/19 at 9:30 AM at Brookside School.

Finance and Administrative Services – Met on 2/21/19; next meeting 3/5/19 at 3:30 PM in the Downstairs meeting room at Town Hall.

Public Safety Services – Has not met since last Town Board meeting; next meeting 3/12/19 at 8:00 AM in the Downstairs Meeting Room at Town Hall.

Public Works Services – Has not met since last Town Board meeting; next meeting 3/5/19 at 9:00 AM in the Downstairs Meeting Room at Town Hall.

OLD BUSINESS:

NEW BUSINESS:

MATTER RE: Reading and approval of claims

Motion by Councilmember Jason DiPonzio seconded by Councilmember Christopher Werner that the Supervisor read and approve payment of the claims as set forth in Exhibit No. 3 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute a contract with Young Explosives Corporation for the provision of a fireworks display on July 4, 2019 in an amount not to exceed \$11,400 (*see Resolution #3, letter dated February 13, 2019 from Matthew Beeman, Superintendent of Parks*).

Motion by Councilmember Robin Wilt seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 4 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute a contract with the Skycoasters for performance at the July 4, 2019 celebration in an amount not to exceed \$3,800 (*see Resolution #4, letter dated February 13, 2019 from Matthew Beeman, Superintendent of Parks*).

Motion by Councilmember Robin Wilt seconded by Councilmember Christine Corrado that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 5 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize a budget transfer in the amount of \$700 from the Parks Department Buckland Park maintenance supplies account to the Buckland Park facility improvements account for needed equipment (*see Resolution #5, letter dated February 19, 2019 from Matthew Beeman, Superintendent of Parks*).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Robin Wilt that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 6 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approve declaration of certain highway and sewer equipment as surplus to be disposed of through auction by Roy Teitsworth, Inc. or as junk (*see Resolution #6, letter dated February 15, 2019 from Timothy J. Anderson, Deputy Highway Superintendent*).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 7 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to renew agreement with UR Medicine EAP for the provision of Employee Assistance Program services at a fixed rate of \$22.44 per employee (*see Resolution #7, letter dated February 19, 2019 from Tricia VanPutte, Director of Personnel*).

Motion by Councilmember Christine Corrado seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 8 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approve 2018 budget transfers and appropriations to reflect actual activity relative to 2018 amended budget (*see Resolution #8, letter dated February 20, 2019 from Paula Parker, director of Finance*).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Robin Wilt that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 9 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

As a Board Member of the Association of Towns, Supervisor Moehle recused himself from the next matter. The Supervisor turned the Chair over to Councilmember Jason DiPonzio and left the room. Councilmember Jason DiPonzio then proceeded with the meeting for this matter.

MATTER RE: Approve the Request for Proposals from the Towns of Brighton, Irondequoit and Pittsford and the Village of Pittsford for the Community Choice Aggregation (CCA) Administrator and authorize the solicitation of applications for CCA administration (*see Resolution #9, letter dated February 12, 2019 from Kenneth W. Gordon, Attorney to the Town*).

Motion by Councilmember Christopher Werner seconded by Councilmember Robin Wilt that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 10 attached

UPON ROLL CALL VOTE the following vote was recorded. 4 Yes, 1 member recused. Supervisor Moehle recused, Councilmember DiPonzio Yes, Councilmember Werner Yes, Councilmember Wilt Yes, Councilmember Corrado Yes,. Motion Carried

Supervisor Moehle rejoined the meeting.

MATTER RE: Authorize Supervisor to execute a stormwater maintenance easement agreement with Mamasan's Monroe, LLC for the property at 2735 Monroe Avenue (*see Resolution #10, letter dated February 20, 2019 from Evert Garcia, Assistant Engineer*).

Motion by Councilmember Christopher Werner seconded by Councilmember Robin Wilt that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 11 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Appointment to the Zoning Board of Appeals (*see Resolution #11, letter dated February 26, 2019 from William W. Moehle, Town Supervisor*).

Motion by Councilmember Christine Corrado seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 12 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute a stormwater maintenance easement agreement with 157 Sawgrass Drive, LLC for the property at 157 Sawgrass Drive (*see Resolution #12, letter dated February 22, 2019 from Evert Garcia, Assistant Engineer*).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 13 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTERS OF THE SUPERVISOR:

January 2019 Expense and Revenue Report

Motion by Councilmember Robin Wilt seconded by Councilmember Jason DiPonzio that the Town Board adopt the aforementioned report.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTERS OF THE ATTORNEY TO THE TOWN:

MATTERS OF THE TOWN CLERK:

MATTERS OF THE BOARD:

MOTION TO GO INTO EXECUTIVE SESSION:

ADJOURNED AT 9:15 PM:

Motion by Councilmember Robin Wilt seconded by Councilmember Jason DiPonzio to adjourn at 9:15 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

CERTIFICATION:

I, Daniel Aman, do hereby certify that the foregoing is a true and accurate record of the proceeding of the Town of Brighton, County of Monroe, State of New York meeting held on the 27th day of February 2019 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York.

PUBLIC HEARINGS

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of March, 2019.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

CHRISTOPHER K. WERNER

JASON S. DIPONZIO

ROBIN R. WILT

CHRISTINE E. CORRADO,

Councilmembers

RESOLVED, that correspondence dated March 6, 2019 from Commissioner of Public Works Michael E. Guyon, P.E. pursuant to the provisions of the Chapter 175 of the Town Code and reports regarding the following recommendations for removal of the following town trees:

Address	Description	Recommendation
882 S. Grosvenor on Landon	34" Norway Maple	Remove and Replace
99 Dale Road	36" Silver Maple	Remove and Replace
33 Drury Lane	52" Ash, (no tag)	Remove and Replace
199 Thackery Road	36" Sugar Maple	Remove and Replace
45 Knolltop Dr.	44" Silver Maple, (#1)	Remove
45 Knolltop Dr.	43" Silver Maple, (#2)	Remove and Replace
45 Knolltop Dr.	42" Silver Maple, (#3)	Remove

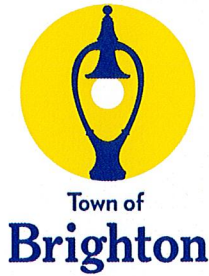
and requesting that the Town Board schedule a Public Hearing to be held on the 10th day of April 2019 at 7:00 p.m., to consider the proposed removal of said trees and pursuant to the provisions of Section 175-8 of the Town Code, requesting that notice of such public hearing be sent by first class mail at least 20 days prior to the scheduled hearing addressed to the owners of each of the properties adjoining the above referenced tree and the owners directly across the Town highway from and the properties contiguous to the adjoining properties, be received and filed; and be it further

RESOLVED, that the Town Board hereby sets a public hearing to consider the removal of the above referenced trees pursuant to Chapter 175 of the Town Code to be held at the Brighton Town Hall, 2300

Elmwood Avenue, Brighton, New York on the 10th day of April, 2019 at 7:00 pm and hereby directs that the necessary legal notice be published at least 10 days prior to said hearing, and posted and mailed all pursuant to Chapter 175 of the Town Code.

Dated: March 13, 2019

William W. Moehle, Supervisor	Voting	_____
Christopher K. Werner, Councilmember	Voting	_____
Jason S. DiPonzio, Councilmember	Voting	_____
Robin R. Wilt, Councilmember	Voting	_____
Christine E. Corrado, Councilmember	Voting	_____



Public Works Department

Mike Guyon, P.E.
Commissioner of Public
Works

March 6, 2019

Supervisor William Moehle and the Honorable Town Board
Brighton Town Hall
2300 Elmwood Avenue
Rochester, New York 14618

Re: Proposed Tree Removal

Dear Supervisor Moehle and Town Council Members:

It is recommended that your Honorable Body receive and file this advisory communication pursuant to Chapter 175 of the Town Code, Trees, Section 8, Removal. The following trees are proposed to be removed in accordance with the provisions of said chapter due to tree health and/or safety reasons:

Address	Description	Recommendation
882 S. Grosvenor on Landon	34" Norway Maple	Remove and Replace
99 Dale Road	36" Silver Maple	Remove and Replace
33 Drury Lane	52" Ash, (no tag)	Remove and Replace
199 Thackery Road	36" Sugar Maple	Remove and Replace
45 Knolltop Dr.	44" Silver Maple, (#1)	Remove
45 Knolltop Dr.	43" Silver Maple, (#2)	Remove and Replace
45 Knolltop Dr.	42" Silver Maple, (#3)	Remove

The Public Works Committee and Tree Council have reviewed the reports associated with the above locations and concur with the proposed actions. The trees list above are significant trees therefore, a public hearing will be required, for each of the proposed tree removals. I request that a public hearing be scheduled at the March 13, 2019 Town Board meeting. The requisite communication to each adjoining owner(s) will be issued prior to the public hearing in accordance with the provisions of the Town Code. This department will coordinate replacement of these trees with the affected property owner for a Spring 2019 planting.

I have attached a copy of the report for your reference and file. As always, your consideration of matters such as this is greatly appreciated.

Sincerely,

Michael E. Guyon

Cc: Tim Anderson
Dan Aman
Ken Gordon

**TREE HAZARD EVALUATION FORM** 2nd EditionSite/Address: 882 S. GROSVENOR ON LONDON

Map/Location: _____

Owner: public ☒ private _____ unknown _____ other _____Date: 1-7-19 Inspector: CARROLL LOVELESS

Date of last inspection: _____

HAZARD RATING:

<u>4</u>	+	<u>4</u>	+	<u>4</u>	=	<u>12</u>
Failure Potential		Size of part		Target Rating		Hazard Rating
<input checked="" type="checkbox"/>						Immediate action needed
						Needs further inspection
<input checked="" type="checkbox"/>						Dead tree

TREE CHARACTERISTICSTree #: TWO Species: NORWAY MAPLEDBH: 34" # of trunks: _____ Height: _____ Spread: _____Form: ☐ generally symmetric ☐ minor asymmetry ☒ major asymmetry ☐ stump sprout ☐ stag-headedCrown class: ☐ dominant ☐ co-dominant ☐ intermediate ☐ suppressedLive crown ratio: 50 % Age class: ☐ young ☐ semi-mature ☒ mature ☐ over-mature/senescentPruning history: ☐ crown cleaned ☐ excessively thinned ☐ topped ☐ crown raised ☐ pollarded ☐ crown reduced ☐ flush cuts ☐ cabled/braced
☐ none ☐ multiple pruning events Approx. dates: _____Special Value: ☐ specimen ☐ heritage/historic ☐ wildlife ☐ unusual ☒ street tree ☐ screen ☐ shade ☐ indigenous ☐ protected by gov. agency**TREE HEALTH**Foliage color: ☐ normal ☐ chlorotic ☐ necrotic Epicormics? Y NFoliage density: ☐ normal ☐ sparse Leaf size: ☐ normal ☐ smallAnnual shoot growth: ☐ excellent ☐ average ☐ poor Twig Dieback? Y NWoundwood development: ☐ excellent ☐ average ☐ poor ☐ noneVigor class: ☐ excellent ☐ average ☐ fair ☐ poorMajor pests/diseases: INSECTS, WOOD PECKER, SQUIRRELS**Growth obstructions:**☐ stakes ☐ wire/ties ☐ signs ☐ cables☐ curb/pavement ☐ guards☐ other _____**SITE CONDITIONS**Site Character: ☒ residence ☐ commercial ☐ industrial ☐ park ☐ open space ☐ natural ☐ woodland/forestLandscape type: ☐ parkway ☐ raised bed ☐ container ☐ mound ☒ lawn ☐ shrub border ☐ wind breakIrrigation: ☐ none ☐ adequate ☐ inadequate ☐ excessive ☐ trunk wettedRecent site disturbance? Y N ☐ construction ☐ soil disturbance ☐ grade change ☐ line clearing ☐ site clearing

% dripline paved: 0% 10-25% 25-50% 50-75% 75-100% Pavement lifted? Y N

% dripline w/ fill soil: 0% 10-25% 25-50% 50-75% 75-100%

% dripline grade lowered: 0% 10-25% 25-50% 50-75% 75-100%

Soil problems: ☐ drainage ☐ shallow ☐ compacted ☐ droughty ☐ saline ☐ alkaline ☐ acidic ☐ small volume ☐ disease center ☐ history of fail
☐ clay ☐ expansive ☐ slope _____° aspect: _____Obstructions: ☐ lights ☐ signage ☐ line-of-sight ☐ view ☐ overhead lines ☐ underground utilities ☒ traffic ☐ adjacent veg. ☐ _____Exposure to wind: ☐ single tree ☒ below canopy ☐ above canopy ☐ recently exposed ☐ windward, canopy edge ☐ area prone to windthrowPrevailing wind direction: WIST Occurrence of snow/ice storms ☐ never ☐ seldom ☐ regularly**TARGET**Use Under Tree: ☒ building ☒ parking ☒ traffic ☒ pedestrian ☒ recreation ☒ landscape ☒ hardscape ☒ small features ☒ utility lines

Can target be moved? Y N Can use be restricted? Y N

Occupancy: ☐ occasional use ☐ intermittent use ☐ frequent use ☒ constant use

TREE DEFECTS

ROOT DEFECTS:

Suspect root rot: ☒ Y ☒ N Mushroom/conk/bracket present: ☐ Y ☐ N ID: _____

Exposed roots: ☐ severe ☐ moderate ☐ low Undermined: ☐ severe ☐ moderate ☐ low

Root pruned: _____ distance from trunk Root area affected: _____ % Buttress wounded: ☐ Y ☐ N When: _____

Restricted root area: ☐ severe ☐ moderate ☐ low Potential for root failure: ☐ severe ☐ moderate ☐ low

LEAN: _____ deg. from vertical ☐ natural ☐ unnatural ☐ self-corrected Soil heaving: ☐ Y ☐ N

Decay in plane of lean: ☐ Y ☐ N Roots broken ☐ Y ☐ N Soil cracking: ☐ Y ☐ N

Compounding factors: DEAD SCAFFOLDS, SPLIT SCAFFOLDS Lean severity: ☐ severe ☐ moderate ☐ low

CROWN DEFECTS: Indicate presence of individual defects and rate their severity (s = severe, m = moderate, l = low)

DEFECT	ROOT CROWN	TRUNK	SCAFFOLDS	BRANCHES
Poor taper				
Bow, sweep				
Codominants/forks				
Multiple attachments				
Included bark				
Excessive end weight				
Cracks/splits				
Hangers				
Girdling				
Wounds/seam				
Decay				
Cavity				
Conks/mushrooms/bracket				
Bleeding/sap flow				
Loose/cracked bark				
Nesting hole/bee hive				
Deadwood/stubs				
Borers/termites/ants				
Cankers/galls/burls				
Previous failure				

HAZARD RATING

Tree part most likely to fail: LARGE SCAFFOLDS

Inspection period: _____ annual _____ biannual _____ other _____

Failure Potential + Size of Part + Target Rating = Hazard Rating

4 + 4 + 4 = 12

Failure potential: 1 - low; 2 - medium; 3 - high; 4 - severe

Size of part: 1 - <6" (15 cm); 2 - 6-18" (15-45 cm);

3 - 18-30" (45-75 cm); 4 - >30" (75 cm)

Target rating: 1 - occasional use; 2 - intermittent use;

3 - frequent use; 4 - constant use

HAZARD ABATEMENT

Prune: ☐ remove defective part ☐ reduce end weight ☐ crown clean ☐ thin ☐ raise canopy ☐ crown reduce ☐ restructure ☐ shape

Cable/Brace: _____ Inspect further: ☐ root crown ☐ decay ☐ aerial ☐ monitor

Remove tree: ☒ Y ☒ N Replace? ☒ Y ☒ N Move target: ☒ Y ☒ N Other: _____

Effect on adjacent trees: ☒ none ☐ evaluate

Notification: ☐ owner ☐ manager ☒ governing agency Date: 1-7-19

COMMENTS

TREE HAS MAJOR INSECT INFESTION
TO FAR GONE TO TREAT
RECOMMEND REMOVAL + REPLACE

CL



882 S. GROSVEENOR

ON LONDON #2

SPLIT



**TREE HAZARD EVALUATION FORM** 2nd Edition

Site/Address: 99 Dale Rd
 Map/Location: _____
 Owner: public _____ private ☒ unknown _____ other _____
 Date: 1-7-19 Inspector: CARROLL LOUGHESS
 Date of last inspection: _____

HAZARD RATING:

<u>4</u>	+	<u>4</u>	+	<u>4</u>	=	<u>12</u>
Failure Potential		Size of part		Target Rating		Hazard Rating
<input type="checkbox"/> Immediate action needed <input type="checkbox"/> Needs further inspection <input checked="" type="checkbox"/> Dead tree						

TREE CHARACTERISTICS

Tree #: one Species: Silver Maple
 DBH: 36 in # of trunks: 1 Height: 60+ Spread: 50+
 Form: ☒ generally symmetric ☐ minor asymmetry ☐ major asymmetry ☐ stump sprout ☐ stag-headed
 Crown class: ☐ dominant ☒ co-dominant ☐ intermediate ☐ suppressed
 Live crown ratio: less 20 % Age class: ☐ young ☐ semi-mature ☒ mature ☐ over-mature/senescent
 Pruning history: ☐ crown cleaned ☐ excessively thinned ☐ topped ☐ crown raised ☐ pollarded ☐ crown reduced ☐ flush cuts ☐ cabled/braced
☐ none ☐ multiple pruning events Approx. dates: _____
 Special Value: ☐ specimen ☐ heritage/historic ☐ wildlife ☐ unusual ☒ street tree ☐ screen ☐ shade ☐ indigenous ☐ protected by gov. agency

TREE HEALTH

Foliage color: ☐ normal ☒ chlorotic ☐ necrotic Epicormics? Y ☒ N
 Foliage density: ☐ normal ☒ sparse Leaf size: ☐ normal ☒ small
 Annual shoot growth: ☐ excellent ☐ average ☒ poor Twig Dieback? Y ☒ N
 Woundwood development: ☐ excellent ☒ average ☐ poor ☐ none
 Vigor class: ☐ excellent ☐ average ☐ fair ☒ poor
 Major pests/diseases: poss. Ant infestation due to planting at base of tree.

Growth obstructions:

☐ stakes ☐ wire/ties ☐ signs ☐ cables
☐ curb/pavement ☐ guards
☐ other None

SITE CONDITIONS

Site Character: ☒ residence ☐ commercial ☐ industrial ☐ park ☐ open space ☐ natural ☐ woodland/forest
 Landscape type: ☐ parkway ☐ raised bed ☐ container ☐ mound ☒ lawn ☐ shrub border ☐ wind break
 Irrigation: ☒ none ☒ adequate ☐ inadequate ☐ excessive ☐ trunk wetted
 Recent site disturbance? Y ☒ N ☐ construction ☐ soil disturbance ☐ grade change ☐ line clearing ☐ site clearing
 % dripline paved: 0% 10-25% 25-50% 50-75% 75-100% Pavement lifted? Y ☒ N
 % dripline w/ fill soil: 0% 10-25% 25-50% 50-75% 75-100%
 % dripline grade lowered: 0% 10-25% 25-50% 50-75% 75-100%
 Soil problems: ☐ drainage ☐ shallow ☐ compacted ☐ droughty ☐ saline ☐ alkaline ☐ acidic ☐ small volume ☐ disease center ☐ history of fall
☐ clay ☐ expansive ☐ slope _____° aspect: _____
 Obstructions: ☐ lights ☐ signage ☐ line-of-sight ☐ view ☐ overhead lines ☐ underground utilities ☐ traffic ☐ adjacent veg. ☐ _____
 Exposure to wind: ☐ single tree ☐ below canopy ☐ above canopy ☐ recently exposed ☐ windward, canopy edge ☐ area prone to windthrow
 Prevailing wind direction: WEST Occurrence of snow/ice storms ☐ never ☐ seldom ☐ regularly

TARGET

Use Under Tree: ☐ building ☐ parking ☐ traffic ☐ pedestrian ☐ recreation ☐ landscape ☐ hardscape ☐ small features ☐ utility lines All
 Can target be moved? Y ☒ N ☐ Can use be restricted? Y ☒ N ☐
 Occupancy: ☐ occasional use ☐ intermittent use ☐ frequent use ☒ constant use

TREE DEFECTS

ROOT DEFECTS:

Suspect root rot: Y ☒ N Mushroom/conk/bracket present: Y ☒ ID: _____

Exposed roots: ☐ severe ☐ moderate ☐ low Undersided: ☐ severe ☐ moderate ☐ low

Root pruned: _____ distance from trunk Root area affected: _____ % Buttress wounded: Y N When: _____

Restricted root area: ☐ severe ☐ moderate ☐ low Potential for root failure: ☐ severe ☐ moderate ☐ low

LEAN: _____ deg. from vertical ☐ natural ☐ unnatural ☐ self-corrected Soil heaving: Y N

Decay in plane of lean: Y N Roots broken Y N Soil cracking: Y N

Compounding factors: _____ Lean severity: ☐ severe ☐ moderate ☐ low

CROWN DEFECTS: Indicate presence of individual defects and rate their severity (s = severe, m = moderate, l = low)

DEFECT	ROOT CROWN	TRUNK	SCAFFOLDS	BRANCHES
Poor taper		L		
Bow, sweep			M	
Codominants/forks			S	
Multiple attachments				S
Included bark		S	S	
Excessive end weight				S
Cracks/splits		S	S	
Hangers				
Girdling				
Wounds/seam			L	I
Decay				L
Cavity				
Conks/mushrooms/bracket				
Bleeding/sap flow				
Loose/cracked bark			m	S
Nesting hole/bee hive				
Deadwood/stubs			m	S
Borers/termites/ants	S	S	S	S
Cankers/galls/burls				
Previous failure				

HAZARD RATING

Tree part most likely to fail: LIFE OF TREE

Inspection period: _____ annual _____ biannual _____ other _____

Failure Potential + Size of Part + Target Rating = Hazard Rating

4 + 4 + 4 = 12

Failure potential: 1 - low; 2 - medium; 3 - high; 4 - severe

Size of part: 1 - <6" (15 cm); 2 - 6-18" (15-45 cm);

3 - 18-30" (45-75 cm); 4 - >30" (75 cm)

Target rating: 1 - occasional use; 2 - intermittent use;

3 - frequent use; 4 - constant use

HAZARD ABATEMENT

Prune: ☐ remove defective part ☐ reduce end weight ☐ crown clean ☐ thin ☐ raise canopy ☐ crown reduce ☐ restructure ☐ shape

Cable/Brace: _____ Inspect further: ☐ root crown ☐ decay ☐ aerial ☐ monitor

Remove tree: ☒ N Replace? ☒ N Move target: Y ☒ N Other: _____

Effect on adjacent trees: ☐ none ☐ evaluate

Notification: ☐ owner ☐ manager ☒ governing agency Date: 1-7-19

COMMENTS

TREE HAS MAJOR ANT INFESTION
TO FAR GONE TO TREAT
PLANTING AT BASE OF TREE NOT RECOMMEND
RECOMMEND REMOVAL + REPAIR

EL

99 DALE RD



**TREE HAZARD EVALUATION FORM** 2nd EditionSite/Address: 33 DRURY LANE

Map/Location: _____

Owner: public _____ private _____ unknown _____ other _____

Date: 1-7-19 Inspector: CHARROLL LOVELL

Date of last inspection: _____

HAZARD RATING:

<u>4</u>	+	<u>4</u>	+	<u>4</u>	=	<u>12</u>
Failure Potential		Size of part		Target Rating		Hazard Rating

☒ Immediate action needed☐ Needs further inspection☒ Dead tree**TREE CHARACTERISTICS**Tree #: ONE Species: ASH NO TAG #DBH: 52" # of trunks: _____ Height: 60' Spread: 50'Form: ☐ generally symmetric ☒ minor asymmetry ☐ major asymmetry ☐ stump sprout ☐ stag-headedCrown class: ☐ dominant ☒ co-dominant ☐ intermediate ☐ suppressedLive crown ratio: 0 % Age class: ☐ young ☐ semi-mature ☒ mature ☐ over-mature/senescentPruning history: ☐ crown cleaned ☐ excessively thinned ☐ topped ☐ crown raised ☐ pollarded ☐ crown reduced ☐ flush cuts ☐ cabled/braced
☐ none ☐ multiple pruning events Approx. dates: _____Special Value: ☐ specimen ☐ heritage/historic ☐ wildlife ☐ unusual ☒ street tree ☐ screen ☐ shade ☐ indigenous ☐ protected by gov. agency**TREE HEALTH**Foliage color: ☐ normal ☐ chlorotic ☐ necrotic Epicormics? Y NFoliage density: ☐ normal ☐ sparse Leaf size: ☐ normal ☐ smallAnnual shoot growth: ☐ excellent ☐ average ☐ poor Living Dieback? Y NWoundwood development: ☐ excellent ☐ average ☐ poor ☐ noneVigor class: ☐ excellent ☐ average ☒ fair ☐ poor

Major pests/diseases: _____

Growth obstructions:☐ stakes ☐ wire/ties ☐ signs ☐ cables☐ curb/pavement ☐ guards☐ other _____**SITE CONDITIONS**Site Character: ☐ residence ☐ commercial ☐ industrial ☐ park ☐ open space ☐ natural ☒ woodland/forestLandscape type: ☐ parkway ☐ raised bed ☐ container ☐ mound ☐ lawn ☐ shrub border ☐ wind breakIrrigation: ☐ none ☐ adequate ☐ inadequate ☐ excessive ☐ trunk wettedRecent site disturbance? Y N ☒ construction ☐ soil disturbance ☐ grade change ☐ line clearing ☐ site clearing

% dripline paved: 0% 10-25% 25-50% 50-75% 75-100% Pavement lifted? Y N

% dripline w/ fill soil: 0% 10-25% 25-50% 50-75% 75-100%

% dripline grade lowered: 0% 10-25% 25-50% 50-75% 75-100%

Soil problems: ☐ drainage ☐ shallow ☐ compacted ☐ droughty ☐ saline ☐ alkaline ☐ acidic ☐ small volume ☐ disease center ☐ history of fall
☐ clay ☐ expansive ☐ slope _____ aspect: _____Obstructions: ☐ lights ☐ signage ☐ line-of-sight ☐ view ☐ overhead lines ☐ underground utilities ☐ traffic ☐ adjacent veg. ☐ _____Exposure to wind: ☐ single tree ☐ below canopy ☐ above canopy ☐ recently exposed ☐ windward, canopy edge ☐ area prone to windthrowPrevailing wind direction: _____ Occurrence of snow/ice storms ☐ never ☐ seldom ☐ regularly**TARGET**Use Under Tree: ☐ building ☒ parking ☐ traffic ☐ pedestrian ☐ recreation ☒ landscape ☐ hardscape ☒ small features ☐ utility lines

Can target be moved? Y N Can use be restricted? Y N

Occupancy: ☐ occasional use ☐ intermittent use ☐ frequent use ☒ constant use

TREE DEFECTS

ROOT DEFECTS:

Suspect root rot: Y N Mushroom/conk/bracket present: Y N ID: _____

Exposed roots: ☐ severe ☐ moderate ☐ low Undersided: ☐ severe ☐ moderate ☐ low

Root pruned: _____ distance from trunk Root area affected: _____ % Buttress wounded: Y N When: _____

Restricted root area: ☐ severe ☐ moderate ☐ low Potential for root failure: ☐ severe ☐ moderate ☐ low

LEAN: _____ deg. from vertical ☐ natural ☐ unnatural ☐ self-corrected Soil heaving: Y N

Decay in plane of lean: Y N Roots broken Y N Soil cracking: Y N

Compounding factors: _____ Lean severity: ☐ severe ☐ moderate ☐ low

CROWN DEFECTS: Indicate presence of individual defects and rate their severity (s = severe, m = moderate, l = low)

DEFECT	ROOT CROWN	TRUNK	SCAFFOLDS	BRANCHES
Poor taper				
Bow, sweep				
Codominants/forks				
Multiple attachments				
Included bark				
Excessive end weight				
Cracks/splits				
Hangers				
Girdling				
Wounds/seam				
Decay				
Cavity				
Conks/mushrooms/bracket				
Bleeding/sap flow				
Lobse/cracked bark				
Nesting hole/bee hive				
Deadwood/stubs				
Borers/termites/ants				
Cankers/galls/burls				
Previous failure				

HAZARD RATING

Tree part most likely to fail: _____

Inspection period: _____ annual _____ biannual _____ other _____

Failure Potential + Size of Part + Target Rating = Hazard Rating

4 + 4 + 4 = 12

Failure potential: 1 - low; 2 - medium; 3 - high; 4 - severe

Size of part: 1 - <6" (15 cm); 2 - 6-18" (15-45 cm);

3 - 18-30" (45-75 cm); 4 - >30" (75 cm)

Target rating: 1 - occasional use; 2 - intermittent use;

3 - frequent use; 4 - constant use

HAZARD ABATEMENT

Prune: ☐ remove defective part ☐ reduce end weight ☐ crown clean ☐ thin ☐ raise canopy ☐ crown reduce ☐ restructure ☐ shape

Cable/Brace: _____ Inspect further: ☐ root crown ☐ decay ☐ aerial ☐ monitor

Remove tree: ☒ Y ☐ N Replace? ☒ Y ☐ N Move target: ☒ Y ☐ N Other: _____

Effect on adjacent trees: ☒ none ☐ evaluate

Notification: ☐ owner ☐ manager ☒ governing agency Date: 1-7-19

COMMENTS

SEE SERVICE REQUEST # 61613

33 DRURY LANE ASH #1





Tree Risk Assessment Report

Client: **Department of Public Works, Town of Brighton, New York**

Inspection Date: December 24, 2018, 11:30am

Inspector: S. MacKenzie

Time Frame: Immediate

Tree: # 20

Species: Sugar maple DBH: 36" Est. Ht. Approx. 50' +/-

Tree Location: Street Edge, In Front yard, parkway

Assignment: Tim Anderson, Deputy Highway Superintendent, Town of Brighton Highway Department. Requested evaluation and visual assessment of the following tree:

199 Thackery Road. 36" Sugar maple

It is likely this tree is past a preservation stage. Removal, this action will help reduce the possibility of both branch and root failure.

The tree is in the lawn area, on the street edge in front of 199 Thackery Road. It is on the road edge, sits 60 feet from the house that the likelihood of stem/ branch failure is *high*, the impact upon the residence would be *low*. The likelihood of impact on the road would be *high*. The likelihood of impact on the utilities across the street would be *moderate*. (water valve is just south of the base of the tree. The overall risk rating for the tree with removal *low*.

The concern of this report is limited to the likelihood of failure due to the size and stem structure of the tree and, the likelihood that part of this tree could strike a particular target and the consequence of that impact.

Summary and Recommendations:

Tree Risk Rating: High,

Mitigation Recommendations:

1. Recommend Removal

Residual Risk: None if the tree is removed;

Re-inspection Interval: Visual assessments are recommended monthly until tree is removed



Tree Risk Assessment Report

Submitted by:

Stuart MacKenzie, Arborist Rep 678

Bartlett Tree Experts

554 Bills Road

Macedon, New York 14502

smackenzie@bartlett.com

585-385-4060 office

585-662-3877 cell.

Appendix:

Limitations of Tree Risk Assessments

It is important for the tree owner or manager to know and understand that all trees pose some degree of risk from failure or other conditions. The information and recommendations within this report have been derived from the level of tree risk assessment identified in this report, using the information and practices outlined in the *International Society of Arboriculture's Best Management Practices for Tree Risk Assessment*, as well as the information available at the time of the inspection. However, the overall risk rating, the mitigation recommendations, or any other conclusions do not preclude the possibility of failure from undetected conditions, weather events, or other acts of man or nature. Trees can unpredictably fail even if no defects or other conditions are present. It is the responsibility of the tree owner or manager to schedule repeat or advanced assessments, determine actions, and implement follow up recommendations, monitoring and/or mitigation. Bartlett Tree Experts can make no warranty or guarantee whatsoever regarding the safety of any tree, trees, or parts of trees, regardless of the level of tree risk assessment provided, the risk rating, or the residual risk rating after mitigation. This information is solely for the use of the tree owner and manager to assist in the decision making process regarding the management of their tree or trees. Tree risk assessments are simply tools which should be used in conjunction with the owner or tree manager's knowledge, other information and observations related to the specific tree or trees discussed, and sound decision making.

Glossary

Tree risk assessment has a unique set of terms with specific meanings. Definitions of all specific terms may be found in the *International Society of Arboriculture's Best Management Practice for Tree Risk Assessment*. Definitions of some of these terms used in this report are as follows:

The *likelihood of failure* may be categorized as imminent meaning that failure has started or could occur at any time; probable meaning that failure may be expected under normal weather conditions within the next 3 years; possible meaning that failure could occur, but is unlikely under normal weather conditions during that time frame; and improbable meaning that failure is not likely under normal weather conditions, and may not occur in severe weather conditions during that time frame.

Tree Risk Assessment Report

The *likelihood of the failed tree part impacting a target* may be categorized as high meaning that a failed tree or tree part will most likely impact a target; medium meaning that a failed tree or tree part may or may not impact a target with equal likelihood; low meaning that the failed tree or tree part is not likely to impact a target; and very low meaning that the chance of a failed tree or tree part impacting the target is remote.

The *Likelihood of Failure and Impact* is defined by Table 1, the Likelihood Matrix:

Likelihood of Failure	Likelihood of Impacting Target			
	Very Low	Low	Medium	High
Imminent	Unlikely	Somewhat likely	Likely	Very likely
Probably	Unlikely	Unlikely	Somewhat likely	Likely
Possible	Unlikely	Unlikely	Unlikely	Somewhat likely
Improbable	Unlikely	Unlikely	Unlikely	Unlikely

The *consequences* of a known target being struck may be categorized as severe meaning that impact could involve serious personal injury or death, damage to high value property, or disruption to important activities; significant meaning that the impact may involve personal injury, property damage of moderate to high value, or considerable disruption; minor meaning that impact could cause low to moderate property damage, small disruptions to traffic or a communication utility, or minor injury; and negligible meaning that impact may involve low value property damage, disruption that can be replaced or repaired, and do not involve personal injury.

Targets are people, property, or activities that could be injured, damaged or disrupted by a tree failure

Levels of assessment 1) *Limited visual assessments* are conducted to identify obvious defects. 2) *Basic assessments* are visual inspections done by walking around the tree looking at the site, buttress roots, trunk and branches. It may include the use of simple tools to gain information about the tree or defects. 3) *Advanced assessments* are performed to provide detailed information about specific tree parts, defects, targets of site conditions. Drilling to detect decay is an advanced assessment technique.

Tree Risk Ratings are terms used to communicate the level of risk rating. They are defined in Table 2, the Risk Matrix, as a combination of Likelihood and Consequences:

Likelihood of Failure & Impact	Consequences of Tree Failure			
	Negligible	Minor	Significant	Severe
Very likely	Low	Moderate	High	Extreme
Likely	Low	Moderate	High	High
Somewhat likely	Low	Low	Moderate	Moderate
Unlikely	Low	Low	Low	Low

Tree Risk Assessment Report

Overall tree risk rating is the highest individual risk identified for the tree. The *residual risk* is the level of risk the tree should pose after the recommended mitigation. *Mitigation priority 1* is defined as mitigation activities that should be scheduled prior to the next growing season. *Mitigation Priority 2* can be scheduled on the next routine maintenance cycle.



Root crown is exposed, and visual inspection seems to reveal over all concerns of failure.
Recommend removing the tree

Tree Risk Assessment Report



Underground utilities close to the tree and the road itself would be the highest risk target if the tree would fail at 199 Thackery Road. Likelihood of impact would be somewhat likely, consequence of impact would be *High*.

REF #1



A Photographic Guide to the Evaluation of Hazard Trees in Urban Areas

TREE HAZARD EVALUATION FORM 2nd Edition

Site/Address: 45 KNOLLTOP
Map/Location: ACTIVE BUS STOP
Owner: public ☒ private ☐ unknown ☐ other ☐
Date: 1-29-19 Inspector: CARROLL LOUGLESS
Date of last inspection: _____

HAZARD RATING:

<u>4</u>	+	<u>4</u>	+	<u>4</u>	=	<u>12</u>
Failure Potential		Size of part		Target Rating		Hazard Rating
<input checked="" type="checkbox"/>						
Immediate action needed						
<input type="checkbox"/> Needs further inspection						
<input type="checkbox"/> Dead tree						

TREE CHARACTERISTICS

Tree #: ONE Species: SILVER MAPLE
DBH: 4 3/4" # of trunks: ONE Height: 70' Spread: SP *** HIGH RISK ***
Form: ☐ generally symmetric ☐ minor asymmetry ☒ major asymmetry ☐ stump sprout ☐ stag-headed
Crown class: ☒ dominant ☐ co-dominant ☐ intermediate ☐ suppressed
Live crown ratio: 60 % Age class: ☐ young ☐ semi-mature ☐ mature ☒ over-mature/senescent
Pruning history: ☐ crown cleaned ☐ excessively thinned ☐ topped ☐ crown raised ☐ pollarded ☐ crown reduced ☐ flush cuts ☐ cabled/braced
☐ none ☒ multiple pruning events Approx. dates: _____
Special Value: ☐ specimen ☐ heritage/historic ☐ wildlife ☐ unusual ☒ street tree ☐ screen ☐ shade ☐ indigenous ☐ protected by gov. agency

TREE HEALTH

Foliage color: ☐ normal ☒ chlorotic ☐ necrotic Epicormics? ☒ Y ☐ N
Foliage density: ☐ normal ☒ sparse Leaf size: ☐ normal ☒ small
Annual shoot growth: ☐ excellent ☐ average ☒ poor Twig Dieback? ☒ Y ☐ N
Woundwood development: ☐ excellent ☐ average ☒ poor ☐ none
Vigor class: ☐ excellent ☐ average ☐ fair ☒ poor
Major pests/diseases: SQUIRRELS
Growth obstructions: ☐ stakes ☐ wire/ties ☐ signs ☐ cables
☐ curb/pavement ☐ guards
☐ other _____

SITE CONDITIONS

Site Character: ☒ residence ☐ commercial ☐ industrial ☐ park ☐ open space ☐ natural ☐ woodland/forest
Landscape type: ☐ parkway ☐ raised bed ☐ container ☐ mound ☒ lawn ☐ shrub border ☐ wind break
Irrigation: ☐ none ☐ adequate ☐ inadequate ☐ excessive ☐ trunk wetted
Recent site disturbance? ☒ Y ☐ N ☐ construction ☐ soil disturbance ☐ grade change ☐ line clearing ☐ site clearing
% dripline paved: 0% 10-25% 25-50% 50-75% 75-100% Pavement lifted? ☒ Y ☐ N
% dripline w/ fill soil: 0% 10-25% 25-50% 50-75% 75-100%
% dripline grade lowered: 0% 10-25% 25-50% 50-75% 75-100%
Soil problems: ☐ drainage ☐ shallow ☐ compacted ☐ droughty ☐ saline ☐ alkaline ☐ acidic ☐ small volume ☐ disease center ☐ history of fail
☐ clay ☐ expansive ☐ slope _____° aspect: _____
Obstructions: ☐ lights ☐ signage ☒ line-of-sight ☒ view ☐ overhead lines ☒ underground utilities ☒ traffic ☐ adjacent veg. ☐ _____
Exposure to wind: ☒ single tree ☐ below canopy ☐ above canopy ☐ recently exposed ☐ windward, canopy edge ☐ area prone to windthrow
Prevailing wind direction: WEST Occurrence of snow/ice storms ☐ never ☐ seldom ☐ regularly

TARGET

Use Under Tree: ☒ building ☒ parking ☒ traffic ☒ pedestrian ☒ recreation ☒ landscape ☒ hardscape ☒ small features ☐ utility lines
Can target be moved? ☒ Y ☐ N Can use be restricted? ☒ Y ☐ N
Occupancy: ☐ occasional use ☐ intermittent use ☐ frequent use ☒ constant use

TREE DEFECTS

ROOT DEFECTS:

Suspect root rot: Y N Mushroom/conk/bracket present: Y N ID: _____

Exposed roots: ☐ severe ☐ moderate ☐ low Undermined: ☐ severe ☐ moderate ☐ low

Root pruned: _____ distance from trunk Root area affected: _____% Buttress wounded: Y N When: _____

Restricted root area: ☒ severe ☐ moderate ☐ low Potential for root failure: ☐ severe ☐ moderate ☐ low

LEAN: _____ deg. from vertical ☐ natural ☐ unnatural ☐ self-corrected Soil heaving: Y N

Decay in plane of lean: Y N Roots broken Y N Soil cracking: Y N

Compounding factors: _____ Lean severity: ☒ severe ☐ moderate ☐ low

CROWN DEFECTS: Indicate presence of individual defects and rate their severity (s = severe, m = moderate, l = low) _____

DEFECT	ROOT CROWN	TRUNK	SCAFFOLDS	BRANCHES
Poor taper	—	m	—	—
Bow, sweep	—	—	s	s
Codominants/forks	—	—	s	s
Multiple attachments	—	—	s	s
Included bark	—	s	s	s
Excessive end weight	—	s	s	s
Cracks/splits	—	l	s	s
Hangers	—	—	—	—
Girdling	m	s	—	—
Wounds/seam	—	s	s	s
Decay	—	s	s	s
Cavity	—	s	s	s
Conks/mushrooms/bracket	—	—	—	—
Bleeding/sap flow	—	—	—	—
Loose/cracked bark	—	s	s	s
Nesting hole/bee hive	—	s	s	s
Deadwood/stubs	—	—	m	m
Borers/termites/ants	—	—	—	—
Cankers/galls/burls	—	—	m	s
Previous failure	—	—	—	—

HAZARD RATING

Tree part most likely to fail: TRUNK

Inspection period: _____ annual _____ biannual _____ other _____

Failure Potential + Size of Part + Target Rating = Hazard Rating

4 + 4 + 4 = 12

Failure potential: 1 - low; 2 - medium; 3 - high; 4 - severe

Size of part: 1 - <6" (15 cm); 2 - 6-18" (15-45 cm);

3 - 18-30" (45-75 cm); 4 - >30" (75 cm)

Target rating: 1 - occasional use; 2 intermittent use;

3 - frequent use; 4 - constant use

HAZARD ABATEMENT

Prune: ☐ remove defective part ☐ reduce end weight ☐ crown clean ☐ thin ☐ raise canopy ☐ crown reduce ☐ restructure ☐ shape

Cable/Brace: _____ Inspect further: ☐ root crown ☐ decay ☐ aerial ☐ monitor

Remove tree: ☒ N Replace? Y ☒ Move target: Y ☒ Other: _____

Effect on adjacent trees: ☐ none ☐ evaluate

Notification: ☐ owner ☐ manager ☒ governing agency Date: 1-29-19

COMMENTS

THIS SILVER HAS SEVERAL CAVITY IN TRUNK, SCAFFOLDS, BRANCHES
EXCESSIVE END WEIGHT WITH MAJOR BOW SWEEPS.
ALSO LIFTING PAVEMENT.
RECOMMEND REMOVAL.

45 KNOLLTOP TREE #1



27" DEEP

43" DBH

X : BUS STOP

TREE #1



CAVITYS

TREE # 1





A Photographic Guide to the Evaluation of Hazard Trees in Urban Areas

TREE HAZARD EVALUATION FORM 2nd Edition

EF
#2

Site/Address: 45 KNOLL TOP
Map/Location: ACTIVE BUS STOP
Owner: public ☒ private ☐ unknown ☐ other ☐
Date: 1-29-19 Inspector: CARROLL LOVELESS
Date of last inspection: _____

HAZARD RATING:

4	+	4	+	4	=	12
Failure Potential	+	Size of part	+	Target Rating	=	Hazard Rating

☒ Immediate action needed
☐ Needs further inspection
☐ Dead tree

TREE CHARACTERISTICS

Tree #: 700 Species: SILVER MAPLE
DBH: 42" # of trunks: ONE Height: 70' Spread: 50'
Form: ☐ generally symmetric ☐ minor asymmetry ☒ major asymmetry ☐ stump sprout ☐ stag-headed
Crown class: ☒ dominant ☐ co-dominant ☐ intermediate ☐ suppressed
Live crown ratio: 60 % Age class: ☐ young ☐ semi-mature ☐ mature ☒ over-mature/senescent
Pruning history: ☐ crown cleaned ☐ excessively thinned ☐ topped ☐ crown raised ☐ pollarded ☐ crown reduced ☐ flush cuts ☐ cabled/braced
☐ none ☒ multiple pruning events Approx. dates: _____
Special Value: ☐ specimen ☐ heritage/historic ☐ wildlife ☐ unusual ☒ street tree ☐ screen ☐ shade ☐ indigenous ☐ protected by gov. agency

TREE HEALTH

Foliage color: ☐ normal ☒ chlorotic ☐ necrotic Epicormics? ☒ N
Foliage density: ☐ normal ☒ sparse Leaf size: ☐ normal ☒ small
Manual shoot growth: ☐ excellent ☐ average ☒ poor Twig Dieback? ☒ Y
Windwood development: ☐ excellent ☐ average ☒ poor ☐ none
Vigor class: ☐ excellent ☐ average ☐ fair ☒ poor
Major pests/diseases: SQUAKLES

SITE CONDITIONS

Site Character: ☒ residence ☐ commercial ☐ industrial ☐ park ☐ open space ☐ natural ☐ woodland/forest
Landscape type: ☐ parkway ☐ raised bed ☐ container ☐ mound ☒ lawn ☐ shrub border ☐ wind break
Irrigation: ☐ none ☐ adequate ☐ inadequate ☐ excessive ☐ trunk wetted
Recent site disturbance? ☒ Y ☐ N ☐ construction ☐ soil disturbance ☐ grade change ☐ line clearing ☐ site clearing
% dripline paved: 0% 10-25% 25-50% 50-75% 75-100% Pavement lifted? ☒ Y ☐ N
% dripline w/ fill soil: 0% 10-25% 25-50% 50-75% 75-100%
% dripline grade lowered: 0% 10-25% 25-50% 50-75% 75-100%
Soil problems: ☐ drainage ☐ shallow ☐ compacted ☐ droughty ☐ saline ☐ alkaline ☐ acidic ☐ small volume ☐ disease center ☐ history of fail
☐ clay ☐ expansive ☐ slope _____° aspect: _____
Obstructions: ☐ lights ☐ signage ☒ line-of-sight ☒ view ☐ overhead lines ☐ underground utilities ☒ traffic ☐ adjacent veg. ☐ _____
Exposure to wind: ☒ single tree ☐ below canopy ☐ above canopy ☐ recently exposed ☐ windward, canopy edge ☐ area prone to windthrow
Prevailing wind direction: WEST Occurrence of snow/ice storms ☐ never ☐ seldom ☐ regularly

TARGET

Use Under Tree: ☒ building ☒ parking ☒ traffic ☒ pedestrian ☒ recreation ☒ landscape ☒ hardscape ☒ small features ☒ utility lines
Can target be moved? ☒ Y ☐ N Can use be restricted? ☒ Y ☐ N
Occupancy: ☐ occasional use ☐ intermittent use ☐ frequent use ☒ constant use

TREE DEFECTS

ROOT DEFECTS:

Suspect root rot: Y N Mushroom/conk/bracket present: Y N ID: _____

Exposed roots: ☐ severe ☐ moderate ☐ low Undermined: ☐ severe ☐ moderate ☐ low

Root pruned: _____ distance from trunk Root area affected: _____% Buttress wounded: Y N When: _____

Restricted root area: ☐ severe ☐ moderate ☐ low Potential for root failure: ☐ severe ☐ moderate ☐ low

LEAN: _____ deg. from vertical ☐ natural ☐ unnatural ☐ self-corrected Soil heaving: Y N

Decay in plane of lean: Y N Roots broken Y N Soil cracking: Y N

Compounding factors: _____ Lean severity: ☐ severe ☐ moderate ☐ low

CROWN DEFECTS: Indicate presence of individual defects and rate their severity (s = severe, m = moderate, l = low)

DEFECT	ROOT CROWN	TRUNK	SCAFFOLDS	BRANCHES
Poor taper	s	l	l	l
Bow, sweep	l	l	s	s
Codominants/forks	l	l	s	s
Multiple attachments	l	l	s	s
Included bark	l	s	s	s
Excessive end weight	l	l	s	s
Cracks/splits	l	m	s	s
Hangers	l	l	l	l
Girdling	m	l	l	l
Wounds/seam	l	s	s	s
Decay	l	s	s	s
Cavity	l	s	s	s
Conks/mushrooms/bracket	l	m	l	l
Bleeding/sap flow	l	l	l	l
Loose/cracked bark	l	s	s	s
Nesting hole/bee hive	l	s	s	s
Deadwood/stubs	l	l	l	l
Borers/termites/ants	l	l	l	l
Cankers/galls/burls	l	m	s	s
Previous failure	l	l	l	l

HAZARD RATING

Tree part most likely to fail: TRUNK

Inspection period: 10.3.16 annual ☐ biannual ☐ other ☐

Failure Potential + Size of Part + Target Rating = Hazard Rating

4 + 4 + 4 = 12

Failure potential: 1 - low; 2 - medium; 3 - high; 4 - severe

Size of part: 1 - <6" (15 cm); 2 - 6-18" (15-45 cm);

3 - 18-30" (45-75 cm); 4 - >30" (75 cm)

Target rating: 1 - occasional use; 2 intermittent use;

3 - frequent use; 4 - constant use

HAZARD ABATEMENT

Prune: ☐ remove defective part ☐ reduce end weight ☐ crown clean ☐ thin ☐ raise canopy ☐ crown reduce ☐ restructure ☐ shape

Cable/Brace: _____ Inspect further: ☐ root crown ☐ decay ☐ aerial ☐ monitor

Remove tree: ☒ N Replace? ☒ N Move target: Y ☒ N Other: _____

Effect on adjacent trees: ☐ none ☐ evaluate

Notification: ☐ owner ☐ manager ☒ governing agency Date: 1-29-19

COMMENTS

THIS SILVER HAS MAJOR CAVITIES IN ITS TRUNK, SCAFFOLDS, BRANCHES
EXCESSIVE END WEIGHT
LARGE BOW SWEEP
RECOMMEND REMOVAL AND REPLACE.

TREE # 2



LARGE
CAVITY

TREE #2



LARGE CAVITYS

REF
#3



A Photographic Guide to the Evaluation of Hazard Trees in Urban Areas

TREE HAZARD EVALUATION FORM 2nd Edition

Site/Address: 45 KNOLL TOP
Map/Location: ACTIVE BUS STOP
Owner: public ☒ private ☐ unknown ☐ other ☐
Date: 1-29-19 Inspector: CARROLL LOUFFLESS
Date of last inspection: _____

HAZARD RATING:

4 + 4 + 4 = 12
Failure Potential + Size of part + Target Rating = Hazard Rating

☒ Immediate action needed
☐ Needs further inspection
☐ Dead tree

TREE CHARACTERISTICS

Tree #: 3 Species: SILVER MAPLE
DBH: 4.2" # of trunks: ONE Height: 20' Spread: 60'
Form: ☐ generally symmetric ☐ minor asymmetry ☒ major asymmetry ☐ stump sprout ☐ stag-headed
Crown class: ☒ dominant ☐ co-dominant ☐ intermediate ☐ suppressed
Live crown ratio: 68 % Age class: ☐ young ☐ semi-mature ☐ mature ☒ over-mature/senescent
Pruning history: ☐ crown cleaned ☐ excessively thinned ☐ topped ☐ crown raised ☐ pollarded ☐ crown reduced ☐ flush cuts ☐ cabled/braced
☐ none ☒ multiple pruning events Approx. dates: _____
Special Value: ☐ specimen ☐ heritage/historic ☐ wildlife ☐ unusual ☒ street tree ☐ screen ☐ shade ☐ indigenous ☐ protected by gov. agency

*** HIGH RISK ***

TREE HEALTH

Foliage color: ☐ normal ☒ chlorotic ☐ necrotic Epicormics? ☒ Y ☐ N
Foliage density: ☐ normal ☒ sparse Leaf size: ☐ normal ☒ small
Annual shoot growth: ☐ excellent ☐ average ☒ poor Twig Dieback? ☒ Y ☐ N
Woundwood development: ☐ excellent ☐ average ☒ poor ☐ none
Vigor class: ☐ excellent ☐ average ☐ fair ☒ poor
Major pests/diseases: SQUIRRELS

Growth obstructions:

☐ stakes ☐ wire/ties ☐ signs ☐ cables
☐ curb/pavement ☐ guards
☐ other _____

SITE CONDITIONS

Site Character: ☒ residence ☐ commercial ☐ industrial ☐ park ☐ open space ☐ natural ☐ woodland/forest
Landscape type: ☐ parkway ☐ raised bed ☐ container ☐ mound ☒ lawn ☐ shrub border ☐ wind break
Irrigation: ☐ none ☐ adequate ☐ inadequate ☐ excessive ☐ trunk wetted
Recent site disturbance? ☒ Y ☐ N ☐ construction ☐ soil disturbance ☐ grade change ☐ line clearing ☐ site clearing
% dripline paved: 0% 10-25% 25-50% 50-75% 75-100% Pavement lifted? ☒ Y ☐ N
% dripline w/ fill soil: 0% 10-25% 25-50% 50-75% 75-100%
% dripline grade lowered: 0% 10-25% 25-50% 50-75% 75-100%
Soil problems: ☐ drainage ☐ shallow ☐ compacted ☐ droughty ☐ saline ☐ alkaline ☐ acidic ☐ small volume ☐ disease center ☐ history of fall
☐ clay ☐ expansive ☐ slope _____° aspect: _____
Obstructions: ☐ lights ☐ signage ☒ line-of-sight ☒ view ☐ overhead lines ☐ underground utilities ☒ traffic ☐ adjacent veg. ☐ _____
Exposure to wind: ☒ single tree ☐ below canopy ☐ above canopy ☐ recently exposed ☐ windward, canopy edge ☐ area prone to windthrow
Prevailing wind direction: WEST Occurrence of snow/ice storms ☐ never ☐ seldom ☐ regularly

TARGET

Use Under Tree: ☒ building ☒ parking ☒ traffic ☒ pedestrian ☒ recreation ☒ landscape ☒ hardscape ☒ small features ☐ utility lines
Can target be moved? ☒ Y ☐ N Can use be restricted? ☒ Y ☐ N
Occupancy: ☐ occasional use ☐ intermittent use ☐ frequent use ☒ constant use

TREE DEFECTS

ROOT DEFECTS:

Suspect root rot: Y N Mushroom/conk/bracket present: Y N ID: _____

Exposed roots: ☐ severe ☐ moderate ☐ low Undermined: ☐ severe ☐ moderate ☐ low

Root pruned: _____ distance from trunk Root area affected: _____% Buttress wounded: Y N When: _____

Restricted root area: ☐ severe ☐ moderate ☐ low Potential for root failure: ☐ severe ☐ moderate ☐ low

LEAN: _____ deg. from vertical ☐ natural ☐ unnatural ☐ self-corrected Soil heaving: Y N

Decay in plane of lean: Y N Roots broken Y N Soil cracking: Y N

Compounding factors: _____ Lean severity: ☐ severe ☐ moderate ☐ low

CROWN DEFECTS: Indicate presence of individual defects and rate their severity (s = severe, m = moderate, l = low)

DEFECT	ROOT CROWN	TRUNK	SCAFFOLDS	BRANCHES
Poor taper	m	—	—	—
Bow, sweep	—	—	s	s
Codominants/forks	—	—	s	s
Multiple attachments	—	—	s	s
Included bark	—	m	s	s
Excessive end weight	—	—	s	s
Cracks/splits	—	—	m	m
Hangers	—	—	—	—
Girdling	m	—	—	—
Wounds/seam	—	s	s	s
Decay	—	s	s	s
Cavity	—	s	s	s
Conks/mushrooms/bracket	—	m	s	s
Bleeding/sap flow	—	—	—	—
Loose/cracked bark	—	m	s	s
Nesting hole/bee hive	—	m	s	s
Deadwood/stubs	—	—	—	—
Borers/termites/ants	—	—	—	—
Cankers/galls/burls	—	s	m	m
Previous failure	—	—	—	—

HAZARD RATING

Tree part most likely to fail: TRUNK

Inspection period: 10-3-16 annual ☐ biannual ☐ other ☐

Failure Potential + Size of Part + Target Rating = Hazard Rating

4 + 4 + 4 = 12

Failure potential: 1 - low; 2 - medium; 3 - high; 4 - severe

Size of part: 1 - <6" (15 cm); 2 - 6-18" (15-45 cm);
3 - 18-30" (45-75 cm); 4 - >30" (75 cm)

Target rating: 1 - occasional use; 2 - intermittent use;
3 - frequent use; 4 - constant use

HAZARD ABATEMENT

Prune: ☐ remove defective part ☐ reduce end weight ☐ crown clean ☐ thin ☐ raise canopy ☐ crown reduce ☐ restructure ☐ shape

Cable/Brace: _____ Inspect further: ☐ root crown ☐ decay ☐ aerial ☐ monitor

Remove tree: ☒ N Replace? Y ☒ Move target: Y ☒ Other: _____

Effect on adjacent trees: ☐ none ☐ evaluate

Notification: ☐ owner ☐ manager ☒ governing agency Date: 1-29-19

COMMENTS

THIS SILVER MAPLE HAS SEVERAL LARGE CAVITIES IN IT TRUNK, SCAFFOLDS, BRANCHES
EXCESSIVE END WEIGHT,
LARGE BOW SWEEPS
RECOMMEND REMOVAL

TREE #3



80%
Hollow

45 KNOITOP TREES 1.2.3



CLAIMS

CLAIMS FOR APPROVAL AT TOWN BOARD MEETING

March 13, 2019

THAT THE CLAIMS AS SUMMARIZED BELOW HAVING BEEN APPROVED BY THE RESPECTIVE DEPARTMENT HEADS AND AUDITED BY THE CHAIR OF THE FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE ARE HEREBY APPROVED FOR PAYMENT.

A - GENERAL	\$ <u>118,751.65</u>
D - HIGHWAY	<u>129,709.16</u>
H - CAPITAL	<u>30,647.00</u>
L - LIBRARY	<u>2,361.47</u>
SF - FIRE DISTRICT	<u>117.53</u>
SL - LIGHTING DIST	<u>439.98</u>
SR-REFUSE DISTRICT	<u>71,303.44</u>
SS - SEWER DISTRICT	<u>28,294.37</u>
TA - AGENCY TRUST	<u>6,952.01</u>
TOTAL	\$ <u>388,576.61</u>

UPON ROLL CALL

MOTION CARRIED

APPROVED BY:

SUPERVISOR

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

TO THE SUPERVISOR:

I CERTIFY THAT THE VOUCHERS LISTED ABOVE WERE AUDITED BY THE CHAIR OF THE FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE AND APPROVED BY THE TOWN BOARD ON THE ABOVE DATE AND ALLOWED IN THE AMOUNTS SHOWN. YOU ARE HEREBY AUTHORIZED AND DIRECTED TO PAY TO EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

DATE

TOWN CLERK

COMMUNICATIONS



Historic Preservation Commission

Secretary – Ramsey Boehner

MEMORANDUM TOWN OF BRIGHTON

TO: William Moehle, Supervisor

FROM: Ramsey Boehner, Secretary
Historic Preservation Commission

DATE: January 25, 2019

RE: Notice of Landmark Designation(s) of 2351 East Avenue

Pursuant to the Historic Preservation Local Law of the Town of Brighton, the attached notice(s) of landmark designation(s) are forwarded to your office for your records.



Historic Preservation Commission

Secretary – Ramsey Boehner

LANDMARK DESIGNATION

In the Matter

of

2351 East Avenue

BRIGHTON HISTORIC
COMMISSION DESIGNATION

The Designation of 2351 East Avenue,
known as “The Forman-MacKenzie House”,
Rochester, New York, as an Historic Landmark

1H-01-19

The Brighton Historic Preservation Commission, pursuant to the Historic Preservation Local Law of the Town of Brighton, has designated the parcels of property located at 2351 East Avenue, (known as “The Forman-MacKenzie House”), Rochester, New York, 14610, as a “LANDMARK” effective as of the 24th day of January, 2019, following a Public Hearing held in the matter, at the Brighton Town Hall, Rochester, New York.

Said parcels of property are more particularly described by deed recorded in the Monroe County Clerk’s Office in Liber 11017 of Deeds, at page 390, currently titled in the name of J. Nelson Thomas.


Tax Account # 122.20-1-23

Property Address: 2351 East Avenue, Brighton, New York

Effective January 24, 2019, and thereafter, said parcel of property located at 2351 East Avenue, Rochester, New York, 14610, as more particularly described above is, subject to the provisions of the Historic Preservation Local Law of the Town of Brighton Chapter 224 of the Town Code Comprehensive Development Regulations.

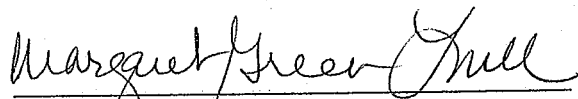
Dated: January 25, 2019

Brighton Historic Preservation Commission

By: 
Ramsey Boehner, Secretary

STATE OF NEW YORK)
COUNTY OF MONROE) SS:

On the 25th day of January, in the year 2019, before me, Ramsey A. Boehner personally appeared, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.


Notary Public

MARGARET GREEN LULL
Notary Public - State of New York
Monroe County, License 01LU6154299
Commission Expires October 23, 2022

NEW BUSINESS

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of March, 2019.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

CHRISTOPHER K. WERNER

JASON S. DIPONZIO

ROBIN R. WILT

CHRISTINE E. CORRADO,

Councilmembers

BE IT HEREBY RESOLVED, that the Town Board receive and file correspondence dated February 26, 2019 from Commissioner of Public Works Michael E. Guyon, P.E., regarding a request to authorize four promotions in the Highway Department as set forth below with retroactive effective dates as set forth below to coincide when each individual began working in the new titles as set forth:

Name	Former Title	Former Hourly Rate	Effective Date	New Title	New Hourly Rate
Eric Bassford	MEO	\$28.26	7/25/18	Sr. MEO	\$29.54
Elmi Beha	MEO	\$28.26	10/22/18	Sr. MEO	\$29.54
William Youngman	Laborer	\$22.70	11/5/18	MEO	\$27.06
Ryan Bassford	Laborer	\$22.70	11/19/18	MEO	\$27.06

and

BE IT FURTHER RESOLVED, that the Town Board hereby authorizes the above promotions nunc pro tunc as set forth in detail above.

Dated: March 13, 2019

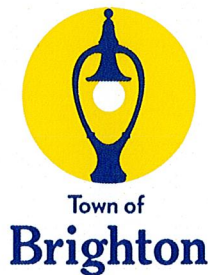
William W. Moehle, Supervisor

Voting _____

Christopher K. Werner, Councilmember

Voting _____

Jason S. DiPonzio, Councilmember	Voting	_____
Robin R. Wilt, Councilmember	Voting	_____
Christine E. Corrado, Councilmember	Voting	_____



Public Works Department

Mike Guyon, P.E.
Commissioner of Public Works

February 26, 2019

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Nunc pro Tunc Appointments
Highway Personnel

Dear Chairperson DiPonzio and Committee Members:

In December 2016 Mr. Ed Senecker and in January 2018 Mr. David Palmer retired from the Town of Brighton Highway Department which created two Sr. MEO vacancies within the authorized table of organization. Filling these senior positions created a domino effect which resulted in a multitude of employee appointments. The following describes the employee changes resulting from the retirement of Mr. Senecker and Mr. Palmer:

- The first Sr. MEO position was posted on June 8, 2018. The most senior employee, Eric Bassford, was promoted from MEO to Sr. MEO on July 25, 2018 to fill Mr. Senecker's title.
- The second Sr. MEO position was properly posted on August 15, 2018. The most senior employee, Elmi Beha, was promoted from MEO to Sr. MEO on October 22, 2018 to fill Mr. Palmer's title.

The advancement of Mr. Bassford and Mr. Beha created two MEO vacancies.

- Mr. Eric Bassford's former title and truck assignment, truck #60, was posted on August 27, 2018. Three applicants expressed interest in this assignment. However, during the interview process two candidates declined the position. Mr. William Youngman, the remaining applicant was assigned to truck #60 and promoted from laborer to MEO effective November 5, 2018.
- Mr. Beha's formal title and truck assignment, truck #69 packer truck, was posted on October 29, 2018. A single letter of interest from Ryan Bassford was received. Mr. Bassford was promoted from laborer to MEO effective November 19, 2018.

These assignments are consistent with the CSEA and civil service requirements. However, inadvertently they were not presented to FASC and the Town Board for confirmation. Therefore, I am requesting that the FASC recommend that the Town Board Nunc pro Tunc



authorize the appointments shown in the below table at their March 5, 2019 meeting. All of the promotions filled existing titles within the Highway Department authorized table of organization and are therefore budget neutral.

Table 1

Name	Former Title	Former Hourly Rate	Effective Date	New Title	New Hourly Rate
Eric Bassford	MEO	\$28.26	7/25/18	Sr. MEO	\$29.54
Elmi Beha	MEO	\$28.26	10/22/18	Sr. MEO	\$29.54
William Youngman	Laborer	\$22.70	11/5/18	MEO	\$27.06
Ryan Bassford	Laborer	\$22.70	11/19/18	MEO	\$27.06

I apologize for this oversight and as always, thank you for your consideration. I will be in attendance at your regularly scheduled March 5, 2019 meeting in the event that you have any questions regarding this matter.

Respectfully,

Michael E. Guyon

Cc Tim Anderson
Cathi Infantino
Tricia VanPutte

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of March, 2019.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

CHRISTOPHER K. WERNER

JASON S. DIPONZIO

ROBIN R. WILT

CHRISTINE E. CORRADO,

Councilmembers

BE IT HEREBY RESOLVED, that the Town Board receive and file correspondence dated February 28, 2019 from Junior Engineer Chad Roscoe, regarding a request to authorize the Supervisor to execute a contract with GreenRenewable, Inc. for grinding mulch and yard debris at the Town Landfill for no charge for a one year term commencing April 1, 2019 and with the option on the part of the Town to extend the contract for two additional one year terms upon the same terms and conditions; and

BE IT FURTHER RESOLVED, that the Town Board hereby authorizes the Supervisor to execute a contract with GreenRenewable, Inc. for grinding mulch and yard debris at the Town Landfill for no charge for a one year term commencing April 1, 2019 and with the option on the part of the Town to extend the contract for two additional one year terms upon the same terms and conditions, all subject to the review and approval of the form of the contract by the Attorney to the Town.

Dated: March 13, 2019

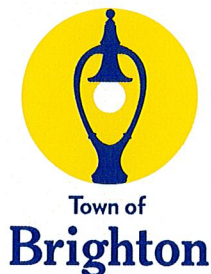
William W. Moehle, Supervisor

Voting _____

Christopher K. Werner, Councilmember

Voting _____

Jason S. DiPonzio, Councilmember	Voting	_____
Robin R. Wilt, Councilmember	Voting	_____
Christine E. Corrado, Councilmember	Voting	_____



Public Works Department

Commissioner of Public Works – Michael Guyon, P.E.

Chad Roscoe
Junior Engineer

February 28, 2019

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Re: Landfill Contracting Services for 2019
Recommendation of Award

Dear Councilperson DiPonzio and Committee Members:

The current agreement between the Town and S.M. Gallivan expires on March 31, 2019. In anticipation of the contract expiring we reached out to ten companies that specialize in grinding mulch and yard debris. The RFP was due 2/26/2019 at the end of business hours, in which we only had one submission and that was from GreenRenewable. Mike Guyon, Pete Springer and I met with a representative from "GreenRenewable" on 2/14/19 to discuss their operation. GreenRenewables response is consistent with the Request for Proposals and GreenRenewable has agreed to provide these services at "no charge" to the Town.

This response to the RFP is consistent with the prior agreement with S.M. Gallivan and will result in no increased cost to the Town. We request that the FASC recommend that the Town Board enter into an agreement with GreenRenewable for 2019 with the option to extend the contract for two additional years.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled March 5, 2019 meeting in the event that you have any questions regarding this matter.

Sincerely,

Chad J. Roscoe

cc: P. Parker
C. Roscoe
B. Monroe
M. Guyon
T. Anderson
A. Banker
K. Gordon



155 State Street
Manchester, NY 14504
585-402-8710
585-289-3006 (f)

28 February 2019

Town of Brighton
Department of Public Works
2300 Elmwood Avenue
Rochester, NY 14618

REFERENCE: LANDFILL AND YARD WASTE PROCESSING

ATTENTION: MR. CHAD ROSCOE

GREEN RENEWABLE, INC. OF MANCHESTER, NY is pleased to submit a proposal for the following services:

Grinding of Brush Pile at 444 Browncroft Boulevard, Brighton, NY

- GREEN RENEWABLE, INC. OF MANCHESTER, NY will grind and process yard waste stockpiles.
- GREEN RENEWABLE, INC OF MANCHESTER, NY will remove processed material as trucks are available.
- GREEN RENEWABLE, INC OF MANCHESTER, NY will stockpile 20,000 to 25,000 cubic yards of finished material on site.
- Contract acceptable for two years from 4/1/2019 to 4/1/2021.

TOTAL: NO CHARGE

ACCEPTED IN ACCORDANCE WITH THE CONDITIONS AND AGREEMENTS SET FORTH HEREIN:

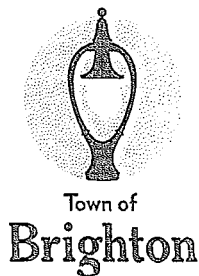
Accepted this _____ day of _____, 2019

BY: _____
TOWN OF BRIGHTON

BY: 
GREEN RENEWABLE, INC. OF
MANCHESTER, NY

TITLE: _____

TITLE: _____ Procurement Manager



Public Works Department

Commissioner of Public Works – Michael Guyon, P.E.

Chad Roscoe
Junior Engineer

**ADDENDUM #1
Request for Proposal
Landfill and Yard Waste Processing
Town of Brighton**

Effective from the date of its issue, the following changes are a part of the Request for Proposal for the above-referenced project.

The RFP date will remain the same, February 26, 2019 at 5:00 PM Local Time at the Town of Brighton Town Hall, 2300 Elmwood Avenue, Rochester, New York 14618

All provisions of the original Request for Proposal shall remain in full force and effect except as specifically described in this Addendum #1. Date of issue is February 19, 2019.

The following is a clarification to the Request for Proposal contained in this Addendum #1:

The Town of Brighton will allow for the staging of and processing of materials on site (444 Browncroft Boulevard). Provided the staging area does not conflict or interrupt the Town of Brighton day to day operations. This end product shall be of a natural blend with no additional additives (ie. color enhancing agents). No material shall be brought to the site by the Landfill and Yard Waste Processing vendor for processing. No more than 25,000 CY total quantity may be on site at any time.

Each Bidder shall acknowledge this Addendum by signing and dating this document. This document must be submitted along with the Request For Proposal.

Signature

Date

2-25-2019

End of Addendum

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of March, 2019.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

CHRISTOPHER K. WERNER

JASON S. DIPONZIO

ROBIN R. WILT

CHRISTINE E. CORRADO,

Councilmembers

BE IT HEREBY RESOLVED, that the Town Board receive and file correspondence dated February 27, 2019 from Assistant Engineer Evert Garcia, regarding a request to authorize the solicitation of bids for various construction services to complete infrastructure improvements at The Reserve subdivision which the Developer has failed to complete and for which the Town has drawn on the Developer's Letter of Credit in the amount of \$359,463.16; and

BE IT FURTHER RESOLVED, that the Town Board hereby authorizes the solicitation of bids for various construction services to complete infrastructure improvements at The Reserve subdivision which the Developer has failed to complete.

Dated: March 13, 2019

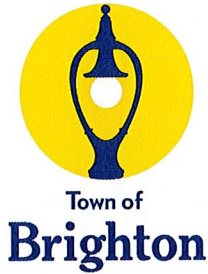
William W. Moehle, Supervisor	Voting	_____
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Christopher K. Werner, Councilmember	Voting	_____
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Jason S. DiPonzio, Councilmember	Voting	_____
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Robin R. Wilt, Councilmember	Voting	_____
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Christine E. Corrado, Councilmember	Voting	_____
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Public Works Department

Commissioner of Public Works – Michael Guyon, P.E.

Evert Garcia
Assistant Engineer

February 25, 2019

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Re: The Reserve Subdivision
Construction Services Bid

Dear Councilperson DiPonzio and Committee Members:

The Town contacted the developer on multiple occasions to request that outstanding site improvements be completed at the Reserve subdivision. The outstanding items were not addressed by the property owner.

As a result, the Town was forced to withdraw the funds available on various letters of credits in order to complete the infrastructure which is intended to be dedicated to the Town. \$359,463.16 USD has been released to the Town of Brighton by the issuers of the letter of credits associated with the Reserve subdivision.

I am requesting authorization to solicit bidders for construction services necessary to complete the infrastructure improvements which were intended to be completed by the developer of the subdivision. These improvements include the installation of various dedicated infrastructure as shown on Phase 1 and Phase 2 of the approved Reserve subdivision plans. These improvements include repairs to sanitary sewers, storm sewers, curbing, sidewalks, pavement system, erosion control measures, and site restoration associated with the development.

No action as to awarding a contract will be considered without returning to this committee.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled March 5th meeting in the event that you have any questions regarding this matter.

Respectfully,

Evert Garcia
Assistant Engineer

cc: M. Guyon
T. Anderson
P. Parker
B. Monroe

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of March, 2019.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

CHRISTOPHER K. WERNER

JASON S. DIPONZIO

ROBIN R. WILT

CHRISTINE E. CORRADO,

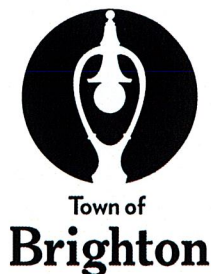
Councilmembers

BE IT HEREBY RESOLVED, that the Town Board receive and file correspondence dated March 4, 2019 from Deputy Highway Superintendent Timothy J. Anderson, regarding a request that the Town Board declare four 2018 Bobcat skid steer loaders as surplus to be traded for four 2019 Bobcat skid steer loaders through Bobcat's buyback program and

BE IT FURTHER RESOLVED, that the Town Board hereby declares the four 2018 Bobcat skid steer loaders specified in the above referenced correspondence as surplus conditioned upon its direction that the same be traded for four 2019 Bobcat skid steer loaders through Bobcat's buyback program.

Dated: March 13, 2019

William W. Moehle, Supervisor	Voting	_____
Christopher K. Werner, Councilmember	Voting	_____
Jason S. DiPonzio, Councilmember	Voting	_____
Robin R. Wilt, Councilmember	Voting	_____
Christine E. Corrado, Councilmember	Voting	_____



Highway Department
Commissioner of Public Works – Michael Guyon, P.E.

Tim Anderson
Deputy Highway
Superintendent

March 4, 2019

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Ave.
Rochester, NY 14618

Re: Authorize Disposal of Equipment

Honorable Members:

I recommend that the following equipment be declared surplus to our needs:

2018 Bobcat Skid Steer Wheel Loader	S/N ALJ824220
2018 Bobcat Skid Steer Wheel Loader	S/N ALJ824222
2018 Bobcat Skid Steer Track Loader	S/N AUV15226
2018 Bobcat Skid Steer Track Loader	S/N AUV15269

I further recommend that I be authorized to trade the four Bobcat skid steer loaders for four new (2019 model year) Bobcat skid steer loaders as part of Bobcat's equipment buyback program.

Sincerely,

Timothy J. Anderson
Deputy Highway Superintendent

Cc: P. Parker
B. Monroe
A. Banker
M. Guyon

March 5, 2019 FASC Meeting

Declaring surplus four Bobcat Skid Steer Loaders – 2019

- Two of the Bobcats are Highway
- Two of the Bobcats are Sewer
- Annual Bobcat “buyback” program
- In 2019 Highway and Sewer budgets to do so.

2 - Bobcat Track Skid Steer Loaders are HWY (Equipment #s 112 and 113)

2018 Bobcat Skid Steer Track Loader	S/N AUV15226	#112
2018 Bobcat Skid Steer Track Loader	S/N AUV15269	#113

Expense: D.HWY. 5130 2.23 for \$40,100 EA.

Revenue: D.HWY. 5130 .2665 for \$36,000 EA

For an estimated net cost of \$4,100 EA.

2 - Bobcat Wheeled Skid Steer Loaders are SWR (Equipment #s 115 and 116)

2018 Bobcat Skid Steer Wheel Loader	S/N ALJ824220	#115
2018 Bobcat Skid Steer Wheel Loader	S/N ALJ824222	#116

Expense: SS. SEWER 8120 2.23 for \$41,167 EA.

Revenue: SS. SEWER 8120 .2665 for \$36,000 EA

For an estimated net cost of \$4,167 EA

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of March, 2019.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

CHRISTOPHER K. WERNER
JASON S. DIPONZIO
ROBIN R. WILT
CHRISTINE E. CORRADO,

Councilmembers

RESOLVED, that correspondence dated March 6, 2019 from Chief of Police Mark T. Henderson regarding a request to authorize the Supervisor to enter into an agreement with the County of Monroe to accept the following funding:

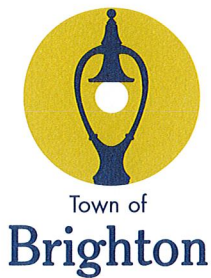
STOP-DWI Enhanced Enforcement	\$24,154.24
STOP-DWI Crackdown Weekends	<u>\$ 3,616.00</u>
	\$27,770.24

to be used to augment police department STOP DWI enforcement efforts, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute a contract with the County of Monroe to provide for STOP DWI funding as set forth above and detailed in the above referenced correspondence.

Dated: March 13, 2019

William W. Moehle, Supervisor	Voting	_____
Christopher K. Werner, Councilmember	Voting	_____
Jason S. DiPonzio, Councilmember	Voting	_____
Robin R. Wilt, Councilmember	Voting	_____
Christine E. Corrado, Councilmember	Voting	_____



Brighton Police Department

2300 Elmwood Avenue
Rochester, New York 14618
(585) 784-5150



Mark T. Henderson
Chief of Police

March 6, 2019

Honorable Town Board
Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

**RE: STOP-DWI Enhanced Enforcement
STOP-DWI Crackdown Weekends**

Dear Board Members:

I hereby request that the Supervisor be authorized to enter into an agreement with the County of Monroe to accept the following funding:

STOP-DWI Enhanced Enforcement	\$24,154.24
STOP-DWI Crackdown Weekends	<u>\$ 3,616.00</u>
	\$27,770.24

The funding will be used to augment police department STOP DWI enforcement efforts.

Respectfully,

Mark T. Henderson
Chief of Police