

**TOWN OF BRIGHTON TOWN BOARD
FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE
MEETING AGENDA**

**Meeting Date: Tuesday, April 2, 2019 (3:30 p.m.)
Location: Stage Conference Room, Brighton Town Hall**

1. Approval of Minutes – Receive and file minutes of the March 19th, 2019 meeting.
2. Declare Equipment as Surplus for Auction (Highway Dept.) – Request from Tim Anderson for Town Board action to declare the following Highway Equipment as surplus and to be disposed of at the May 2019 Roy Teitsworth, Inc. municipal auction:
 - 1991 John Deere Compact Tractor with 72” mower deck
 - 2005 JRB 2.5 CY multipurpose loader bucket
 - 2006 Stone Reversible plate tamper(see letter from T. Anderson).
3. Authorize budget amendment for purchase of dump body (Highway Dept.) – Request from Mike Guyon for Town Board to transfer funds as follows:
 - To: D.HWY.5130.2.30 Highway Equipment \$15,000
 - From: D.HWY.5130.4.65 Vehicle Maint/Repair \$15,000Appropriate from the General Highway Reserve account D.870 the balance of \$ 16,100 to account D.HWY.5130.2.30. The General Highway Reserve is subject to permissive referendum (see letter from M. Guyon).
4. Authorize use of Sewer Equipment Reserve and set 202b public hearing to approve purchase of Sewer Equipment (Sewer Dept.) – Request from Mike Guyon for Town Board action to approve the usage of the Sewer Equipment Reserve fund (subject to permissive referendum) and to set a 202b public hearing to approve the purchase of a replacement enclosed repair dig trailer. The funds for this purchase have been included in the 2019 budget expenditure line (see letter from M. Guyon).
5. Declare Equipment as Surplus for Auction (Parks Dept.) – Request from Matt Beeman for Town Board action to declare the 2005 Chevrolet Silverado pickup truck as surplus to be disposed of at the May 2019 Roy Teitsworth, Inc. municipal auction (see letter from M. Beeman).
6. Award bid for Mowing Contract A to Plant Concepts, Inc. (DPW/Parks Depts.) – Request from Chad Roscoe for Town Board action to award the bid and authorize the Supervisor to sign a contract with Plant Concepts, Inc, the lowest responsible bidder for the items and alternate items as part of the bid. The total estimated annual contract amount is \$73,550 which is exclusive of the Alternate items – they will be in addition should these services be utilized. Additionally, this contract may be renewed for three (3) additional years (see letter from C. Roscoe).

7. Award bid for Mowing Contract B to Greystone Lawn & Landscape (DPW/Parks Depts.) – Request from Chad Roscoe for Town Board action to award the bid and authorize the Supervisor to sign a contract with Greystone Lawn & Landscape, the lowest responsible bidder, for the items outlined and included as part of the bid. The total estimated annual contract amount is \$6,750. Additionally, this contract may be renewed for three (3) additional years (see letter from C. Roscoe).
8. Award bid for Mowing Contract C to Greystone Lawn & Landscape (DPW/Parks Depts.) – Request from Chad Roscoe for Town Board action to award the bid and authorize the Supervisor to sign a contract with Greystone Lawn & Landscape, the lowest responsible bidder, for the items and alternate items as part of the bid. The total estimated annual contract amount is \$13,325 which is exclusive of the Alternate items – they will be in addition should these services be utilized. Additionally, this contract may be renewed for three (3) additional years (see letter from C. Roscoe).

The **next regularly scheduled meeting of the FASC will be held on TUESDAY, APRIL 16, 2019 at 2:30 p.m.** in the Stage Conference Meeting Room of the Brighton Town Hall. All members of the public are invited to attend FASC meetings.

****NOTE: APRIL 17TH MEETING WILL BEGIN ON HOUR EARLIER****



Highway Department

Commissioner of Public Works – Michael Guyon, P.E.

Tim Anderson
Deputy Highway
Superintendent

March 29, 2019

Honorable Finance Committee
Town of Brighton
2300 Elmwood Ave.
Rochester, NY 14618

Re: Authorize Disposal of Equipment

Honorable Members:

I recommend the disposal of certain Highway Department equipment as listed below. The items listed are no longer needed or able to support departmental operations.

1991 John Deer Compact Tractor w/ 72" Mower Deck	Asset #106220
2005 JRB 2.5 CY Multipurpose Loader Bucket	S/N 0705-163460-1
2006 Stone Reversible Plate Tamper	Asset #5350

I further recommend that I be authorized to dispose of the above equipment through Roy Teitsworth, Inc. at a municipal auction scheduled for May of this year.

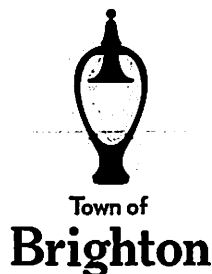
Sincerely,

Timothy J. Anderson
Deputy Highway Superintendent

Cc: B. Monroe
P. Parker
M. Guyon
A. Banker

Public Works
Department

Mike Guyon, P.E.
Commissioner of Public
Works



March 29, 2019

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Re: Truck #62
New Dump Body

Dear Councilperson DiPonzio and Committee Members:

Truck #62 is a 2010 International with an eleven-foot dump body. In 2017 the Town of Brighton mechanics repaired the rear two corners of the dump body due to severe deterioration. In December 2018 it was discovered that the dump body cross member was cracked and the sub-frame was severely deteriorated at a hinge point. This deterioration would not allow the dump body to be safely raised and lowered.

The dump body was too severely deteriorated to be repaired in house. Therefore, the truck and dump body were transported to Cyncon and MSH Custom Fabricators for inspection. Both shops indicated that they were not willing to repair the dump body and expressed concern that there was not enough remaining metal to properly weld the dump body. Hawk Frame and Axle was also consulted. They estimated that the repair work could be completed for \$6,895.00 but stressed that additional work may be required. Historically, repairs completed by Hawk Frame and Axle have incurred additional costs due to an optimistic initial evaluation.

We are concerned that the Hawk Frame and Axle estimate is substantially understated based upon the Cyncon and MSH Custom Fabricators conclusion. Therefore, we investigated the cost to replace the dump body with a new stainless steel dump body. The stainless steel dump body will have an extended life which will allow it to be transferred to the truck replacing Truck #62. Truck #62 is tentatively scheduled to be replaced in 2026. The estimated cost of a new stainless steel Henderson dump body from the NYSOGS contract is \$31,100.

The prior corrosion of the dump box suggests that future deterioration along with associated repairs is likely. Additionally, the estimated cost provided by Hawk Frame and Axle is suspect and anticipated to increase. Therefore, we are requesting that the existing dump body be replaced with a new stainless steel Henderson dump body from the NYSOGS contract for a cost not to exceed \$31,100.

Funding in the amount of \$15,000 is available from account D.HWY.5130 4.65. This funding was reserved to sandblast 2 dump bodies, one being truck #62. The Equipment Reserve would fund the remaining cost of the dump body. We are requesting that \$15,000 from account D.HWY.5130 4.65 and \$16,100 from the equipment reserve fund be transferred to account D.HWY.5130 2.30 to fund the new dump body.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled April 2, 2019 meeting in the event that you have any questions regarding this matter.

Respectfully,



Michael E. Guyon

cc:

B. Monroe
P. Parker
T. Anderson

Public Works
Department



Mike Guyon, P.E.
Commissioner of Public
Works

April 1, 2019

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Ave.
Rochester, New York 14618

Re: Reserve Transfer for Sewer Trailer Replacement

Dear Councilperson DiPonzio and Committee Members:

During the 2019 budget process the replacement of an enclosed repair dig trailer was planned in the Consolidated Sewer District budget. This trailer did not meet the criteria for the CIP and was part of the regular budget. The purchase of the trailer was approved (SS.SEWER.8120.2.28 Trailers) and as part of the adopted Sewer budget, Sewer Capital Equipment Reserve (SS.878.EQSWR) was identified to fund this purchase for a maximum of \$16,000.

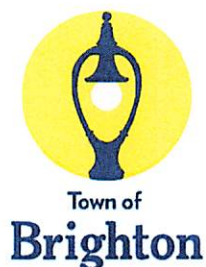
I am requesting authorization to transfer the necessary funds from the Reserve account (SS.878.EQSWR) to the Fund Balance account (SS.909) to fund this purchase and schedule a public hearing in accordance with Town Law 202-b. Also, should there be any funds left over, these remaining funds will be transferred back to the Equipment Reserve. The usage of the Sewer Equipment Reserve funds is subject to permissive referendum.

I will be in attendance at your regularly scheduled April 2, 2019 meeting in the event that you have any questions regarding this correspondence. As always, your consideration of matters such as this is greatly appreciated.

Respectfully,

Michael E. Guyon, P.E.

Cc Paula Parker
Bridget Monroe



Parks Department

Matthew Beeman
Superintendent of Parks

March 29, 2019

Honorable Finance Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Dear Finance Committee Members:

I recommend that the following park vehicle be declared surplus to our needs:

2005 Chevrolet Silverado
Asset #282510
VIN# 1GCHK24U55E282510

This vehicle was recently replaced in 2018 and has exceeded its useful life expectancy. I further recommend that this item be disposed through a municipal auction scheduled for May 11, 2019.

I would be happy to answer any questions about this matter.

Sincerely,

Matt Beeman
Superintendent of Parks

Cc: Suzanne Zaso, Paula Parker, Amy Banker, Mike Guyon

lea



Public Works Department
Commissioner of Public Works – Michael Guyon, P.E.

Chad Roscoe
Junior Engineer

March 27, 2019

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Re: Award of Bid
Mowing Contract A

Dear Councilperson DiPonzio and Committee Members:

The bids for the above referenced project were publicly advertised and publicly opened on March 27, 2019 at 9:30 AM, all as required by law. A copy of the bid advertisement is attached for your reference. The bid documents included two alternates, Ball Field Maintenance at Meridian Centre Park and Buckland Park and Additional Mowing Services. Two bids were received. The bid results are shown in Table – 1

Table -1

Item No.	Location	Bid #	Company Name	
		Unit	Plant Concepts, Inc.	Commercial Properties
1	Meridian Centre Park (2025 Winton Road South)	Per Trip	\$ 759.00	\$ 1,250.00
2	Brighton Town Park (777 Westfall Road)	Per Trip	\$ 399.00	\$ 1,050.00
3	Buckland Park & Farmhouse (1341 Westfall Road)	Per Trip	\$ 1,509.00	\$ 2,950.00
4	Blossom Village Park(1285 Blossom Road)	Per Trip	\$ 159.00	\$ 175.00
5	Brighton Town Hall Leaf Cleanup (2300 Elmwood Ave) *[2 visits annually]	Per Trip*	\$ 1,450.00	\$ 675.00
		Total	\$ 5,726.00	\$ 6,750.00
		25 typical visits	\$ 73,550.00	\$ 136,950.00

Item No.	Location	Bid #	Company Name	
		Unit	Plant Concepts, Inc.	Commercial Properties
1	Ball Field Maintenance at Meridian Centre Park & Buckland Park as described in Section 32 01 09.19	Per Trip	\$4,300.00	\$19,800.00
2	Additional Mowing Services as described in Section 32 01 90.19	Per Trip	\$60.00	\$5,600.00

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Town Staff reviewed the bid for completeness and accuracy and concluded that the low bid for Items 1, 2, 3, 4 and 5, plus Alternates 1 submitted by Plant Concepts, Inc. is a true representation of the costs to complete the project. Therefore, I am requesting that the Town Board award the bid for Items 1, 2, 3, 4 and 5, plus Alternates 1 submitted by Plant Concepts, Inc. for the per trip cost shown in Table-1. We anticipate 25 mowing trips including the 2 trips to the Town Hall for leaf clean up that the total annual cost is estimated to be \$73,550.00. Funds are available in the adopted 2019 budget.

The effective date of this contract is May 1, 2019 through April 30, 2020, with an option to renew up to three (3) additional twelve (12) months periods at the sole discretion of the Town of Brighton.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled April 2, 2019 meeting in the event that you have any questions regarding this matter.

Sincerely,



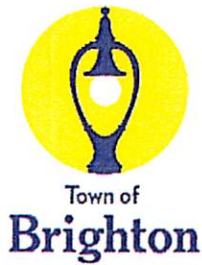
Chad Roscoe
Town of Brighton

Attachment

Cc: B. Monroe
M. Guyon
M. Beeman

LEGAL NOTICE
ADVERTISEMENT FOR BIDS
The Town of Brighton, Monroe County, New York will receive sealed bids for the improvements to the
TOWN OF BRIGHTON
MOWING CONTRACT C
Sealed bids will be received and bids publicly opened and read at the following place and time:
Place:
Town of Brighton
Department of Public Works
2300 Elmwood Avenue
Rochester, New York 14618
Date:
Wednesday, March 27, 2019
Time:
9:40 A.M. Local Time
The work consists principally of grass cutting services located in the central and western region of the Town of Brighton.
The foregoing is a general outline of work only and shall not be construed as a complete description of the work to be performed under each contract. Plans and Specifications are available for inspection at the above location or you can download them from the Towns website (www.townofbrighton.org) under the Town Departments - Public Works - Current Bid Offerings.
Bids must be made in writing on the forms furnished and shall be accompanied by a bid guarantee for an amount not less than five percent (5%) of the amount bid in accordance with the INSTRUCTIONS TO BIDDERS.
The Town of Brighton is exempt under New York State Tax law, and therefore, no sales tax on the cost of materials incorporated into the project shall be included in the bid.
All prices bid shall be good for a period of sixty (60) days after opening. The Town of Brighton reserves the right to consider bids for sixty (60) days after their receipt before awarding any contract. The Town of Brighton further reserves the right to reject any and all bids, and to accept any Proposal or individual item or items, which it may deem to be the most favorable to its best interests.
A noncollusive bidding certificate shall be included with each bid. The attention of the Bidder is call to the requirements as to the conditions of employment and the minimum wage rates to be paid under this contract.
The Contractor, by bidding on the contract, acknowledges his or her understanding and support of this policy and pledges to fully cooperate within the Town of Brighton in meeting State requirements as set forth in the Bidding and Contract Documents.
Dated: March 14, 2019
Town of Brighton
Mike Guyon, P.E.,
Commissioner of Public Works
(585) 784-5225
Ma 14
68423

7a



Public Works Department

Commissioner of Public Works – Michael Guyon, P.E.

Chad Roscoe
Junior Engineer

March 28, 2019

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Re: Award of Bid
Mowing Contract B

Dear Councilperson DiPonzio and Committee Members:

The bids for the above referenced project were publicly advertised and publicly opened on March 27, 2019 at 9:35AM all as required by law. A copy of the bid advertisement is attached for your reference. Three bids were received. The bid results are shown in Table – 1.

Table -1

Item No.	Location	Greystone Lawn & Landscape	Plant Concepts, Inc.	Commercial Properties
Site 14	Clebourne Drive Cul-de-sac	\$ 15.00	\$ 24.00	\$ 20.00
Site 15	Dale Road Cul-de-sac	\$ 15.00	\$ 24.00	\$ 30.00
Site 16	Park Lane Cul-de-sac	\$ 15.00	\$ 24.00	\$ 25.00
Site 17	Commodore Parkway Cul-de-sac & island	\$ 15.00	\$ 24.00	\$ 30.00
Site 18	Landing Park Cul-de-sac	\$ 15.00	\$ 24.00	\$ 25.00
Site 19	Avon Road Cul-de-sac	\$ 15.00	\$ 24.00	\$ 20.00
Site 20	Burkdale Crescent Cul-de-sac	\$ 15.00	\$ 24.00	\$ 20.00
Site 21	Gordon Heights Cul-de-sac	\$ 15.00	\$ 24.00	\$ 20.00
Site 22	Wyatt Drive island	\$ 15.00	\$ 24.00	\$ 25.00
Site 23	Mandy Lane Cul-de-sac	\$ 15.00	\$ 24.00	\$ 20.00
Site 24	Woodgate Terrace Cul-de-sac	\$ 15.00	\$ 24.00	\$ 25.00
Site 25	Clover Street and Edgevale Road	\$ 15.00	\$ 24.00	\$ 45.00
Site 26	Clover Street and Shaftsbury Road	\$ 15.00	\$ 24.00	\$ 20.00
Site 27	Shaftsbury Circle Cul-de-sac	\$ 15.00	\$ 24.00	\$ 30.00
Site 28	Clover Road along Route I-590 fence	\$ 15.00	\$ 24.00	\$ 40.00
Site 29	Fairhaven Road along I-590 fence	\$ 15.00	\$ 24.00	\$ 50.00
Site 30	Clover Street along Mercy Property	\$ 15.00	\$ 24.00	\$ 40.00
Site 31	Parson Lane Cul-de-sac	\$ 15.00	\$ 24.00	\$ 50.00
	TOTAL BASE BID	\$ 270.00	\$ 432.00	\$ 535.00
	25 typical visits	\$ 6,750.00	\$ 10,800.00	\$ 13,375.00

Town Staff meet with Peter Griffith of Greystone Lawn & Landscape and reviewed the bid for completeness and accuracy and concluded that the low base bid submitted by Greystone Lawn & Landscape is a true representation of the costs to complete the project. Therefore, I am requesting that the Town Board award the base bid, for Mowing Contract B to the low, responsible and responsive bidder, Greystone Lawn & Landscape for the per trip cost shown in Table-1. We anticipate that the total annual cost is estimated to be \$6,750.00 assuming 25 trips in 2019 the total. Funds are available in the adopted 2019 budget.

The effective date of this contract is May 1, 2019 through April 30, 2020, with an option to renew up to three (3) additional twelve (12) months periods at the sole discretion of the Town of Brighton.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled April 2, 2019 meeting in the event that you have any questions regarding this matter.

Sincerely,



Chad Roscoe
Town of Brighton

Attachment

Cc: B. Monroe
M. Guyon
M. Beeman

7c

**LEGAL NOTICE
ADVERTISEMENT FOR BIDS**

The Town of Brighton, Monroe County, New York will receive sealed bids for the improvements to the
Town of Brighton

Mowing Contract B

Sealed Bids will be received and bids publicly opened and read at the following place and time:

Place:

Town of Brighton
Department of Public Works
2300 Elmwood Avenue
Rochester, New York 14618

Date:

Wednesday, March 27, 2019

Time:

9:35 A.M. Local Time

The work consists principally of grass cutting services located in the eastern region of the Town of Brighton.

The foregoing is a general outline of work only and shall not be construed as a complete description of the work to be performed under each contract. Plans and Specifications are available for inspection at the above location or you can download them from the Town's website (www.townofbrighton.org) under the Town Departments - Public Works - Current Bid Offerings

Bids must be made in writing on the forms furnished and shall be accompanied by a bid guarantee for an amount not less than five percent (5%) of the amount bid in accordance with the INSTRUCTIONS TO BIDDERS.

The Town of Brighton is exempt under New York State Tax law, and therefore, no sales tax on the cost of materials incorporated into the project shall be included in the bid.

All prices bid shall be good for a period of sixty (60) days after opening.

The Town of Brighton reserves the right to consider bids for sixty (60) days after their receipt before awarding any contract. The Town of Brighton further reserves the right to reject any and all bids, and to accept any Proposal or individual item or items which it may deem to be the most favorable to its best interests.

A noncollusive bidding certificate shall be included with each bid.

The attention of the Bidder is call to the requirements as to the conditions of employment and the minimum wage rates to be paid under this contract.

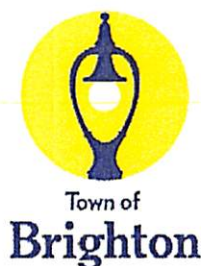
The Contractor, by bidding on the contract, acknowledges his or her understanding and support of this policy and pledges to fully cooperate within the Town of Brighton in meeting State requirements as set forth in the Bidding and Contract Documents.

Dated: March 14, 2019

Town of Brighton

Mike Guyon, P.E.,
Commissioner of Public Works
(585)784-5225
Ma 14
68418

8a



Public Works Department

Commissioner of Public Works – Michael Guyon, P.E.

Chad Roscoe
Junior Engineer

March 28, 2019

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Re: Award of Bid
Mowing Contract C

Dear Councilperson DiPonzio and Committee Members:

The bids for the above referenced project were publicly advertised and publicly opened on March 27, 2019 at 9:40AM all as required by law. A copy of the bid advertisement is attached for your reference. Three bids were received. The bid results are shown in Table – 1.

Table -1

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	Greystone Lawn & Landscape	Plant Concepts, Inc.	Commercial Properties
Site 1	Fair Oaks Park	Each	\$ 32.00	\$ 35.00	\$ 55.00
Site 2	Lac De Ville	Each	\$ 145.00	\$ 160.00	\$ 20.00
Site 3	Vacant Lot, Southland Drive	Each	\$ 32.00	\$ 35.00	\$ 85.00
Site 4	Lantern Lane	Each	\$ 15.00	\$ 24.00	\$ 75.00
Site 6	Heatherstone Lane Drainage Pond	Each	\$ 32.00	\$ 35.00	\$ 65.00
Site 7	Lac De Ville Pond	Each	\$ 68.00	\$ 75.00	\$ 260.00
Site 8	Northeast Corner Heatherstone Lane	Each	\$ 15.00	\$ 24.00	\$ 45.00
Site 9	Southland Drive Cul-de-sac	Each	\$ 27.00	\$ 30.00	\$ 75.00
Site 10	Deerfield Woods Retention Pond	Each	\$ 32.00	\$ 35.00	\$ 140.00
Site 11	North and South Sides of Monroe Avenue	Each	\$ 50.00	\$ 54.00	\$ 90.00
Site 12	Limerock Lane Cul-de-sac	Each	\$ 15.00	\$ 24.00	\$ 75.00
Site 13	Kimberly Drive	Each	\$ 15.00	\$ 25.00	\$ 85.00
Site 31	Kirk Astor Areas 1 - 5	Each	\$ 55.00	\$ 90.00	\$ 160.00
TOTAL BASE BID			\$ 533.00	\$ 646.00	\$ 1,230.00
25 typical visits			\$ 13,325.00	\$ 16,150.00	\$ 30,750.00

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	Greystone Lawn & Landscape	Plant Concepts, Inc.	Commercial Properties
Alt-1	Property Maintenance to parcels up to 8,000 square feet in size.	Each	\$ 225.00	\$ 275.00	\$ 150.00
Alt-2	Property Maintenance to parcels between 8,001 to 11,000 square feet in size.	Each	\$ 375.00	\$ 425.00	\$ 180.00
Alt-3	Property Maintenance to parcels between 11,001 to 15,000 square feet in size.	Each	\$ 500.00	\$ 565.00	\$ 230.00
Alt-4	Property Maintenance to parcels between 15,001 to 22,000 square feet in size.	Each	\$ 575.00	\$ 705.00	\$ 260.00
Alt-5	Monroe Avenue Cleanup/Maintenance	Each	\$ 325.00	\$ 380.00	\$ 310.00
Alt-6	Korean War Memorial Park	Per Trip	\$ 160.00	\$ 1,035.00	\$ 375.00
<u>Item No.</u>	<u>Description</u>	<u>Unit</u>			
Alt-7	Kirk Astor Areas 1-5 Spring & Fall Cleanup		Greystone Lawn & Landscape	Plant Concepts, Inc.	Commercial Properties
	Site 1	Per Trip	\$ 225.00	\$ 250.00	\$ 140.00
	Site 2	Per Trip	\$ 265.00	\$ 250.00	\$ 160.00
	Site 3	Per Trip	\$ 270.00	\$ 250.00	\$ 120.00
	Site 4	Per Trip	\$ 140.00	\$ 125.00	\$ 150.00
	Site 5	Per Trip	\$ 215.00	\$ 125.00	\$ 140.00

Town Staff meet with Peter Griffith of Greystone Lawn & Landscape and reviewed the bid for completeness and accuracy and concluded that the low base bid submitted by Greystone Lawn & Landscape is a true representation of the costs to complete the project. Therefore, I am requesting that the Town Board award the base bid, for Mowing Contract B to the low, responsible and responsive bidder, Greystone Lawn & Landscape for the per trip cost shown in Table-1. We anticipate that the total annual cost is estimated to be \$13,325.00 assuming 25 trips in 2019 the total. Funds are available in the adopted 2019 budget.

The effective date of this contract is May 1, 2019 through April 30, 2020, with an option to renew up to three (3) additional twelve (12) months periods at the sole discretion of the Town of Brighton.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled April 2, 2019 meeting in the event that you have any questions regarding this matter.

Sincerely,



Chad Roscoe
Town of Brighton

Attachment

Cc: B. Monroe
M. Guyon
M. Beeman

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The attention of the Bidder is call to the requirements as to the conditions of employment and the minimum wage rates to be paid under this contract.

The Contractor, by bidding on the contract, acknowledges his or her understanding and support of this policy and pledges to fully cooperate within the Town of Brighton in meeting State requirements as set forth in the Bidding and Contract Documents.

Dated: March 14, 2019

Town of Brighton

**Mike Guyon, P.E.,
Commissioner of Public Works
(585)784-5225
Ma 14
68423**