

**TOWN OF BRIGHTON TOWN BOARD
FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE
MEETING AGENDA**

**Meeting Date: Tuesday, May 14, 2019
Location: Stage Conference Room, Brighton Town Hall**

1. Approval of Minutes – Receive and file minutes of the April 30, 2019 meeting.
2. Purchase with Forfeited Property Fund /related budget modification (Police Dept.) – Request from Police Chief Mark Henderson for Town Board action to approve the purchase of audiovisual equipment in an amount not to exceed \$4,000 utilizing Forfeited Property Funds. Further approval to increase the budget account: A.POLCE.3125.2.14 (audiovisual equipment) by \$4,000 supported by the Forfeited Property account A.889.JSTCE. The equipment will be housed in one of the Town courtrooms and the Court will fund the cost of the installation of the equipment. (see letter from M. Henderson).
3. Amend budget in an amount not to exceed \$5,000 to allow for purchase of temporary speed humps (Highway Dept.) – Request from Mike Guyon for Town Board action to amend 2019 budget by appropriating an amount not to exceed \$5,000 to account D.HWY.5110.2.30 Highway Equipment utilizing the Highways Assigned Fund Balance account D.909. The exact amount to be appropriated will be available when the quotes for the purchase of two (2) portable speed humps are available. The Town's procurement policy will be followed to make this purchase (see letter from M. Guyon).

**The next regularly scheduled meeting of the FASC will be held on
WEDNESDAY, JUNE 5TH, 2019 at 8:30 a.m.** in the Stage Conference Meeting Room of the Brighton Town Hall. All members of the public are invited to attend FASC meetings.

****AS PER THE REGULAR SCHEDULE**
NOTE NEW DAY AND TIME AS PER THE SUMMER SCHEDULE**



Town of
Brighton

Brighton Police Department

2300 Elmwood Avenue
Rochester, New York 14618
(585) 784-5150



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Mark T. Henderson
Chief of Police

May 9, 2019

Honorable Town Board
Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

RE: PURCHASE USING SEIZED ASSETS ACCOUNT

Dear Board Members:

The Brighton Police Department introduced Body Worn Cameras in 2016. A portion of this program is supported by the use of Seized Funds. Since the inception of the program, the use of digital evidence (video footage) has increased during criminal and traffic prosecutions.

The Brighton Town Courts currently have one courtroom that is equipped with audiovisual equipment capable of displaying video evidence. The Brighton Town Court applied for but did not receive, complete grant funding for adding audiovisual equipment to the second courtroom.

There is a provision in the Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies that allows for the use of seized assets for Joint Law Enforcement/Public Safety Operations.

I am proposing that the Police Department purchase audiovisual equipment for the second Brighton Town Court courtroom. Installation costs will be borne by the Courts.

I propose that the Proceeds of Forfeited Property be used to fund this purchase. I request that appropriations in account **A.POLCE.3125 2.14 (audiovisual equipment)** be increased by an amount not to exceed **\$4,000.00**. The total expenditure will be supported by the use of Forfeited Property account **A.889.JSTCE**. I have consulted with the Department of Justice and they concur that the use of seized forfeiture asset funds for the purpose of this purchase is appropriate.

Respectfully,

Mark T. Henderson
Chief of Police



Town of
Brighton

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Public Works Department

Mike Guyon, P.E.
Commissioner of Public
Works

May 13, 2019

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Re: Temporary Speed Humps

Dear Councilperson DiPonzo and Committee Members:

The Town of Brighton Department of Public Works is investigating the use of speed humps to reduce vehicle speeds along known cut through streets. Based on catalogue price quotes we anticipate that the cost of two 20-foot-wide temporary speed humps will not exceed \$5000.00. Staff will adhere to the Town's procurement policy to purchase the speed humps. Town staff will obtain three price quotes and select the lowest price quote for purchase. We are recommending that the FASC authorize the Town Board to purchase two speed humps at a cost not to exceed \$5000.00.

The purchase of the speed humps is not a budgeted item. Funding will be provided from the Highway Fund with funds being appropriated to account D.HWY.5110 2.30 from the Highway Fund Balance Account 909.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled March 5, 2019 meeting in the event that you have any questions regarding this matter.

Sincerely,

Michael E. Guyon

cc: P. Parker
 C. Roscoe
 B. Monroe
 M. Guyon
 T. Anderson
 A. Bunker
 K. Gordon