

**Brighton Town Board
Finance and Administrative Services Committee
Meeting Notes from the Wednesday June 19, 2019 Meeting**

ATTENDEES

FASC Committee members:

Jason DiPonzio (Chair)
Robin Wilt
Supervisor William Moehle
Paula Parker (Staff to the Committee)

Other Town Councilmembers:

Christine Corrado

Department Heads/Other attendees:

Mike Guyon (Public Works/Highway)

The Town Board's Finance and Administrative Services Committee (the FASC) met at 8:30 a.m. and reviewed a number of contractual, procurement, finance and/or budget, and personnel related matters referred by Town departments and is prepared to make recommendations to the full Town Board as follows:

Approval of Minutes: Approved minutes of the June 5, 2019 meeting, as amended.

Town Bid/Proposal Authorizations and Awards:

No matters for this meeting.

Grant Authorizations and Acceptances:

No matters for this meeting.

Contracts and Contract Change Orders:

No matters for this meeting.

Budget Amendments and Transfers:

Budget Transfer for emergency tree removals (Public Works) – The FASC discussed with Mike Guyon his request for Town Board action to transfer \$10,000 from the contingency account (A.UNDST.1990.4.90) to the Tree Replacement account (A.DPW.8560.4.43). Funds will be used for emergency, unplanned, unbudgeted tree removals (see letter from M. Guyon). The FASC recommends the Town Board take favorable action on this matter.

Personnel Matters:

No matters for this meeting.

Other Matters for Action of the Town Board:

Clean Sweep 2019 Program Sponsorships – The FASC discussed with Councilperson Robin Wilt the request from Paula Parker for Town Board action to accept sponsorships of cash and in-kind services for the 2019 Clean Sweep Program totaling \$3,110.55 (see letter from P. Parker).
The FASC recommends the Town Board take favorable action on this matter.

Other Matters for Discussion Only:

No matters for this meeting.

Matters Tabled for Research and/or Discussion:

No matters for this meeting.

Executive Session:

No matters for this meeting.

****The FASC meeting was adjourned at 8:55 am.**

The next regularly scheduled meeting of the FASC will be held on Wednesday, July 3, 2019 at 8:30 a.m. in the Stage Conference meeting room of the Brighton Town Hall. All members of the public are invited to attend FASC meetings.

****SUMMER DAY / TIME AS PER THE REGULAR SCHEDULE****