



Sustainability Oversight Committee

Secretary – Mike Guyon

Sustainability Oversight Committee February 6, 2019

Meeting Minutes

Attendance: Erinn Ryen, Shubhangi Gandhi, Mitch Nellis, Robin Wilt, Mike Guyon, Evert Garcia

Minutes: The approval of the December 2018 meeting minutes was deferred until the next meeting.

Announcements:

Old Business

- **Waste Management Presentation Follow-Up**
 - The SOC briefly reviewed the information provided by Waste Management at the December SOC meeting.
 - Mike indicated that Patrick has requested another meeting with Town staff. Town staff will update the SOC on the results of this meeting.
- **Pedestrian Scramble Letter-Update**
 - The NYS DOT indicated that they will conduct a review of the 12 corners intersection to determine if changes to the signal operation would be appropriate.
- **CSC Certification- Update**
 - Town staff has submitted the application to be considered a Climate Smart Community. Town staff will reach out to the NYS DEC for a status update and report back to the SOC at the next meeting.
- **Benchmarking Report**
 - As part of the Clean Energy Community program, the Town of Brighton passed a Local Law for benchmarking municipal buildings. The Local Law requires the Town to annually report the energy use of covered municipal buildings, a practice known as benchmarking. Town staff is currently working on drafting a 2018 Annual Benchmarking report. Once the initial draft is complete, Town staff will forward the report to the committee for review and comment.
- **Annual Report**
 - Every year the SOC is charged with preparing and submitting an annual report to the Town Board which concerns the activities and works of the committee for the previous year. Town staff is currently working on drafting a 2018 Annual Report. Once the initial draft is complete, Town staff will forward to the committee for review and comment.

- **Farmer's Market-Update**
 - Construction on the barn has started. Completion on the renovations is anticipated in June of 2019. Town staff is currently working on site plans for Phase 2. Town staff met with the MCDOT to review a possible new entrance.
- **Climate Action Plan (CAP) RFP**
 - The State has reduced funding to the Town by \$240,000.00. As a result, the funding originally slated for the CAP RFP is not currently available. It is still anticipated that funding for this project will be secured this year.
- **SOC Membership Update**
 - Robin indicated that the two new members which have been appointed to the SOC are:
 - Brian Lynch
 - Nathaniel Gibbs
- **Development Update**
 - The latest development projects within the Town were briefly discussed.

New Business

Adjournment

Next Meeting:

- The next meeting will be March 6, 2019, at 7:00 PM.