

**TOWN OF BRIGHTON TOWN BOARD
FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE
MEETING AGENDA**

**Meeting Date: Wednesday, October 2, 2019
Location: Stage Conference Room, Brighton Town Hall**

1. Approval of Minutes – Receive and file minutes of the September 17, 2019 meeting.
2. Award contract to North Eastern Rescue Vehicles for the purchase of one 2019 Ambulance (Finance/Ambulance District) – Request from Paula Parker based on the recommendation from Dennis Mietz, VP Brighton Volunteer Ambulance to award the bid to North Eastern Rescue Vehicles for the purchase of one (1) Demers TII 2019 Ford Transit 250 Gas Medium Roof vehicle (\$79,400) and the additional options (not to exceed \$5,450) for a total not to exceed \$84,850. It is noted in the BVA recommendation that the performance bond (\$1,500) could be eliminated due to our previous experience with this vendor (see letter from P. Parker and recommendation for D. Mietz).
3. Approve Dental 2020 rates and authorize related contracts – Request from Tricia VanPutte for Town Board action to approve the dental insurance for both active employees and retirees as related to dental benefits for 2020. Also authorize the Supervisor to execute any agreements as needed for these benefit plans (see letter from T. VanPutte).
4. Discussion: potential dates for the two PSC requires/within 60-day public outreach meetings for the CCA – Discuss and identify two possible dates / times to conduct the public outreach meetings for the CCA.
5. Executive Session – related to collective bargaining.

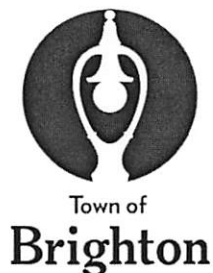
The **next regularly scheduled meeting of the FASC will be held on Tuesday, OCTOBER 15th, 2019 at 3:30 p.m.** in the Stage Conference Meeting Room of the Brighton Town Hall. All members of the public are invited to attend FASC meetings.

****AS PER THE REGULAR SCHEDULE****

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Finance Department

Paula Parker
Director of Finance



October 2, 2019

Honorable Town Board
Attn: Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Re: Bid Award and budget appropriation for 2019 Ambulance Purchase

Dear Board Members:

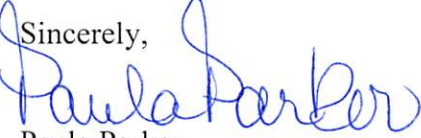
I request that Your Honorable Body authorize and award the bid for the purchase of one (1) 2019 Demers Type II Ford Transit 250 Gas Medium roof ambulance to North Eastern Rescue Vehicles of Syracuse NY. The base bid for the Ford with the Demers chassis is \$ 79,400 (without air horns) plus the all the options as listed in Additional Option package totaling \$5,450 for a total bid award not-to-exceed cost of \$84,850.

Attached is a listing of bid responses received. Brighton Volunteer Ambulance developed the technical specifications for the ambulance, reviewed the bid responses, and is making the recommendation to award the purchase contract to North East Rescue Vehicles. Any additional costs over \$84,850 will be the responsibility of Brighton Volunteer Ambulance (see BVA's recommendation letter dated 9/27/2019).

Town Board authorization is also requested to make the following budget amendment to appropriate assigned, unappropriated fund balance that was anticipated to be used for an ambulance purchase, to the 2019 budget to facilitate the purchase of the ambulance:

- Appropriate \$9,850 to budget account SA.AMBUD.3600 2.25 (emergency response vehicles) from SA 909 (fund balance).

I would be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Sincerely,

Paula Parker
Director of Finance



OFFICIAL MEMORANDUM

DATE: September 27, 2019
TO: Town of Brighton Finance Committee; Paula Parker
FROM: Dennis Mietz, Vice President *DM*
SUBJECT: AMBULANCE REPLACEMENT #3079

Dear Paula & All Finance Committee Members:

Please be advised that since we cannot obtain a chassis from Mercedes Benz for 6-20 months, the Board of Directors will accept the bid from North East Rescue Vehicles in the amount of \$84,750 for a Demers Type II Transit. This includes all the clarified options (copy attached.)

We did not include the \$1,500 for the performance bond since in our opinion it is not required due to our track record with this vendor.

We will discuss the issues with the Mercedes situation at the meeting.

Thank you in advance for your anticipated cooperation.

CC: JR Romano, BVA Business Manager
Cody Dean, BVA Chief of Operations

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Town of Brighton
2300 Elmwood Avenue,
Rochester, New York, 14618
9/10/19

Dear Members of the board,

First off I would like to thank you for taking the time to consider one of my ambulances. In this packet I have put together information that will hopefully be satisfactory to you and your Board.

Demers

Demers' 50 years of experience and customer feedback have led to continual upgrades, improvements and innovations, driven by the philosophy that every single detail contributes to a superior vehicle. Details that today make Demers ambulances some of the safest on the road, and that deliver significant and tangible added value in terms of safety, ingenious design and ergonomics, along with low operating costs. Detail by detail, Demers has been raising the bar, making ambulances which exceed the sum of their parts and are standouts in the industry. Ambulances engineered to keep your people safe. So they can keep on saving lives.

Bid Prices

The prices for the ambulances that we bid are as follows:

Proposal to Match Bid Specifications

Demers' EXACTLY THE SAME BID (P. 14, 20)		Cost	Notes
1	2019 Demers Type II Sprinter	\$95,400 Net all rebates	Matches Bid

Alternate Bid Options- These stock ambulances are priced "As is" and a Ford GPC rebate is required

NERV STOCK LIST		Original cost	Ford Rebate	Total Cost
Wheeled Coach				
2	WC - TII 2019 Transit Van Medium Top 250 Gas	\$83,400	-\$6,100	\$77,300
3	WC - TIII 2018 Ford E-350 146" Module NO CPR	\$118,700	-\$6,000	\$112,700
4	WC - TIII 2019 Ford E-350 146" Module W/CPR	\$125,000	-\$6,000	\$119,000
Demers				
5	Demers TII - 2019 Transit 250 Gas Medium Roof	\$85,500	-\$6,100	\$79,400

Additional options

These options are **NOT** included in the final price:

- Lettering and striping: **\$3,000**
- Performance Bond: **\$1,500**
- Remove and re-mount hand sanitizer station from existing unit: **\$25**
- Remove and re-mount SSCOR VX-2 Suction unit from existing unit: **\$200**
- Remove and re-mount thermometer mount from existing unit: **\$25**
- Remove and re-mount Harris Mobile radio and speaker from existing unit(with antennas): **\$600**
- Remove and re-mount two (2) Harris portable radio chargers from existing unit: **\$100**
- Add double doors to both the top and bottom ALS cabinet on the Demers Transit: **\$1,400**

Again, thanks for taking the time to consider us. I love to continue to work with both you and your town. Just let me know what I can do. If you have any questions, please feel free to call me at any time at (716) 984-0058. Also I can be e-mailed at tctoy87@hotmail.com.

Sincerely,
Tom Toy III

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Town of Brighton
Ambulance Bid Opening
FRIDAY, SEPTEMBER 13, 2109 10:00 a.m.
Finance Office

Bidding Company Name	Bid Option	Vehicle Description	Base Bid	Total Options
1 North Eastern Resuce Vehicles Inc.	1	2019 Demers/Mercedes Type II Sprinter (full spec match)	\$ 95,400	
		WHEELED COACH OPTIONS		
	2	WC-TII 2019 Transit Van Medium Top 250 Gas	\$ 77,300	
	3	WC-TIII 2018 Ford E-350 146" Module NO CPR	\$ 112,700	
	4	WC-TIII 2019 Ford E-350 146" Module W/CPR	\$ 119,000	
		DEMERS		
	6	Demers TII - 2019 Transit 250 Gas Medium Roof	\$ 79,400	
		OPTIONS NOT INCLUDED IN BIDS ABOVE Lettering & Striping:\$3,000; Performance Bond: \$1,500; hand sanitizer re-mount: \$25; SSCOR VX-2 Suction unit remount: \$200; Thermometer remount: \$25; Harris Mobile Radio, speaker an anntenna remount: \$600; 2 Harris portable radio chargers remount: \$100		\$ 5,450
				\$ 84,850

Town of Brighton
Ambulance Bid Documents Sent/Requested
FRIDAY, SEPTEMBER 13, 2109 10:00 a.m.
Town Hall Auditorium

Bidding Company Name	Delivery Method	Sent/Contact email	Date Sent	Time Sent
1 North Eastern Resuce Vehicles Inc.	Email	tctoy87@hotmail.com	8/23/2019	11:13 am
2 Federal Safety Equipment	Email	les@fsecandor.com info@fsecandor.com	8/23/2019	11:13 am
3 Gorman Enterprises	Email	bjgorman@gormanent.com thoegel@gornanent.com	8/23/2019	11:13 am
4 Specialty Vehicles	Email	tom@specialtyvehiclesales.com leedscar1720@gmail.com jpfourchief@aol.com	8/23/2019	11:13 am
5 Civ Ambulances	Email	kenn@sivambulances.com	8/23/2019	11:13 am
6 Taylor Mad Ambulance	Email	bids@tma-ops.com	8/27/2019	1:40 pm
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8				
9				
10				
11				
12				

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Town of Brighton
Ambulance Bid Opening
FRIDAY, SEPTEMBER 13, 2109 10:00 a.m.
Town Hall Auditorium

Bidding Company Name	Delivery Method	Contact email	Date Recvd	Time Recvd
1 <u>North Eastern Resuce Vehicles Inc.</u>	Federal Express Mail	tctoy87@hotmail.com	9/12/2019	11:07 am
2 <u>Federal Safety Equipment</u>	No Response			
3 <u>Gorman Enterprises</u>	No Response			
4 <u>Specialty Vehicles</u>	No Response			
5 <u>Gorman Enterprises</u>	No Response			
6 <u>Civ Ambulances</u>	No Response			
7 <u>Taylor Mad Ambulance</u>	No Response			
8 _____				
9 _____				
10 _____				
11 _____				
12 _____				



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Personnel Department

Tricia Van Putte
Director of Personnel

October 2, 2019

Honorable Town Board
Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Re: Dental Plan Renewals for 2020

Dear Board Members:

The proposed renewal rates and plan summaries for 2020 for the self-funded dental plans that are currently being offered through the Town to eligible employees and retirees have been reviewed. Based on experience, the Town's insurance broker, Brown & Brown of NY, has recommended that the equivalency rates for these plans remain the same as the 2019 monthly premium rates (Police: Single - \$34; Family - \$84 and all other Employee Groups: Single - \$31; Family - \$77). Please note that within these rates is an administrative fee that is charged by the third party administrator, Excellus BCBS. Excellus is proposing a 2.6% increase in this fee for 2020 (from \$4.20 per month per contract to \$4.31 per month).

I am recommending that the Town Board authorize the renewal of the dental plans with no change in rates for 2020 and authorize the Supervisor to sign any related documents with Excellus BCBS.

I will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Sincerely,

Tricia Van Putte
Director of Personnel

CC: P. Parker