



## Community Services Committee

Town of Brighton, Monroe County, New York

Councilmember Robin Wilt, Chairperson

Councilmember Christine Corrado, Co-Chairperson

### **Minutes**

**September 18, 2019**

**Location: Brookside Recreation Center, 220 Idlewood Road**

**Time: 9:30 AM – 11:30 AM**

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**PRESENT:** Bill Moehle, Christine Corrado, Robin Wilt, Matt Beeman, Rebecca Cotter

### **MEETING CALL TO ORDER**

9:37 am

### **OPEN FORUM**

### **APPROVAL OF MINUTES**

August 21, 2019

1<sup>st</sup>, WM, 2<sup>nd</sup> CC - Approved

### **COMMUNICATIONS**

- September 9, 2019: Barbara Bowerman (Forwarded by Pattie Taylor Brown)
  - RE: Pocket Park at the End of Bonnie Brae, Beautification Committee, et al.
    - Discussed the status of efforts to revamp conditions of the pocket park at Bonnie Brae (assumed to be Rose Park).
    - Schedule/timing of Monroe Avenue GIGP area maintenance was discussed
    - Work continues to try to put together an adopt a park/project program proposal in the context of the Beautification Committee
    - Robin continues to work on refining the administrative function of the Beautification Committee
- September 17, 2019: Misha Cohen (Forwarded by Christine Corrado)
  - RE: Safety of wastewater grates throughout Buckland Park for wildlife
    - Matt Beeman will review potential hazard and email follow up information to the concerned resident and Board, as needed.

### **CONTINUING BUSINESS**

#### **Park Issues: Matt Beeman**

- Corbett's Glen South end border fencing is nearly complete and work is beginning on the North end border fencing.

- With the fencing extending all the way to the Falls area, it significantly disambiguates the intent of the fencing and seems to be working at keeping people out of the water and on the trail.
- Discussed areas of concerns that were raised regarding the Lehigh Valley Trail. The sight lines on the trail in areas where there are s-curves and may consequently pose a potential risk have been reviewed by Matt. The trail is heavily traversed, but there does appear to be sufficient line of sight.
- The Purchase Order for the Gazebo repair project at Twelve Corners Park is approved, and work by the vendor (Five Star Construction) is to begin soon. Expected completion is sometime in October.
- Playground Update: Work continues with Game Time to develop a 3D model of the proposed play structure renovation for Meridian Park. Town staff hopes to perform the installation with a representative of Game Time onsite to conserve costs.
- It appears that a swing set and small play structure will be installed. There is potential that Game Time will increase matching grant funding from 50% to up to 70%, if the PO for equipment purchase is received prior to December 31. We are working to achieve as much bang for our buck as possible.
- Replacement doors at Buckland Park have been installed and are working properly.

#### **Recreation Programs: Rebecca Cotter**

- Fall Registration is underway and going very well.
- Afterschool program is up and running and has picked up a lot of renewed interest and momentum this fall. The Recreation Department is working to find another staff member to work on Mondays to accommodate the demands of the program.
- Recreation Department will continue to utilize Rec1/CivicPlus as its online registration provider, for the time being, and negotiations for an amendment to the current contract are underway.
- Special Event planning for the fall is underway. Fall is a busy time for our Recreation Department, with many Halloween-related events: Fall Festival, Sensory Friendly Trick or Treating, Halloween Happy House, Haunted Buckland Farmhouse...
- Broad discussion of numerous topics related to the Farmers' Market, including: ongoing BCSD Construction, Athletic Events Scheduled during the Market Hours, Bathroom availability, etc. and the potential impact of those various factors' on market operation.

#### **Winter Farmers' Market Update**

- Moving forward with implementing Phase 2 of the project to include site work and interior finishes. Insite Architecture is drawing up documents to define the scope of work for bid procurement.

#### **Inclusion, Diversity and Equity Advisory Board Update**

- Board met for the second time and is determining a regular schedule for upcoming meetings.
- Positive feedback has come in about the momentum of the group and the potential for community engagement.
- Group is developing actionable priorities for inclusion in a Inclusion Diversity and Equity Action Plan for the Town of Brighton.

### **Community Choice Aggregation Law Update**

- Work on development of the contract with Joule Assets as the CCA program Administrator and Ractricity as the local community outreach entity is underway.
- The MOU Municipality Supervisors are meeting on September 26<sup>th</sup> with the CCA Program Administrator to set goals and discuss preliminary outreach efforts.

### **Brighton Safe Streets for All Update**

PACE Program Update: Christine Corrado

- PACE Driving Pledge Program is in a bit of a holding pattern for the moment.

Complete Streets Makeover Design Contest Update: Christine Corrado

- (see attached Design Connect MOU)
- On August 26, 2019, a walk-through of the sites submitted for consideration in the Complete Streets Makeover Design Contest took place.
- Potential areas of interest for design focus were discussed with ReConnect Rochester representatives, graduate students from the Cornell Design Connect Program, the grassroots Brighton Safe Streets for All community group, and other community stakeholders brainstorming on the project.
- Goal is to make the walk/bike commute to school safer for students attending Brighton Schools and all pedestrians and cyclists in the Twelve Corners area.
- Community stakeholders are focusing on all points of intersection between vehicular and pedestrian/cyclist traffic along Monroe Avenue that are identified as areas of concern.
- There is an identified need for more safe crossing points along Monroe Avenue at entrances to neighborhoods, in particular.
- Team will be at the Brighton Farmers Market this coming Sunday, September 22<sup>nd</sup> to gather community input there, as well.
- Suggested the team reach out to Sheila Gaddis to connect them with historical data accumulated during the Monroe Avenue Charrette.

### **Councilmember on Your Corner Update**

Remaining Schedule for Outdoor Market and Winter Market Planning: Robin Wilt

- The September weekends were revised to be September 15 and September 29.
- Interest in the program remains strong, with 42 people visiting the booth at the last event.
- Action item: Sample Soap Program to collect and re-distribute sample personal care items to organizations that need them
  - Discussion regarding if it detracts at all from any work that may already being done in the community, perhaps conflicts with Brighton Food Cupboard?
  - Energy use of Harp Lights/LED Conversion
  - Disconnection as it relates to Street Maintenance vs. Sidewalk Maintenance/Districts

### **Brighton Complete Count Committee (2020 Census)**

- Susan Perry of the Rochester/Monroe Complete Count Committee staffed a booth at Brighton Homecoming, and will also visit the Farmers' Market sometime this season.
- In addition, the Rochester/Monroe Complete Count Committee would like to schedule at least one public forum in Brighton to raise awareness about the census and decrease the potential for undercount. We are working to establish a date.

### **Brighton Opt in to Rent Stabilization (Emergency Tenant Protection Act - EPTA): Robin Wilt**

Anti-Displacement Learning Network Request for Applications (RFA)

(see attached Enterprise Anti-Displacement RFA)

- Tenant protections in Brighton was discussed at the August Meeting
- Robin completed some research relating to the tenancy rate in Brighton
- According to Niche, our rental vs. ownership ratio is 43% rental vs. 57% ownership
- Determining the vacancy rate in Brighton is important, as the most recent information that we have to work from is from 2012
- Currently, there are two affordable housing options to rent in Brighton.
- Looking at identifying grant opportunities to help us evaluate where we stand, and what work needs to be done.
- Current identified grant has an October 31<sup>st</sup> deadline.
- Housing affordability and current zoning codes and the limitations that they present were also discussed in the context of the IDEA Board.

## **NEW BUSINESS**

### **Community Services Committee Website Update**

- Current site is dated and we are working toward doing a refresh of the content, and linking to and identifying current endeavors on the web page.

### **Indigenous Peoples' Day**

- Land Territory Acknowledgment was discussed in the context of upcoming celebration of Columbus Day/Indigenous Peoples' Day
- Proposed proclamation to start official events and meetings with a statement to acknowledge the indigenous peoples of the area.

### **Mobile African American History Display**

- Work to begin again to try to have something tangible for African American History Month January/February

## **UPCOMING EVENTS:**

### **Semi-Annual Electronics Recycling and Document Shredding Event**

Brighton Highway Department, 1941 Elmwood Avenue

Saturday, October 12th, 9:00 am – 12:00 pm

**Sensory Friendly Trick or Treating**

Brighton Town Hall Lobby, 2300 Elmwood Avenue  
Friday, October 18th, 4:00 – 5:00 pm

**Fall Festival**

Brighton Town Hall Campus/Brighton Memorial Library, 2300 Elmwood Avenue  
Saturday, October 19th, 10:00 – 11:30 am

**Halloween Happy House**

Buckland Farmhouse, 1341 Westfall Road  
Friday, October 25th, 5:00 – 6:00 pm

**Haunted Grounds at the Buckland Farmhouse**

Buckland Farmhouse, 1341 Westfall Road  
Friday, October 25th, 6:00 – 9:00 pm

**Semi-Annual DEA Pharmaceutical Take Back Event**

Brighton Town Hall, Public Safety Wing, 2300 Elmwood Avenue  
Saturday, October 26th, 10:00 am – 2:00 pm

**NEXT MEETING:*****Wednesday***

October 16th, 2019

9:30 am: Brookside Recreation Center/Multi-Purpose Room