



Sustainability Oversight Committee

Secretary – Mike Guyon

Due to the public gathering restrictions and executive orders in place because of COVID-19, this Sustainability Oversight Committee meeting was conducted remotely via Zoom. Members of the public can participate during the open forum via Zoom. For Zoom meeting information, please reference the Town's Live Streaming webpage at:

<https://www.townofbrighton.org/499/Streaming-Video>

Sustainability Oversight Committee August 5, 2020

Meeting Minutes

Attendance: Erinn Ryen, Mitch Nellis, Nate Gibbs, Steve Kittelberger, Brian Lynch, Mike Guyon, Evert Garcia

Guest: William Likely

Open Forum: The committee welcomed Mr. Likely, who attended the meeting as a Brighton resident interested in hearing more about the sustainability initiatives in his neighborhood.

Minutes: The July 2020 meeting minutes were approved with no revisions.

Announcements:

Old Business

○ Climate Action Plan (CAP) Grant-Update

- The Town of Brighton was selected to receive a CSC grant in the amount of \$40,000 to fund the Climate Action Plan.
- Town staff continues to work with the Grant Manager to finalize the Grant Work Plan and Grant Budget. Once these documents have been approved, they will be submitted to the NYS Grants Gateway for processing and execution of the contract.
- After the grant contract is executed by both parties, the Town will advertise for Professional Services.

○ Development Updates

- Updates to development projects within the Town were briefly discussed.

○ Community Choice Aggregation-Update

- Bids received for a green energy service provider did not meet the pricing requirements outlined in the bid documents. The CCA Administrator might revise the pricing requirements after discussion

with all the members of the CCA. Bid requests to secure a green energy service provider will be re-issued soon.

- Brian indicated that it is not unusual for CCA pricing requirements to include a clause which stipulates that CCA energy pricing must be indexed against standard energy retail prices. Including a similar requirement in the bid request for a green energy service provider can help protect residents who join the CCA. Bryan offered to help with drafting some of this language to include in the bid documents when it is re-issued.
- **Focus Area Groups-Update**
 - The Electrification and Transportation committee previously met in February. At that time, Brian had reached out to EV charging vendors that offer no cost solution to municipalities in exchange for Town owned properties as hosting sites. The best contender for this type of project, EV Go, has since been acquired and Brian lost contact with the company rep. The sub-committee will continue to follow up on this matter as things normalize.
 - Urban Forestry- The subcommittee is working with Color Brighton Green on growing about 100 trees which they hope to replant around Brighton. They currently have about 10 trees which will be ready for planting in the fall.
 - Pollinator habitats- Mitch expressed interest in pursuing efforts to increase pollinator habitats on public lands. Nate indicated that he will join Mitch in his efforts and report back to the committee when they have a put together a plan.

New Business

- **Review of Draft Capital Improvement Plan (CIP)**
 - The SOC reviewed the draft 2021-2023 Capital Improvement Plan.
 - Robin suggested that the CIP letter should also include a statement which acknowledges the Town's current fiscal circumstances associated with the COVID-19 pandemic and potential impacts to the Town's CIP budget.
 - The CIP review letter should include comments which recognize the Town's effort for sustainability related initiatives in 2019.
 - Many of the comments from last year are still applicable to this year's CIP review letter. Past comments should be updated with current dates and references.
 - Town staff will incorporate all the comments provided by the SOC into an updated CIP review letter and subsequently submit to the Town.

Adjournment

Next Meeting:

- The next meeting is scheduled for **September 2, 2020**, at 7:00 PM via Zoom.