



Sustainability Oversight Committee

Secretary – Evert Garcia

Sustainability Oversight Committee September 13, 2021

Meeting Minutes

Attendance: Erinn Ryen, Shubhangi Gandhi, Mitch Nellis, Nate Gibbs, William Bayer, William Brower, Robin Wilt, Evert Garcia

Open Forum:

Minutes: The July 2021 meeting minutes were approved with no revisions.

Announcements:

- New SOC Members Introductions
 - The committee welcomed two new SOC members tonight. The new SOC members are William Bayer and William Brower.
- Steve Kittelberger announced his retirement from the SOC. The SOC thanks Steve for the many years of contribution to the committee and to the Town of Brighton, most notably, for his work on pushing recycling forward in Brighton. The committee wishes Steve all the best.

Guest Speaker:

Old Business

- **CEC-Update**
 - The committee continues to work on progressing the Town's status in the leadership round of the CEC program by completing high impact actions items.
 - The CEC priority letter was previously presented to both the Community Services Committee and the Public Works Committee. The recommendations outlined in the letter have been generally well received although challenges remain with completing some of the high impact action items outlined in the letter.
 - Town staff will work on submitting the "Advanced Reporting" under the Benchmarking high impact action item next.
- **Sustainability Fund Letter-Update**
 - The sustainability fund letter was completed by the SOC and submitted to the Town Board for review.
 - The sustainability fund letter was review by the Town Board at the Finance Committee meeting. The letter was well received with the Board being most favorable to the following ideas: supplementing

- the CAP if needed, installation of pollinator habitat in conjunction with Rotary and Seneca Park Zoo, and the expansion of EV stations throughout the Town.
- Additionally, the SOC discussed the possibility of using some of the sustainability fund for a consultant to update the Town's Tree Inventory.

- **CIP Review**

- The SOC briefly discussed the Capital Improvement Plan (CIP) review process. One of the charges for the SOC by the Town Board is to review the Town's CIP on a yearly basis. The committee evaluates the proposed projects and acquisitions in terms of the sustainability objectives of the Town, and makes recommendations as to sustainable alternatives to be considered in the design and operation.
- The SOC would like to include a cover letter which outlines the top priorities for this year's CIP review.
- Town staff would like to receive the committee's review comments on the CIP by end of day Friday, September 17th.

- **Climate Action Plan (CAP)**

- Interviews with the top three consultants were conducted throughout the month of August by the interview sub-committee. The three consultants being considered include the following firms:
 - Impact Earth
 - Bergmann
 - Barton & Loguidice
- The interview sub-committee provided updates on the interview with each firm. The interview sub-committee has follow-up questions that they would like to get clarified by the firms under consideration before making a final recommendation.
- A final consultant recommendation will occur at the next SOC meeting in October.

New Business

Adjournment

Next Meeting:

- The next meeting is scheduled for **October 18, 2021**, at 7:00 PM in the **Town Hall Auditorium**.