

**BRIGHTON PARKS AND RECREATION DEPARTMENT  
CITIZEN'S ADVISORY BOARD**

**VIRTUAL MEETING MINUTES**

June 21, 2021

**ATTENDEES:** Matt Beeman, Denis Conley, Rebecca Cotter, Supervisor William Moehle, Kerry Bennage, Ray Warrick, Jackie Marchand and Chris Werner.

**BUSINESS MATTER:**      **SUMMER PROGRAMS UPDATE**

4<sup>th</sup> of July Celebration is on for Meridien Park with some limited activities. Attendance to be limited to 500.

All summer camps are full and a waiting list has been created. Schedule for the Pool opening has been extended due to lack of available staff. Summer Concert Series to kick off on 6 July 2021.

**RE: PARKS SUPERINTENDENT'S REPORT** – reported by Matt Beeman

Lifted restrictions at Town Park facilities but require Masks for indoor function where social distancing is not viable. Facility rental agreements clearly state the policy and requires a sign-off from the renter. Youth sports to started 1 June with Tuesday evening activities moved to accommodate the Summer Concert Series. Forecast for occupancy of the Buckland Farm Building is Winter 2022/23 pending completion of site work.

**RE: RECREATION DIRECTOR'S REPORT** – reported by Becky Cotter

Protocols are being developed to restart Brighton Seniors programs by late July. Town of Brighton Parks Needs Assessment contract executed and kick-off will be scheduled in the near future. Council Rock Primary School will host the afterschool program in September 2021.

**SUBCOMMITTEE REPORTS:**

**FACILITIES & PARKS** – reported by Matt Beeman

See Attached Report.

**TOWN BOARD UPDATE** – reported by Chris Werner

Congressman Joseph Morelli, County Supervisor Adam Bello announced at a recent Press Conference that a cycle track is planned as part of the re-paving project for Elmwood Avenue. BCSD in negotiations for the Sale of Brookside School. Currently anticipate that the Parks & Rec Office will remain as a tenant.

**PEDESTRIAN AND CYCLING TRAILS** – reported by Jackie Marchand

Auburn Trail construction completed with signaling and bollards at the road crossing. Flashing lights were installed that are hand operated by users to alert traffic.

Good of the Order: Board members vote to adjourn for the summer next meeting scheduled for September 2021.

**MOTION TO ADJOURN MEETING AT 5:30PM**

**NEXT MEETING DATE: MONDAY, September 27, 2021 at 4:30 pm.**

**\*\*\*Virtual Zoom Meeting\*\*\***

\*\*If you are unable to attend this meeting, please contact Denis Conley (denischemist59@gmail.com) at 585-784-0231 (cell).

Facility/Park Report  
Submitted by Matt Beeman 6/21/2021

This is a brief report regarding the main park areas & facilities. Other park areas are tended to on a regular basis. We have officially lifted occupancy limits for our rental lodges. We are however still requiring masking indoors when social distancing is not possible. We will be following the Monroe County recommendations for Municipal Fireworks shows and encourage social distancing between different households and encourage non vaccinated individuals to wear a mask when they cannot be socially distant. Because the venue is an outdoor open space there are no gathering size limits. We have however limited many of the regular activities in order to provide a safe experience for all. There will be no kid activities, food trucks, vendors or the secondary music stage. This year's event will include the Brighton July 4<sup>th</sup> 5K, the Skycoasters and the Fireworks display.

**TOWN PARK:**

- All fire alarm inspections have been completed.
- Completed an extensive perimeter garbage pick-up off Sawgrass drive (non-park property).
- In the process of removing and replacing additional playground equipment.
- Athletic Field preparations.
- Pavilion repair and maintenance.
- Preventative maintenance and tune ups on all park equipment.
- Replacement of outdoor grills.
- Garden mulching.
- We are identifying a large number of Ash trees that will need to be addressed from a safety standpoint.

**PERSIMMONS PARK:**

- General Park bi-weekly garbage cleanup.
- Weekly mowing.
- We continue to monitor the park for illegal dumping.

**MERIDIAN PARK:**

- All annual alarm and fire inspections have been completed.
- Continuing trail maintenance for year round park users.
- Athletic Field preparations.
- Prepping the park for our July 4<sup>th</sup> celebration.
- Phase II trail system rehab.
- Garden mulching.
- Canal trail access points repaired.
- Baseball field renovation work is ongoing.

**BUCKLAND PARK:**

- New Grass perimeter trail is mowed on a bi-weekly basis.
- Preventative maintenance on all equipment
- All annual alarm inspections have been completed.
- Inventory of equipment and supplies
- Replacement of outdoor grills near pavilion.
- Athletic field preparations.
- We are looking into some viable options that will focus on getting some repairs on the courts surfaces.
- Playground maintenance.

**SANDRA FRANKEL NATURE PARK/BRICKYARD TRAIL:**

- Daily general park walkthrough
- We are currently evaluating a string of Ash trees identified along the Avalon Rd property line that could be considered a safety issue. Update....these trees have been removed.
- Trail head mulching.

**CORBETT'S GLEN:**

- Ongoing landscape /trail maintenance to keep trails clear of debris.
- We will continue our trail rebuilding efforts after July 4<sup>th</sup>

**LEHIGH VALLEY TRAIL & THE HIGHLAND CROSSING TRAIL**

- General Trail Maintenance
- Various tree limb and brush removal
- Mowing

**BUCKLAND FARMHOUSE/VETERANS MEMORIAL:**

- All annual alarm inspections and building inspections
- Garden and walkway maintenance
- Mowed the entire grass area in front of the community garden and trimmed/removed brush.

**12 CORNERS TRIANGLE PARK:**

- General park maintenance has included sprucing up the park with hanging baskets and other plantings. The dedicated maintenance is starting to provide noticeable results.

**BUCKLAND FARMERS MARKET BUILDING:**

- All fire inspections and operational occupancy permits have been satisfied.
- Mowing/general upkeep.

**OTHER:**

- Installed additional signage at Lynch Woods to curb hunting and ATV use.
- Work continues on the new Auburn Trail as part of the Whole Foods project. The trail, when completed will be maintained by the Parks Department.
- We are continuing to identify capital improvement projects and maintenance equipment needs for the future.