

**BRIGHTON PARKS AND RECREATION DEPARTMENT
CITIZEN'S ADVISORY BOARD**

VIRTUAL MEETING MINUTES

November 29, 2021

ATTENDEES: Supervisor William Moehle, Councilman Chris Werner, Matt Beeman, Rebecca Cotter, Kerry Bennage, Ray Warrick, Jackie Marchand, Mark Kokanovich, Michael Tullio and Denis Conley.

BUSINESS MATTER: **COMMUNITY CENTER SURVEY STATUS**

A meeting was held at the Brookside School with SWBR representatives to review the current community survey results on 3 November 2021. Community survey is still available for additional input. Engineering reports are being prepared for the former "Jubilee Center". Next step will include a Public Workshop in the January/ February 2022 timeframe.

RE: PARKS SUPERINTENDENT'S REPORT – reported by Matt Beeman

Lodges have been closed down for routine maintenance and the Department is struggling with available labor resources. Masks are required for use of the lodges with standard occupancy requirements. The mild autumn weather allowed for aeration and overseeding of the athletic fields and the field resting policy will be re-started in the Spring.

RE: RECREATION DIRECTOR'S REPORT – reported by Becky Cotter

Winter programming including Senior Exercise programs have re-started and are scheduled through January and February 2022. "Friday with Frosty" will be conducted remotely this year in response to the on-going health risks associated with the Covid-19 pandemic. Craft project kits will be sent to the participant's home for the virtual program.

SUBCOMMITTEE REPORTS:

FACILITIES & PARKS – reported by Mark Kokanovich

See Attached Report.

BRIGHTON SOCCER – reported by Mike Tullio

Brighton soccer had approximately 350 participants in 2021 and a very successful season. Park staff were very helpful and the fields were maintained in great shape throughout the season. 2022 participant registration will kick-off in January 2022.

PEDESTRIAN AND CYCLING TRAILS – reported by Jackie Marchand

Books are available at Wegmans entitled "Hit the Trail" that provides information on area hiking trails. Brighton Trails are not presented in the current version. Jackie has been in touch with the Wegmans Point of Contact, Joanne O'Neill for this publication and will work on developing maps and content for the next edition.

Good of the Order: Board members vote to adjourn for the summer next meeting scheduled for September 2021.

MOTION TO ADJOURN MEETING AT 5:30PM

NEXT MEETING DATE: MONDAY January 31, 2022 at 4:30 pm.

*****Virtual Zoom Meeting*****

****If you are unable to attend this meeting, please contact Denis Conley at 585-784-0231 (cell).**

This is a very brief report regarding our main facility and park areas. Parks are now winterized. We worked closely with all youth sport groups to maintain and schedule our fields and facilities and had a very busy 2021 youth athletic season. I would like to commend the Park Staff for their hard work and dedication during the busy summer and fall seasons especially with the Covid-19 pandemic making routine things much harder. We will be monitoring state recommendations regarding indoor gatherings and how the impact our rental facilities.

TOWN PARK:

- Annual Maintenance of Oil Heating System in Lodge. We currently have a CIP request in to replace this old heating system with a new more efficient propane base system. This would also include 2 new fireplace inserts.
- Trail clean-up and cut back.
- Park vehicles and facilities are equipped for snow removal
- Year-end equipment maintenance
- We will be working to replace or repair the lighting contactor for the field lights.

PERSIMMONS PARK:

- Fall Park Cleanup.
- Sign have been posted to help eliminate some illegal dumping that has taken place.
- Removal of much debris and garbage.
- Eldridge Rd had been packed with stone in some troublesome areas which makes vehicle access much easier.

MERIDIAN PARK:

- Baseball Field Maintenance – Fields are prepared for the end of season. We continue to work with Brighton Little League on various upcoming maintenance projects.
- All perimeter trails are trimmed and cut back, chipped and repaired.
- Snow Fencing and Snow Stakes have been put into place.
- All athletic fields have been aerated and over seeded.
- Preventative maintenance is being done on all tools and equipment.
- Park water was shut off on November 1st
- Park vehicles and facilities have been equipped for snow removal.
- We are continuing to look at the feasibility of having our section of the NYS canal trail between French Road and South Clinton plowed for better pedestrian access.
- Court nets will be taken down for the season on December 1st.

BUCKLAND PARK:

- Athletic Field maintenance (re-seeding, aeration and fill-in).
- Because of the surge of field use in 2021 we will need identify athletic fields to be rested in 2022. This will impact the youth sports seasons.
- Baseball diamonds are closed for end season. Shared use of the Buckland baseball diamonds between Brighton Little League and the Travel Teams continues to be problematic.
- Seasonal restroom facilities have been winterized and closed for the season
- Park water was shut off on November 1st
- Equipment winterization and preventative maintenance
- We are working with a grant to potentially change the 21 parking lot light fixtures to an LED replacement.

- Seasonal park clean up
- Park vehicles and facilities are equipped for snow removal
- Signage was placed along the grass perimeter trail to remind users to keep dogs on leashes.
- Organization and inventory of park garages and facilities.
- We will be working to replace the windows on the lodge over the winter. The current crank out casement windows have a very short lifespan with the volume of lodge use.

BUCKLAND FARMHOUSE/VETERAN'S MEMORIAL:

- We are completed a Fall clean-up at both sites to cut back perennials and general site clean-up.
- The 2021 Veterans Day ceremony was a success.
- We will continue to plant additional rose bushes at the memorial next spring.
- Annual heating system maintenance.
- Unfortunately the aluminum flagpole at the memorial has a stress crack in it. This crack will only increase as time goes on. We are working on a replacement but the flag needed to be removed to reduce the amount of stress on the pole.

CORBETT'S GLEN:

- Ongoing landscape /trail maintenance to keep trails clear of debris.
- Daily park shifts are still being scheduled.
- Various downed tree removal.
- The Corbett's Glen Advisory Council continues to evaluate current/future issues that face the Glen currently overuse, erosion, dogs and parking.

BRICKYARD TRAIL:

- Daily park shifts still being scheduled.
- Regular trail maintenance
- We removed a small patch of Phragmites on the north end of the trail to help stop them from invading the park.
- We are working with the friends of the Brickyard Trail to establish an effective invasive species removal plan and volunteer efforts for future trail projects.

LEHIGH VALLEY TRAIL:

- General Trail Maintenance including tree limb and brush cut back and trail surface repair.

12 CORNERS TRIANGLE PARK:

- Seasonal irrigation system has been winterized.
- Seasonal lights are up

HIGHLAND CROSSING TRAIL:

- Tree removal on pedestrian boardwalk
- General trail clean up.

OTHER:

- Once again we have posted many new No Hunting signs in the Lynch Woods Park area to help address the volume of hunters who try to access that property.