

**BRIGHTON PARKS AND RECREATION DEPARTMENT  
CITIZEN'S ADVISORY BOARD**

**VIRTUAL MEETING MINUTES**

April 25, 2022

**ATTENDEES:** Mark Kokanovich, Rebecca Cotter, Supervisor William Moehle, Kerry Bennage, Coleridge Gil, Denis Conley, Michael Tullio and Councilman Chris Werner.

**BUSINESS MATTER:**      **POCKET PARKS DISCUSSION**

Councilman Werner relayed a conversation with a recent resident concerning the potential for the installation of playground facilities within the neighborhood pocket parks located within the Town. Matt Beeman indicated that there was a playground installed adjacent to the Canandaigua National Bank building and the BHS school property which was supported by private donations. All other playground facilities are located in recognized Town Parks and are maintained by the Town. Matt also indicated that the cost for installation and on-going maintenance of playground facilities is high and the installation and maintenance of playground facilities within neighborhood pocket parks would require additional funding for the equipment and staff labor.

**RE: PARKS SUPERINTENDENT'S REPORT**

See Attached Report. Notable items included:

- Park facilities were opened on 20 April 2022
- Arbor Day is 30 April 2022
- Department is working on a rebuild of the Corbett's Glenn North end trail
- 4<sup>th</sup> of July Celebration is scheduled to return to Meridien Center with music and rides.

**RE: RECREATION DIRECTOR'S REPORT – reported by Becky Cotter**

Summer Farmer's Market opened at the BHS parking lot on 24 April 2022 and the Town distributed over 1800 Covid -19 Home Test Kits. More Tests are available at the Town Hall, Recreation Dept. Office at Brookside, Police Department and other Town Department offices. Actively hiring for summer camp counselors – please refer qualified candidates. Interviewing candidates for a Sr Program Rec Leader. Community garden clean-up scheduled for 14 May and the Bike Rodeo and Memorial Day celebration is schedule for 28 and 30 May respectively.

**SUBCOMMITTEE REPORTS:**

**BRIGHTON TOWN SOCCER** – reported by Mike Tullio

Registration open and age groups are filling up.

5-6 and 7-8 groups have over 100 participants

9-10 group has over 70 and U13 – 45 boys/girls

Older groups will play in the MUSL again this year.

**YOUTH & FAMILY** - reported by Coleridge Gil

During School Break week, many successful programs were held including, Arts & Crafts, Music and science programs. Summer registration opened on April 12<sup>th</sup> and the Department is looking for counselors.

**FACILITIES & PARKS** – reported by Mark Kokanovich

Parks Department is working on the athletic field lights with resolution of the power issues at the Town Park Softball Fields was recently resolved with the assistance of RG&E. Also replacing lights at Buckland Park with LED fixtures as part of the energy efficiency initiative I the Envision Brighton plan.

**TOWN BOARD UPDATE** – reported by Chris Werner

RG&E project along Winton Road moving forward with night work planned to mitigate traffic impacts through the 12 Corners intersection from Greenwich to Chelmsford Roads. Chief Diversity Officer, Miriam Moore was hired by the Town, Ms. Moore will conduct a Public Input meeting at 7:00 PM on May 3<sup>rd</sup> at the Town Hall. A presentation will be followed by an Open House Q & A session to receive feedback on the Inclusion, Diversity, and Equity Action (IDEA) plan. Current IDEA plan is available on the Town's Website. Town also requesting volunteers from the community to help integrate the IDEA plan goals into all Town activities.

**PEDESTRIAN TRAILS AND CYCLING** – reported by Jackie Marchand

The Town of Brighton Parks and Trails map is being finalized and will share during our next meeting. Reconnect Rochester will be conducting a biking fundraiser on June 4<sup>th</sup> to celebrate National Trails Day. Bike Hopper locations were installed at 12 corners and at the Town Hall. More locations throughout Rochester and Monroe County enable and support bicycle sharing and commuting.

MOTION TO ADJOURN MEETING AT 6:00PM by Ray seconded by Coleridge.

**NEXT MEETING DATE: MONDAY, May 23, 2022 at 4:30 pm.**

\*\*\*Virtual Zoom Meeting\*\*\*

\*\*If you are unable to attend this meeting, please contact Denis Conley Board Chair at 585-784-0231 (cell).

Facility/Park Report  
Submitted by Matt Beeman 4/25/2022

This is a brief report regarding the main park areas & facilities. Other park areas are tended to on a regular basis. Winterized facilities were officially opened for the season on April 20. We are busy preparing our facilities and fields for spring operation. Seasonal laborers will begin shifts in May. Field supplies are being inventoried, ordered and delivered. Mowing contractors will begin this week. Discussions for our July 4<sup>th</sup> celebration supported the effort to bring the full scale event back this year. Athletic field requests are at an all-time high for youth organizations and we are working hard to accommodate and manage requests.

**TOWN PARK:**

- Ordered various new trees to plant
- All fire alarm inspections have been completed
- Completed an extensive perimeter garbage pick-up off Sawgrass drive (non-park property)
- Park signs have been re-painted.
- Inventory of equipment and supplies.
- Athletic Field preparations.
- Preventative maintenance and tune ups on all park equipment.
- Replacement of outdoor grills.
- After 2 years of troubleshooting we have finally been able to identify and fix the ongoing issue (incoming voltage supply) with the softball fields lights, no thanks to RG&E who held up and ignored numerous requests to check the supply line.
- Lodge Door repair
- Men's bathroom sink and plumbing repairs

**PERSIMMONS PARK:**

- General Park bi-weekly garbage cleanup
- Par sign has been repaired, painted and re-installed.

**MERIDIAN PARK:**

- Park equipment has been serviced for spring operation.
- All annual alarm and fire inspections have been completed.
- Continued trail maintenance.
- Athletic Field preparations.
- Youth sport teams are now utilizing fields.
- Inventory and ordering of equipment and supplies.
- Water was turned on April 20<sup>th</sup>
- We are busy preparing the baseball fields for Brighton Little League's opening weekend on April 30<sup>th</sup>.
- Restroom plumbing repairs.

**BUCKLAND PARK:**

- Seasonal facilities were opened up on April 20<sup>th</sup>
- Preventative maintenance on all equipment
- All annual alarm inspections have been completed.
- Inventory and ordering of equipment and supplies
- Athletic field preparations.
- Our Tennis and Basketball court resurfacing project should begin on May 9th.
- We continue to work with the Urban Forestry group and Lorax Club led by George Smith to identify plant, protect and maintain various park trees. We will be holding our Arbor Day event on Saturday April 30th at Buckland Park. We will be planting and replanting 150 spruce trees obtained through the

NY DEC School program. These trees will be planted in the un-mowed portion of the west side of the park. We will also have some larger 4-6 foot saplings for the main park areas.

- The Town received grant funding for street light conversion to LED fixtures. Part of this project will be the replacement of the Buckland Park Parking Lot lights to LED fixtures.
- Repair of Backflow Check Valve in Concession building.
- 60/90 Baseball Field fence repairs.
- Plumbing repairs in outdoor bathrooms.
- We will begin mowing our grass trail portion of Buckland Park in May.

#### **SANDRA FRANKEL NATURE PARK/BRICKYARD TRAIL:**

- Daily general park walkthrough
- Trail head garden clean up

#### **CORBETT'S GLEN:**

- Ongoing landscape /trail maintenance to keep trails clear of debris.
- We have a very large scale trail rebuilding project scheduled to start in mid-May when we can access the areas safely with equipment. This will focus on rebuilding a large portion of the North end trail.
- We will be remarking the trails with new single color trail markers.
- Various downed tree removal.

#### **LEHIGH VALLEY TRAIL & THE HIGHLAND CROSSING TRAIL**

- General Trail Maintenance
- Various tree limb and brush removal
- I met with Mike Guyon on the Highland Crossing Trail to look at multiple areas of the trail that are affected by water and brainstorm potential solutions. The portion of the trail that starts at the Elmwood Avenue trailhead needs immediate attention.

#### **BUCKLAND FARMHOUSE/VETERANS MEMORIAL:**

- All annual alarm inspections and building inspections
- Garden and walkway maintenance
- We are still working on a replacement for the Memorial flagpole. We are still struggling to get replacement figures from various contractors and have only had one quote returned back to us.
- We have installed a new stone dust access trail from the Farmhouse Parking lot to the Community garden.
- We will be doing our annual spring cleanup of both the house and Veterans Memorial over the next week or so.
- We have successfully replaced the commercial sump pump in the farmhouse basement with support from the Sewer Dept.

#### **12 CORNERS TRIANGLE PARK:**

- General park maintenance over the next few weeks will include sprucing up the park and installing hanging baskets and other plantings. The dedicated maintenance is starting to provide noticeable results.
- Irrigation line repair
- Backflow Check valve repair.

#### **BUCKLAND FARMERS MARKET BUILDING:**

- All fire inspections have been completed.
- Water pressure issue has been resolved.

**OTHER:**

- Installed additional signage at Lynch Woods to curb hunting and ATV use.
- We are continuing to identify capital improvement projects and maintenance equipment needs for the future.
- Auburn Trail easements appear to have been granted which means the Parks Department can officially respond to maintenance issues. We are looking at adding some equipment attachments to our existing tractors that will be necessary to maintain our expanding trail system.