

**BRIGHTON PARKS AND RECREATION DEPARTMENT  
COMMUNITY SERVICES COMMITTEE**

**VIRTUAL MEETING MINUTES**

June 27, 2022

**ATTENDEES:** Rebecca Cotter, Matt Beeman, Kerry Bernage, Coleridge Gil, Denis Conley, Ray Warrick, and Councilman Chris Werner.

**BUSINESS MATTER:** **COMMUNITY CENTER NEEDS ASSESSMENT**

SWBR will be presenting the findings of Community Center Needs Assessment survey completed by the Town at a Public Information meeting in July. Date / time to be distributed to the Board members prior to the meeting so that we may be able to participate.

**RE: PARKS SUPERINTENDENT'S REPORT** reported by Matt Beeman

Getting ready for the Furth of July Celebration at Meridien Park. Brighton 5K, Food and Event vendors, Skycoasters Concert and Fireworks display are all back this year. Staff focused on trail maintenance as field mowing as tapered off due to the dry weather. Working with Mike Guyon, Town Engineer on problem areas at the Lehigh Trail access point on River Road and low areas along the Highland Park Crossing Trail. Highway Department continues to work on site preparation at the Buckland Farm property and Matt is still working with vendors for a solution to the damaged flagpole at Buckland Park/Brighton Veterans Memorial. See attached Facilities Report for more information.

**RE: RECREATION DIRECTOR'S REPORT** – reported by Becky Cotter

Very busy kick-off to the Summer Season. Staffing constraints required the cancellation of the pre-school program. New Rec Leader managing new programming for Seniors that includes "pickleball" and other interesting activities. Outdoor pool will be opening after the fourth of July. Working with Lifeguards on AED and resuscitation training. Finalizing the request for proposal for the proposed Winter's Farmers Market project for distribution by the end of the summer.

**SUBCOMMITTEE REPORTS:**

**YOUTH & FAMILY** - reported by Coleridge Gil

Brookside and FRES Summer Programs are combining due to a lack of summer staff. Although several outdoor activities (e.g. basketball) are planned as well as Home Alone Safety Classes, and Babysitting training.

**TOWN BOARD UPDATE** – reported by Chris Werner

CVS and other area businesses have reported an uptick in "grab and go" thefts. Need to re-enforce the importance of locking personal vehicles when parked at Town Parks and trail lots. Source Power – ESCO for community aggregation with Victor and Irondequoit defaulted on their contract and is no longer licensed to conduct business in New York State. RG&E will resume power delivery responsibilities at the current variable rate (0.08 Kwh) which is significantly higher than the Source Power contract rate (0.043 Kwh).

**CORBETT'S GLENN ADVISORY COUNCIL** – reported by Ray Warrick

Picnic table, gate and park benches were vandalized with graffiti. Some fallen trees located in the South Trail Loop should be addressed. The north end trail maintenance is planned to begin after the fourth of July. Ray, and Chris are working on the Town of Brighton "Hit the Trails" booklet and are confirming the information in the "All Trails" app for Monroe County.

MOTION TO ADJOURN MEETING AT 5:45 PM by Chris seconded by Ray.

**NEXT MEETING DATE: MONDAY, September 26, 2022 at 4:30 pm.**  
**Brookside School Senior Center**

\*\*If you are unable to attend this meeting, please contact Denis Conley Board Chair at 585-784-0231 (cell).

Facility/Park Report  
Submitted by Matt Beeman 6/27/2022

This is a brief report regarding the main park areas & facilities. Other park areas are tended to on a regular basis. We are extremely busy with Park and Facility maintenance tasks, especially on trails. Park supplies such as material continue to be more difficult to order and get delivered. Mowing and trimming have very difficult this spring and we are finally getting a break in the growth. Our July 4<sup>th</sup> celebration is returning full scale. We are still working hard to accommodate and manage athletic field use requests.

**TOWN PARK:**

- Various new tree plantings have been placed throughout park.
- All fire alarm inspections have been completed
- Completed an extensive perimeter garbage pick-up off Sawgrass drive (non-park property)
- Athletic Field preparations.
- Removal of downed trees.
- Garden Mulching and maintenance.
- Preventative maintenance and tune ups on all park equipment.
- Playground maintenance.
- Lodge bathroom Door lock repair.
- We are experiencing issues with cars gaining access to the asphalt pedestrian walkway from a property opening by the new medial building off of Sawgrass Dr.
- Maintenance garage roof repair.

**PERSIMMONS PARK:**

- General Park bi-weekly garbage cleanup and mow
- We have scheduled the removal of multiple dead ash trees behind some homes on Willard Ave. We are also removing a dead large Cottonwood tree in the open clearing in Persimmons Park.

**MERIDIAN PARK:**

- Various new large tree plantings have been placed throughout the park. We are strategically planting these so they will take the place of the deteriorating Ash trees along the park pedestrian walkway.
- All annual alarm and fire inspections have been completed.
- Continued trail maintenance.
- Athletic Field preparations.
- Restroom plumbing repairs.
- We continue to work with Brighton Little League on various field maintenance requests.
- We are busy with site preparations for the Town's July 4<sup>th</sup> celebration.
- Garden mulching and cleanups.
- Irrigation repairs at Concession building.
- Park Benches and Tables re-stained.

**BUCKLAND PARK:**

- Preventative maintenance on all equipment
- All annual alarm inspections have been completed.
- Grass perimeter trail is cut on a bi-weekly basis.
- Athletic field preparations.
- Baseball fields lip renovations and repair.
- The Town received grant funding for street light conversion to LED fixtures. Part of this project will be the replacement of the Buckland Park Parking Lot lights to LED fixtures. This project started last week.
- Basketball and Tennis courts have been repaired and re-coated. The tennis courts were dual lined for pickleball. We will need to add anchors to the courts so we can tie down the center net.

- 60/90 Baseball Field gate repairs.
- Tennis court fence repairs
- Playground equipment maintenance
- Shingle replacement on rotary pavilion.

#### **SANDRA FRANKEL NATURE PARK/BRICKYARD TRAIL:**

- Daily general park walkthrough
- Trail head garden clean up.
- New Elmwood trailhead plantings.
- We are meeting with a resident on Roby drive who expressed concern over some Ash trees located on Town property. We are now awaiting price quote from Terry Tree.
- We have evaluated the trail plantings done by Girl Scout Junior Troop project and approximately 90% of the native planting have survived.

#### **CORBETT'S GLEN:**

- Ongoing landscape /trail maintenance to keep trails clear of debris.
- We have a very large scale trail rebuilding project scheduled when we can access the areas safely with equipment. This will focus on rebuilding a large portion of the North end trail.
- We will be remarking the trails with new single color trail markers.
- Terry Tree will be removing a small downed tree in the south portion of the Glen.
- We reports of bench graffiti and will be removing.
- Various downed tree and debris removal.

#### **LEHIGH VALLEY TRAIL & THE HIGHLAND CROSSING TRAIL**

- Various tree limb and brush removal
- We have spread around 300 feet of new stone dust on the Lehigh Valley Trail. We will be addressing some issues with the East River Road Trail Head on Wednesday this week. We will be removing sod and loose material and replacing with fresh material which will be tamped down flat. This will drastically improve the safety and accessibility of that trail head.
- I met with Mike Guyon on the Highland Crossing Trail to look at multiple areas of the trail that are affected by water and brainstorm potential solutions. The portion of the trail that starts at the Elmwood Avenue trailhead needs immediate attention.
- Pedestrian bridge maintenance.

#### **BUCKLAND FARMHOUSE/VETERANS MEMORIAL:**

- All annual alarm inspections and building inspections
- Garden and walkway maintenance
- We are still working on a replacement for the Memorial flagpole. We are still struggling to get replacement figures from various contractors and have only had one quote returned back to us.
- We have installed a new stone dust access trail from the Farmhouse Parking lot to the Community garden.
- Memorial Day Event was held on May 30<sup>th</sup>
- We are working on replacing a parking lot light that was knocked over in the winter however like most things there are material delays.

#### **12 CORNERS TRIANGLE PARK:**

- General park maintenance over the next weeks will include sprucing up the park and installing hanging baskets and other plantings. The dedicated maintenance is starting to provide noticeable results.
- We will be hanging bunting on the gazebo for July 4<sup>th</sup>
- Irrigation line repair

- Utility box repaint.
- Allens Creek Garden Club has donated the money to cover the cost of the hanging baskets this year.

**BUCKLAND FARMERS MARKET BUILDING:**

- All fire inspections have been completed.
- Working to fix the location of the 2<sup>nd</sup> floor fire system low point. The low point condensation needs to be drained on a weekly basis and kept above 40 degrees to avoid potential freezing.

**OTHER:**

- We are continuing to identify capital improvement projects and maintenance equipment needs for the future. We are also looking at staffing needs for future budget requests.
- We have started maintenance along the Auburn Trail within our easement requirements. Highway assisted us with the first trail cut and this week we are cutting back both sides of the trail tree growth.
- We are assisting the Recreation Department with some pool facility issues.