

**BRIGHTON PARKS AND RECREATION DEPARTMENT
CITIZEN'S ADVISORY BOARD**

MEETING MINUTES

April 29, 2019

ATTENDANCE: Rebecca Cotter, Linda Leavitt, Coleridge Gill, Chris Werner, Mike Zobel, Ray Warrick, Denis Conley, Jackie Marchand, Robin Wilt, Mike Tulio.

APPROVAL OF MINUTES: Motioned to approve March 25, 2019 meeting minutes by Ray Warrick with change on page 3(Cycling committee report), second by Jackie Marchand.

BUSINESS MATTER:

RE: Winter Farmer's Market Project Update

Possibility of Phase II being interior work rather than site work. More information will follow.

RE: PARKS SUPERINTENDENT'S REPORT – reported by Matt Beeman

This is a brief report regarding the main park areas & facilities. Other park areas are tended to on a regular basis. Winterized facilities were officially opened for the season on April 25. We are busy preparing our facilities and fields for spring operation. Seasonal laborers will begin shifts in May. Field supplies are being inventoried, ordered and delivered. Mowing and refuse contracts are re-bid for 2019. We continue to manage field use request from various town groups. Field reservations are a huge part of the administrative time this time of year.

TOWN PARK:

- Various new tree plantings
- All fire alarm inspections have been completed
- Completed an extensive perimeter garbage pick-up off Sawgrass drive (non-park property)
- In the process of removing and replacing decking for the playground
- Inventory of equipment and supplies.
- Preventative maintenance and tune ups on all park equipment.
- Replacement of outdoor grills

PERSIMMONS PARK:

- General Park weekly garbage cleanup
- We have posted signs to warn people not to dump debris in the Park

MERIDIAN PARK:

- Park equipment has been serviced for spring operation
- All annual alarm and fire inspections have been completed
- Continuing trail maintenance for year-round park users
- Spring field maintenance plans are being implemented.
- Youth sport teams are now utilizing fields
- Inventory of equipment and supplies
- Water was turned on April 25th.
- Working with Brighton Ambulance to secure a second AED machine which will be stored outside at Meridian Center Park in a locked weatherproof case. Combination to case would be shared with all youth and adult sport organizations who utilize athletic fields.
- The Parks staff is taking on some additional baseball field maintenance to help get Little league up and running.

BUCKLAND PARK:

- Seasonal facilities were opened up on April 25th
- Preventative maintenance on all equipment
- All annual alarm inspections have been completed We will be removing the Park Sign in order to have it repainted.
- We continue to work hard to rehab our closed fields and manage the many drop in soccer groups.
- We worked with the Brighton High School Lorax Club to plant over 200 trees at Buckland Park on Saturday. The weather was brutal but we had a nice turnout with about 30 people.
- We are scheduling the work to replace all lodge doors which was approved as part of the 2019 CIP request.
- Spring field maintenance plans are being implemented
- Youth sport seasons have started to use the fields
- Inventory of equipment and supplies
- Replacement of outdoor grills near pavilion.

- We will be continuing to plant trees in various areas of the park to replace ones that have been removed over the years.

SANDRA FRANKEL NATURE PARK/BRICKYARD TRAIL:

- Daily general park walkthrough

CORBETT'S GLEN:

- Ongoing landscape /trail maintenance to keep trails clear of debris. Unfortunately, during this time of year there is little we can do because of the wet conditions.
- We will continue our trail rebuilding efforts as soon as weather permits.
- We are working with various local tree companies to take donated wood chips from various job sites to use on the park trails. We anticipate saving over \$5,000 because we will not have to buy the material.

LEHIGH VALLEY TRAIL

- General Trail Maintenance
- Various tree limb and brush removal

BUCKLAND FARMHOUSE/VETERANS MEMORIAL:

- All annual alarm inspections and building inspections
- Replanting of rose bushes around Veterans Memorial will take place in May
- Garden and walkway maintenance
- We will be re-installing the road sign to replace the warped posts.

12 CORNERS TRIANGLE PARK:

- The 2019 budget allows for dedicated funding for ongoing plantings, maintenance and repair of the gazebo. In the process of securing prices for gazebo repair.

OTHER:

- Installed additional signage at Lynch Woods to curb hunting and ATV use.

RE: RECREATION DIRECTOR'S REPORT – reported by Becky Cotter

- Summer camp registration has begun.
- FRES - All weeks at FRES are full and filled within the first 30 minutes of registration opening.
- Spaces at FRES are very limited due to ongoing construction and lack of Playground for the summer.
- Registration at all other locations is going well, Preschool & TCMS Camp are very popular.
- We are diligently trying to direct folks to the Indian Landing location
- Resident Registration begins at 9:00 am on April 30th for all other Recreation Programs. Non-resident registration begins May 14th.
- The department is taking advantage of a lot of promotional opportunities this spring and has a busy schedule of Department special events and also will be participating in community wide events like Clean Sweep, BVA Open House and the Kiwanis Food Truck Rodeo!
- Plans are being made for upcoming Department events including: Family Bingo, Family Spring Fling, Memorial Day, Bike Rodeo, Splash Into Summer and the opening for the Summer Brighton Farmers Market.
- We successfully completed our first Buckland House Docent Training Program with MaryJo Lanphear.
- We had 8 docents participate in the training.
- We will be working to set regular dates for the house to be open and coordinate that with Docent and other programming.

SUBCOMMITTEE REPORTS:

YOUTH & FAMILY – provided by Coleridge Gill

From Michele Aman:

- Resident registration opened at 9am on April 23rd for summer playground camps and French Road Camp filled up within 15 minutes! All other camps are steadily filling as well.
- Residents can sign up for the remaining summer programs April 30th and there has already been a lot of interest
- I am running the Annual "Joe DeCarlis" Fishing Derby runs on Saturday April 27th, there are 18 children signed up so far and we anticipate around 50 (final numbers can be updated at the meeting)
- I am still actively hiring for a few positions at our summer camps as well as working on inventory for our summer needs
- I have several new sessions of programs that started or are starting soon such as Snapology: Minecraft Basic, Foam Dart League, Brighton Lacrosse Intro Program, Instructional Soccer and Boater Safety

From Katie Tytler:

- Bunny Bash was on April 5, first time we did this event and it was a tremendous success. We had an amazing turnout. The event consisted of a bounce house, DJ, decorate a cut out cookie, spring bunny visit, refreshments and we did 4 egg hunts in the small gym. Everyone walked away with a generous treat bag. All participants had a good time. We had sponsorship from 12 corners dentistry and Luigia's ice cream. Looking forward to next year's Spring fun!
- This Friday is Family Bingo - preparing for this.
- Friday June 7 is our Family Spring Fling Dance.

- Outdoor pool opens for preparations on Wed. May 8. We open to the public on June 15. This gives us time to have it ready to go for Summer.
- Working on interview and hiring staff for the Summer.
- Week night fitness classes continue to run well.
- Pre-School classes are going well
- New session of swim lessons begin this Wed May 1.
- Indoor pool is running well.

BRIGHTON SENIORS – reported by Emily Kelsey

There are many programs to stay active as summer approaches, so open yourself up to the possibilities. Please join us for some of our exciting programs we have going on this month and bring a friend who would enjoy it too!

- We have the Covered Wagon excursion on May 9th called Hidden Valley Animal Adventure and East Aurora Trip.
- Our DEAR programs this month are: 5/7 at 12:15 Science? Religion? Mom or Grandma? The History of Raising America with Rosemary Irwin, 5/15 at 10:00 “Who Really Killed JFK?” presented by Marty Molinari, 5/21 at 12:15 Queen of the Bremen by Marlies DiFante.
- We have, as always, our Tuesday Lunch Bunch and programs each week.

PEDESTRIAN/CYCLING TRAILS COMMITTEE – reported by Jackie Marchand

Nothing new to report

TOWN BOARD UPDATE – Chris Werner

- Beginning to interview for CCA, looking for renewable energy. People who have previously selected alternative energy sources may still participate.
- Audit complete, passed fine.
- Highland Crossing moving forward.
- Town was recognized by the Department of Environmental Conservation for CCA, Brighton is the only town in Monroe County with certification.

CORBETT’S GLEN ADVISORY COUNCIL – reported by Ray Warrick

- Next Corbett’s Glen meeting yet to be announced.
- Suggestions made to mark historical items or spots in Penfield Rd. section of the Glen. There is environmental education grant money available up to \$500. See the following web site for more information:

<https://gflawma.wildapricot.org/Grants-&-Scholarships>

http://www.gvcnywea.org/GVCNYWEA/Industrial_Issues.html

BRIGHTON BASEBALL – reported by Mike Zobel

Opening Day is this Saturday, May 4. Parade is at 9:00 with ceremony and games following. They are in need of a vocalist to sing the national anthem. Some teams started practices last week and uniforms have been handed out. Umpire training was held for Brighton students this past week. The concession stand at Meridian will be up and running this season after not being operational last season. BLL is looking for parent volunteers to operate the stand for two-hour shifts. BLL has not contracted with anyone to provide food at Buckland Park, although they may have food trucks for special events. Brighton Grad and Cleveland prospect Ernie Clement had his little league number 3 retired and a field has been named after him at Meridian. Little league uniforms this year have #3 patch on the sleeve.

COMPREHENSIVE PLANNING COMMITTEE – Reported by Mark Kokanovich

- Committee has completed its activities – See EnvisionBrighton.org for more information.

BRIGHTON SOCCER – Reported by Michael Tullio

- Soccer registration started slowly. Currently have 220 kids in U6&8, might exceed last year. In U10 boys there may be close to 4 teams, girls possibly 2 teams. The U13 will have 2 boys teams, possibly 1 girls.
- Needs to meet with Matt about fields.

GOOD OF THE ORDER:

Nothing new to add.

MOTION TO ADJOURN MEETING AT 5:45PM by Coleridge Gill and 2nd by Chris Werner.

NEXT MEETING DATE: MONDAY, May 20, 2019 at 4:30 pm.

*****at the Buckland Farmhouse*****

****If you are unable to attend this meeting or will be late, please contact Denis Conley (wickcon@gmail.com) at 585-784-0231 or Linda Leavitt (Linda.Leavitt@townofbrighton.org) at 585-784-5265.**