

**BRIGHTON PARKS AND RECREATION DEPARTMENT
CITIZEN'S ADVISORY BOARD**

MEETING MINUTES

April 29, 2019

ATTENDANCE: Rebecca Cotter, Coleridge Gill, Chris Werner, Mike Zobel, Ray Warrick, Denis Conley, Jackie Marchand, Robin Wilt, Mike Tulio, Supervisor Moehle.

APPROVAL OF MINUTES: Motioned to approve April 29, 2019 meeting minutes by Ray second by Coleridge.

BUSINESS MATTER:

RE: Winter Farmer's Market Project Update – The Board members conducted a tour of the renovations at the former Groos Farm building located adjacent to Buckland Park and the Community Garden. Board Members directed questions to Mike Guyon, Town Engineer on the progress of the project and the anticipated next steps for the completion of the project. The next phase will include completion of the interior space followed by the development of the exterior area of the property.

RE: PARKS SUPERINTENDENT'S REPORT – reported by Matt Beeman

See information provided below under Parks and Facilities.

RE: RECREATION DIRECTOR'S REPORT – reported by Becky Cotter

N/A

SUBCOMMITTEE REPORTS:

YOUTH & FAMILY – provided by Coleridge Gill

From Michele Aman

- April 27 was the Annual Youth Fishing Derby and despite the snow we had 53 participants! The event went very well despite the snow(!) with prizes provided by Rochester Bassmasters and Dick's Sporting Goods. Refreshments were provided by Tim Hortons
- Summer camp preparation is going well. At this time, we only have one camp counselor position out of 28 to fill. I am aiming to finish up inventory and ordering our needs by the end of this month. Excited for another busy summer!
- Spring programs under my supervision are wrapping up, with Instructional Soccer, Foam Dart League, Snapology: Minecraft Basic, and Adventure Club ending within the next few weeks. Lots of summer programs start at the end of June that I am looking forward to!

From Katie Tytler:

- Working at the outdoor pool. Opening June 15.
- Spring Fling dance is on June 7 getting things ready for that.
- Hiring summer lifeguards and creating schedules for both pools.
- All other programs running well.

FACILITIES & PARKS – reported by Mark Kokanovich

From Matt Beeman:

This is a brief report regarding the main park areas & facilities. Other park areas are tended to on a regular basis. Winterized facilities were opened for the season on April 25. We will have our full force of Seasonal laborers on schedule this week. Mowing and refuse contracts are renewed for 2018. Park mowing began on May 1st.

TOWN PARK:

- Various new tree plantings
- All fire alarm inspections have been completed
- We have turned the unused softball field into a 50/70 sized baseball field that will serve a need for the town travel teams. The field can be converted back into a softball field at any time.
- Playground equipment has been replaced
- Preventative maintenance and tune ups continue on all park equipment.
- Replaced outdoor grills

PERSIMMONS PARK:

- General Park weekly garbage cleanup

MERIDIAN PARK:

- Park equipment has been serviced for spring operation
- Annual alarm and fire inspections have been completed
- Continuing trail maintenance for year-round park users
- Spring field maintenance plans are in effect
- Youth sport teams are in full swing
- Working with Brighton Ambulance to secure a second AED machine which will be stored outside at Meridian Center Park in a locked weatherproof case. Combination to case would be shared with all youth and adult sport organizations who utilize athletic fields.
- We have taken on more maintenance of the baseball fields as Brighton Little League only maintains the fields for their games going forward.

BUCKLAND PARK:

- Seasonal facilities were opened up on April 25th
- Preventative maintenance on all equipment continues
- All annual alarm inspections have been completed
- Spring field maintenance plans are being implemented
- Replacement of outdoor grills near pavilion.
- We will be continuing to plant trees in various areas of the park to replace ones that have been removed over the years.
- We continue to work hard to rehab our closed fields. This spring has been one of the most difficult to deal with because of the weather.
- We are still scheduling the work to replace all lodge doors which was approved as part of the 2019 CIP.

SANDRA FRANKEL NATURE PARK/BRICKYARD TRAIL:

- Daily general park walkthrough
- Beginning to Mulch entrance beds on trailheads

CORBETT'S GLEN:

- Ongoing landscape /trail maintenance to keep trails clear of debris. Unfortunately, during this time of year there is little we can do because of the wet conditions.
- We will continue our trail rebuilding efforts as soon as weather permits.
- We are continuing to work with various local tree companies to take donated wood chips from various job sites to use on the park trails.
- We will be making some changes to extend our trail perimeter fence in certain areas.

LEHIGH VALLEY TRAIL

- General Trail Maintenance
- Various tree limb and brush removal

BUCKLAND FARMHOUSE/VETERANS MEMORIAL:

- All annual alarm inspections and building inspections
- Replanting of additional rose bushes around Veterans Memorial took place May 16th
- Garden and walkway maintenance
- Additional landscaping efforts on Farmhouse Gardens and Vets Memorial including pruning, mulching and weed removal will take place this week.

12 CORNERS TRIANGLE PARK:

- The 2019 budget allows for dedicated funding for ongoing plantings, maintenance and repair of the gazebo.
- The irrigation system has been repaired.

BRIGHTON SENIORS***From Emily Kelsey:***

- Another busy month at the Brighton Senior Center! As always, the Tuesday lunches and programs each week, as well as the Tuesday grocery store trips.
- There are two D.E.A.R. programs scheduled on 6/12 (Hearing Loss Essentials) and 6/26 (Our Amazing Memories).
- The Winter/Spring programs are wrapping up and Summer programs are getting started this month.

PEDESTRIAN/CYCLING TRAILS COMMITTEE – reported by Jackie Marchand

A new cycling coordinator has been hired by Reconnect Rochester to assist in developing a cycling friendly City.

TOWN BOARD UPDATE – Chris Werner

Town code has been revised to prohibit feeding of waterfowl (ducks, geese etc.) by residents or businesses. Chip sealing will be initiated in several neighborhoods as part of the Town road maintenance activities. Yard debris is currently being picked up 4 days per week for 10 hours each day.

CORBETT'S GLEN ADVISORY COUNCIL – reported by Ray Warrick

Council meeting held on 13 May 2019 and several members have requested that dogs be banned from the park due to the deteriorating conditions of the trails and the stream banks. The minutes from the meeting will be compiled and distributed to the Board for review.

BRIGHTON BASEBALL – reported by Mike Zobel

We have played through the rain and occasionally wet conditions. The new turf mounds on the baseball fields and turf inserts on all Meridian Centre fields have helped a tremendous amount. Matt Beeman and staff have been outstanding in getting the fields ready during the week. The rebirth of a great relationship between the town park staff and Little League has been instrumental in our new motto to be community driven.

The kids have had a blast, Meridian Centre has been packed each Saturday and concessions are booming. Opening Day was fantastic with Ernie Clement being honored, the retiring of his Little League number and naming of a field after him. We are gearing up for All Star tryouts in minors and majors baseball as well as majors softball. Looking forward to a warm and dry June.

BRIGHTON SOCCER – Reported by Michael Tullio

Registration is currently closed but may have some late players added depending on team needs. 6-8 year old age group may have some open slots. League play will start the weekend of 2 June 2019 and run through 27 July. 10 teams have been entered into the Monroe United Soccer League (MUSL) and will play neighboring town teams. The league is also looking for a few more volunteer coaches to support the teams.

GOOD OF THE ORDER:

MOTION TO ADJOURN MEETING AT 5:45PM by Ray and 2nd by Mike.

NEXT MEETING DATE: MONDAY, June 24, 2019 at 4:30 pm.

Brighton Senior Center

**If you are unable to attend this meeting or will be late, please contact Denis Conley (denischemist59@gmail.com) at 585-784-0231 or Linda Leavitt (Linda.Leavitt@townofbrighton.org) at 585-784-5265.