

**BRIGHTON PARKS AND RECREATION DEPARTMENT
CITIZEN'S ADVISORY BOARD**

**MEETING MINUTES
September 30, 2019**

ATTENDANCE: Matt Beeman, Denis Conley, Rebecca Cotter, Coleridge Gill, Linda Leavitt, Chris Werner, Ray Warrick, Mike Tullio

APPROVAL OF MINUTES: Motioned to approve June 24, 2019 meeting minutes by Coleridge Gill second by Mike Tullio.

BUSINESS MATTER:

UPDATE ON BUCKLAND BUILDING RENOVATION – reported by Becky Cotter

- InSite Architecture has been confirmed to oversee phase two of the project. Phase two will include internal finishes. Bid documents are being developed now with several alternates to allow flexibility in selection based on the bid prices that come in. Bids documents are expected to go out in December, Due January 15, 2020. Based on the Bid Responses, they will either be accepted or rejected and next steps will be determined then. This work will still be paid for using available grant money. The exterior site work will be completed by Town Staff to save on costs

RE: PARKS SUPERINTENDENT'S REPORT – reported by Matt Beeman

- It was a busy summer, completed some larger projects. New doors went into Buckland Lodge. Field revenues increased due to outside tournaments and no longer splitting revenues with Brighton Baseball. The concession stand at Meridian is run by Brighton Baseball. There were two rectangular fields closed for maintenance.
- Struggled getting bids for the renovations of the gazebo in Twelve Corners. Repairs: replacement of wood, trellis starting next week.
- Replacing playground at Meridian with modular swingset. Playground being delivered in 2019, installation will be done in 2020.

RE: RECREATION DIRECTOR'S REPORT – reported by Becky Cotter

- The Department had a good summer of programs and events. Summer Camps struggled with enrollment due to limited availability of locations and construction. We finished strong with our new Indian Landing Elementary location and hope to grow that site next year as Council Rock will still be off line for us.
- Summer Concert Series was a great success. Thank you to the Parks Department as always for coordinating the food vendor for the series and for assisting with our biggest concert, Noble Vibes. The parking situation was much improved with Brighton Soccer not using the park on concert nights.
- Fall has been very busy with Registration, programs starting and planning for the numerous Fall Halloween Events for the Town. October is one of our busiest months in the Department for special events.
- Planning for Winter/Spring programs has begun. The Department continues to cultivate new ideas and ways to stay relevant with the community. We welcome new program ideas!
- The Summer Farmer's Market has been booming. This has been one of our busiest summers and the fall is proving to be just as popular. Sporting events on the BHS Turf contribute to congestion at the market and makes parking even more of a challenge. The school district and the Market Manager try to direct sporting event parking to TCMS. BCSD will start giving the Middle School address for remaining sporting events in an effort to get folks to park there, not BHS. Ongoing construction and construction materials also pose some limitations to parking throughout the year. The Market moves indoors at Brookside School for the season on Sunday, December 1st.
- The 2020 Budget work has been completed, and we look forward to a strong year. Planning is still underway for the Buckland Farmhouse to increase use on a more regular basis. An art hanging system will be purchased so the house can have more flexible uses and potentially house art shows for local artists and students.

SUBCOMMITTEE REPORTS:

YOUTH & FAMILY – provided by Coleridge Gill

From Michele Aman

- We now have 39 individual children signed up for the afterschool program. The program is going well and we are getting lots of positive feedback from parents whose kids who are excited to attend.
- Some returning programs have started or will begin soon such as: Snapology, Fencing at FRES, Learn to Skate, Tennis, Bridge, Foam Dart League, Soccer and Adventure Club.
- There are several days off from school coming up that we are offering a full day of recreation programming that we are offering to children called "Full Day Fun Day", and each day is full at 20 participants.

From Katie Tytler:

- We had a busy Summer at the Outdoor Pool and things were really great. Good, reliable staff, many visitors to the pool with the gorgeous Summer weather we had this year. No major building or pool issues.
- Shifting into Fall, I am searching for a Lifeguard to work early mornings and evenings. This person must be available from 7-10:45 am Monday-Friday and have reliable transportation since there are 2 pool spaces we need staff for. Please help the Recreation Department and spread the word.
- October 25 is the Haunted House at the Buckland Farmhouse, we will be starting to decorate for this. Always a fun event.
- We are also starting our Winter/Spring planning already for programs.

FACILITIES & PARKS – reported by Mark KokanovichFrom Matt Beeman:

This is a very brief report regarding some maintenance highlights for our facilities and parks. Our Part-Time Seasonal employment will end on 10/11.

Outside field rental revenue continues to increase all while continuing to rest and rehab fields. For comparison: 2015 revenue: \$17,034; 2016 revenue: \$17,884; 2017 revenue: \$19,175.00; 2018 field revenue: \$19,300.00; 2019 field revenue (to date): \$31,302

TOWN PARK:

- Staff is getting ready for the Winter-months
- Annual Maintenance of Oil Heating System in Lodge. Including replacement of new oil tank.
- Nature Trail clean-up and cut back
- Picnic tables, lodge and pavilions have been repaired and stained.
- New trees have been planted throughout the park.
- All playgrounds have been re-surfaced with certified wood mulch
- Year-end equipment maintenance
- Lighting contactor on Softball field has failed and will need to be replaced.
- We will be repairing the back deck with all new pressure treated wood this fall.

PERSIMMONS PARK:

- Fall Park Cleanup
- Vegetation and Growth along South Clinton will be cut back
- Signs are posted to help eliminate illegal dumping.

MERIDIAN PARK:

- Baseball Field Maintenance – Fields are being prepared for the fall season
- All perimeter trails are being trimmed and cut back
- Athletic fields will be fertilized this week
- Beginning to schedule Athletic Fields maintenance (over seeding, aeration and rolling)
- Phase 2 trails have been packed with new stone and bark chips where needed. We will be scheduling a larger trail improvement project in the spring.
- Park water will be shut off on October 31st
- Year-end equipment maintenance
- Outdoor bathrooms have been re-painted.
- New trees have been planted throughout the park
- It looks like we will be able to get a new modular playground under budget as part of a Grant Program through playground manufacturer Game Time. This was budgeted as part of a 2019 CIP. With the timing of the grant the installation will not be able to take place until spring. We will remove the existing playground and install the new one.

BUCKLAND PARK:

- Beginning to schedule Athletic Field maintenance (re-seeding, aeration and fill-in)
- Field #24 and #23 are closed as part of our field resting process.
- Baseball diamonds are being prepared for fall season.
- Preparing to Winterize Facilities
- Park water will be shut off on October 31st
- Athletic Fields will be fertilized this week
- New trees have been planted throughout the park.
- Year-end equipment maintenance
- As our building age so do their fire system components. We have had a tough year with the concession building fire system with the need to replace system piping.
- 3 bay barn re-organization

- We will be rebuilding the pitcher mound and batter's box on the 60/90 baseball field starting on October 1st.
- We have finished replacing the doors on the Lodge. This was part of a 2019 CIP project.
- Buckland Lodge has been painted.

BUCKLAND FARMHOUSE/VETERANS MEMORIAL:

- We are scheduling a Fall clean-up at both sites to cut back perennials and general site clean-up
- We will be pruning rose bushes around the memorial to continue to re-establish the border.
- Annual heating system maintenance.

CORBETT'S GLEN:

- Ongoing landscape /trail maintenance to keep trails clear of debris. Ongoing park mowing.
- We have completed our trail boarder in both the North and South parts of the Glen.
- A very large cottonwood tree in the North end of Corbett's Glen has had a public hearing in order to be removed. We anticipate removing this tree in October.
- We have daily park staff shifts scheduled everyday M-F
- Police and Animal Control will continue to ramp up patrol efforts in the park to address the issue of dogs of leash.
- The Corbett's Glen Advisory Council continues to evaluate current/future issues that face the Glen currently overuse, erosion, dogs and parking.

BRICKYARD TRAIL/SANDRA FRANKEL NATURE PARK:

- Daily park staff shifts are scheduled
- Regular trail maintenance
- We will be getting ready to cut back most of the trail head plantings at the end of the fall season.
- This past week we worked with the Friends of the Brickyard Trail group to remove two truckloads of invasive species along the trail. Autumn Olive and tree of Heaven, two fast growing stubborn species were identified, tagged and removed.

LEHIGH VALLEY TRAIL:

- General Trail Maintenance
- Various tree limb and brush removal along the trail perimeter
- We have had inquiries about two "S" shaped curves located along the trail. We are leaning towards installing signs to alert trail users to use caution to avoid oncoming walkers, joggers and bikes.

12 CORNERS TRIANGLE PARK:

- We have taken over the majority of the maintenance at 12 corners from the highway department. In May, we planted many new perennials and annuals, mulched all the gardens and have provided regular routine maintenance.
- Repair of the gazebo is scheduled to begin this week. All wood will be replaced and the frame will be sanded and painted. It should provide a much needed appearance boost.

BRIGHTON SENIORS

From: Emily Kelsey:

- It's hard to believe we are getting to the season of back to school and crisp autumn days already! Looking forward to a busy fall. There is a pharmaceutical take-back, flu shot clinic Euchre tournament, Seneca Park Zoo trip, a mystery Day trip just to name a few. We are working on lining up many interesting D.E.A.R. programs.
- Fall programs are underway and running smoothly
- Work is under way planning the Winter/Spring programming

PEDESTRIAN/CYCLING TRAILS COMMITTEE – reported by Jackie Marchand

Mike Guyon, Town Engineer reported that the Highland Crossing Trail should be completed by the end of October 2019. The section behind the old state hospital goes through the woods on a raised wooden platform. The whole trail is a mix of crushed stone, wide cement sidewalk, raised wooden platform, and pavement.

TOWN BOARD UPDATE – Chris Werner

- Budget proposed, hoping to adopt prior to election. It is staying within the tax cap, grant is not finalized.
- Winter Market Building Phase II going out for bid in December.
- Dimarco completing 75% of sidewalk with South Clinton project.
- Change of administration for the Brighton Police Department. Dave Catholdi is now police Chief.
- Community Choice Aggregation along with Pittsford and Irondequoit has an administrator.
- Now 11 lawsuits holding up the Whole Foods project.

CORBETT'S GLEN ADVISORY COUNCIL – reported by Ray Warrick

- Fences look great and seem to be working keeping people on the path.
- New signage to come, single sign with park rules.

- Placing brush piles in problem areas seems to be helping
- No meeting dates set for Corbetts Glen Committee. Feedback on projects would be well received by committee to CAB.

BRIGHTON BASEBALL – reported by Mike Zobel

Brighton Baseball had a great first Whiffle Ball league over the summer. Fall ball has started off well, the kids and parents love staying in Brighton and the vintage jerseys. Travel Baseball has expanded to 4 teams, we had one just two years ago. We have our first ever travel softball team, a 12U team. We have a mascot for our travel program as well, we are now the Brighton Bearcats, formally just Brighton. Lots of exciting things going on! Can't wait for 2020 and we are so excited to have established a fantastic relationship with Matt and his staff, they have been tremendous in our transitions!

BRIGHTON SOCCER – Reported by Michael Tullio

- The 2019 season was very successful. However, due to some registration problems we experienced a delayed start for the season. The league ran very smoothly with the exception of a couple coaching vacancies, that took an additional week to fill as some helpful parents volunteered to fill the vacancies!
- Participation numbers were as follows:
 - 6U Division – 12 teams with approximately 12 players / team for a total of about 140 participants
 - 8U Division – 12 teams with approximately 12 players / team for a total of about 140 participants
 - 10U Division – 6 team with 14 players per team. 4 boys' team and 2 girls' teams. The 14 players was the maximum roster size for Monroe United Recreational Soccer League (MURSL).
 - 13U Division – 4 teams with approximately 18 players per team. 2 boys' team and 2 girls' teams. Again 18 was maximum roster size for MURSL.
- Matt and his crew did a great job setting up new fields at Meridian Centre Park for the Tuesday sessions in July to avoid conflict with the Summer Concert Series.
- For 2020, MURSL has decided to increase roster size by 4 players for the 10U and 13U divisions.
- We have added a couple new members to the board, so hopefully we can get the registration hiccups worked out, and have the season start time in 2020.

GOOD OF THE ORDER:

A loss of a couple well known residents:

Richard Desarra passed away in September, had a tremendous knowledge of bicycle trails.

Sandy Sherman from Brighton Soccer Camp passed away at the end of August.

MOTION TO ADJOURN MEETING AT 6:00PM by Chris and 2nd by Coleridge Gill.

NEXT MEETING DATE: MONDAY, October 28, 2019 at 4:30 pm.

*****Brighton Senior Center*****

****If you are unable to attend this meeting or will be late, please contact Denis Conley (denischemist59@gmail.com) at 585-784-0231 or Linda Leavitt Curcio (Linda.Leavitt@townofbrighton.org) at 585-784-5265.**