

**BRIGHTON PARKS AND RECREATION DEPARTMENT  
CITIZEN'S ADVISORY BOARD**

**MEETING MINUTES**

June 24, 2019

ATTENDANCE: Matt Beeman, Denis Conley, Rebecca Cotter, Coleridge Gill, Mark Kokanovich, Linda Leavitt, Chris Werner

APPROVAL OF MINUTES: Motioned to approve May 20, 2019 meeting minutes by Chris Werner second by Coleridge Gill.

**BUSINESS MATTER:**

**RE: Corbett's Glen Stream Protection and Trail Maintenance**

- discussions at meeting to help with issues at Corbett's Glen and suggestions included: to complete the installation of knee-high fencing to limit access to the stream but enable complete view of the falls, plant perennials near fencing to create border as well as specifically assign police officers to monitor activities in the park.

**RE: PARKS SUPERINTENDENT'S REPORT – reported by Matt Beeman**

Very busy time of year for Parks department. On top of the usual duties in past years at this time, now park staff also have sole responsibility for baseball fields maintenance. Previous agreement with Brighton Baseball shared rental revenue from the use of the fields and in turn Brighton Baseball assisted with maintenance. Current agreement does not include these provisions so the field maintenance is adding extra workload for the park staff.

Fourth of July celebration plans include: Brighton Chamber of Commerce 5K race, pancake breakfast at BHS, and video game truck, zip line, inflatables and other activities at Meridien Centre Park.

**RE: RECREATION DIRECTOR'S REPORT – reported by Becky Cotter**

The end of the year Dance Recital was successfully hosted by Bay Trail Middle School, due to BCSD facilities not being available as a result of construction this year. The recitals were very well received by families, and Bay Trail MS was a great location for the event. Thank you Penfield Central School District!

Preparations for summer programs and summer camp continue, in conjunction with Penfield Central School District, for our Indian Landing location (which will serve as a temporary substitute location for Council Rock Primary School programming during construction). Staff trainings for summer camp began on June 22.

Fall Recreation Brochure planning and recruitment for program offerings is currently underway.

Summer Concerts are all set – (Dady Brothers are still on the schedule.) The Parks Dept. will be all hands-on deck when Noble Vibes appears (July 23<sup>rd</sup>) to handle the increased traffic influx. All Soccer fields will be closed on Tuesday evenings during our concert series. Park Superintendent is working on securing a food vendor—either a food truck/cart—to be located in the concession building for concert nights.

**SUBCOMMITTEE REPORTS:**

**YOUTH & FAMILY – provided by Coleridge Gill**

*From Michele Aman*

- Winter/Spring programs have wrapped up. Many great summer programs will begin as soon as school is out with the first program being the Girls Youth Field Hockey Clinic June 26 - 28 with 27 participants already signed up. More summer programs include: basketball, soccer, afternoon field trips, fishing, tennis, ice skating, volleyball, the foam dart league, Snapology and Mad Science.  
- Camp staff is all set and we have orientation starting Saturday, June 22 for CPR and first aid training with more training throughout the week. The first day of summer camp will be July 1.

**FACILITIES & PARKS – reported by Mark Kokanovich**

*From Matt Beeman:*

This is a brief report regarding the main park areas & facilities. Other park areas are tended to on a regular basis. We are currently busy preparing for our July 4th celebration at Meridian Centre Park in addition to our regular duties. We will begin to switch our focus to trail maintenance after July 4<sup>th</sup>.

**TOWN PARK:**

- Various new tree plantings.
- All fire alarm inspections have been completed.
- We have turned the unused softball field into a 50/70 sized baseball field that will serve a need for the town travel teams. The field can be converted back into a softball field at any time.
- Completed an extensive perimeter garbage pick-up off Sawgrass drive.
- We will be issuing a permit to the Islamic Temple for parking during their Friday prayer service.
- Preventative maintenance and tune ups continue on all park equipment.
- Picnic benches and pavilions are being repaired and stained.

**PERSIMMONS PARK:**

- General Park weekly garbage cleanup.
- We continue to monitor the park for illegal dumping.

**MERIDIAN PARK:**

- Annual alarm and fire inspections have been completed.
- Preparing the park for our July 4th Celebration which includes all beautification and set up.
- Continuing trail maintenance for year round park users.
- Baseball fields have been loaded and graded with new clay.
- Youth sport teams are in full swing.
- We have taken on additional maintenance of the baseball fields as Brighton Baseball no longer maintains the fields with any staff.
- We continue to work on park perimeter trails year round.

**BUCKLAND PARK:**

- Preventative maintenance on all equipment continues.
- All annual alarm inspections have been completed
- We are continuing to plant trees in various areas of the park to replace ones that have been removed over the years and add more potential shade areas.
- Playground wood mulch has been installed.
- Rebuilt the pitching mound on the 60/90 field.
- We continue to work hard to rehab our closed fields. This spring has been one of the most difficult to deal with because of the weather.
- Baseball fields have been loaded and graded with new clay.
- We are still scheduling the work to replace all lodge doors which was approved as part of the 2019 CIP. We anticipate this being completed in July.
- Youth sports are in full swing.
- We have been experiencing parking issues on the main access road from Brighton Soccer participants. They have notified their participants and the police will be monitoring the situation this week.

**SANDRA FRANKEL NATURE PARK/BRICKYARD TRAIL:**

- Daily general park walkthrough
- Mulching of trail head garden beds

**CORBETT'S GLEN:**

- Ongoing landscape /trail maintenance to keep trails clear of debris.
- We are continuing to work with various local tree companies to take donated wood chips to use on the park trails.
- We are continuing our trail boarder efforts and will be adding to existing fencing to further prohibit people from entering the water. We are also using brush to build up areas behind the fencing and establish trail perimeters in other areas.
- We are working to remove a large cotton wood tree in the North portion of the glen.

**LEHIGH VALLEY TRAIL**

- General Trail Maintenance.
- Various tree limb and brush removal.

**BUCKLAND FARMHOUSE/VETERANS MEMORIAL:**

- Replanting of additional rose bushes around Veterans Memorial.
- Garden and walkway maintenance.

**OTHER:**

- We have been working with the Beautification Committee and have added mulch, additional plantings and flowers to the 12 Corners Park area.
- We are hoping to start repairing the gazebo after July 4<sup>th</sup>.
- The irrigation system has been repaired.

**BRIGHTON SENIORS***From Emily Kelsey:*

The seniors have been busy with the Tuesday lunches and programs, a trip to the Farmers Market downtown, two wonderful D.E.A.R. programs on hearing loss and hearing aids and the other on Our Amazing Memory. The seniors were also able to enjoy an ice cream and Dryden Theater trip.

Looking forward to July, the seniors summer picnic with the theme "Out of this World" in honor of the 50<sup>th</sup> anniversary of the first steps taken on the moon. Also a Covered Wagon trip to Cortland to see the Momma Mia play will be an option to enjoy. Of course always the Tuesday lunch bunch and the wonderful programs before and after lunch. Another trip to the farmers market downtown will be another choice for the seniors again in July.

**PEDESTRIAN/CYCLING TRAILS COMMITTEE – reported by Jackie Marchand**

N/A

**TOWN BOARD UPDATE – Chris Werner**

- Highland Crossing Trail construction still under control, schedule to finish this fall.
- Whole Foods still progressing pending resolution of legal challenges.
- The towns budget time is starting.
- Community choice aggregation joining with the towns of Pittsford and Irondequoit for choice of energy source options.

**CORBETT'S GLEN ADVISORY COUNCIL – reported by Ray Warrick**

See Business Matter above.

**BRIGHTON BASEBALL – reported by Mike Zobel**

No Report

**BRIGHTON SOCCER – Reported by Michael Tullio**

No Report

**GOOD OF THE ORDER:**

The PARCS Advisory Board will hold meetings during the summer months on an as needed basis. Board members will be notified via e-mail if a meeting is planned in July or August.

MOTION TO ADJOURN MEETING AT 5:45PM by Mark Kokanovich and 2<sup>nd</sup> by Coleridge Gill.

**NEXT MEETING DATE: MONDAY, September 30, 2019** at 4:30 pm.

**\*\*\*Brighton Senior Center\*\*\***

**\*\*If you are unable to attend this meeting or will be late, please contact Denis Conley (denischemist59@gmail.com) at 585-784-0231 or Linda Leavitt (Linda.Leavitt@townofbrighton.org) at 585-784-5265.**