

**BRIGHTON PARKS AND RECREATION
CITIZEN'S ADVISORY BOARD
MINUTES**

September 25, 2017

ATTENDANCE: Matt Beeman, Rebecca Cotter, Coleridge Gill, Mark Kokanovich, Linda Leavitt, Supervisor William Moehle, Mike Tullio, Ray Warrick, Councilman Chris Werner, Denis Conley

APPROVAL OF MINUTES: Minutes from the June 26, 2017 were approved with no corrections.

BUSINESS MATTER:

Envision Brighton: A draft is going out to all of the Town Committee's, please read over and have any notes or comments sent to either Denis Conley or Linda Leavitt by October 15th.

MATTER RE: PARKS SUPERINTENDENT'S REPORT – Matt Beeman
Facility/Park Report Submitted by Matt Beeman 9/25/17

This is a brief report regarding our Facilities and Parks. Our Part-Time Seasonal employment will end on Friday. Field rental revenue continues to increase all while continuing to rest and rehab fields. For comparison: 2012 revenue: \$2,260. 2013 revenue: \$12,347.50. 2014 revenue: \$16,448.00. 2015 revenue: \$17,034. 2016 revenue: \$17,884. 2017 projected revenue: \$19,875

TOWN PARK:

- Staff is getting ready for the Winter-months
- Annual Maintenance of Oil Heating System in Lodge
- Firewood is being cut and re-stocked for lodge use
- Nature Trail clean-up and cut back
- We have made some minor exterior roof repairs on lodge and have requested a replacement roof and window replacement as part of our 2018 CIP request
- Picnic tables and pavilions have been repaired and stained.
- Replaced the lighting contactor for the softball field lights.
- We will need to make a budget transfer to cover some needed playground equipment replacement.
- All playgrounds have been re-surfaced with certified wood mulch
- Year-end equipment maintenance

PERSIMMONS PARK:

- Fall Cleanup of Park Garden
- Road Shoulder Repair along Eldridge Avenue has improved equipment access to Park.
- Vegetation and Growth along South Clinton will be cut back

MERIDIAN PARK:

- Baseball Field Maintenance – Fields are being prepared for the fall season
- All perimeter trails are trimmed and cut back
- Athletic fields will be fertilized this week
- Beginning to schedule Athletic Fields maintenance (over seeding, aeration and rolling)
- Phase 2 trails have been packed with new stone and bark chips where needed
- All park benches and tables have been re-furbished with new wood
- Park water will be shut off on October 31st • Year-end equipment maintenance
- Outdoor bathrooms have been re-painted

BUCKLAND PARK:

- Beginning to schedule Athletic Field maintenance (re-seeding, aeration and filling)
- Field #22 and #21 are closed as part of our field resting process
- Baseball diamonds are being prepared for fall season.
- Preparing to Winterize Facilities.
- Park water will be shut off on October 31st.
- Athletic Fields will be fertilized this week.
- We will need to make a budget transfer to cover some needed playground equipment replacement.
- Repairing and updating some fire suppression systems to keep them up to code.
- We have rebuilt the entire park perimeter trail with over 100 tons of crusher run .
- Year-end equipment maintenance.

BUCKLAND FARMHOUSE/VETERAN'S MEMORIAL:

- We are scheduling a Fall clean-up at both sites to cut back perennials and general site clean-up.
- We will be pruning and replanting some rose bushes around the memorial to re-establish the border.
- We have made some minor roof repairs at the Farmhouse.

CORBETT'S GLEN:

- Ongoing landscape /trail maintenance to keep trails clear of debris. Ongoing park mowing.
- We have rebuilt portions of the trail that were problematic with drainage with over 80 tons of crusher run.
- We have been able to access some trail portions from Park Lane which will make maintaining these areas much easier.
- Police and Animal Control have ramped up patrol efforts in the park to address the issue of dogs of leash.
- The Corbett's Glen Advisory Council has been formed to evaluate current/future issues that face the Glen such as overuse, erosion, dogs and parking.

BRICKYARD TRAIL:

- We have been focusing on some of the invasive plant species that affect the area mostly with Sweet Clover. Park staff have removed an abundant amount and will continue to monitor.
- 45 saplings that were planted have all been pruned and all stakes, wire and tree water bags have been removed.
- Almost all of the temporary fencing and stakes that were put into place to protect certain areas have been removed.

MATTER RE: RECREATION DIRECTOR'S REPORT – reported by Rebecca Cotter**Summer Camps:**

We had a tremendous summer camp season this year. Most all sites were full to capacity for each week. We successfully completed the summer once again with no violations from the Health Department.

Summer Concert Series:

We had record crowds this year for the concerts. Thank you to the Town and Parks Staff for coordinating assistance for parking. Having parks staff there helped tremendously to manage the crowds. It was a team effort to keep everyone in Buckland Park safe on Tuesday nights.

Fall Registration:

Is underway and fall classes have begun. We have been very busy this fall with program registrations.

Halloween Events:

Fall Festival Sponsorship letters have gone out. The Sensory Friendly Trick or Treating registration has been going well with 9 registered so far. This was a new event last year that was very well received.

Haunted House:

Katie is coordinating once again this year with the Halloween Happy House. Volunteers are welcome, please contact Katie for more information.

Systems Upgrade:

The Rec Department upgraded our systems to have faster internet and better phone service. This update resulted in some issues with phone call quality and slow internet speeds while bugs were worked out. We are now up and running and fully functioning without issue.

Winter/Spring Brochure:

Work will begin on the Winter/Spring brochure soon.

SUBCOMMITTEE REPORTS:**YOUTH & FAMILY – reported by Coleridge Gill**

Michele Aman's Report: The afterschool program is full once again, with lots of new faces but many returning as well. We welcome two new staff to the program, Julie Wilner, a retired Brighton resident and Jeanetta Pierce, an RIT student

- Becky, Katie and I participated in the Homecoming parade on September 9th, it was a lot of fun with lots of familiar faces in the crowd
- Fall programs are off to a good start with many popular programs such as Fencing at FRES, Evening Bridge, Tae Kwon Do, and "Full Day Fun Days" scheduled on school days off
- Programs coming up for October include Instructional Soccer, Babysitter's Training, Home Alone Safety, Sculpey Clay Lessons as well as our Halloween events!

Katie Tytler's Report: Brighton High School Pool has officially reopened from the summer repairs.

Swimmers are happy to be back up and running.

Fall swim lesson program started last week and is running well so far. We were able to accommodate more participants this fall.

-Fall pre-school classes are slowly beginning and are popular with the little ones.

-We will begin work on the Haunted House and the Buckland Farmhouse soon and look forward to that event.

FACILITIES & PARKS – reported by Mark Kokanovich

See above Superintendent's report.

BRIGHTON SENIORS – received from Emily Kelsey**October Highlights****Flu Shot Clinic by Rite Aid 10/3 10am-12pm**

Please call 784-5260 to let us know if you are going to get your shot with us!

10/12 Estate, Legacy & LTC Planning This informational workshop & discussion is for retirees.

This is a *free* event, but seating is limited, so please let the Rec office know if you would like to attend! Negate income taxes beneficiaries would have to pay when they inherit, Utilize your required minimum distributions from IRA's... and more! 3-5 pm Senior Lounge.

10/31 We encourage everyone to dress up in a Halloween costume for the day and stay for the intriguing presentation of **Pumpkins, Pranks, & Poltergeists: Halloween's History & Traditions** in the Multipurpose Room with Chris Bensch from Strong Museum after lunch!

Bristol Day Trip 10/19

Join us for a delightful fall day out exploring many of the treasures in the Bristol NY region! We will stop at Wizard of Clay Shop, Take in the Scenery at Gannett Hill, Lunch at Redwood Restaurant, Browse Joseph's Wayside Market. Please sign up asap to hold your spot! The bus leaves at 10 am from the Senior Center, & the cost of the trip is \$5.

Thanksgiving Luncheon

11:30 am in the Small Gym. Cost is \$15 which includes a full turkey dinner, live music by the Just Jazz Trio, and dessert of course! Please sign up by 11/7.

BRIGHTON SOCCER – reported by Mike Tullio

It was a successful season. Will be meeting with Brighton Stormers and BHS Varsity coach to attempt to unify the soccer league.

CORBETT'S GLEN ADVISORY COUNCIL – reported by Ray Warrick

There are several issues being addressed in the parks. Erosion, Dogs, park use, trash being left behind and parking. Downhill sections of trails getting eroded, wanting to get them fixed up for cross country skiing. There are many invasive species of plants invading the parks

TOWN BOARD REPORT: reported by Councilmember Chris Werner

BCSD is engaging the Recreation Department in Brookside improvements. Supervisor Moehle mentioned that NYS precludes funding of construction of joint Community- School district used facilities.

Farmer's Market/Community Center

Design Drawings bid / status: Drawings are being finalized for bids. Certain dates must be met to maintain funding sources. Funding through Joe and Joe's offices is being pursued and the Town Board hopes to make an announcement soon.

Farmer's Market – issues for October Meeting with Susan Gardner Smith. Parking on Sunday market impacted by events scheduled for school grounds.

Rent Source Inquiry: Bill reported on his meeting with Tri-City. They have Section * tenants but applications for new tenants are not being accepted due to administrative burden of that program. Section 8 tenants themselves pose no particular challenge and fit in well in their apartment community no different than any other tenants.

Smoking Policy / Ban – Town parks and properties: Dan Aman was not present to discuss status.

Town Beautification - Town Hall Campus, Monroe Avenue, 12 Corners Triangle

Sally Constine of the Garden Lovers Club has been working at 12 Corners Triangle and was surprised to see the lack of trimming and maintenance around the pergola. She advised that her club had made previous donations of flowers and plantings at Buckland Park and the Buckland House and they have all disappeared for lack of maintenance. They have completed their weeding, plantings and mulching there. Weeds in the walkway are also a problem but Bill advised of our no-herbicide policy. Bill indicated that we were trying out a vinegar based blend on the Town Hall Campus.

Sally also expressed concerns about weeds growing along curbs especially along Elmwood between 12 Corners and Town Hall. Discussion followed about herbicide policy and the fact that this problem varied

with the care given by the homeowner. Work in and along the state and county roadways is always a safety concern. Louise suggested that she might call Joyce Cordero at County DOT regarding "Adopt-a-highway" program.

Sally advised that her club's donations might be available (est. \$750 in past) if a maintenance plan was in place. Matt indicated that donations of gardens are appreciated but maintenance is always a problem and can't be assured.

Bill suggested that Gary Donofrio be included in next month's meeting to be current on his efforts around Town Hall.

Bill also suggested that Home Depot be contacted regarding late season donations of remaining plants. Matt is to follow up.

Mab is President of the Roselawn Neighborhood Association and is very pleased with the work done at the Roselawn Park in the center of the neighborhood. She became involved in the neighborhood to deal with problems at that park.

Mab would like communication regarding the Rose Garden at Town Hall be made through her on behalf of the neighborhood. She would like "notice" and "time" to be involved in any renovation plans. Chris assured here that this would be the case as the town has no current plan for the garden other than wanting to see it improved. Mab felt it was unrealistic that there be any expectation of continued maintenance by the neighborhood association and felt that that should be the town's responsibility as part of services provided through taxes, the history of the garden, notwithstanding. In the short-term, Mab felt that grassing over the garden might make it maintainable. Future plans for the return of a garden could follow. Louise was concerned that inertia would result in the disappearance of the garden.

A meeting at the Rosegarden on October 2 at 4:00 was suggested. Bill is to research the estimated cost of renovation of the garden and planting grass. Chris suggested mulching the gardens that had been weeded. Chris also discussed the potential that the perimeter garden and walkways be removed leaving a garden in the center. All agreed that the evergreen trees along the perimeter should stay as a screen for the neighboring homes.

Chamber of Commerce request – (Benches, Garbage Cans?).

NEW BUSINESS:

Movie Production: Bill discussed impact of the movie production on Brooklawn and utilization of police special detail. Production went well with only small issue regarding parking.

Homecoming went well with greater turnout for the Saturday event. Lack of refuse containers was a minor problem. Police department preferred the Saturday event instead of rush-hour on Friday. However, moving up the date made student completion of floats more difficult. Smaller individual vendor tents seemed to work better than one large tent.

STUDENT REP REPORT – To be Determined

No Report

PEDESTRIAN/BICYCLING TRAIL COMMITTEE – Jackie Marchand

No Report

HISTORIC BRIGHTON – To be Determined

No Report

COMPREHENSIVE PLAN COMMITTEE – reported by Mark Kokanovich
No Report

BRIGHTON BASEBALL – reported by Michael Zobel
No Report

FOR THE GOOD OF THE ORDER:

- Becky was going to look into posting the minutes on the town website.
- Matt was looking for traffic pattern suggestions for Buckland Parking lot possibly from Tim in Highway.

MOTION TO ADJOURN MEETING AT 6:15 PM was made by Coleridge Gill, seconded by Councilmen Werner.

NEXT MEETING DATE: MONDAY, October 30, 2017 at 4:30 pm.
In the Brookside Senior Lounge

**If you are unable to attend this meeting or will be late, please contact Denis Conley at 585-784-0231
or Linda Leavitt at 585-784-5265.