

**BRIGHTON PARKS AND RECREATION DEPARTMENT  
CITIZEN'S ADVISORY BOARD**

**MEETING MINUTES**

November 27, 2017

ATTENDANCE: Matt Beeman, Denis Conley, Coleridge Gill, Mark Kokanovich, Linda Leavitt, Jackie Marchand, Supervisor William Moehle, Mike Tullio, Ray Warrick, Councilman Chris Werner, Mike Zobel and Guests Penney and Jim Weller

APPROVAL OF MINUTES: Minutes from the October 30, 2017 were approved with no corrections.

**BUSINESS MATTER:**

OPEN FORUM: VETERAN'S MEMORIAL SIGN PROPOSAL:

Penney and Jim Weller hoping to get things moving along on sign for Veterans Memorial. Jim Vogel will re-convene the Veterans Memorial committee to develop a sign design to present to the Town Board.

MATTER RE: PARKS SUPERINTENDENT'S REPORT – Matt Beeman

This is a brief report regarding our Facilities and Parks. Parks are now closed and winterized. We worked closely with all youth sports groups to maintain our Fields and facilities and I would like to commend the Park Staff for their hard work and dedication during the summer and fall sport seasons. They go above and beyond and take a great deal of pride in all areas of park maintenance. Our 2018 Capital Improvement Budget includes roof and window replacement at the Carmen Clark Lodge as well as parking lot and sidewalk repairs. We have also made a year-end budget transfer to purchase some needed playground replacement equipment.

MATTER RE: RECREATION DIRECTOR'S REPORT – reported by Mark Kokanovich

Winter/Spring program planning is under way. Staff are putting together the winter/spring brochure. All fall activities and events were wonderful. All were very well attended again this year. We had over 300 kids at the Fall Festival. Staff worked together diligently to get all community events put together. Thanks to the Parks Crew for helping to set up for the Haunted House. The Winter Market is outside at BHS until November 19th. It moves indoors to Brookside on Sunday, November 26th.

**SUBCOMMITTEE REPORTS:**

YOUTH & FAMILY – reported by Coleridge Gill

From Michele Aman:

- On Saturday, October 28th we had 8 volunteers from Brighton High School assisting with leaf and debris clean up at Brighton Cemetery. The only caretaker is a volunteer and he greatly appreciated the help.
- The weekend basketball leagues are running smoothly with 41 in the Boys League, 20 in the Girls League, and 41 in the "Mini-Hoopsters" Co-Ed league for 6-8 year olds. We assessed the players with skills and drills in the first week, then created teams in the second week. So far the teams are looking very evenly matched to make it an exciting season.

-I have been working on the Winter/Spring brochure along with the rest of the department. Some new offerings will be ski/snowboard lessons, a foam dart league, and quidditch (the sport from the world of Harry Potter)

From Katie Tytler:

Barracudas had another successful session.

Swim lessons began just before Thanksgiving and we have another large group this session.

Winter/Spring program planning is underway.

Friday with Frosty is December 8.

#### FACILITIES & PARKS – reported by Mark Kokanovich

##### TOWN PARK:

- Softball Field is closed for the winter.
- Lodge Heating system was maintained for the year.
- Trail maintenance, leaf mulching.
- Preventative maintenance on all tools and equipment.
- Fire wood is being cut and stacked for lodge use.
- Park vehicles are now equipped for snow removal.
- Lodge walkways will be replaced as part of a Monroe County Block Grant. This grant will also go towards the installation of an automatic door. In addition, the 2018 Capital Improvement budget request includes Roof Replacement and Window Repair.

##### PERSIMMONS PARK:

- Fall Cleanup of Park & Gardens
- Removal of much debris and garbage
- Field Maintenance – Fields have been fertilized, aerated, cut and re-seeded
- Continue to work closely with Brighton Baseball for field maintenance items
- All nature trails are trimmed and cut back
- Preventative maintenance on all tools and equipment
- Annual Maintenance on Concession building hood system.
- Water service was turned off on 11/1/17

##### BUCKLAND PARK:

- Filled in and seeded all drainage lines on soccer fields.
- Park Lodge will be closed down for a week in February to provide us with an opportunity for maintenance and to repair items that cannot be done with the volume of rentals.
- Baseball diamonds have all been cut and fall lines have been seeded.
- Pedestrian walkways repainted.
- Facilities have been closed and winterized.
- Parking Lot light bulb replacement has been scheduled.
- Fall Cleanup, Leaf Mulching.
- Continue to work with Brighton Baseball on field maintenance items.
- Water service was turned off on 11/2/17.
- Preventative maintenance on all tools and equipment.
- Annual Maintenance on Concession building hood system.
- Soccer fields have been rolled, aerated and over seeded.

##### BUCKLAND FARMHOUSE/VETERAN'S MEMORIAL:

- Fall clean-up at both sites to cut back perennials and general site clean-up has been completed. New Roses will be planted at the Veterans Memorial in the Spring to help re-establish the protective barrier.

##### CORBETT'S GLEN:

- Ongoing landscape /trail maintenance to keep trails clear of debris and operational.
- Daily Trail Sweeps.

##### BRICKYARD TRAIL/SANDRA FRANKEL NATURE PARK:

- Ongoing landscape /trail maintenance to keep trails clear of debris and operational.

- Remaining Construction fencing will be removed this week.
- Additional trail signage has been installed.

OTHER:

- Replaced signs at Lynch Woods Property to curb hunting and ATV use
- Scheduling Tree and Debris Removal from Song Bird trail behind St. Johns Meadows
- Trail Maintenance and perimeter cut back on Lehigh Valley Trail between East River Rd and Crittenden Rd. (Town's portion)

BRIGHTON SENIORS – reported by Emily Kelsey

**November Highlights:**

**11/7 Importance of Remaining Independence Talk** with Gary Ross of Comfort Keepers.

Come to the Senior Lounge at 10:15 am to get tips and discuss what can be done to maintain a healthy lifestyle while staying in your own home!

**11/14 Elaine Ainsworth, Brighton's Town Assessor**, will stop by to give senior homeowners an overview of what the assessment update project is, how it may impact them and then give them information about the informal and formal assessment review process.

**11/16 Estate, Legacy & Long-Term Care Planning Meeting**—This informational discussion is for seniors/retirees. This is a free event, but seating is limited, so please let the Rec office know if you would like to attend! Learn how to protect your assets from Nursing Home Costs and Medicaid and maximize the financial legacy to your heirs... & more! 3-5 pm Senior Lounge.

**December Highlights:**

**12/8 Mad Hatters Planning Luncheon** If you are a current Mad Hatter, please plan on attending. Lunch will be soup and sandwich catered by Full Belly Deli for \$5. Nominations and election of new leadership will occur. Forms available in the Recreation Office for more details call 784-5260.

**12/14 Matinee Movie at Pittsford Cinema** Join us for an afternoon at the cinema. We will discuss movie choices & vote at the Tuesday luncheon on 12/12. Please sign up by 11/12. Cost/time TBD.

**12/15 *Sixtyish: Full Circle* Poetry Reading at 3 pm** - Denise Thompson-Slaughter has been writing since she was a teenager. *Sixty-ish: Full Circle* is her second book of published poems. Come out to enjoy her unique poetry. Cookies and coffee will be provided.

PEDESTRIAN/BICYCLING TRAIL COMMITTEE –reported by Jackie Marchand

Nothing new to report at this time.

COMPREHENSIVE PLAN COMMITTEE – reported by Mark Kokanovich

Nothing new to report at this time.

BRIGHTON BASEBALL – reported by Michael Zobel

Registration will be open through February, starts May 5<sup>th</sup>.

BRIGHTON SOCCER – reported by Mike Tullio

Nothing new to report at this time.

TOWN BOARD REPORT: reported by Councilmember Chris Werner

Winter's Farmer's Market – Three (3) bids were received with a > \$100K range of estimated costs

No Smoking Policy on Town Property under review by Community Services Committee

Town Hall Rose Garden – Volunteers from Roselawn Neighborhood and a sustainable design are being sought.

**FOR THE GOOD OF THE ORDER:**

Ray Warrick received a request from a person to have distance markers along the trails. Councilman Werner noted that Fitness stations and American Ninja equipment have been installed at Cobbs Hill Park.

The CAB meeting dates for 2018 will be as follows:

Jan. 29<sup>th</sup>  
Feb. 26<sup>th</sup>  
March 26<sup>th</sup>  
April 30<sup>th</sup>  
May 21<sup>st</sup>  
June 25<sup>th</sup>  
Sept. 24<sup>th</sup>  
Oct. 29<sup>th</sup>  
Nov. 29<sup>th</sup>

MOTION TO ADJOURN MEETING AT 6:20 PM was made by Coleridge Gill, seconded by Mark Kokanovich.

**NEXT MEETING DATE: MONDAY, January 29, 2017** at 4:30 pm.

In the Brookside Senior Lounge

**\*\*If you are unable to attend this meeting or will be late, please contact Denis Conley at 585-784-0231 or Linda Leavitt at 585-784-5265.**