

Brighton Town Board
Finance and Administrative Services Committee
Meeting Notes from the Tuesday, December 20, 2022 Meeting

ATTENDEES

FASC Committee members:

Jason DiPonzio (Chair)
Robin Wilt
William Moehle
Suzanne Zaso (Staff to the Committee)

Other Town Councilmembers:

Christine Corrado

Department Heads/Other attendees:

Pam Post (Town Assessor)

The Town Board's Finance and Administrative Services Committee (the FASC) met at 3:30 p.m. and reviewed a number of contractual, procurement, finance and/or budget, and personnel related matters referred by Town departments and is prepared to make recommendations to the full Town Board as follows:

Approval of Minutes: Approval of Minutes – Receive and file the minutes of the December 6, 2022 meeting.

Town Bid/Proposal Authorizations and Awards:

No matters for this meeting.

Grant Authorizations and Acceptances:

No matters for this meeting.

Contracts and Contract Change Orders:

Contract renewal with Brighton Volunteer Ambulance (Finance Dept.) – The FASC discussed with Suzanne Zaso the request from Paula Parker for Town Board action to approve and authorize the Supervisor to execute a renewal agreement with Brighton Volunteer Ambulance for 2023 to provide emergency medical services in the Town in an amount not to exceed \$360,000. This contract is contingent upon Town Attorney's approval (see letter from P. Parker). FASC recommends the Town Board take favorable action on this matter.

Budget Amendments and Transfers:

No matters for this meeting.

Personnel Matters:

No matters for this meeting.

Other Matters for Action of the Town Board:

Review/Change RPTL Exemption Limits for Senior Citizens and People with Disabilities (Assessor's Dept.) – Request from Pam Post to review memo and options regarding the increase of income limits for this group. There is information regarding what some other municipalities are doing as well as Pam's recommendation (see memo from P. Post).

This item was originally presented to this committee at their 11/1/2022 meeting and then further discussed at the 11/15/2022 and 12/6/2022 meetings, being tabled each time with the following updates:

Pam updated the committee at their 11/15/2022 meeting with the resolution passed by the Rush Henrietta School District increasing limits for this deduction to \$36,000 with a sliding scale to \$44,400

On 12/6/2022 Pam provided an update survey sheet to the committee indicating where other towns in Monroe County are in this process.

At today's meeting (12/20/2022) Bill Moehle gave an update on the plans of Monroe County to act on a resolution in January of 2023 to amend their limit to the \$50,000 with a sliding scale up to the max of \$58,400. The committee discussed the potential impact on the shift in the tax levy if the Town were to adopt the same maximum limits.

The FASC recommends the Town Board take favorable action to extend this exemption limit to the maximum.

Other Matters for Discussion Only:

The 2023 meeting schedule was revisited from the 12/6/2022 discussion. The FASC recommends that ALL meetings in 2023 be held at 8:30 a.m. on Wednesday mornings (inclusive of the first meeting in January to be held on Wednesday, 1/4/2023). The 2023 FASC schedule will be presented at the 12/28/2022 regular Town Board meeting to allow ample time to post the first meeting date of 1/4/2023.

Matters Tabled for Research and/or Discussion:

No matters for this meeting.

Executive Session:

No matters for this meeting.

The meeting was adjourned at 4:00 pm.

The next regularly scheduled meeting of the FASC will be held on

Wednesday, January 4th, 2023 at 8:30 AM

in the AUDITORIUM at Brighton Town Hall.**

All members of the public are invited to attend FASC meetings.

****AS PER THE REGULAR SCHEDULE****