

**Brighton Town Board
Finance and Administrative Services Committee
Meeting Notes from the Wednesday, August 2, 2023 Meeting**

ATTENDEES

FASC Committee members:

Jason DiPonzio (Chair)
Robin Wilt
William Moehle
Earl Johnson (Staff to the Committee)

Other Town Councilmembers:

Chris Werner

Department Heads/Other attendees:

Evert Garcia (Public Works)

The Town Board's Finance and Administrative Services Committee (the FASC) met at 8:30 a.m. and reviewed all contractual, procurement, finance and/or budget, and personnel related matters referred by Town departments and is prepared to make recommendations to the full Town Board as follows:

Approval of Minutes: Approval of Minutes – Received and filed the minutes of the July 19th, 2023 meeting.

Town Bid/Proposal Authorizations and Awards:

No matters for this meeting

Grant Authorizations and Acceptances:

No matters for this meeting

Contracts and Contract Change Orders:

No matters for this meeting

Budget Amendments and Transfers:

Authorize the Town Board to accept a donation from the Advantage Federal Credit Union in the amount of \$250.00 (Supervisor Dept) – The FASC discussed Miriam Moore's, Chief Diversity Officer, request for Town Board action to accept the above donation for the purpose of supporting an upcoming back-to-school giveaway for Brighton Students (K-12) who qualify for reduced or free meals during the school year. Further approval to amend the 2023 budget as follows (see letter from M Moore):

Revenue: A.REC.7550.2705 (Gifts and Donations) \$250.00

Expense: A.REC.7550.4.89 (Misc – DEI & Supervisor Events) \$250.00

FASC recommends the Town Board take favorable action on this matter.

Personnel Matters:

No matters for this meeting

Other Matters for Action of the Town Board:

No matters for this meeting

Other Matters for Discussion Only:

Discussion regarding the Town Board's First Draft of the Capital Improvement Plan 2024-2026 continued from July 19th. (William Moehle, Town Supervisor).

Matters Tabled for Research and/or Discussion:

No matters for this meeting.

Executive Session:

No matters for this meeting.

The meeting was adjourned at 10:10 am.

**The next regularly scheduled meeting of the FASC will be held on
Wednesday, August 16th, 2023 at 8:30 AM
in the *AUDITORIUM*** at Brighton Town Hall.
All members of the public are invited to attend FASC meetings.
AS PER THE REGULAR SCHEDULE**