

BRIGHTON PARKS AND RECREATION DEPARTMENT
Citizens Advisory Board

MEETING MINUTES

January 30, 2023

4:30 PM

ATTENDEES: Mark Kokanovich, Ray Warrick, Rebecca Cotter, Matt Beeman, Jackie Marchand, Mike Tullio, Denis Conley, Kerry Bennage, Coleridge Gil, Councilman Chris Werner and Supervisor William Moehle.

BUSINESS MATTER: **WINTER MARKET PROJECT**

Contractor started on the Winter Market Project on 16 January 2023 removing boulders from the site and laying out the foundation for the structure. Town is serving as the General Contractor for the project. Project is anticipated to be completed by 31 December 2023.

RE: PARKS SUPERINTENDENT'S REPORT reported by Matt Beeman

Town Staff are evaluating the possibility of converting the Town Park Lodge to a heat pump system from the existing heating oil-fired boiler system. Benefits include the potential for air conditioning in the summer. Also have terminated the use of the wood burning fireplace and could potentially install an electric insert if desired. Looking into the potential to re-purpose some of the erratic boulder unearthed as part of the Winter Market Project on the Lehigh or Brickyard trails.

See Attached Report for additional Information.

RE: RECREATION DIRECTOR'S REPORT – reported by Becky Cotter

Friends of Brickyard Trail will be hosting an exhibition of art and photography created on and inspired by the landscape and animals observed along the Brickyard trail. Exhibition will be held on 4/5 and 11/12 February 2023 at the Historic Buckland House. Registration for Winter Spring program ongoing. Programs include Hoops with Heroes scheduled for March 2023 and the Brickyard Bunny trail in April. Looking forward to the summer, the Department has made adjustments to the seasonal staff wage schedule to attract more staff to support the summer camp programs.

SUBCOMMITTEE REPORTS:

YOUTH & FAMILY – reported by Coleridge Gil

Winter programming includes youth basketball, skiing lessons at Powder Mill Park, snowboarding, fencing and experiencing “Wicked” theatre at Winton Place.

TOWN BOARD UPDATE – reported by Chris Werner

Mike Guyon, P.E. Town Engineer received the Public Works Leader of the Year for 2022 by the Genessee Valley Chapter of the American Public Works Association (APWA). Congratulations Mike! Quicklee's was responsive to the suggested changes to design which includes the installation of EV charging stations. Due to the common age of the existing tree stock resulting in the need to increase removal. Town Hall is planning a renovation project to improve air handling equipment and improve access to the building. Work scope currently being developed.

CORBETT'S GLEN – reported by Ray Warrick

Corbett's Glenn was selected as one of the Best Parks in Monroe County for a hike by the City Magazine (Best of Rochester Issue). See Attached report.

CYCLING / PEDESTRIAN TRAILS – reported by Jackie Marchand –Nothing new to report

BRIGHTON SOCCER – reported by Mike Tullio

Brighton Soccer is still transitioning to a new website. Plan to open up for registration in February for the 2023 season. The Club will need to coordinate field use with Brighton Football Club travel soccer club in 2023. Field use meeting planned in February with the Parks Department for the field users.

Good of the Order –Mark Kokanovich shared that the Town is recruiting applicants for the Inclusion, Diversity and Equality Advisory (IDEA) Board. Please encourage any interested Town residents to apply.

MOTION TO ADJOURN MEETING AT 6:00 PM accepted by Cole seconded by Ray.

NEXT MEETING DATE: MONDAY, February 27, 2023 at 4:30 pm.
Brookside School Senior Center

****If you are unable to attend this meeting, please contact Denis Conley at 585-784-0231 (cell).**

This is a very brief report regarding our main facility and park areas. Parks are now winterized. We are busy setting up 2022 service contracts, bids and various equipment and supply requests. As our maintenance and facility demands continue to grow we have started to take a closer look at existing park maintenance procedures. We are working to re-evaluate maintenance standards for all parks and other properties maintained by the parks department. We remain busy with park and facility maintenance, especially on trails. 2023 field use policies and procedures will be sent to all groups who utilize Town of Brighton fields at the end of January.

TOWN PARK:

- Annual Maintenance of Oil Heating System in Lodge. We are working to gather cost estimates to convert this old system to a Heat Pump System. This would also include 2 new fireplace inserts.
- General Park cleanup and snow and ice removal.
- Extensive equipment and material inventory and organization.
- The Town Park Playground is slated to be replaced as part of the 2023 CIP requests. The playground would not be able to be purchased until fall which is when the manufacturer offers matching grant opportunities.
- We have the Carmen Clark Lodge closed down for a week in February to complete some extensive maintenance repair projects.
- Lodge bathrooms have been repainted.
- Scheduling all facility alarm and fire system inspections.
- Maintenance garage roof repair.

PERSIMMONS PARK:

- General park garbage removal.
- Park Signage replaced.
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MERIDIAN PARK:

- General Park cleanup and snow removal.
- Snow Fencing and Snow Stakes have been put into place.
- Park vehicles and facilities have been equipped for snow removal.
- Extensive equipment and material inventory and organization.
- Working with Brighton Little League as they are replacing a set of dugouts on Field #1.
- Tree removal and trimming around perimeter of Baseball outfield fence.
- Scheduling annual facility fire inspections.
- We are gathering updated information and numbers to include bathroom renovations in the next round of CIP requests.
- Removed and refurbished the tennis court net posts.

BUCKLAND PARK:

- Because of the surge of field use in 2022 we will be identifying athletic fields to be rested in the spring based on how they responded to fall maintenance.
- General park cleanup and snow removal.
- Seasonal restroom facilities have been winterized and closed for the season.
- Equipment winterization and preventative maintenance.
- Park vehicles and facilities are equipped for snow removal.
- Lodge door lock repairs.
- Extensive equipment and material inventory and organization.

- We will close the lodge down for a week in March to create the time to do some more extensive repairs. These included plumbing repairs and sink and counter replacements.
- Rebuilding field paint sprayers.
- We are evaluating some decay on the outdoor beams on the concession building.
- We have converted all indoor concession and maintenance building lights to LED fixtures.

BUCKLAND FARMHOUSE/VETERAN'S MEMORIAL:

- We are once again trying to gather up prices to replace the Veterans Memorial Flagpole. In the past we have had numerous companies fail to submit a price proposal.
- Annual heating system maintenance.
- Replacement of furnace overflow pump
- Snow and ice removal.

CORBETT'S GLEN:

- Ongoing landscape /trail maintenance to keep trails clear of debris.
- Daily park shifts are still being scheduled.
- Various downed tree removal.
- The Corbett's Glen Advisory Council continues to evaluate current/future issues that face the Glen currently overuse, erosion, dogs and parking.

BRICKYARD TRAIL:

- Daily park shifts still being scheduled.
- Regular trail maintenance.
- We have removed numerous dead ash trees along the property line of #1, #5, #7 Roby Drive.
- We will be resuming efforts with the friends of the Brickyard Trail to continue our invasive species removal plan.

LEHIGH VALLEY TRAIL:

- General Trail Maintenance
- Various Trail Sign Replacement

12 CORNERS TRIANGLE PARK:

- Seasonal irrigation system has been winterized.
- Weekly garbage removal.

HIGHLAND CROSSING TRAIL:

- Tree removal on pedestrian boardwalk and neighboring Town Property.
- General trail clean up.
- Extensive garbage pickup was completed on 1/12/23.

OTHER:

- Auburn Trail easements appear to have been granted for the area of the new trail amenity between Allyn's Creek and Clover Street. This means we will be able to add this specific area to our maintenance efforts in 2023. The other trail easements between Allyn's Creek and Highland were previously granted in January 2021

Walk in Corbett's Glen on January 7, 2023

On January 7th, I took a walk in Corbett's Glen with Dennis Adams. At the end of the hike, we met his daughter who also lives on the road into the Glen. The concerns about erosion and people swimming in the park remain.

There is a gap in the fencing near the overlook and children have gone through the gap and down to the creek. This may be something that can easily be patched. There are two boardwalks in the lower part of the park. At least one of the two gets very slippery when wet. Is it possible to put a textured material on the boardwalk to make it less slippery? The supports for one of the boardwalks need repair. Dennis says that they are "squishy" at the end of the boardwalk.

The area south of the boardwalk is a large mud puddle. Matt's report says that trail rebuilding will be happening in this area as soon as weather permits. A new section of boardwalk may be needed to make this trail passable during the wet and snow seasons.

The meadow in the lower section of the park is mowed. Would it be more in keeping with a nature park to plant wildflowers and save on the cost of mowing?

The rebuilt sections of the trail in the upper section are great. During this trip, all the dogs that we met were on leash as required.

It is a beautiful park any day of the year. In the January 2023 issue of City Newspaper, Letchworth Park was voted for the best day hike. Corbett's Glen was a finalist along with Chimney Bluffs State Park and Mendon Ponds Park.

Ray Warrick 1-20-23