

**BRIGHTON PARKS AND RECREATION DEPARTMENT**

**Citizens Advisory Board**

**MEETING MINUTES**

April 24, 2023

4:30 PM

**ATTENDEES:** Coleridge Gil, Ray Warrick, Rebecca Cotter, Matt Beeman, Jackie Marchand, Denis Conley, Kerry Bennage, and Supervisor William Moehle.

**RE: PARKS SUPERINTENDENT'S REPORT** reported by Matt Beeman

Warm weather this spring allowed for early field prep this year. Brighton High School baseball's season started with a home opener on April 13, 2023 at Buckland Park. However, the rest rooms will not be open until 27 April. Arbor Day event will include the planting of 150+ saplings at Buckland Park with the help of Dr. George Smith and BHS student volunteers from the Lorax Club. Thirty 10-12 foot trees will also be planted by Park Staff.

Field use requests are continuing to come in and the updated Field use "tracker" page is available on the Town of Brighton website.

See Attached Report for additional Information.

**RE: RECREATION DIRECTOR'S REPORT – reported by Becky Cotter**

New part time staff person started today. Full time Recreation Director will be joining the staff if approved by the Town Board at the upcoming meeting. Summer concert series schedule under development. Just confirmed a new band; Some Ska Band for this summer's program. Summer Market in full swing, large crowds and full slate of farmers signed up. Clean sweep scheduled for May 13<sup>th</sup> starting at the Town Hall at 9:00 AM. Lunch to be provided at French Road Elementary School at 11:30 AM. Town Hall Nature Plant sale will be on May 13<sup>th</sup> as well.

**SUBCOMMITTEE REPORTS:**

**TOWN BOARD UPDATE** – reported by Supervisor Moehle

Bike Lanes will be installed along Elmwood Avenue and the roadway will be re-striped to 3 lanes from 4 lanes from Hollywood Ave. to the Rochester City Line near the University of Rochester during the repaving project to start this summer. A 6-foot wide bike lane will be provided on each side of the road. No detours are planned. Whole Foods Market opened on April 14, 2023. The Auburn trail has been used as an alternative route to the market by cyclists and walkers.

Bri-Pen Senior ride appreciation lunch held. Bri-Pen provides Seniors rides to doctor's offices, and Community Centers throughout the Towns of Brighton and Penfield. Department of Public Works have been authorized to issue a Request for Proposal (RFP) for the Multi-versity trail project. The goal of the project will be to connect MCC, U of R and RIT campuses to the existing trail system within the Town.

**CORBETT'S GLEN / HIGHLAND CROSSING TRAIL** – reported by Ray Warrick

Highland Crossing Trail cleanup will be included in the Clean Sweep program scheduled for 13 May 2023. The cleanup will be focused on the southern end of the trail near Westfall Road. The Department is planning a trail maintenance project for this year on the Corbett's Glen southern loop trail.

**CYCLING / PEDESTRIAN TRAILS** – reported by Jackie Marchand

WORLD BICYCLE DAY IS JUNE 3<sup>RD</sup>! Reconnect Rochester is holding an 8 Mile Trail Bike ride on the Canalway, Highland Crossing, and Riverway Trails starting at 10:30 AM.

See: <https://reconnectrochester.org/roc-n-roll/>

**Good of the Order** –Matt Beeman shared that the July 4<sup>th</sup> 5 K race will start at the Middle School this year due to planned activities at BHS.

MOTION TO ADJOURN MEETING AT 6:00 PM accepted by Coleridge seconded by Ray.

**NEXT MEETING DATE: MONDAY, May 22, 2023 at 4:30 pm.**

Brookside School Senior Center

\*\*If you are unable to attend this meeting, please contact Denis Conley at 585-784-0231 (cell).

Facility/Park Report  
Submitted by Matt Beeman 4/24/2023

This is a brief report regarding the main park areas & facilities. Other park areas are tended to on a regular basis. Winterized facilities will officially be opened for the season on April 27. We are busy preparing our facilities and fields for spring operation. Seasonal laborers will begin shifts in May. Field supplies are being inventoried, ordered and delivered. New mowing contractors will begin this week. Planning continues for our July 4<sup>th</sup>. Athletic field requests are once again high demand for youth organizations and we are working hard to accommodate and manage requests. We will be holding an Arbor Day planting event at Buckland Park on Saturday April 29<sup>th</sup> from 9am – 11am.

**TOWN PARK:**

- Ordered various new trees to plant
- All fire alarm inspections have been completed
- Completed an extensive perimeter garbage pick-up off Sawgrass drive (non-park property)
- Inventory of equipment and supplies.
- Athletic Field preparations.
- Preventative maintenance and tune ups on all park equipment.
- Replacement of outdoor grills.
- Lodge Door repair
- Men's bathroom sink and plumbing repairs
- General Park clean up.
- Tree debris clean up.
- Brighton Youth Softball Association will be utilizing the under used softball field this season.

**PERSIMMONS PARK:**

- General Park bi-weekly garbage cleanup
- Mowing
- Park sign repair

**MERIDIAN PARK:**

- Park equipment has been serviced for spring operation.
- All annual alarm and fire inspections have been completed.
- Continued trail maintenance.
- Athletic Field preparations.
- Youth sport teams are now utilizing fields.
- Inventory and ordering of equipment and supplies.
- Water will be turned on April 27<sup>th</sup>
- We are busy preparing the baseball fields for Brighton Little League's opening weekend on April 29<sup>th</sup>.
- We will be repainting the seasonal bathrooms as soon as they are opened.
- Mowing will begin this week.
- Rotating some park equipment due to new equipment purchases.
- Added additional lined fields to accommodate 130 kids in Brighton girls lacrosse.

**BUCKLAND PARK:**

- Seasonal facilities will open up on April 27<sup>th</sup>
- Preventative maintenance on all equipment
- All annual alarm inspections have been completed.
- Inventory and ordering of equipment and supplies
- Athletic field preparations.

- We continue to work with the Urban Forestry group and Lorax Club led by George Smith to identify plant, protect and maintain various park trees. We will be holding our Arbor Day event on Saturday April 29th at Buckland Park. We will be planting and replanting 150 spruce trees obtained through the NY DEC School program. These trees will be planted in the un-mowed portion of the east side of the park. We will also have some larger 10-12 foot saplings for the main park areas.
- Repair of Backflow Check Valve in Concession building.
- 60/90 Baseball Field fence repairs.
- We will begin mowing our grass trail portion of Buckland Park in May. This will include a new portion on the east side of the park.
- We miraculously were able to get the 60/90 baseball diamond ready to play for the High Schools home opener on April 12<sup>th</sup>
- We are evaluating some decay on the outdoor concession building beams.

#### **SANDRA FRANKEL NATURE PARK/BRICKYARD TRAIL:**

- Daily general park walkthrough
- Trail head garden clean up

#### **CORBETT'S GLEN:**

- Ongoing landscape /trail maintenance to keep trails clear of debris.
- We have a very large scale trail rebuilding project scheduled to start in mid-May when we can access the areas safely with equipment. This will focus on rebuilding a large portion of the south end trail.
- We will continue remarking the trails with new single color trail markers.
- Various downed tree removal.

#### **LEHIGH VALLEY TRAIL & THE HIGHLAND CROSSING TRAIL**

- General Trail Maintenance
- Various tree limb and brush removal
- We will be placing additional boulders in place to deter ATVs and motorbike use.

#### **BUCKLAND FARMHOUSE/VETERANS MEMORIAL:**

- All annual alarm inspections and building inspections
- Garden and walkway maintenance
- We will be doing our annual spring cleanup of both the house and Veterans Memorial over the next week or so.
- Working to replace damaged parking lot light pole.
- Backflow system repair
- Water will be turned on to the community garden this week.

#### **12 CORNERS TRIANGLE PARK:**

- General park maintenance over the next month will include sprucing up the park and installing hanging baskets and other plantings. The dedicated maintenance is starting to provide noticeable results.
- Irrigation line repair
- Backflow Check valve repair.
- Light pole replacement on WintonRd and Elmwood Ave

#### **BUCKLAND FARMERS MARKET BUILDING:**

- All fire inspections have been completed.
- Water pressure issue is being evaluated.
- Construction continues on the Winter Farmers Market.

**HIGHLAND CROSSING TRAIL:**

- We have continued to remove dead ash trees from the property.
- Pedestrian bridge repair.
- General trail monitoring.
- We will be adding some drainage pipe the a trail section near Elmwood Avenue to help keep water off the trail.

**OTHER:**

- Installed additional signage at Lynch Woods to curb hunting and ATV use.
- We are continuing to identify capital improvement projects and maintenance equipment needs for the future.
- We will be scheduling maintenance along the Auburn Trail over the next few weeks. This will include an initial mow and brush cut back.