

BRIGHTON PARKS AND RECREATION DEPARTMENT
Citizens Advisory Board

MEETING MINUTES

May 22, 2023

4:30 PM

ATTENDEES: Coleridge Gil, Ray Warrick, Matt Beeman, Denis Conley, Kerry Bennage, and Councilman Chris Werner.

RE: PARKS SUPERINTENDENT'S REPORT reported by Matt Beeman

Brighton Baseball Nate Doucette stepped down and was replaced by Matt Harvey. Nate is now in charge of the Brighton Softball program. Seasonal laborers are starting next week after Memorial Day but are still looking for two more staff members for this Summer. The Town will be posting the job openings soon.

Arbor Day event held on 29 April 2023 with a ceremonial tree planting at Town Park. From 2019-2023 over 850 trees have been planted within the town Park system. This year between 20-30 mature trees will be planted within manicured areas of the Parks. Dr. George Smith of BHS received a Proclamation from the Town Board for his contribution to the Town's tree planting initiative.

New mowing subcontractor started in April. Since this is their first year with the Town, Park staff are working with them to assure that they maintain the same level of support as previous subcontractors. Town Soccer program starts next week on May 30th and lacrosse program ends on May 26th. There are approximately 700 participants in the program.

There are 400 cubic yards (cyd) of mulch ordered for the 8 Town playgrounds every two years. The mulch must meet the playground use specifications.

See Attached Report for additional Information.

RE: RECREATION DIRECTOR'S REPORT – No Report

SUBCOMMITTEE REPORTS:

TOWN BOARD UPDATE – reported by Councilman Werner

Traffic Control Cabinet painting project underway. The cabinets will be painted in accordance with the designs approved during the initial program implemented from 2015-2017. Spring cleanup been moving along smoothly with Highway Department crews maintaining the established schedule for neighborhood leave/limb pickup. New Finance Director and Assistant Finance Director hired by the Town. Capital Improvement Project budget review in process and the Winter's Farmers Market project is moving ahead on-schedule.

CORBETT'S GLEN / HIGHLAND CROSSING TRAIL – reported by Ray Warrick

Corbett's Glen listed in the Top Ten trails for families with small children in Monroe County in a recent Democrat & Chronicle article. Clean sweep to be conducted on 13 May 2023. The Board would like to understand the boundaries of the Town owned land associated with the Highland Park Crossing trail so that the clean-up can be focused on Town-owned property and other property owners can be invited to participate.

YOUTH & FAMILY – reported by Coleridge Gil

The Department is wrapping up a successful year for the afterschool program at Council Rock Primary School. Registration for the 23-24 school year will be Tuesday, June 13th at 9 AM. Michele has been actively planning for summer camps with five (5) locations returning this year: Council Rock, French Rd, TCMS, Brookside, and Preschool. They are still trying to hire a couple of qualified camp directors if anyone knows of someone who would be a good fit please have them contact the Department.

Summer program registration has begun for all program types. The Department will be working with staff and contractors to offer programs such as: Tennis, Volleyball, Field Hockey, Soccer, Lego and Slime camps, Tae Kwon Do, Creative Painting and Drawing, Theatre, Rock Climbing, and more!

Good of the Order – The Board requests an update on the Community Center Needs Assessment report.

MOTION TO ADJOURN MEETING AT 5:35 PM accepted by Mark seconded by Ray/Cole.

NEXT MEETING DATE: MONDAY, June 26, 2023 at 4:30 pm.

Brookside School Senior Center

**If you are unable to attend this meeting, please contact Denis Conley at 585-784-0231 (cell).

This is a brief report regarding the main park areas & facilities. Other park areas are tended to on a regular basis. Winterized facilities were officially opened for the season on April 27. We are extremely busy with Park and Facility maintenance tasks. Some seasonal laborers will be starting on May 29th and will provide us with much needed help with day-to-day park maintenance. Park supplies and various materials are being ordered and delivered. Mowing with a new contractor has been working well with minimal issues. Our July 4th celebration is returning full scale. We are still working hard to accommodate and manage athletic field use requests.

TOWN PARK:

- Various new tree plantings have been placed throughout park.
- All fire alarm inspections have been completed
- Athletic Field preparations.
- Preventative maintenance and tune ups on all park equipment.
- Replacement of outdoor grills.
- Working with Brighton Softball Association on field scheduling.
- Lodge bathroom Door repairs.
- Men's bathroom sink and plumbing repairs
- Working on CIP requests 2024 – 2026
- Limb cut back along the Highland Crossing Trail

PERSIMMONS PARK:

- General Park bi-weekly garbage cleanup
- Mowing and Trimming.

MERIDIAN PARK:

- Various new large tree plantings have been placed throughout the park. We are strategically planting these so they will take the place of the deteriorating Ash trees along the park pedestrian walkway.
- All annual alarm and fire inspections have been completed.
- Continued trail maintenance.
- Athletic Field preparations.
- Restroom plumbing repairs.
- We temporarily suspend trail mowing for a few weeks to accommodate and not disturb or potentially hurt deer fawns.
- We continue to work with Brighton Little League on various field maintenance requests.
- Rotating some equipment due to new equipment purchases.
- Working on CIP requests 2024 – 2026
- Due the recent wet weather Meridian was difficult to cut. We needed to spend additional time cutting fields.
- Various trail repairs.

BUCKLAND PARK:

- Seasonal facilities were opened up on April 27th
- Preventative maintenance on all equipment
- All annual alarm inspections have been completed.
- Playground equipment evaluation and replacement.
- Grass perimeter trail was cut and re-established last week. This will require bi-weekly mowing to keep up. We will be expanding this trail into the newly purchased acreage on the East side of the park.

- Athletic field preparations.
- We continue to work with the Urban Forestry group and Lorax Club led by George Smith to identify plant, protect and maintain various park trees. We held our Arbor Day event on Saturday April 29th at Buckland Park. 80 spruce trees obtained through the NY DEC School program were planted. These trees were planted in the un-mowed portion of the west side of the park. Park staff have also planted 30 additional 12-14 foot saplings in the main park areas of Buckland, Meridian Centre and Town Park.
- Repair of Backflow Check Valve in Concession building.
- 60/90 Baseball Field fence repairs.
- Tennis court fence repairs.
- Working on CIP requests 2024 - 2026

SANDRA FRANKEL NATURE PARK/BRICKYARD TRAIL:

- Daily general park walkthrough
- Trail head garden clean ups

CORBETT'S GLEN:

- Ongoing landscape /trail maintenance to keep trails clear of debris.
- We have a very large scale trail rebuilding project scheduled for June when we can access the areas safely with equipment. This will focus on rebuilding a large portion of the south end trail.
- We will be remarking the additional trails with new single color trail markers.
- Various downed tree and debris removal.

LEHIGH VALLEY TRAIL & THE HIGHLAND CROSSING TRAIL

- General Trail Maintenance
- Various tree limb and brush removal
- Pedestrian bridge maintenance.
- Ash tree removal near trail.

BUCKLAND FARMHOUSE/VETERANS MEMORIAL:

- All annual alarm inspections and building inspections
- Garden and walkway maintenance
- We will be doing our annual spring cleanup of both the house and Veterans Memorial this week to spruce things up for our Memorial Day event.
- Garden water faucets adjustment and repair.

12 CORNERS TRIANGLE PARK:

- General park maintenance over the next weeks will include sprucing up the park and installing hanging baskets and other plantings. The dedicated maintenance is starting to provide noticeable results.
- We will be hanging bunting on the gazebo in honor of Memorial Day.
- Irrigation line repair
- Backflow Check valve repair.

BUCKLAND FARMERS MARKET BUILDING:

- All fire inspections have been completed.
- Water pressure issue has been resolved.
- Construction continues on Winter Farmers Market

OTHER:

- We are continuing to identify capital improvement projects and maintenance equipment needs for the future. We are also looking at staffing needs for future budget requests.
- We have continued to maintain the Brighton portions of the Auburn Trail.