

BRIGHTON PARKS AND RECREATION DEPARTMENT
Citizens Advisory Board

MEETING MINUTES

April 29, 2024

4:30 PM

ATTENDEES: Rebecca Cotter, Matt Beeman, Kerry Bennage, Jackie Marchand, Denis Conley, Mike Tullio, Coleridge Gil, Supervisor William Moehle, and Councilperson Chris Werner.

BUSINESS MATTER: SOLAR ECLIPSE 2024 EVENT DEBRIEF

Solar Eclipse event was a great success with an estimated 3000 participants. Food trucks were busy and the band “Shine” put on a wonderful concert featuring a diverse song list. Many residents walked to the event and staff developed a novel traffic flow through the Buckland Park parking areas and utilized the new Farm Market lot and the Church parking lot located across Westfall Road for overflow. No issues were noted and everyone arrived and exited safely with the assistance of the Town of Brighton police department support. Thank you for a wonderful experience that will be talked about for years to come.

Eclipse glasses recycling initiated by the Department has also been a great success with collection centers set-up throughout the town offices and facilities. Recycled glasses have been sent to locations in South America where the next solar eclipse is scheduled for October 2024.

RE: SUPERINTENDENT’S REPORT

Extensive rains this spring has delayed the start of the mowing schedule due to the wet conditions but anticipate return to seasonal conditions next month. Working with the Brighton HS baseball program to coordinate file maintenance activities as the scholastic season is in full swing.

See Attached report for more information.

RE: RECREATION DIRECTOR’S REPORT – reported by Rebecca Cotter

Summer camp fully staffed for the 2024 program with primarily personnel returning from last year. After camp (3:30 – 5:00 PM) will be offered and additional staff will be retained will be added if needed based on demand.

Summer Concert series is completed and ready to start in June. First yoga / music program was conducted at the Winter Farm Market building on 4/27/24 with over 50 participants. Plan to offer again in the fall program.

Summer outdoor farmers market was started in the BHS parking lot on 28 April 2024. Neno’s ‘new’ Food Truck made its debut! Live music program has been supported by the Town Board with a stipend and tipping is encouraged by the market goers!

Senior fitness program is being shifted to the Winter Farm Market building because it is air conditioned and will provide a more comfortable environment for the participants.

SUBCOMMITTEE REPORTS:

TOWN BOARD UPDATE – reported by Councilperson Werner and Supervisor Moehle

Town hall renovation project moving forward with completion anticipated by the end of 2025. TopGolf proposal environmental impact statement completed. Project to be considered as part of the next Town Board meeting.

Town is developing a Cross walk policy and a new “flashing” cross walk has been installed by Monroe County on Westfall Road at the head of the Brickyard trail.

Due to the ongoing opioid overdose crisis, Narcan kits have been distributed to the Town Parks through a program available through Monroe County Department of Health.

YOUTH & FAMILY – reported by Coleridge Gil

The Department hosted a “Swiftly” Party as part of the Afterschool program on April 5th which has an enrollment of 24 students but there is still room for some more participants.

CORBETT’S GLEN/HIGHLAND CROSSING TRAIL – reported by Ray Warrick

Requests that a crew concentrate on the Highland Crossing Trail during the annual Clean Sweep program scheduled for May.

BRIGHTON SOCCER – reported by Mike Tullio

Registration for the 2024 season extended through May 5th. Current registration includes approximately 350 -400 players. Age groups from U5/6 through U9/10 are full while U13 Boys team for the Monroe United Soccer League has room for a few more players.

Practice for teams to start on May 1st with game schedule anticipated to start around June 1st.

Note: Opening day for Brighton Baseball is May 4th.

PEDESTRIAN TRAILS AND CYCLING - reported by Jackie Marchand

Excited to see the new crossing at the Brickyard Trail head across Westfall Road installed by Monroe County.

Good of the Order –

Coleridge Gil shared that a Native Plant Sale is scheduled for May 18th to be held at Tinker Park on Calkins Road in Henrietta and encouraged the use of non-invasive species for landscaping.

Remaining Meeting dates for 2024 include:

May 20, June 24, September 30, October 28, November 25.

MOTION TO ADJOURN MEETING AT 5:45 PM offered by Cole seconded by Chris.

NEXT MEETING DATE: MONDAY, May 20, 2024 at 4:30 pm.
Brookside School Multi-Purpose Room

****If you are unable to attend this meeting, please contact Denis Conley at 585-784-0231 (cell).**

Facility/Park Report

Submitted by Matt Beeman 4/29/2024

This is a brief report regarding the main park areas & facilities. Other park areas are tended to on a regular basis. Winterized facilities will officially be opened for the season on April 19. We are busy preparing our facilities and fields for spring operation. Some Seasonal laborers have begun shifts with most projected to start at the end of May. Field supplies are being inventoried, ordered, and delivered. Park mowing contractors were finally able to start mowing last week. Planning continues for our July 4th celebration and the April 8th Eclipse event was a huge success. Athletic field requests are once again high demand for youth organizations, and we are working hard to accommodate and manage requests.

TOWN PARK:

- Ordered various new trees to plant
- All fire alarm inspections have been scheduled
- Completed an extensive perimeter garbage pick-up off Sawgrass drive (non-park property)
- Inventory of equipment and supplies.
- Athletic Field preparations.
- Preventative maintenance and tune ups on all park equipment.
- Replacement of outdoor grills.
- We have had some issues with parking overflow and are trying to work on a solution so the park does not get overflowed by cars parking and leaving.
- Lodge Door repair
- Men's bathroom sink and plumbing repairs
- General Park clean up.
- Tree debris clean up.

PERSIMMONS PARK:

- General Park bi-weekly garbage cleanup
- Mowing will start this week
- Park sign repair

MERIDIAN PARK:

- Park equipment has been serviced for spring operation.
- All annual alarm and fire inspections have been scheduled.
- Continued trail maintenance.
- Athletic Field preparations.
- Youth sport teams are now utilizing fields.
- Inventory and ordering of equipment and supplies.
- Water will be turned on April 19th
- We are busy preparing the baseball fields for Brighton Little League's opening weekend on May 4th.
- We will be repainting the seasonal bathrooms as soon as they are opened.
- Mowing started last week.
- Rotating some park equipment due to new equipment purchases.
- Added additional lined fields to accommodate additional kids in Brighton girls lacrosse.

BUCKLAND PARK:

- Seasonal facilities will open up on April 8th
- Preventative maintenance on all equipment
- All annual alarm inspections have been scheduled.
- Inventory and ordering of equipment and supplies

- Athletic field preparations.
- Repair of Backflow Check Valve in Concession building.
- 60/90 Baseball Field fence repairs.
- We will begin mowing our grass trail portion of Buckland Park in May. This will include a new portion on the east side of the park.
- We miraculously were able to get the 60/90 baseball diamond ready to play for the High Schools home opener on April 15th
- We are evaluating some decay on the outdoor concession building beams and had a contractor stop out for a closer look.
- We are assembling new goals for Brighton Youth Soccer.

SANDRA FRANKEL NATURE PARK/BRICKYARD TRAIL:

- Daily general park walkthrough
- Trail head garden clean up

CORBETT'S GLEN:

- Ongoing landscape /trail maintenance to keep trails clear of debris.
- We will continue remarking the trails with new single color trail markers.
- Various downed tree removal.

LEHIGH VALLEY TRAIL & THE HIGHLAND CROSSING TRAIL

- General Trail Maintenance
- Various tree limb and brush removal
- New signage installed
- We will be placing additional boulders in place to deter ATVs and motorbike use.

BUCKLAND FARMHOUSE/VETERANS MEMORIAL:

- All annual alarm inspections and building inspections
- Garden and walkway maintenance
- We will be doing our annual spring cleanup of both the house and Veterans Memorial over the next week or so.
- Working to replace damaged parking lot light pole.
- Backflow system repair
- Water will be turned on to the community garden this week.

12 CORNERS TRIANGLE PARK:

- General park maintenance over the next month will include sprucing up the park and installing hanging baskets and other plantings. The dedicated maintenance is starting to provide noticeable results.
- Irrigation line repair
- Backflow Check valve repair.
- Mowing, weeding and trimming

BUCKLAND FARMERS MARKET BUILDING:

- All fire inspections have been completed.
- We continue to clean and maintain the building.
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HIGHLAND CROSSING TRAIL:

- We have continued to remove dead ash trees from the property.
- Pedestrian bridge repair.
- General trail monitoring.
- We will be adding some drainage pipe the a trail section near Elmwood Avenue to help keep water off the trail.

OTHER:

- Installed additional signage at Lynch Woods to curb hunting and ATV use.
- We are continuing to identify capital improvement projects and maintenance equipment needs for the future.
- We will be scheduling maintenance along the Auburn Trail over the next few weeks. This will include an initial mow and brush cut back.