



## Community Services Committee

Town of Brighton, Monroe County, New York

Councilmember Robin Wilt, Chairperson

Councilmember Christine Corrado, Co-Chairperson

### **MINUTES**

**November 20, 2024**

**Location: Brookside Community Center, 1666 Westfall Rd.**

**Time: 9:30 AM – 11:30 AM**

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**PRESENT:** William Moehle, Robin Wilt, Christine Corrado, Miriam Moore, Rebecca Cotter

### **MEETING CALL TO ORDER**

9:40 am

### **OPEN FORUM**

### **APPROVAL OF AGENDA**

WM, CC

### **APPROVAL OF MINUTES**

\*Hold on approval, not distributed

- October 16<sup>th</sup>, 2024

### **COMMUNICATIONS**

November 13<sup>th</sup>, 2024, e-mail from Dr. Ryan T. Arthurton RE: Community Center Project

- Responses have been made to inquiries.

### **CONTINUING BUSINESS**

#### **Park Issues: Matt Beeman**

\*Delivered via written report:

- Parks are now winterized (as of November 1<sup>st</sup>).
- Parks staff worked closely with all youth sports groups to maintain and schedule town fields and facilities and had a very busy 2024 youth athletic season—with the Spring season, alone, involving between 1700-1800 youth participating in programming through the Parks Department.
- Our Parks Superintendent commends the Park Staff for their hard work and dedication during the busy Summer and Fall seasons.
- Park crews remain busy with park and facility maintenance, especially on trails.
- Trail clean-up and final brush cut-back were performed at all parks.
- All park vehicles and facilities are now equipped for snow removal.
- All athletic fields have been aerated and over-seeded.

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- Court nets at Meridian and Buckland Parks will be taken down for the season on December 1<sup>st</sup>
- Once again, park crews have posted many new No Hunting signs and trail cameras in the Lynch Woods Park area to help address the volume of hunters who try to access that property.
- Ongoing deer stand and deer hunting monitoring is in effect. We remind park users that the discharge of firearms within the Town of Brighton is illegal.
- Though a bit blustery, the 2024 Veterans Day ceremony at the Veteran's Memorial was a success. We thank our Parks and Recreation Department, and our Town Historian and Supervisor's Office personnel for assisting with grounds preparation, programming, and parking for this event.
- All fire inspections have been completed and seasonal preventative maintenance is being performed on all equipment.

#### **Recreation Programs: Rebecca Cotter**

- Fall programs are wrapping up and Winter/Spring program set-up is underway.
- End-of-year budget work continues, to make the most of our programming dollars.
- The Department is preparing for upcoming Special Events: including Family Bingo in your Jammies, Live Music Yoga in the Barn, and the Brickyard Trail Art Exhibition
- Senior/Youth Congregant funds from the County have been secured and the Department is working on appropriate allocation.
- Brickyard Trail Art Exhibition

#### **Winter Farmers' Market Update**

- The door hardware on the Phase I portion of the barn has been replaced. It is now functioning properly, and the barn can be more easily secured.
- Lay out and striping for an additional parking lot with capacity for over 50 more vehicles was completed, as was installation of a new 328-foot pedestrian walkway between the Buckland Farm House parking lot and Farmers Market Barn. The stone connector trail from the lower to the upper parking lot has been rebuilt to improve accessibility.
- Construction of a path from the Buckland House to the Barn is underway.
- Solar-powered lighting was installed on the pole of the entrance gate, directing lighting to the lower parking lot for improved safety.

#### **Inclusion, Diversity and Equity Advisory Board Update: Miriam Moore**

- The IDEA Board is completing its annual strategic scorecard and planning upcoming events.
- In the interest of improving communication with the community around upcoming events, we had a discussion about calendar postings available to disseminate information about IDEA Board activities.
- MLK Commemoration: January 17<sup>th</sup> at noon, Honoree Dr. Ruth Scott  
Working on participation with students from BHS, Mercy, McQuaid and Harley
- Tuesday Town Talks dates and topics set, March 11, 18, 25

#### **CEC Community Priority Actions/Sustainability Funds Update**

- SOC has performed final review of the proposed Complete Streets Policy, and with the Attorney to the Town and Public Works Department having weighed in, will seek final approval and adoption from the Town Board.
- We had a discussion around the Federal grant funding that was allocated to inclusive and sustainable zoning code revisions that we received under the Energy Efficiency and Conservation Block Grant Program (or EECBG Program), which provided funding to eligible units of local government, states, and Indian tribes as part of the Infrastructure Investment and Jobs Act of 2021 (IIJA) and the need to ensure that we, as a municipality, leverage our full complement of opportunities as provided under the IIJA and Inflation Reduction Act (IRA) lest there are any attempted claw backs.

### **Pollinator Pathway Challenge Update**

- We have 27 residential properties within the town that have completed the process for designation, and the program will be promoted over the winter season to continue to raise awareness and expand the scope of participation.
- The Town properties of 12 Corners Park and the Brickyard Trail will also receive designations.

### **Town of Brighton Annual Clean Sweep and Recycling Events Updates**

- We debriefed the last Electronics Recycling and Secure Document Shredding event, and noted the need for a large capacity truck for both the Fall and Spring shredding events. We will be soliciting additional bids the shredding portion of the event to ensure that we can continue to meet the needs of the community.
- We discussed updating signage for the semi-annual recycling event, in particular making entrance signage double-sided to try to improve safety and efficiency and avoid miscues and turnarounds in the neighboring senior housing parking lot.
- Dates for our 2025 Clean Sweep and Recycling events are set
- Town of Brighton Clean Sweep Saturday, May 17, 2025: Plans underway, FRES reserved, permit is being sought from the County, and we are in the process of securing an alternate kick-off location for Clean Sweep (SUNY Empire, Winter Farmers' Market Barn, Park Lodge)?

### **2025 Community Services Committee Calendar**

- Discussion and consensus on time change to 10:00 am

### **Beyond Pesticides Program for Monroe County and Codifying Town's policy on pesticide usage**

- County and Town should review policy surrounding pesticide uses that can be sustainable, while keeping emergency applications in place
- Discussion of codifying the policy formally.
- Discussion of protocols regarding posting notification in the areas that may have to be treated.

## **NEW BUSINESS**

### **Winter/Holiday Banners**

- Discussion of proposal that was submitted to update the banners
- Need more information regarding fee, what holidays are highlighted, input from IDEA Board and possibly Brighton Chamber of Commerce

- Not feasible for 2024 due to time, fee, scope etc. Would like to consider for 2025

## **UPCOMING EVENTS:**

### **Veterans Appreciation Luncheon**

Carmen Clark Lodge at Brighton Town Park, 777 Westfall Road  
Friday, December 6<sup>th</sup>, 11:00 am – 2:00 pm

This is the Town of Brighton's 18th annual event. We will offer a free luncheon, featuring a delicious, warm meal and a chance for the Town of Brighton, the Rochester VA Clinic and local businesses to honor our brave veterans.

### **LIVE MUSIC YOGA IN THE BARN**

Saturday, December 7<sup>th</sup>, 9:30 – 10:30 am  
Brighton Winter Farmers' Market Barn, 1435 Westfall Rd  
\$20 / person  
Registration IS REQUIRED, space is limited

### **FAMILY BINGO IN YOUR JAMMIES**

Friday, December 13<sup>th</sup>, 6:00 pm – 7:30 pm  
Brookside Community Center, 1666 Winton Rd. South  
\$10 / family  
Registration IS REQUIRED, space is limited to ensure the best event for our families

### **Brighton Clean Sweep**

Kick off location TBD  
Saturday, May 17<sup>th</sup>, 9:00 am – 2:00 pm

### **Semi-Annual Electronics Recycling and Secure Document Shredding Event**

Brighton Highway Department Parking Lot, 1941 Elmwood Avenue  
Saturday, May 31<sup>st</sup>, 9:00 am – 12:00 noon

## **NEXT MEETING:**

### **Wednesday**

December 18<sup>th</sup>, 2024

9:30 am (or immediately following Finance and Administrative Services Committee meeting): Brighton Recreation Center