

BRIGHTON PARKS AND RECREATION DEPARTMENT
Citizens Advisory Board

MEETING MINUTES

October 28, 2024

4:30 PM

ATTENDEES: Ray Warrick, Rebecca Cotter, Kerry Bennage, Denis Conley, Mike Tullio, Jackie Marchand, Supervisor Moehle and Councilmember Werner.

BUSINESS MATTER: Brighton Multiversity Trail Project Update

Jackie Marchand provided an update on the status of the Brighton Multiversity Trail project. Take the survey that is available on-line to provide feedback to the Town at www.BrightonMultiversity.com.

Project consultant, Collier Engineering has been evaluating feedback received from a pop-up conducted at the Brighton Farmer's Market and from outreach efforts with the U of R, RIT and MCC student bodies. Report anticipated by July 2025.

RE: SUPERINTENDENT'S REPORT – provided by Matt Beeman

Veterans Luncheon scheduled for 11:00 AM Friday, 6 December 2024 at the Brighton Town Park Carmen Clark Lodge.

- Additional information provided in the attached Facilities Report.

RE: RECREATION DIRECTOR'S REPORT – reported by Rebecca Cotter

Trunk & Treat event held of 19 October 2024 at the Town Hall was “epic”, “the best yet” with over 400 children plus adults participating and a Sensory Friendly event was held on 26 October 2024. Nut-free and gluten-free treats provided thanks to generous donations from the community.

Winter Farmers Market Barn being prepared for opening on 24 November 2024. The last market at Brighton High School is scheduled for Sunday 17 November 2024.

SUBCOMMITTEE REPORTS:

TOWN BOARD UPDATE – reported by Councilman Werner

Town Budget increase of approximately 4.5 % due to several factors including. rising insurance costs, will exceed the State Tax Cap. The installation of the sidewalk along East Avenue is underway thanks to support by State Senator Cooney. Town interviewing contractors to conduct commercial real estate assessments. After completion of the Quicklees Convenience Store at 12 Corners, the Town is considering a proposal for another store on East Avenue.

All Departments moving from the Town Hall to accommodate the planned renovations by 15 November 2024 to Empire State Campus on Westfall Road for the next 18 months..or so.

Pharmaceutical takeback conducted on 26 October and an electronic recycling and shredding event was held on 27 October 2024 at the Town of Brighton Highway Department on Elmwood Avenue.

CORBETT'S GLEN / HIGHLAND CROSSING TRAIL – reported by Ray Warrick

One of the park benches in the Corbett's Glen needs to have graffiti removed and repainted and there are trees blocking the Pond Trail at the Brighton Town Park that should be removed.

Ray enquired if the Town had ever considered using road millings for repaving projects as base for the town park trails as done in other towns (e.g. Henrietta).

YOUTH & FAMILY – provided by Coleridge Gil

- See attached report.

BRIGHTON SOCCER – reported by Mike Tullio

League is conducting outreach to Coaches for the 2025 season and encouraging enrollment in of-season training in risk management and safety protocols.

PEDESTRIAN TRAILS AND CYCLING – Jackie Marchand

- See attached information concerning the Brighton Multiversity Trail Project

MOTION TO ADJOURN MEETING AT 5:45 PM offered by Mike seconded by Ray

NEXT MEETING DATE: MONDAY, November 25, 2024 at 4:30 pm.

Brookside School Multi-purpose Room

**If you are unable to attend this meeting, please contact Denis Conley at 585-784-0231 (cell).

Facility/Park Report
Submitted by Matt Beeman 10/28/2024

This is a brief report regarding the main park areas & facilities. Other smaller public areas are tended to on a regular basis. We remain extremely busy with Park and Facility maintenance tasks, especially on trails. Seasonal facilities including athletic fields will be closed on November 1st. This will be our last week of mowing for the 2024 season.

TOWN PARK:

- All fire alarm inspections have been completed.
- Completed an extensive perimeter garbage pick-up off Sawgrass drive (non-park property)
- Preventative maintenance and tune ups on park equipment.
- Re-staining of park benches.
- The final nature trail cut back for the season.
- Preparing facilities for voting.
- Softball field maintenance.

PERSIMMONS PARK:

- General Park bi-weekly garbage cleanup and mow
- Fall Park cleanup.
- Vegetation growth cut back along South Clinton Ave.

MERIDIAN PARK:

- Baseball field maintenance – fields are being prepared for the end of the season. Brighton Little League ended on 10/26.
- All annual alarm and fire inspections have been completed.
- Continued trail maintenance.
- Athletic Fields will be aerated and over seeded once fields close for the season.
- We continue to work with Brighton Little League on various field maintenance requests.
- Garden cleanups.
- Park Benches and Tables re-stained.
- Continued equipment maintenance.
- Deer stand and Deer hunter monitoring.
- We hosted a large lacrosse tournament on October 13th.
- Seasonal Park bathrooms and athletic fields will close on November 1st.
- Canal Boat dock cleanup and vegetation cut back.
- We installed a second accessible ramp on the park walkways from the parking lot as part of an Eagle Scout Project.

BUCKLAND PARK:

- Preventative maintenance on all equipment is ongoing.
- All annual alarm inspections have been completed.
- Athletic field will be aerated and over seeded once athletic fields close. With the ramped-up field use in 2024 we will once again evaluate the need to rest a field in 2025.
- Baseball fields lip renovations and repair.
- Concession Building Beam replacement.
- Playground equipment maintenance.
- Park tree trimming.
- Storage barn reorganization.
- Seasonal bathrooms will be closed on November 1st.

- Concession Building fire system repairs.
- Outdoor bathroom plumbing repairs.
- Pedestrian trail bridge repairs.
- We have rebuilt a large portion of the park perimeter trail, which included digging out and replacing sections of trail.

SANDRA FRANKEL NATURE PARK/BRICKYARD TRAIL:

- Daily general park walkthrough
- Trail head garden cleanup is scheduled
- We teamed with the Friends of the Brickyard Trail to hold an invasive removal work day on Saturday 10/26. The focus was on the invasive Japanese Knotweed.

CORBETT'S GLEN:

- Ongoing landscape /trail maintenance to keep trails clear of debris.
- Scheduled Graffiti removal.
- Scheduled pedestrian bridge repair.
- Large Tree removal scheduled around the park lane area.

LEHIGH VALLEY TRAIL & THE HIGHLAND CROSSING TRAIL

- Final seasonal mowing and various tree limb and brush removal
- Replaced missing blind curve signage.
- Various additional boulder placement on LVT
- HCT Pedestrian bridge maintenance and debris clearing.

BUCKLAND FARMHOUSE/VETERANS MEMORIAL:

- All annual alarm inspections and building inspections
- Garden and walkway maintenance
- Fall Cleanup and cutback scheduled.
- Annual heating system maintenance.
- Investigating light outage issue at the Vets Memorial.

12 CORNERS TRIANGLE PARK:

- Irrigation line repair
- Utility box scheduled repaint.
- Weeding and garden cleanups.
- Seasonal irrigation system winterized.

BUCKLAND FARMERS MARKET BUILDING:

- All fire inspections have been completed.
- Building cleaning and program set ups
- Preparing for election day.

OTHER:

- We are continuing to identify capital improvement projects and maintenance equipment needs for the future.
- We have continued maintenance along the Auburn Trail within our easement requirements.

From: [Coleridge Gill](#)
To: [Conley, Denis](#)
Subject: Fwd: Youth & Family Report
Date: Wednesday, October 30, 2024 9:16:05 PM

CAUTION: External Email

Hello Denis,

See below for Youth & Family Report

Coleridge Gill

Begin forwarded message:

From: Michele Patterson <michele.patterson@townofbrighton.org>
Subject: RE: Youth & Family Report
Date: October 29, 2024 at 11:19:11 AM EDT
To: Coleridge Gill <xcski81506@aol.com>
Cc: Kerry Bennage <kerry.bennage@townofbrighton.org>

Hello Coleridge,

Sorry for the delay as I was on vacation! Here is my report:

- The two afterschool programs continue to run smoothly. We recently had a new student at the district take the last full spot at Brookside, so we are full at each location.
- School day off programs have gone well working with DJ and afterschool staff together to provide care and activities to the kids. One day we also offered "Halloween Dessert Wars" with 10 participants ages 8 - 12.
- Upcoming programs starting in November I have: Soccer Shots, Co-Ed Volleyball Clinic, Indoor Disc Golf Putting League, and youth programs for full and half days off of school.

Thank you,
Michele

Michele Patterson, CPRP (she/her)
Sr. Recreation Supervisor
Town of Brighton
220 Idlewood Rd.
Rochester, NY 14618
585-784-5261
Fax: 585-784-5365
www.townofbrighton.org/rec

-----Original Message-----

From: Coleridge Gill <xcski81506@aol.com>
Sent: Friday, October 25, 2024 5:11 PM
To: Michele Patterson <michele.patterson@townofbrighton.org>
Subject: Youth & Family Report

Hello Michele,

My apologies for the late request .

Any information to share with Recreation Board members at meeting scheduled for Monday, October 28th at 4:30pm.

Please send a copy of your report to Kerry.

Thank you & Happy Halloween

Coleridge Gill

Sent from my iPhone

