

**TOWN OF BRIGHTON TOWN BOARD
FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE
MEETING AGENDA**

Meeting Date: Wednesday, March 5, 2025 (8:30 a.m.)

Location: Empire State University Room #159

1. Approval of Minutes – Receive and file minutes from February 20, 2025.
2. Request for Town Board to amend the Non-represented Employee Salary and Wage Schedule and authorized Table of Organization in the Finance Department (Personnel) – Request from Tricia Van Putte for Town Board action to amend the Non-represented Employee Salary and Wage Schedule and authorized Table of Organization in the Finance Department adding the title of Office Account Clerk under Group 3 of the schedule and adding that title to the Table of Organization (see letter from T VanPutte).
3. Authorize appropriations and transfers for the 2024 budget year end processing and 2025 re-appropriations for grant projects (Finance) – Request from Earl Johnson for Town Board action to approve the list of transfers and appropriations necessary to reflect the actual activity that has occurred relative to the 2024 amended budget and grant project activity and any non-material adjustments needed during audit preparation (see letter from E. Johnson).
4. Request for the Town Board to authorize the Recreation Department to accept a donation from the Jack G. Lubelle Foundation in the amount of \$800 (Recreation) – Request from Rebecca Cotter for the Recreation Department to accept this generous donation from Jack G Lubelle Foundation with great appreciation and deposit in the Senior Citizen Program Trust Fund CM93.SR (see letter from R Cotter).
5. Request for the Town Board to authorize the Sewer Department to issue an RFP for an engineering study, design and recommendation for the Allen's Creek Sewer System (Sewer) – Request from Ken Hurley for authorization to issue an RFP for an engineering study, design and recommendation for the Allen's Creek Sewer System as budgeted in the 2025 CIP due to the maintenance and performance issues encountered with this section of the sanitary sewer system (see letter from K Hurley).
6. Request for the Town Board to authorize the Public Works Department to issue an RFP for additional surveying, planning and engineering design for the Summer Farmers Market located at Buckland Park (DPW) – Request from Ken Hurley for authorization to issue an RFP for additional surveying, planning and engineering design for the Summer Farmers Market located at Buckland Park for improvements to accommodate the anticipated activity when during the summer at this location (see letter from K Hurley).

7. Adopt Bond Resolution in the amount of \$500,000 for the purchase of one Plow Truck for the Highway Department as approved in the 2025-2027 Capital Improvement Plan (Finance) – Request from Earl Johnson for Town Board action to adopt a bond resolution in the amount of \$500,000 for the purchase of one plow truck, one Kubota tractor and one roller/compactor which has been prepared by the Town's Bond Council and will be subject to both permissive referendum and estoppel periods (see letter from E. Johnson).
8. Town Hall Renovation progress update (ongoing when necessary).
9. Presentation from Jeff Smith regarding the bond market, timetable and next steps for the BAN sale for the financing of the Town Hall Renovation Project.

EXECUTIVE SESSION – Discuss employment of particular persons

**The next regularly scheduled meeting of the FASC will be held on
WEDNESDAY, March 19, 2025, at 8:30 a.m.
in ROOM #159 at Empire State University, 680 Westfall Road.
All members of the public are invited to attend FASC meetings.**

****AS PER THE REGULAR SCHEDULE****



Personnel Department

Tricia Van Putte
Director of Personnel

February 24, 2025

Honorable Town Board
Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Re: Amend the Non-Represented Employee Salary and Wage Schedule
Amend the Authorized Table of Organization in the Finance Department

Dear Honorable Members:

I am requesting that your Honorable Body authorize the following actions:

- a. Amend the table of organization for the Finance Department to add the title Office Account Clerk
- b. Amend the Town's Non-Represented Employee Salary and Wage Schedule to include the title of Office Account Clerk under Group 3 of the schedule.

I will be happy to respond to any questions members of the Committee or other members of the Town Board may have regarding this matter.

Sincerely,

Tricia VanPutte
Director of Personnel

cc: J. Mancuso, E. Johnson, W. Moehle, B. Monroe, S. Krusenstjerna



Finance Department

Earl Johnson
Director of Finance

February 28, 2025

The Honorable Town of Brighton Board
Finance and Administrative Services Committee
2300 Elmwood Avenue
Rochester, New York 14618

RE: 2024 Budget Transfers and Appropriations
2025 Budget Re-appropriation for Grant Projects (not yet completed)

Dear Board Members:

I am requesting Town Board authorization to record the 2024 budget transfers and appropriations and the re-appropriations for the 2025 budget for the approved grant and other projects not yet completed and any non-material adjustments needed during the audit process. These requested transfers and appropriations are necessary to reflect actual activity that has occurred relative to the 2024 amended budget and to re-appropriate unspent committed project funds for grant funded projects. Again, no funds are being transferred. These are only budget amendments necessary to reflect changes between the current budget and actual spending prior to 12-31-2024.

I would be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Sincerely,
Earl Johnson
Earl Johnson
Director of Finance

2024			TO	FROM
<u>Transfers</u>			<u>Increase</u>	<u>Decrease</u>
General Fund (A)				
NOTE: SBITA entries all transfers of lease expenses				
Town Council				
Town Council (1010)	A.BOARD.1010.4.49	Other Contract Services	\$1,240	
Town Council (1010)	A.BOARD.1010.4.74	Memberships & Training	\$480	
Town Council (1010)	A.BOARD.1010.4.89	Misc Expenses	\$1,055	
Town Council (1010)	A.BOARD.1010.8.40	Medical/Dental Premiums		\$2,775
* = Due to interpreting services, training & employee events				
Town Clerk				
Town Clerk (1610) Central Services	A.CLERK.1610.1.20	Part Time Wages	\$2,160	
Town Clerk (1610) Central Services	A.CLERK.1610.4.81	Postage Charges	\$2,200	
Town Clerk (1410) Office	A.CLERK.1410.1.10	Full Time Wages		\$4,360
DPW - Public Works Dept				
DPW - Public Works Office	A.DPW.1490.1.40	Other Wages	\$9,250	
DPW - Public Works Office	A.DPW.1490.4.49	Other Contract Services	\$9,200	
DPW - Public Works Office	A.DPW.1490.6.50	Principal on Indebtedness	\$700	
DPW - Townwide Street Lighting	A.DPW.5182.4.21	Gas & Electric Charges		\$19,150
* = Due to retirement cashout & speed reduction study				
DPW - Townwide Sidewalks				
DPW - Townwide Sidewalks	A.DPW.5410.2.65	Sidewalk Construction	\$3,540	
DPW - Townwide Street Lighting	A.DPW.5182.4.21	Gas & Electric Charges		\$3,540
DPW - Tree Replacement Program				
DPW - Tree Replacement Program	A.DPW.8560.4.43	Landscaping	\$35,850	
DPW - Building and Planning Office	A.DPW.8020.1.10	Full Time Wages		\$35,850
* = Due to purchase of stump grinder				
Finance Dept				
Finance Office	A.FINCE.1310.1.10	Full Time Wages	\$770	
Finance Office	A.FINCE.1310.4.49	Other Contract Services	\$18,450	
Finance Office	A.FINCE.1310.4.49	Other Contract Services	\$8,030	
Finance Office	A.FINCE.1310.8.20	Employer FICA Contribution		\$770
Police - Police Department	A.POLCE.3120.4.38	Gasoline		\$26,480
* = Additional year-end purchases				
Town Historian				
Town Historian	A.HIST.7510.4.12	Office Supplies	\$40	
Town Historian	A.HIST.7510.8.10	NYS Retirement System		\$40
Highway - Highway/Sewer Facility				
Highway - Highway/Sewer Facility	A.HWY.5132.6.60	Principal Pymt SBITA	\$5,100	
Highway - Highway/Sewer Facility	A.HWY.5132.7.60	Interest Pymt SBITA	\$800	
Highway - Highway/Sewer Facility	A.HWY.5132.4.21	Gas & Elect Charges		\$5,900
Highway - Parks				
Highway - Parks	A.HWY.7110.4.21	Gas & Elect Charges	\$700	
Highway - Parks	A.HWY.7110.4.74	Memberships & Training		\$700
Highway - Town Landfill				
Highway - Town Landfill	A.HWY.8160.1.10	Full Time Wages	\$2,005	
Highway - Town Landfill	A.HWY.8160.4.62	Diesal Fuel		\$2,005

2024 <u>Transfers</u>			TO <u>Increase</u>	FROM <u>Decrease</u>
Information Systems				
Information Systems	A.INFO.1680.2.13	Computer Equipment	\$19,550	
Information Systems	A.INFO.1680.6.60	Principal Pymt SBITA	\$27,000	
Information Systems	A.INFO.1680.7.60	Interest Pymt SBITA	\$2,800	
Information Systems	A.INFO.1680.4.15	Computer Software/Supplies		\$22,000
Police - Police Department	A.POLCE.3120.8.10	NYS Retirement System		\$27,350
* = Employee growth/paychex fees & contracting wages due to employee leaving				
Town Justices				
Town Justices	A.JSTCE.1110.1.10	Full Time Wages	\$3,900	
Town Justices	A.JSTCE.1110.1.40	Other Wages	\$3,000	
Town Justices	A.JSTCE.1110.2.18	Safety Equipment	\$1,350	
Town Justices	A.JSTCE.1110.4.22	Telephone Service Charge	\$25	
Town Justices	A.JSTCE.1110.8.40	Medical/Dental Premiums		\$8,275
Parks - Parks Administration				
Parks - Administration	A.PARKS.7021.1.10	Full Time Wages	\$7,000	
Parks - Administration	A.PARKS.7021.1.20	Part Time Wages	\$4,500	
Parks - Administration	A.PARKS.7021.1.30	Overtime Wages	\$7,700	
Parks - Administration	A.PARKS.7021.2.23	Tractors/Backhoe	\$1,200	
Parks - Administration	A.PARKS.7021.2.40	Maintenance Equipment	\$3,200	
Parks - Administration	A.PARKS.7021.4.22	Telephone Service Charge	\$400	
Parks - Administration	A.PARKS.7021.6.60	Principal Pymt SBITA	\$800	
Parks - Administration	A.PARKS.7021.7.60	Interest Pymt SBITA	\$160	
Parks - Corbett's	A.PARKS.7122.4.25	Special District Charges	\$5	
Parks - Lynch Woods	A.PARKS.7123.4.25	Special District Charges	\$5	
Parks - Frankel Park	A.PARKS.7126.4.25	Special District Charges	\$50	
Parks - Veteran's Memorial	A.PARKS.8984.4.41	Maint/Repair Service	\$100	
Parks - Administration	A.PARKS.7021.8.10	NYS Retirement System		\$6,800
Parks - Buckland Park	A.PARKS.7115.4.63	Tires		\$1,400
Parks - Buckland Park	A.PARKS.7115.4.65	Veh Maint/Repair		\$3,300
Parks - Brighton Town Park	A.PARKS.7120.4.21	Gas & Elect Charges		\$1,000
Parks - Brighton Town Park	A.PARKS.7120.4.24	Heating Fuels		\$4,000
Parks - Meridian Centre Park	A.PARKS.7125.4.41	Maint/Repair Service		\$5,200
Parks - Meridian Centre Park	A.PARKS.7125.4.43	Landscaping Services		\$2,400
Parks - Frankel Park	A.PARKS.7126.4.41	Maint/Repair Service		\$1,020
Police				
Police - Police Department	A.POLCE.3120.4.22	Telephone Service Charge	\$1,100	
Police - Police Department	A.POLCE.3120.4.38	Uninsured Claims	\$3,300	
Police - Police Department	A.POLCE.3120.6.60	Principal Pymt SBITA	\$38,500	
Police - Police Department	A.POLCE.3120.7.60	Interest Pymt SBITA	\$3,000	
Police - Police Department	A.POLCE.3120.4.49	Other Contract Services		\$45,900
Police - Proceeds Forfeited Property	A.POLCE.3125.6.60	Principal Pymt SBITA	\$10,300	
Police - Proceeds Forfeited Property	A.POLCE.3125.7.60	Interest Pymt SBITA	\$600	
Police - Proceeds Forfeited Property	A.POLCE.3125.4.49	Other Contract Services		\$10,900
Personnel				
Personnel - Personnel Office	A.PRSNL.1430.4.53	Attorney Fees	\$17,000	
Police - Police Department	A.POLCE.3120.8.10	NYS Retirement System		\$17,000
* = Union negotiations exceeded budget for attorney fees				
Recreation				
Recreation - Senior's Program	A.REC.6772.4.22	Telephone Service Charge	\$250	
Recreation - Senior's Program	A.REC.6772.4.49	Other Contract Services		\$250

2024			TO	FROM
<u>Transfers</u>			<u>Increase</u>	<u>Decrease</u>
Recreation				
Recreation - Recreation Admin	A.REC.7020.2.12	Office Equipment	\$200	
Recreation - Recreation Admin	A.REC.7020.4.22	Telephone Service Charge	\$800	
Recreation - Recreation Admin	A.REC.7020.6.60	Principal Pymt SBITA	\$193,500	
Recreation - Recreation Admin	A.REC.7020.7.60	Interest Pymt SBITA	\$21,600	
Recreation - Recreation Admin	A.REC.7020.4.48	Rental Office Space		\$215,100
Recreation - Recreation Admin	A.REC.7020.4.41	Maint/Repair Service		\$1,000
Recreation				
Recreation - Rec Programs	A.REC.7310.4.21	Gas & Elect Charges	\$490	
Recreation - Rec Programs	A.REC.7310.4.22	Telephone Service Charge	\$610	
Recreation - Rec Programs	A.REC.7310.4.51	Program Instructor Fees		\$1,100
Recreation				
Recreation - Farmer's Market	A.REC.8981.1.20	Part-Time Wages	\$10,900	
Recreation - Farmer's Market	A.REC.8981.4.21	Gas & Elect Charges	\$2,700	
Recreation - Farmer's Market	A.REC.8981.4.22	Telephone Service Charge	\$300	
Recreation - Rec Programs	A.REC.7310.4.48	Rental of Office Space		\$13,900
* = Market coordinator became part-time employee in June				
Town Supervisor				
Town Supervisor	A.SUPRV.1220.1.10	Full-Time Wages	\$20,900	
Town Supervisor	A.SUPRV.1220.1.40	Other Wages	\$4,200	
Town Supervisor	A.SUPRV.1220.8.10	NYS Retirement System		\$2,400
Town Supervisor	A.SUPRV.1220.8.40	Medical/Dental Premiums		\$22,700
* = Hired Chief of Staff in October				
Undistributed Expenses				
Credit Card Fees	A.UNDST.1375.4.89	Misc Expenses	\$400	
Judgements & Claims	A.UNDST.1930.4.89	Misc Expenses	\$51,400	
Employee Benefits	A.UNDST.9000.4.49	Other Contract Services	\$100	
Unallocated Insurance	A.UNDST.1910.4.35	Professional Liability Insurance		\$400
Employee Benefits	A.UNDST.9000.1.40	Other Wages		\$51,500
* = Additional 2024 Settlement (resolved in 2025)				
Library Fund (L)				
Library - Brighton Memorial Library				
Brighton Memorial Library	L.LIBRY.7410.6.60	Principal Pymt SBITA	\$3,100	
Brighton Memorial Library	L.LIBRY.7410.7.60	Interest Pymt SBITA	\$300	
Brighton Memorial Library	L.LIBRY.7410.4.13	Audio Visual Supplies		\$3,400
Highway Fund (D)				
Highway				
HWY- Highway Admin	D.HWY.5140.4.49	Other Contract Services	\$7,800	
HWY- Highway Admin	D.HWY.5140.4.31	Auto/Truck Insurance	\$3,200	
HWY- Snow & Ice Control	D.HWY.5142.4.08	Vehicle Parts/Components		\$11,000
Sewer Fund (SS)				
Consolidated Sewer District				
Sewer Operations	SS.SEWER.8120.4.31	Auto/Truck Insurance	\$500	
Sewer Operations	SS.SEWER.8120.4.22	Telephone Service Charge		\$500
		Totals:	\$581,365	\$581,365

2024			TO REVENUE or ANY FUNDS AVAILABLE	TO EXPENSE	
Appropriations					
SA - Ambulance Special District					
3600 - Ambulance Special District	SA.AMBUD.3600.4.89	Miscellaneous Exp		\$1,100	\$1,100
SD - Drainage District					
8540 - Drainage District	SD.DRAND.8541.4.43	Lanscaping Services		-\$10	
8540 - Drainage District	SD.DRAND.8541.4.25	Special District Chgs		\$5	
8540 - Drainage District	SD.DRAND.8545.4.25	Special District Chgs		\$5	\$0
SK - Sidewalk District					
5411 - Sidewalk District	SK.SWLKD.5411.2.65	Sidewalk Const		\$4,900	
5411 - Sidewalk District	SK.SWLKD.5411.4.01	Inter-Dept Charges		-\$4,900	\$0
H - Capital Projects					
PARKS.FMRKT - Capital Projects	H.PARKS.FMRKT.2.63	Building Improvements		\$1,500	
PARKS.FMRKT - Capital Projects	H.PARKS.FMRKT.4.49	Other Contract Services		-\$1,500	\$0
THALL.HVAC - Capital Projects	H.THALL.HVAC.2.60	Facility Improvements		-\$350,000	
THALL.HVAC - Capital Projects	H.THALL.HVAC.4.49	Other Contract Services		\$350,000	\$0
NOTE: Clerk of the Works under Construction Budget					
TRUCK.HWY21 - Capital Projects	H.TRUCK.HWY21.9.20	Transfer to Debt Service		\$9,265	\$9,265
NOTE: Remainder of Funds Transferred to Debt Service Fund					
SL - Street Lighting Districts					
5201 - Bel-Air Lighting	SL.LGHTD.5201 4.21	Gas & Electric Charges		\$665	
5202 - Council Rock Lighting	SL.LGHTD.5202 4.21	Gas & Electric Charges		\$0	
5203 - Council Rock Est. Lighting	SL.LGHTD.5203 4.21	Gas & Electric Charges		\$230	
5204 - East Ave. Lighting	SL.LGHTD.5204 4.21	Gas & Electric Charges		\$545	
5205 - Houston Barnard Lighting	SL.LGHTD.5205 4.21	Gas & Electric Charges		-\$1,150	
5207 - Home Acres Lighting	SL.LGHTD.5207 4.21	Gas & Electric Charges		\$1,150	
5208 - Malvern Lighting	SL.LGHTD.5208 4.21	Gas & Electric Charges		\$45	
5209 - Meadowbrook Lighting	SL.LGHTD.5209 4.21	Gas & Electric Charges		\$390	
5210 - Roselawn Lighting	SL.LGHTD.5210 4.21	Gas & Electric Charges		\$665	
5211 - Struckmar Lighting	SL.LGHTD.5211 4.21	Gas & Electric Charges		-\$1,000	
5212 - Sunnymede Lighting	SL.LGHTD.5212 4.21	Gas & Electric Charges		\$140	
5213 - Penfield Landing Lighting	SL.LGHTD.5213 4.21	Gas & Electric Charges		\$80	
5216 - Elmwood Manor Lighting	SL.LGHTD.5216 4.21	Gas & Electric Charges		-\$1,000	
5218 - Dunn & Paul Lighting	SL.LGHTD.5218 4.21	Gas & Electric Charges		\$5	
5219 - Metro Industrial Park Lt	SL.LGHTD.5219 4.21	Gas & Electric Charges		-\$1,000	
5221 - Elmwood Terrace Lighting	SL.LGHTD.5221 4.21	Gas & Electric Charges		\$0	
5223 - Deerfield Woods Lighting	SL.LGHTD.5223 4.21	Gas & Electric Charges		\$150	
5224 - Penfield Road Lighting	SL.LGHTD.5224 4.21	Gas & Electric Charges		-\$695	
5225 - Mercy Park Lighting	SL.LGHTD.5225 4.21	Gas & Electric Charges		\$780	
5226 - Reserve Lighting	SL.LGHTD.5226 4.21	Gas & Electric Charges		\$0	\$0
			\$0	\$10,365	\$10,365

			TO REVENUE or ANY FUNDS AVAILABLE	TO EXPENSE	Notes
2025 Re-Appropriations					
General Fund (A)					
RESOLUTION #07-22-2022-03 NYSERDA GRANT FOR OPENGOV SOFTWARE RE-APPROPS.				Res04-22-20-02	
DPW - Building & Planning Office					
Building & Planning Office	A.DPW.8020.3050	NYS Aid-Other Gen Govt	\$30,000.00		No Revenue rec'd 2024
Building & Planning Office	A.DPW.8020.4.15	Software Add Ons		\$0.00	Roll over \$3,105 PO
RESOLUTION #04-22-2020-01 MULTIVERSITY GRANT BUDGET RE-APPROPS.				Res04-22-20-01	
DPW - PLANNING/BUILDING OFFICE					
Planning/Building Office	A.DPW.8020.3089	NYS Aid-Other Gen Govt	\$14,044.57		Remaining Unearned Rev 2025
Planning/Building Office	A.DPW.8020.4.49	Other Contract Service		\$4,860.00	Owe \$10,086.07 less \$5,226.07 PO
Planning/Building Office	A.DPW.8020.4.89	Miscellaneous Exp		\$2,875.00	No open POs
*Res04-22-20-01					
RESOLUTION #06-12-19-01 SAM GRANT #17039 COBRA LIGHTS - TOWNWIDE STREET LIGHTING				Res06-12-19-01	
DPW - Townwide Street Lights COBRA Head replacement					
Townwide Streetlights	A.DPW.5182.3989	State Aid - Sam Grant	\$24,333.87		See RES1-22-25-02
Townwide Streetlights	A.DPW.5182.2.60	Facility Improvement		\$24,333.87	See RES1-22-25-02
RES06-12-19-01					
RESOLUTION #08-10-22-08 ELECTRIC CHARGING STATION				Res08-10-22-08	
DPW - Vehicle Charging Stations					
Vehicle Charging Stations	A.DPW.1490.3089	NYS Aid-Other Gen Govt	\$63,570.00		See RES1-22-25-02
Vehicle Charging Stations	A.DPW.1490.2.60	Facility Improvement		\$112,820.00	See RES1-22-25-02
Res08-10-22-08					
RESOLUTION #10-25-2023-06 NYS AID - ENERGY CONSERVATION RE-APPROPS.				RES10-25-23-06	
PARKS					
Brighton Town Park	A.PARKS.7120.3910	NYS Aid-Energy Cons	\$10,245.00		Inflation Reduction Act Aid
Brighton Town Park	A.PARKS.7120.2.60	Facility Improvement		\$0.00	No open POs
RES10-25-23-06					
RESOLUTION #11-13-2024-03 RECREATION				Res11-13-24-03	
Recreation Programs	A.REC.6772.3820	NYS Aid-Youth Programs	\$0.00		\$406,524.18 Grant has not started
Recreation Programs	A.REC.6772.4.49	Other Contract Service		\$0.00	Budget not yet set
RES11-13-24-03					

			TO REVENUE or ANY FUNDS AVAILABLE	TO EXPENSE	Notes
2025 Re-Appropriations					
Capital Projects Fund (H)					
Farmer's Market Project					
Farmer's Market Project - Revenue	H.PARKS.FMRKT.3895	NYS Aid - Grant (CREST)	\$286,046.17		A/R Revenue will be reversed 1/1/24
Farmer's Market Project - Expense	H.PARKS.FMRKT.2.63	Building Improvements		\$171,656.05	
Farmer's Market Project - Expense	H.PARKS.FMRKT.4.49	Other Contracted Services		\$61,554.17	\$61,554.17
					Roll over \$52,835.95 PO
2022 Town Hall HVAC	RES#01-12-22-03 HVAC				
Town Hall 2022 HVAC	H.THALL.HVAC.3089	NYS Aid - Other General Govt	\$675,000.00		SAM Grant; Other Grants
Town Hall 2022 HVAC	H.THALL.HVAC.3910	NYS Aid - Energy Conversation	\$900,000.00		Inflation Reduction Act Aid
Town Hall 2022 HVAC	H.THALL.HVAC.4289	Federal Aid - ARPA	\$1,776,325.00		
Town Hall 2022 HVAC	H.THALL.HVAC.5710	Serial Bonds	\$9,389,000.00		
Town Hall 2022 HVAC	H.THALL.HVAC.2.60	Facility Improvements		\$4,140,648.00	Roll over \$6,866,482 PO
Town Hall 2022 HVAC	H.THALL.HVAC.4.49	Other Contract Services		\$0.00	Roll over \$894,375 PO
Town Hall 2022 HVAC	H.THALL.HVAC.4.52	Engineering Fees		\$83,878.00	Roll over \$257,728 PO
Town Hall 2022 HVAC	H.THALL.HVAC.4.53	Attorney Fees		\$25,000.00	
Town Hall 2022 HVAC	H.THALL.HVAC.4.56	Accounting & Fiscal Fees		\$24,124.00	
Town Hall 2022 HVAC	H.THALL.HVAC.4.89	Misc Expenses		\$448,090.00	
East Avenue Sidewalk Project (EASTA)	RES#07-13-22-05 SAM GRANT				
East Avenue Sidewalk Project Revenue	H.SWALK.EASTA.3089	NYS Aid - Other Gen Govt	\$361,451.57		A/R Revenue will be reversed 1/1/24
East Avenue Sidewalk Project Expense	H.SWALK.EASTA.2.65	Sidewalk Const/Repair		\$221,044.08	Roll over \$44,147.69 PO
East Avenue Sidewalk Project Expense	H.SWALK.EASTA.2.69	Easements/Right-of-Way		\$25,000.00	
East Avenue Sidewalk Project Expense	H.SWALK.EASTA.4.52	Engineering Fees		\$0.00	Roll over \$43,779.80 PO
East Avenue Sidewalk Project Expense	H.SWALK.EASTA.4.53	Attorney Fees		\$27,480.00	\$273,524.08
French Road Bridge Project (FRNCH)	RES#08-24-22-03 NYS DOT GRANT & RES11-26-24-05				
(Over Allens Creek Road)					
French Road Bridge Revenue	H.BRIDG.FRNCH.3580	NYS Aid - Road/Bridge DOT Grant	\$608,167.04		
French Road Bridge Expense	H.BRIDG.FRNCH.2.67	Bridge Construction		\$790,590.00	
French Road Bridge Expense	H.BRIDG.FRNCH.4.52	Engineering Fees		\$488.68	\$791,078.68
Exclude all encumbrances which will roll over to 2025					
Only uncollected revenues and non-encumbered (no PO) expenses					
			\$14,138,183.22	\$6,164,441.85	



Recreation Department

Rebecca Cotter
Recreation Director

February 18, 2025

Honorable Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Re: Acceptance of Donation for Brighton Senior Citizens Group

Dear Honorable Members:

I am requesting that your Honorable Town Board accept a donation in the amount of \$800 in support of the Town of Brighton Senior Citizens Group. This donation was received from The Board of Trustees for the Jack G. Lubelle Foundation, Inc. Funds will be deposited in the Senior Citizen Program Trust Fund (CM 93.SR).

I will be happy to respond to any questions you may have regarding this matter.

Sincerely,

Rebecca J. Cotter
Recreation Director
Town of Brighton



Public Works Department

Ken Hurley, P.E.
Town Engineer

March 5, 2025

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Re: Allen's Creek Sewer Study RFP

Dear Councilperson Salzman and Committee Members:

The DPW will be preparing a Request for Proposals for consulting firms to provide proposals for an engineering study, design, construction recommendations, and bid package preparation for a section of the Allen's Creek Sanitary Sewer (from the Town line near Brookside Drive to the East Avenue crossing). This section of sewer has a history of maintenance issues and problems. This section of the sanitary sewer crosses under Allen's Creek and experiences inflow/infiltration issues due to Allen's Creek flow and groundwater. Multiple sanitary laterals are up to 20' deep and have shifted causing sink holes on the above roadway.

It is anticipated that the RFP can be awarded, a study provided with options, and a bid package prepared by the end of 2025. Currently, the 2025 Town budget has a line item of \$175,000 for this referenced RFPs proposal study and engineering. Construction inspection rates are requested as part of the RFP submittal and would be optional at the Town's determination after construction parameters and costs have been determined. Based on the engineer's estimate and recommendations, funding will need to be added to the 2026 budget for construction/repair costs and construction inspections services (if necessary). A contributing section of upstream sewer flows come into this sewer piping from the Town of Pittsford. A formula for cost sharing with the Town of Pittsford would be calculated and provided as part of this RFP proposal.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled March 5, 2025, meeting in the event that you have any questions regarding this matter. As always, your consideration of matters such as this is greatly appreciated.

Sincerely,

Ken Hurley, P.E.
Department of Public Works

Cc: Tim Jason
Mike Guyon
Steve Zimmer



Public Works Department

Ken Hurley, P.E.
Town Engineer

March 5, 2025

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Re: Buckland Park -
Summer Farmers Market

Dear Councilperson Salzman and Committee Members:

The DPW will be preparing a Request for Proposals for a consulting firm to provide services for surveying, planning, and engineering design for the Summer Farmers Market located at Buckland Park. Anticipated work needed for the summer market would involve a considerably larger gravel parking lot to accommodate the increased traffic as compared to the winter market, site lighting, the addition of a right turn lane onto Westfall Road, stormwater improvements, and expanded areas for vendors and food trucks.

It is anticipated that the need for providing the summer market improvements could be as soon as April 2026 due to school construction work at the current location. At this time, the Town is investigating avenues for procuring the necessary funds required to finance the survey, engineering, and ultimately the construction work required.

This request is only to prepare and send out RFPs for the survey, planning, and engineering work. There will be no contracts awarded until funding has been procured and a separate contract award request has been submitted to FASC and then the Town Board.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled March 5, 2025, meeting in the event that you have any questions regarding this matter. As always, your consideration of matters such as this is greatly appreciated.

Sincerely,

Ken Hurley, P.E.
Department of Public Works
Cc: Gary Donofrio
Sara Krusenstjerna
Rebecca Cotter



Finance Department

Earl Johnson
Director of Finance

March 5, 2025

The Honorable Town of Brighton Board
Finance and Administrative Services Committee
2300 Elmwood Avenue
Rochester, New York 14618

Re: 2025 Highway Equipment Bond Resolution

Dear Honorable Town Board Members:

As part of the 2025 through 2027 Town Capital Improvement Plan and the 2025 Adopted Town Budget, a Highway Plow Truck, Kubota Tractor and Roller/Compactor were identified for funding in 2025 through the issuance of bonds. I am recommending that the Town Board adopt a bond resolution as prepared by Bond Counsel totaling \$500,000 (the original estimate of these items was \$534,365) that will provide financing to purchase said equipment:

Bond Resolution totaling \$500,000 (Highway Equipment)

15 Year repayment period: Bond Resolution \$500,000

- 1.) Purchase One Highway Plow Truck - \$369,000
- 2.) Purchase One Highway Kubota Tractor - \$61,000
- 3.) Purchase One Highway/Parks Roller/Compactor - \$70,000

The bond resolution should be adopted at the March 12, 2025, Town Board Meeting. This bond has a repayment period of more than five years and for that reason is subject to permissive referendum. This resolution will require 2/3rds majority vote by our Town Board (four of the five members). After the permissive referendum and/or estoppel periods have passed, the borrowing process can be completed. This bond issue will be sold as a consolidated issue.

I will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Sincerely,

Earl Johnson

Earl Johnson
Director of Finance

BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF BRIGHTON, MONROE COUNTY, NEW YORK (THE "TOWN"), AUTHORIZING THE ACQUISITION OF MACHINERY AND APPARATUS FOR USE BY THE TOWN; STATING THE MAXIMUM ESTIMATED COST THEREOF IS \$500,000; APPROPRIATING SAID AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF UP TO \$500,000 IN SERIAL BONDS OF THE TOWN TO FINANCE SAID APPROPRIATION

WHEREAS, the Town Board (the "Board") of the Town of Brighton, Monroe County, New York (the "Town") proposes to authorize the issuance of \$500,000 in serial bonds of the Town to finance the acquisition of machinery and apparatus for use by the Town's Highway Department (collectively, the "Project"), at an estimated maximum cost of \$500,000; and

WHEREAS, the Board now wishes to appropriate funds for the Project and to authorize the issuance of the Town's serial bonds and bond anticipation notes to be issued to finance the aforementioned specific object or purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Town Board (the "Town Board") of the Town of Brighton, Monroe County, New York (the "Town") (by the favorable vote of not less than two-thirds of all the members of such body), as follows:

SECTION 1. The Town is hereby authorized to undertake the acquisition of machinery and apparatus for use by the Town's Highway Department consisting of (i) one (1) plow/salt truck, (ii) one roller, and (iii) one tractor. It is hereby determined that the maximum estimated cost of the aforementioned class of object or purpose is \$500,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of (i) the issuance of the \$500,000 in serial bonds of the Town (including statutory installment bonds) authorized to be issued pursuant to this resolution or bond anticipation notes issued in anticipation of such bonds and (ii) unless paid from other sources, the levy and collection of taxes on all taxable real property of the Town to pay the principal of such bonds or notes and the interest thereon as the same become due and payable.

SECTION 2. Serial bonds of the Town in the principal amount of \$500,000 are hereby authorized to be issued pursuant to provisions of Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law") to finance the aforementioned class of object or purpose.

SECTION 3. It is hereby determined that the period of probable usefulness of the aforementioned class of object or purpose is fifteen (15) years, pursuant to subdivision 28. of paragraph a. of Section 11.00 of the Law.

SECTION 4. The final maturity of the bonds herein authorized to be issued shall be in excess of five (5) years measured from the date of issuance of the first serial bond or bond anticipation note issued pursuant to this resolution.

SECTION 5. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Law, for the capital purposes described in this resolution. The Town shall reimburse such expenditures with the proceeds of the bonds or bond anticipation notes authorized by this resolution. This resolution shall constitute a declaration of official intent to reimburse the expenditures authorized herein with the proceeds of the bonds and bond anticipation notes authorized herein, as required by United States Treasury Regulations Section 1.150-2.

SECTION 6. Each of the serial bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any bond anticipation notes issued in anticipation of said bonds shall be general obligations of the Town, payable as to both principal and interest by a general tax upon all the real property within the Town subject to applicable statutory limits, if any. The faith and credit of the Town are hereby irrevocably pledged to the punctual payment of the principal and interest on said serial bonds and bond anticipation notes and provisions shall be made annually in the budget of the Town by appropriation for (a) the amortization and redemption of the bonds and bond anticipation notes to mature in such year and (b) the payment of interest to be due and payable in such year.

SECTION 7. Subject to the provisions of this resolution and of the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of serial bonds and bond anticipation notes or the renewals of said obligations and of Sections 21.00, 50.00, 54.90, 56.00 through 60.00, 62.10 and 63.00 of the Law, the powers and duties of the Town Board relative to authorizing serial bonds and bond anticipation notes and prescribing terms, form and contents as to the sale and issuance of bonds herein authorized, including without limitation the determination of whether to issue bonds having substantially level or declining debt service and all matters related thereto, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the Town Supervisor, as the chief fiscal officer of the Town (the "Town Supervisor"). Such notes shall be of such terms, form and contents as may be prescribed by said Town Supervisor consistent with the provisions of Local Finance Law. Further, pursuant to paragraph b. of Section 11.00 of the Law, in the event that bonds to be issued for the class of object or purpose authorized by this resolution are combined for sale, pursuant to paragraph c. of Section 57.00 of the Law, with bonds to be issued for one or more object or purpose authorized by other resolutions of the Board, then the power of the Board to determine the "weighted average period of probable usefulness" (within the meaning of paragraph a. of Section 11.00 of the Law) for such combined objects or purposes is hereby delegated to the Town Supervisor, as the chief fiscal officer of the Town.

SECTION 8. The Town Supervisor is hereby further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized

by this resolution and any notes issued in anticipation thereof, if applicable, as “qualified tax-exempt bonds” in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 9. The Town Supervisor is further authorized to enter into a continuing disclosure undertaking with or for the benefit of the initial purchasers of the bonds or notes authorized by this resolution in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 10. The Town Board hereby determines that the actions authorized by this resolution and the adoption hereof collectively constitute a “Type II” action within the meaning of the State Environmental Quality Review Act and the regulations of the New York State Department of Environmental Conservation thereunder (collectively, “SEQRA”) and that no further action under SEQRA need be taken by the Town Board as a condition precedent to the adoption of this resolution.

SECTION 11. The intent of this resolution is to give the Town Supervisor sufficient authority to execute those applications, agreements and instruments, or to do any similar acts necessary to affect the issuance of the aforesaid serial bonds or bond anticipation notes without resorting to further action of the Board.

SECTION 12. Pursuant to subdivision b. of Section 35.00 of the Law, this resolution is subject to a permissive referendum in the manner prescribed by Article 7 of the Town Law of the State of New York (the “Town Law”). The Town Clerk is hereby authorized and directed, within ten (10) days after the date of adoption of this resolution, to publish and post a notice satisfying the requirements of Section 90 of the Town Law, which shall set forth the date of adoption of this resolution, shall contain an abstract hereof, and shall specify that this resolution was adopted subject to a permissive referendum. Such notice shall be published in the official newspaper of the Town for such purpose.

SECTION 13. This resolution shall take effect thirty (30) days after the date of its adoption or, if within such thirty (30) day period there is filed with the Town Clerk a petition subscribed and acknowledged by the number of qualified electors of the Town required by Section 91 of the Town Law and in the manner specified in such Section, until approved by the affirmative vote of a majority of such qualified electors voting on a proposition for its approval.

SECTION 14. The validity of the bonds authorized by this resolution and of any bond anticipation notes issued in anticipation of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the Town is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

(c) such obligations are authorized in violation of the provisions of the constitution.

SECTION 15. Upon this resolution becoming effective, the Town Clerk is hereby authorized and directed to cause a copy of this resolution, or a summary thereof, to be published, together with a notice attached in substantially the form as prescribed in Section 81.00 of the Law, in the official newspaper(s) of the Town for such purpose, together with a notice of the Town Clerk substantially the form provided in Section 81.00 of the Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

<u>AYE</u>	<u>NAY</u>
------------	------------

Town Board Member Corrado	
Town Board Member Wilt	
Town Board Member Salzman	
Town Board Member Werner	
Town Supervisor Moehle	

The resolution was thereupon declared duly adopted by a vote of ____ ayes and ____ nays.

Date: March 12, 2025

STATE OF NEW YORK)
COUNTY OF MONROE) ss:

I, the undersigned Town Clerk of the Town of Brighton, Monroe County, New York (the “Town”) DO HEREBY CERTIFY as follows:

1. I am the duly qualified and acting Town Clerk of the Town and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board, and am duly authorized to execute this certificate.

2. A regular meeting of the Town Board of the Town was held on March 12, 2025 (the “Meeting”), and minutes of said Meeting have been duly recorded in the Minute Book kept by me in accordance with law for the purpose of recording the minutes of meetings of said Town Board.

3. Attached hereto is a true and correct copy of a Bond Resolution duly adopted at the Meeting of the Town Board held on March 12, 2025 and entitled:

BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF BRIGHTON, MONROE COUNTY, NEW YORK (THE “TOWN”), AUTHORIZING THE ACQUISITION OF MACHINERY AND APPARATUS FOR USE BY THE TOWN; STATING THE MAXIMUM ESTIMATED COST THEREOF IS \$500,000; APPROPRIATING SAID AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF UP TO \$500,000 IN SERIAL BONDS OF THE TOWN TO FINANCE SAID APPROPRIATION

4. That the Meeting was duly convened and held and that said Bond Resolution was duly adopted in all respects in accordance with the law and regulations of the Town. To the extent required by law or said regulations, due and proper notice of the Meeting was given. A legal quorum of members of the Town Board was present throughout the Meeting, and a legally sufficient number of members (2/3’s of the Town Board) voted in the proper manner for the adoption of the Bond Resolution. All other requirements and proceedings under the law, said regulations, or otherwise, incident to the Meeting and the adoption of the Bond Resolution, including the publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

5. Public Notice of the time and place of the Meeting was duly posted and duly given to the public and the news media in accordance with the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, and that all members of the Town Board had due notice of the Meeting and that the Meeting was in all respects duly held and a quorum was present and acted throughout.

6. The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the corporate seal of the Town of Brighton this 26th day of February, 2025.

TOWN OF BRIGHTON

[SEAL]

By: _____
Daniel Aman, Town Clerk

**PUBLIC NOTICE
TOWN OF BRIGHTON**

NOTICE IS GIVEN, that the Town Board (the “Town Board”) of the Town of Brighton, Monroe County, New York (the “Town”), at a regular meeting held on March 12, 2025, duly adopted, subject to a permissive referendum, a resolution, an abstract of which is as follows below.

In accordance with Article 7 of the New York State Town Law, such bond resolution will take effect thirty (30) days after the date of its adoption, unless prior to the close of such thirty-day period there is filed with the Town Clerk a petition, subscribed and acknowledged by that number of electors of the Town qualified to vote upon a proposition to raise or expend money equal to at least five percent (5%) of the total vote cast for governor in the Town in the last general election for state officers, but which number of electors shall not be less than 100, protesting against such resolution and requesting that it be submitted for approval or disapproval by the qualified electors of the Town. If such a qualifying petition is filed, a proposition for approval of the resolution shall be submitted at a general or special Town election in accordance with Article 7 of Town Law.

Such Resolution was entitled:

**BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF
BRIGHTON, MONROE COUNTY, NEW YORK (THE “TOWN”),
AUTHORIZING THE ACQUISITION OF MACHINERY AND
APPARATUS FOR USE BY THE TOWN; STATING THE MAXIMUM
ESTIMATED COST THEREOF IS \$500,000; APPROPRIATING SAID
AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF UP
TO \$500,000 IN SERIAL BONDS OF THE TOWN TO FINANCE SAID
APPROPRIATION**

an abstract of such bond resolution, concisely stating the purpose and effect thereof, being as follows:

1. The resolution authorized the Town to undertake the acquisition of machinery and apparatus for use by the Town’s Highway Department consisting of (i) one (1) plow/salt truck, (ii) one roller, and (iii) one tractor. It was determined that the maximum estimated cost of the aforementioned class of object or purpose is \$500,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of (i) the issuance of the \$500,000 in serial bonds of the Town (including statutory installment bonds) authorized to be issued pursuant to this resolution or bond anticipation notes issued in anticipation of such bonds, and (ii) unless paid from other sources, the levy and collection of taxes on all taxable real property of the Town to pay the principal of such bonds or notes and the interest thereon as the same become due and payable.

2. Serial bonds of the Town in the principal amount of \$500,000 are authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law") to finance said appropriation.

3. It was determined that the period of probable usefulness of the aforementioned class of object or purpose is fifteen (15) years, pursuant to subdivision 28. of paragraph a. of Section 11.00 of the Law.

4. The final maturity of the bonds herein authorized to be issued shall be in excess of five (5) years measured from the date of issuance of the first serial bond or bond anticipation note issued pursuant to the resolution.

5. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is authorized pursuant to Section 165.10 of the Law, for the capital purposes described in the resolution. The Town shall reimburse such expenditures with the proceeds of the bonds or bond anticipation notes authorized by Section 1 of the resolution. The resolution shall constitute a declaration of "official intent" to reimburse the expenditures authorized by the resolution with the proceeds of the bonds and bond anticipation notes authorized herein, as required by United States Treasury Regulations Section 1.150-2.

6. Each of the serial bonds authorized by the resolution and any bond anticipation notes issued in anticipation of said bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any bond anticipation notes issued in anticipation of said bonds shall be general obligations of the Town, payable as to both principal and interest by a general tax upon all the real property within the Town subject to applicable statutory limits, if any. The faith and credit of the Town are irrevocably pledged to the punctual payment of the principal and interest on said serial bonds and bond anticipation notes and provisions shall be made annually in the budget of the Town by appropriation for (a) the amortization and redemption of the bonds and bond anticipation notes to mature in such year and (b) the payment of interest to be due and payable in such year.

7. The Town Board delegated to the Town Supervisor of the Town the powers and duties of the Town Board relative to authorizing the issuance of said bonds, and any bond anticipation notes including renewals thereof, issued in anticipation of said bonds and prescribing the terms, form and content thereof.

8. The Town Supervisor was further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by the resolution and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by the resolution and any notes issued in anticipation thereof, if applicable, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

9. The Town Supervisor was further authorized to enter into a continuing disclosure undertaking with or for the benefit of the initial purchasers of the bonds or notes authorized by the resolution in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

10. The Town Board determined that the actions authorized by the resolution and the adoption thereof collectively constitute a “Type II” action within the meaning of the State Environmental Quality Review Act and the regulations of the New York State Department of Environmental Conservation thereunder (collectively, “SEQRA”) and that no further action under SEQRA need be taken by the Town Board as a condition precedent to the adoption of the resolution.

11. The bond resolution was determined to be subject to permissive referendum.

BY ORDER OF THE TOWN BOARD OF THE TOWN OF BRIGHTON, MONROE COUNTY, NEW YORK.

Dated: March 12, 2025

AFFIDAVIT REGARDING POSTING NOTICE

STATE OF NEW YORK)
COUNTY OF MONROE) ss:

I, Daniel Aman, being duly sworn, deposes and says:

I am over the age of 18 years; and, on February ____, 2025, I posted a true and correct copy of the attached Public Notice of the Town of Brighton, Monroe County, New York (the “Town”) on the Town’s official bulletin board located within the Town Hall and on the Town’s website.

TOWN OF BRIGHTON

By: _____
Daniel Aman, Town Clerk

Sworn before me this ____ day of February, 2025

Notary Public, State of New York

CERTIFICATE OF NO PROTEST

I, Daniel Aman, in my capacity as Town Clerk of the Town of Brighton, Monroe County, New York (the “Town”), DO HEREBY CERTIFY, as follows:

1. The Town Board of the Town at a meeting thereof duly called and held on March 12, 2025, adopted a Bond Resolution, a true, correct and certified copy which is attached hereto.

2. No petition or petitions protesting said resolution have been submitted or filed with the Town Clerk of the Town and the 30-day period has elapsed for submission and filing of a valid petition.

IN WITNESS WHEREOF, I have signed and affixed the corporate seal of the Town this ____ day of March, 2025.

TOWN OF BRIGHTON

[SEAL]

By: _____
Daniel Aman, Town Clerk

ESTOPPEL NOTICE

The resolution, a summary of which is published herewith, has been adopted on March 12, 2025 by the Town Board of the Town of Brighton, Monroe County, New York, and the period of time has elapsed for the submission and filing of a petition for a permissive referendum and a valid petition has not been submitted and filed. The validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the Town of Brighton is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the Constitution.

Daniel Aman, Town Clerk
Town of Brighton

SUMMARY OF BOND RESOLUTION

Set forth below is a summary of said resolution adopted by the Town Board of the Town of Brighton on March 12, 2025.

1. The resolution is entitled “BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF BRIGHTON, MONROE COUNTY, NEW YORK (THE “TOWN”), AUTHORIZING THE ACQUISITION OF MACHINERY AND APPARATUS FOR USE BY THE TOWN; STATING THE MAXIMUM ESTIMATED COST THEREOF IS \$500,000; APPROPRIATING SAID AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF UP TO \$500,000 IN SERIAL BONDS OF THE TOWN TO FINANCE SAID APPROPRIATION”.

2. Object or Purpose: the acquisition of machinery and apparatus for use by the Town’s Highway Department consisting of (i) one (1) plow/salt truck, (ii) one roller, and (iii) one tractor.

3. Period of Probable Usefulness: 15 years.

4. Amount of Debt Obligations Authorized: \$500,000.

A complete copy of the bond resolution summarized above shall be available for public inspection during normal business hours at the office of the Town Clerk, Town of Brighton Town Hall, 2300 Elmwood Avenue, Rochester, New York 14618.