

**Brighton Town Board**  
**Finance and Administrative Services Committee**  
**Meeting Notes from the Thursday, February 20, 2025 Meeting**

**FASC Members:**

Robin Wilt (Acting Chair)  
William Moehle  
Earl Johnson (Staff to the Committee)

**Other Town Councilmembers:**

Christine Corrado

**Department Heads/Other attendees:**

Chief Catholdi (Police)  
Ken Hurly (DPW)  
William Haefner (Highway)  
Sara Krusenstjerna (Supervisor)

The Town Board's Finance and Administrative Services Committee (the FASC) met at 8:35 a.m. and reviewed all contractual, procurement, finance and/or budget, and personnel related matters referred by Town departments and is prepared to make recommendations to the full Town Board as follows:

**Approval of Minutes:** Approval of Minutes – Received and filed the minutes of the February 5, 2025 meeting.

**Town Bid/Proposal Authorizations and Awards:**

No matters for this meeting.

**Grant Authorizations and Acceptances:**

No matters for this meeting.

**Contracts and Contract Change Orders:**

Request for Town Board to authorize the Town Supervisor to enter into an agreement with Geese Control of New York effective April 1, 2025 (Police) – The FASC reviewed a request from Chief David Catholdi for Town Board action to authorize the Town Supervisor to enter into an agreement with Geese Control of New York effective April 1, 2025 thru November 30, 2025 with no service for the month of July for the monthly rate of \$695 reflecting a \$0 increase over the 2024 rate as Geese Control of NY is the only vendor in the area that provides geese control services (see letter from D. Catholdi).

**FASC recommends the Town Board take favorable action on this matter.**

Request for the Town Board to approve the renewal of the Town of Brighton Sidewalk Repair Program contract with Pro Construction which is at the sole discretion of the Town of Brighton (DPW) – The FASC reviewed a request from Chad Roscoe for Town Board to approve and authorize the Town Supervisor to execute the renewal of the Town of Brighton Sidewalk Repair Program contract with Pro Construction which is at the sole discretion of the Town of Brighton and includes an increase of 6% (compared to 12% last year) to \$444,483.90 and funds are available in the 2024 Budget which approves spending up to \$344,000.00 from the SK.SWLKD.5411.2.65 account and \$100,620.00 from the A.DPW.5410.4.49 account which includes \$60,300 for the Edgewood Sidewalk Program (see letter from C. Roscoe).

**FASC recommends the Town Board take favorable action on this matter pending additional research meeting board approval.**

Request for the Town Board to approve the lowest responsible bid contract to Power & Construction group for Street Lighting Repair & Maintenance (DPW) – Request from Chad Roscoe for Town Board to approve and authorize the Town Supervisor to execute the Power & Construction Group contract as they are the lowest responsible bidder which approves spending up to \$8,500.00 from the A.DPW.51824.41 account and allows the Town Supervisor to sign three one-year extensions based on mutual agreement (see letter from C Roscoe)

**FASC recommends the Town Board take favorable action on this matter pending additional research meeting board approval.**

Request for the Town Board to approve the first renewal of the Town of Brighton Dumpster and Recycling Collection which was awarded last year to Casella Waste Systems to provide the town's 2025 dumpster and Recycling services (DPW) – The FASC reviewed a request from Chad Roscoe Town Board action to approve the first renewal of the Town of Brighton Dumpster and Recycling Collection which was awarded last year to Casella Waste Systems to provide the town's 2025 dumpster and Recycling services which will increase 5% from the 2024 cost (see letter from C. Roscoe).

**FASC recommends the Town Board take favorable action on this matter pending additional research meeting board approval.**

Request for the Town Board to approve increasing the limit for the contract with Vargas Associates to provide move management services related to the Town Hall Renovation Project to change orders of up to twenty percent, or \$23,500.00 (Public Works) – Request from Ken Hurley for Town Board action to authorize Supervisor Moehle to sign an agreement with Vargas Associates increasing the limit for the contract with Vargas Associates to provide move management services related to the Town Hall Renovation Project to change orders of up to twenty percent, or \$23,500.00 from the original ten percent, or \$11,750.00 (see letter from K Hurley).

**FASC recommends the Town Board take favorable action on this matter.**

Request for the Town Board to approve increasing the limit for the contract with Lu Engineers to provide abatement design for asbestos removal related to the Town Hall Renovation Project to \$65,000.00 from \$19,959.50 (DPW) – The FASC reviewed a request from Ken Hurley for Town Board Action to authorize the Town Supervisor to increase the agreement with Lu Engineers to provide professional services to complete the abatement design for asbestos removal in the amount of \$65,000.00 providing the same services but as newly identified needs arise which are greater than the original estimate (see letter from K Hurley).

**FASC recommends the Town Board take favorable action on this matter pending additional research meeting board approval.**

Request for the Town Board to authorize the Town Supervisor to execute an agreement with Elaine Ainsworth as a consultant to assist with informal hearings this spring and summer (Assessor) – The FASC reviewed a request from Jeannine Whitaker for the Town Board to authorize the Town Supervisor to execute an agreement with Elaine Ainsworth to assist with informal hearings this spring and summer related to the Town Reval at the rate of \$30.00/hour for an expected duration of 30 hours (see letter from J Whitaker).

**FASC recommends the Town Board take favorable action on this matter.**

**Budget Amendments and Transfers:**

No matters for this meeting.

**Personnel Matters:**

No matters for this meeting.

**Other Matters for Action of the Town Board:**

Request for the Town Board to approve repurposing shelving units to the Highway Department as described and purchase new shelving upon return to the Town Hall after renovation (Public Works) – The FASC reviewed a request from Ken Hurley for Town Board action to approve repurposing shelving units to the Highway Department as described and purchase new shelving upon return to the Town Hall after renovation as opposed to storing such units at a cost about \$2,200.00 higher than the cost of new shelving units of roughly \$6,000.00 (see letter from K Hurley).

**FASC recommends the Town Board take favorable action on this matter.**

**Other Matters for Discussion Only:**

Discussion regarding the timetable and next steps for the BAN sale for the financing of the Town Hall Renovation Project (see letter from E Johnson).

**Matters Tabled for Research and/or Discussion:**

No matters for this meeting.

**Executive Sessions:**

FASC entered into Executive Session at 9:30 am to discuss the employment of a particular person.

FASC adjourned the Executive Session returning to Open Session at 9:40 am.

Acting Chair Robin Wilt adjourned the meeting at 9:40 am.

**The next regularly scheduled meeting of the FASC will be held on  
Wednesday, March 5, 2025 at 8:30 AM**

**In ROOM #159 at Empire State University, 680 Westfall Road.**

**All members of the public are invited to attend FASC meetings.**

***\*\*AS PER THE UPDATED SCHEDULE\*\****