

Brighton Town Board
Finance and Administrative Services Committee
Meeting Notes from the Wednesday, March 19, 2025 Meeting

FASC Members:

Nathaniel Salzman (Chair)
Robin Wilt
William Moehle
Earl Johnson (Staff to the Committee)

Other Town Councilmembers:

Christine Corrado
Chris Werner

Department Heads/Other attendees:

Ken Hurley (DPW)
William Haefner (Highway)
Sara Krusenstjerna (Supervisor)

The Town Board's Finance and Administrative Services Committee (the FASC) met at 8:30 a.m. and reviewed all contractual, procurement, finance and/or budget, and personnel related matters referred by Town departments and is prepared to make recommendations to the full Town Board as follows:

Approval of Minutes: Approval of Minutes – Received and filed the minutes of the March 5, 2025 meeting.

Town Bid/Proposal Authorizations and Awards:

No matters for this meeting.

Grant Authorizations and Acceptances:

Request for Town Board to accept a grant award from the Justice Court Administration Program (JCAP) in the amount of \$300.00 (Justice Court) – The FASC reviewed a request from Lisa Pavlovych for Town Board action to accept a grant award from the Justice Administration Program in the amount of \$300.00 which will be used for an office furniture purchase will require a budget amendment increasing the revenue account A.JSTCE.1110.3390 - NYS Aid and increase the expense account A.JSTCE.1110.2.12 – Office Furniture (see letter from L. Pavlovych).

FASC recommends the Town Board take favorable action on this matter.

Contracts and Contract Change Orders:

No matters for this meeting.

Budget Amendments and Transfers:

No matters for this meeting.

Personnel Matters:

Request for Town Board to accept the retirement of Officer James Denero after twenty years of service with distinction for the Town of Brighton effective March 27, 2024 (Police) – The FASC reviewed a request from Chief Catholdi for Town Board action to accept the retirement of Officer James Denero, with regret, after twenty years of service with distinction for the Town of Brighton effective March 27, 2024 (see letter from D. Catholdi).

FASC recognized this retirement was already reported as an item of communication to the Town Board on March 12, 2025.

Other Matters for Action of the Town Board:

Request for Town Board to approve the updated Deposit and Investment Policy for March 26, 2025 as presented (Finance) – The FASC reviewed a request from Earl Johnson for Town Board action to approve the updated Deposit and Investment Policy as presented to increase maximum deposits with individual institutions due to the additional BAN funds which will be received and invested until necessary (see letter from E. Johnson).

FASC recommends the Town Board take favorable action on this matter.

Request for Town Board to approve disposal of certain Highway, Sewer and Town equipment as listed including an ambulance that has been retired from the Brighton Volunteer Ambulance Special District through auction or sale (Highway) – The FASC reviewed a request from Amy Banker for Town Board action to dispose of certain Highway, Sewer and Town equipment as listed that are no longer needed or able to support departmental operations including an ambulance that has been retired from the Brighton Volunteer Ambulance Special District. (see letter from A. Banker).

FASC recommends the Town Board take favorable action on this matter.

Other Matters for Discussion Only:

A Town Hall Renovation Project update was provided regarding recent progress including future planning for the required sitework at Town Hall (see letter from K Hurley).

The FASC discussed the pending merger of NYCLASS (New York Cooperative Liquid Assets Securities System) and NYLAF (New York Liquid Asset Fund) effective July 1, 2025.

Matters Tabled for Research and/or Discussion:

No matters for this meeting.

Executive Sessions:

FASC entered into Executive Session at 9:00 am for a discussion regarding collective negotiations.

FASC adjourned the Executive Session returning to Open Session at 9:20 am.

FASC briefly discussed possible impacts of federal funding changes to the town.

Chair Nathaniel Salzman adjourned the meeting at 9:30 am.

The next regularly scheduled meeting of the FASC will be held on

Wednesday, April 2, 2025 at 8:30 AM

In ROOM #159 at Empire State University, 680 Westfall Road.

All members of the public are invited to attend FASC meetings.

****AS PER THE UPDATED SCHEDULE****