

Brighton Town Board
Finance and Administrative Services Committee
Meeting Notes from the Wednesday, April 2, 2025 Meeting

FASC Members:

Nathaniel Salzman (Chair)
Robin Wilt
William Moehle
Earl Johnson (Staff to the Committee)

Other Town Councilmembers:

Christine Corrado

Department Heads/Other attendees:

Chief Catholdi (Police)
Sara Krusenstjerna (Supervisor)

The Town Board's Finance and Administrative Services Committee (the FASC) met at 8:35 a.m. and reviewed all contractual, procurement, finance and/or budget, and personnel related matters referred by Town departments and is prepared to make recommendations to the full Town Board as follows:

Approval of Minutes: Approval of Minutes – Received and filed the minutes of the March 19, 2025 meeting.

Town Bid/Proposal Authorizations and Awards:

No matters for this meeting.

Grant Authorizations and Acceptances:

No matters for this meeting.

Contracts and Contract Change Orders:

Request for Town Board action to approve authorizing the Town Supervisor to sign an agreement with the Bond, Schoeneck and King law firm to retain their services for labor-related matters involving the police department (Police) – The FASC Reviewed a request from Chief Catholdi for Town Board action to approve authorizing the Town Supervisor to sign an agreement with the Bond, Schoeneck and King law firm to retain their services for labor-related matters involving the police department due to our current attorney with institutional knowledge of the Brighton Police Department, Mr. Angelo Catalano, moving to that firm (see letter from D. Catholdi).

FASC recommends the Town Board take favorable action on this matter.

Request for Town Board action to approve authorizing the Town Supervisor to amend the contract with Colliers Engineering & Design to include Miovision traffic monitoring as part of the Rochester Multiversity Trail Plan at a cost not to exceed \$4,860 (Public Works) – The FASC reviewed a request from Brendan Ryan for Town Board action to approve authorizing the Town Supervisor to amend the contract with Colliers Engineering & Design to include Miovision traffic monitoring, which provides intersection traffic counts, as part of the Rochester Multiversity Trail Plan at a cost not to exceed \$4,860 and bringing the total contract cost to \$79,655 (see letter from B Ryan).

FASC recommends the Town Board take favorable action on this matter.

Budget Amendments and Transfers:

No matters for this meeting.

Personnel Matters:

No matters for this meeting.

Other Matters for Action of the Town Board:

Request for Town Board to approve disposal of Highway equipment declared as surplus and sold through auction or sale (Highway) – The FASC Reviewed a request from Amy Banker for Town Board action to dispose of Highway equipment (2000 Tow Behind Chipper) that is no longer needed or able to support departmental operations and is ready for auction or sale. (see letter from A. Banker).

FASC recommends the Town Board take favorable action on this matter.

Request for Town Board to authorize the Town Supervisor to sign a Consent to Assignment agreement accepting the reorganization and recapitalization of Paragon as described (Attorney to the Town) – The FASC reviewed a request from John Mancuso, Attorney to the Town, to authorize the Town Supervisor to sign a Consent to Assignment agreement accepting the reorganization and recapitalization of Paragon as described in the consent document that was shared with the board.

Other Matters for Discussion Only:

A brief Town Hall Renovation Project update was provided regarding recent progress (no formal correspondence).

The FASC discussed the pending merger of NYCLASS (New York Cooperative Liquid Assets Securities System) and NYLAF (New York Liquid Asset Fund) effective July 1, 2025 and the transfer authorization that will occur.

Matters Tabled for Research and/or Discussion:

No matters for this meeting.

Executive Sessions:

FASC entered into Executive Session at 8:55 am for a discussion regarding the employment of particular persons.

FASC adjourned the Executive Session returning to Open Session at 9:05 am.

Chair Nathaniel Salzman adjourned the meeting at 9:05 am.

**The next regularly scheduled meeting of the FASC will be held on
Wednesday, April 16, 2025 at 8:30 AM**

In ROOM #159 at Empire State University, 680 Westfall Road.

All members of the public are invited to attend FASC meetings.

****AS PER THE UPDATED SCHEDULE****