

Brighton Town Board
Finance and Administrative Services Committee
Meeting Notes from the Wednesday, June 4, 2025 Meeting

FASC Members:

Nathaniel Salzman (Chair)
Robin Wilt
William Moehle
Earl Johnson (Staff to the Committee)

Other Town Councilmembers:

Christine Corrado

Department Heads/Other attendees:

Michael Gallagher (Enterprise Fleet Mgmt)
Brandon Mendola (Enterprise Fleet Mgmt)
Chief David Catholdi (Police)
Rebecca Cotter (Recreation)
William Haefner (Highway/Sewer)
Ken Hurley (DPW)
Glen Layton (DPW)
Kirk Marr (Highway)
Sara Krusenstjerna (Supervisor)

The Town Board's Finance and Administrative Services Committee (the FASC) met at 8:30 a.m. and reviewed all contractual, procurement, finance and/or budget, and personnel related matters referred by Town departments and is prepared to make recommendations to the full Town Board as follows:

Approval of Minutes: Approval of Minutes – Received and filed the minutes of the May 21, 2025 meeting.

Town Bid/Proposal Authorizations and Awards:

No matters for this meeting.

Grant Authorizations and Acceptances:

Request for the Town Board to authorize the Recreation Department to accept a donation from Jackie Marchand, owner of the Brighton business Woman Tours, for \$280.00 to support the second 2025 Brighton Community Bike Ride (Recreation) – The FASC reviewed a request from Rebecca Cotter for the Recreation Department to accept a donation from Jackie Marchand, owner of the Brighton business Woman Tours, for \$280.00 to support the second 2025 Brighton Community Bike Ride in recognition of the Town of Brighton's efforts to contribute to our community's sustainability which includes bicycle-friendly trails and street bike lanes for riders of all ages and abilities and make the necessary budget amendment to Gifts and Donations to offset program costs (see letter from R. Cotter).

FASC recommends the Town Board take favorable action on this matter.

Request for the Town Board to authorize the Recreation Department to accept a donation from Town Councilmember Christopher Werner, and his wife Elissa Werner, for \$280.00 to support the third 2025 Brighton Community Bike Ride (Recreation) – The FASC reviewed a request from Rebecca Cotter for the Recreation Department to accept a donation from Town Councilmember Christopher Werner, and his wife Elissa Werner, for \$280.00 to support the third 2025 Brighton Community Bike Ride in recognition of the Town of Brighton's efforts to contribute to our community's sustainability which includes bicycle-friendly tails and street bike lanes for riders of all ages and abilities and make the necessary budget amendment to Gifts and Donations to offset program costs (see letter from R. Cotter).

FASC recommends the Town Board take favorable action on this matter.

Request for the Town Board to authorize the Police Department to accept a donation from Paulette S. Politsch in the amount of \$20,000.00 to support Brighton Police Department (Police) – The FASC reviewed a request from Police Chief Catholdi for the Police Department to accept a donation from Paulette S. Politsch in the amount of \$20,000.00 to support Brighton Police Department for items outside of the normal operating budget and make the necessary budget amendment to Gifts and Donations to offset those costs (see letter from D. Catholdi).

FASC recommends the Town Board take favorable action on this matter.

Contracts and Contract Change Orders:

No matters for this meeting.

Budget Amendments and Transfers:

No matters for this meeting.

Personnel Matters:

No matters for this meeting.

Other Matters for Action of the Town Board:

Request for Town Board to give permission to declare two (2) Elan City EVOLIS Radar Speed Display Signs and batteries as surplus and transfer them to the Brighton Central School District for their use on school property (Police) – The FASC reviewed a request from Police Chief Catholdi for the Town Board to give permission to the Chief of Police to declare two (2) Elan City EVOLIS Radar Speed Display Signs and batteries as surplus, as they have been replaced and are no longer in use, and transfer them to the Brighton Central School District for their use on school property (see letter from D. Catholdi).

FASC recommends the Town Board take favorable action on this matter.

Request for Town Board to accept the retirement of Officer Julio Montes after over seventeen years of service with distinction for the Town of Brighton effective June 28, 2025 (Police) – The FASC reviewed a request from Police Chief Catholdi for Town Board action to accept the retirement of Officer Julio Montes, with regret, after over seventeen years of service with distinction for the Town of Brighton effective June 28, 2025 (see letter from D. Catholdi).

FASC recommends the Town Board take favorable action on this matter.

Other Matters for Discussion Only:

Presentation from Enterprise Fleet Management reviewing the Enterprise leasing program as it applies to the Town of Brighton – Presented by Micheal Gallagher, Client Strategy Manager.

East Avenue Project progress update (SAM Grant Utilization Plan).

A brief Town Hall Renovation Project update was provided regarding recent progress (no formal correspondence).

Matters Tabled for Research and/or Discussion:

No matters for this meeting.

Executive Sessions:

FASC entered into Executive Session at 9:35 am for a discussion regarding the employment of particular persons.

FASC adjourned the Executive Session returning to Open Session at 09:50 am.

Chair Nathaniel Salzman adjourned the meeting at 09:50 am.

**The next regularly scheduled meeting of the FASC will be held on
Wednesday, June 18, 2025 at 8:30 AM**

In ROOM #159 at Empire State University, 680 Westfall Road.

All members of the public are invited to attend FASC meetings.

****AS PER THE UPDATED SCHEDULE****