

Brighton Town Board
Finance and Administrative Services Committee
Meeting Notes from the Wednesday, June 18, 2025 Meeting

FASC Members:

Nathaniel Salzman (Chair)
Robin Wilt
William Moehle
Earl Johnson (Staff to the Committee)

Other Town Councilmembers:

Christine Corrado

Department Heads/Other attendees:

Dan Aman (Town Clerk)
Tricia VanPutte (Personnel)
Sara Krusenstjerna (Supervisor)

The Town Board's Finance and Administrative Services Committee (the FASC) met at 8:30 a.m. and reviewed all contractual, procurement, finance and/or budget, and personnel related matters referred by Town departments and is prepared to make recommendations to the full Town Board as follows:

Approval of Minutes: Approval of Minutes – Received and filed the minutes of the June 4, 2025 meeting.

Town Bid/Proposal Authorizations and Awards:

No matters for this meeting.

Grant Authorizations and Acceptances:

No matters for this meeting.

Contracts and Contract Change Orders:

Authorize the Town Supervisor to extend the consulting services agreement with former Assistant Finance Director Suzanne Zaso (Finance) – The FASC reviewed a request from Tricia Van Putte for Town Board action to authorize the Town Supervisor to extend the agreement at the rate of \$72.00 per hour on an as needed basis through January 31, 2026 (see letter from T Van Putte).

FASC recommends the Town Board take favorable action on this matter.

Budget Amendments and Transfers:

No matters for this meeting.

Personnel Matters:

No matters for this meeting.

Other Matters for Action of the Town Board:

Request for Town Board to approve the updated Deposit and Investment Policy effective July 1, 2025 as presented (Finance) – The FASC reviewed a request from Earl Johnson for Town Board action to approve the updated Deposit and Investment Policy as presented to reflect the changes resulting from NYLAF merging with NYCLASS with only NYCLASS remaining as the provider of financial services allowed by law for municipalities in New York State (see letter from E. Johnson).

FASC recommends the Town Board take favorable action on this matter.

Other Matters for Discussion Only:

A brief Town Hall Renovation Project update was provided regarding recent progress (no formal correspondence).

Matters Tabled for Research and/or Discussion:

No matters for this meeting.

Executive Sessions:

FASC entered into Executive Session at 8:45 am for a discussion regarding the employment of particular persons.

FASC adjourned the Executive Session returning to Open Session at 09:10 am.

Chair Nathaniel Salzman adjourned the meeting at 09:10 am.

The next regularly scheduled meeting of the FASC will be held on

Wednesday, July 2, 2025 at 8:30 AM

In ROOM #159 at Empire State University, 680 Westfall Road.

All members of the public are invited to attend FASC meetings.

****AS PER THE UPDATED SCHEDULE****