

**TOWN OF BRIGHTON TOWN BOARD  
FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE  
MEETING AGENDA**

**Meeting Date: Wednesday, September 17, 2025 (8:30 a.m.)**

**Location: Empire State University Room #159**

1. Approval of Minutes – Receive and file minutes from September 3, 2025.
2. Request for Town Board to approve disposal of Sewer vehicle 2012 Ford F750 fixed asset per town policy for this item that is no longer needed or able to support departmental operations (Sewer) – Request from William Haefner for Town Board action to dispose of Sewer vehicle 2012 Ford F750 fixed asset per town policy through online or in person auction for this item that is no longer needed or able to support departmental operations (see letter from W. Haefner).
3. Request for Town Board to approve disposal of Brighton Police Department chairs per town policy for these items that are no longer needed or able to support departmental operations (Police) – Request from Chief Catholdi for Town Board action to dispose of Brighton Police Department chairs purchased in 1990 per town policy for these items that are no longer needed or able to support departmental operations and have no remaining value (see letter from D. Catholdi).
4. Request for Town Board to approve disposal of Brighton Police Department cameras per town policy for these items that are no longer needed or able to support departmental operations (Police) – Request from Chief Catholdi for Town Board action to dispose of Brighton Police Department cameras purchased in 2015 per town policy for these items that are no longer needed or able to support departmental operations and have no remaining value (see letter from D. Catholdi).
5. Request for Town Board to authorize the Town Supervisor to execute an agreement for veterinary and related services to be performed at our annual Rabies Clinic on October 4, 2025 (Police) – Request from Chief Catholdi for Town Board action to authorize the Town Supervisor to execute an agreement for professional services with two veterinarians and two veterinary technicians for veterinary and related services, to be performed at our annual Rabies Clinic on October 4, 2025, at the same terms and rates as last year and funded in this year's Animal Control Budget (see letter from Chief Catholdi).

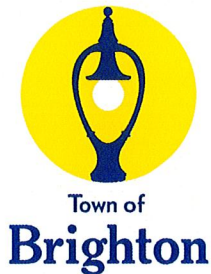
6. Request for Town Board to authorize the Town Supervisor to sign the contract renewal No. 1 of 4 with Waste Management for Refuse and Recycling Services to the Town and Refuse Districts for 2026 (Public Works/Refuse Districts) – Request from Chad Roscoe for Town Board action to authorize the Town Supervisor to renew 2026 refuse contract services with Waste Management based on the agreement authorized at the 11/13/24 Town Board Meeting with a price increase of 4.80% to \$290.51 per unit per year for the refuse districts noting that the Waste Management unit rate does not include the Town's administrative costs for the district (see letter from C. Roscoe).
7. Request for Town Board to authorize the Town Supervisor to sign a change order with Landry Mechanical in order to complete additional plumbing work (PCO#9,10,11 & 14) which would exceed the approved 10% authorization (DPW) – Request from Glen Layton for the Town Board to authorize the Town Supervisor to sign a change orders with Landry Mechanical in the amount of \$29,689.66 in order to complete additional plumbing work (PCO#9,10,11 & 14) which would exceed the approved 10% authorization to exceed the base bid (see letter from G. Layton).
8. Request for Town Board to authorize the Town Supervisor to sign a change order with Milestone Construction Partners in order to complete additional general construction work (PCO#33,37,38 & 39) which would exceed the approved 10% authorization (DPW) – Request from Glen Layton for the Town Board to authorize the Town Supervisor to sign a change orders with Milestone Construction Partners in the amount of \$22,948.00 in order to complete additional general construction work (PCO#33,37,38 & 39) which would exceed the approved 10% authorization to exceed the base bid (see letter from G. Layton).
9. Request for Town Board to authorize the Town Supervisor to execute a change order for Collier's Engineering in the amount of \$5,500 for the preparation of the NY BRICKS grant proposal (Finance) – Request from Earl Johnson for Town Board action to authorize the Town Supervisor to execute a change order for Collier's Engineering in the amount of \$5,500 for the preparation of the NY BRICKS grant proposal which was approved at the July 9, 2025 Town Board Meeting (Res07-09-2025-08) and estimated to be \$9,500 where actual cost was \$15,000 (see notice from E Johnson).
10. Request for Town Board to authorize the Town Supervisor to execute an updated professional services agreement with Mancuso Brightman, Attorneys at law, for legal services for the balance of 2025 (Finance) – Request from Earl Johnson for Town Board action to authorize the Town Supervisor to execute an updated professional services agreement with Mancuso Brightman, Attorneys at law, for legal services for the balance of 2025 with no change in the retainer amount but revisions to clarify the scope of services (see notice from E Johnson).

11. Request for Town Board to authorize the Town Supervisor to execute an attestation with NYCLASS regarding their Fixed Rate Investment program and authorizing PMA Financial Network to act on our behalf and affirmations as indicated in the Document Overview (Finance) – Request from Earl Johnson for Town Board action to authorize the Town Supervisor Request for Town Board to authorize the Town Supervisor to execute an attestation with NYCLASS regarding their Fixed Rate Investment program (formerly NYLAF) and authorizing PMA Financial Network to act on our behalf and affirmations as indicated in the Document Overview with authorization provided via DocuSign (see notice from E Johnson).
12. Notice to the Town Board that the Tentative Budget will be filed in the Office of the Town Clerk where it is available for inspection by any interested person during business hours including the proposed salaries of the Town Officers (Finance) – Notice from Earl Johnson to the Town Board that the Tentative Budget will be filed in the Office of the Town Clerk where it is available for inspection by any interested person during business hours, including the proposed salaries of the Town Officers, and the said budget will become the preliminary budget after any modifications approved by the Town Board and that two public hearings are scheduled during the scheduled meetings on October 8, 2025 and October 22, 2025 (see notice from E Johnson).
13. Presentation of the Tentative 2026 Operating and Capital Budgets (E Johnson, Director of Finance)
14. Town Hall Renovation progress update (ongoing when necessary).

**EXECUTIVE SESSION – Discuss employment of a particular person**

**The next regularly scheduled meeting of the FASC will be held on  
WEDNESDAY, October 1, 2025, at 8:30 a.m.  
in ROOM #159 at Empire State University, 680 Westfall Road.  
All members of the public are invited to attend FASC meetings.**

**\*\*AS PER THE REGULAR SCHEDULE\*\***



## Highway Department

William Haefner  
Highway Superintendent &  
Sewer Superintendent

9/11/2025

Honorable Finance Committee  
Town of Brighton  
2300 Elmwood Ave.  
Rochester, NY 14618

Re: Authorize Disposal of Equipment

Dear Chairman Salzman and Committee Members,

I recommend the disposal of Sewer Department equipment as listed below. The item listed is no longer needed or able to support departmental operations.

2012 FORD/F750

Asset #304564

VIN 3FRYX7FE7CV304564

I further recommend that I be authorized to dispose of the above equipment through an online or in person auction or through Enterprise Fleet.

Sincerely,

William Haefner  
Superintendent of Highways & Sewers

Cc: E. Johnson  
A. Banker

\*LIVE\* Town of Brighton \*LIVE\*

# Asset Data Sheet

Number	Classification	Description	Responsible Department	Acquisition Date	Original Purchase Price
304564	K104	TRUCK, DUMP FORD F750 #29	Sewer - Sewer District	12/31/2012	\$94,448.00
<div><div>Item: FA - Equip &amp; Mach</div><div>Recorded: Yes</div><div>Reporting Category: Capital</div><div>Accounting Category: Governmental</div><div>Active: Yes</div><div>Inactive Reason:</div><div>Asset Special Use: None</div><div>Method of Acquisition:</div><div>Original Acreage: 0.0000</div><div>Responsible Employee: ASSET MANAGER</div><div>Assigned To Employee:</div><div>General Location: HYSR-HWY/SEWER</div><div>Specific Location: SEWER DEPT</div><div>Insurance Policy:</div><div>Lease Contract:</div></div>					
<div><div>Responsible Organization: SS-SEWER,8120 - Consolidated Sewer Dist, Consolidated Sewer Dist, Sewer Operations</div><div>G/L Distribution Profile: Home &amp; CS - Equipment</div><div>Capitalization Date: 12/31/2012</div><div>Depreciation Status: Fully Depreciated</div><div>Depreciation Method: Straight Line</div><div>Asset Life in Months: 120</div><div>Manufacturer: FORD</div><div>Model Number: F750 XLT</div><div>Serial Number: 3FRYX7FE7CV304564</div><div>Model Year: 2012</div><div>Warranty Expiration Date:</div><div>Barcode Number:</div><div>Badge Number:</div><div>Vehicle License Number:</div><div>Vehicle License Plate Type:</div><div>Vehicle License Expiration Date:</div></div>					
<div><div>Adjustments:</div><div>Depreciation: \$94,448.00</div><div>Net Book Value: \$0.00</div><div>Estimated Salvage Value: \$0.00</div><div>Depreciable Base: \$0.00</div></div>					
Transactions: Status		Date	Type	Amount	Comments
Posted		12/31/2022	Record Depreciation	(\$9,444.78)	
Posted		12/31/2021	Record Depreciation	(\$9,444.78)	
Posted		12/31/2020	Record Depreciation	(\$9,444.78)	
Posted		12/31/2019	Record Depreciation	(\$9,444.78)	
Posted		12/31/2018	Record Depreciation	(\$9,444.78)	
Posted		12/31/2017	Record Asset	\$94,448.00	
Posted		12/31/2017	Record Depreciation	(\$47,224.10)	
Status Changes: Effective Date		Status	Change Type	Changed By User	Change Date
		12/31/2022	Depreciation Status	Suzanne Zaso	04/05/2023
		12/31/2017	Purchase Recorded	Suzanne Zaso	11/18/2018
		12/31/2012	Initialize Values	conversion	10/05/2018
Grand Total:					1 Asset \$94,448.00

## MEMORANDUM

To: The Honorable Town Board  
Attn.: Finance and Administrative Services Committee  
Subject: Disposal of Fixed Assets

From: Chief David Catholdi

Date: August 27, 2025

In accordance with the Town Board's Fixed Asset Policy and Procedures, I am requesting that Your Honorable Body authorize the disposal of certain fixed asset items in my care and custody as listed on the attached Fixed Assets/Inventory Update Sheet(s). The item(s) listed are no longer needed or available to support departmental operations. In this particular instance:

\_\_\_ The item(s) listed have remaining value, are serviceable, and should be sold to the highest bidder by auction to be conducted by the Town, or by the Town's authorized agent.

\_\_\_ The item(s) listed have remaining value, are serviceable, and should be sold to the highest bidder by means of a sealed bid.

\_X\_ The item(s) have no remaining value and/or are no longer serviceable and should be disposed of as junk.

\_\_\_ The item(s) listed have been lost or destroyed and should be removed from the Town's fixed asset and inventory records.

The formal action being requested of the Town Board is the declaration as surplus or junk (as indicated above) of the item(s) listed on the attached. As the department head responsible for the care and custody of the item(s) listed, I would be happy to respond to any questions the Committee, or other members of the Town Board may have.

Copy to: Finance Department

Attached: Disposal of Fixed Asset Sheet

**TOWN OF BRIGHTON  
DISPOSAL OF FIXED ASSET SHEET**

**NOTE: You must attach a Disposal of Fixed Asset Memo for items \$1,000 and over**

DEPT. Police

DATE 8/27/2025

REQUESTING EMPLOYEE JP O'Brien

ASSET # *	ITEM DESCRIPTION	MANUFACTURER	MODEL	YEAR	VIN or SERIAL No.	COST	COMMENTS
1787	Chair	Shaw	391A	1990		\$200.00	
1744	Chair	Shaw	391A	1990		\$200.00	
1792	Chair	Shaw	391A	1990		\$200.00	
1839	Chair	Shaw	391A	1990		\$200.00	
1790	Chair	Shaw	391A	1990		\$200.00	
1761	Chair	Shaw	391A	1990		\$200.00	
1714	Chair	Shaw	391A	1990		\$200.00	
1608	Chair	Shaw	391A	1990		\$200.00	
1793	Chair	Shaw	391A	1990		\$200.00	
1789	Chair	Shaw	391A	1990		\$200.00	
1774	Chair	Shaw	391A	1990		\$200.00	

\* For vehicles use the last 6 characters of the VIN number.

**TOWN OF BRIGHTON  
DISPOSAL OF FIXED ASSET SHEET**

**NOTE: You must attach a Disposal of Fixed Asset Memo for items \$1,000 and over**

DEPT. Police

DATE 8/27/2025

REQUESTING EMPLOYEE JP O'Brien

ASSET # *	ITEM DESCRIPTION	MANUFACTURER	MODEL	YEAR	VIN or SERIAL No.	COST	COMMENTS
176	Chair	Shaw	391A	1990		\$200.00	
1800	Chair	Shaw	391A	1990		\$200.00	
1771	Chair	Shaw	391A	1990		\$200.00	
1743	Chair	Shaw	391A	1990		\$200.00	
1838	Chair	Shaw	391A	1990		\$200.00	
1801	Chair	Shaw	391A	1990		\$200.00	
1721	Chair	Shaw	391A	1990		\$200.00	
1794	Chair	Shaw	391A	1990		\$200.00	

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## MEMORANDUM

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Attn.: Finance and Administrative Services Committee  
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Date: August 27, 2025

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Copy to: Finance Department

Attached: Disposal of Fixed Asset Sheet

**TOWN OF BRIGHTON  
DISPOSAL OF FIXED ASSET SHEET**

**NOTE: You must attach a Disposal of Fixed Asset Memo for items \$1,000 and over**

DEPT. Police

DATE 8/27/2025

REQUESTING EMPLOYEE JP O'Brien

ASSET # *	ITEM DESCRIPTION	MANUFACTURER	MODEL	YEAR	VIN or SERIAL No.	COST	COMMENTS
89259	Camera	Avigilon	Dome	2015	102309289259	\$2,600.00	
8628	Camera	Avigilon	Dome	2015	15027008628	\$2,600.00	
8638	Camera	Avigilon	Dome	2015	1502708638	\$2,600.00	
19589	Camera	Avigilon	Dome	2015	101219589	\$2,600.00	
11605	Camera	Avigilon	Bullet	2015	1503711605	\$2,600.00	
29937	Camera	Avigilon	Bullet	2015	1116020229937	\$2,600.00	
7354	Camera	Avigilon	Bullet	2015	1502707354	\$2,600.00	

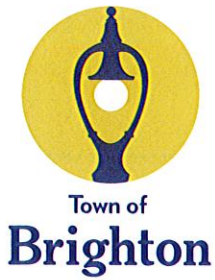
\* For vehicles use the last 6 characters of the VIN number.

Finance Office

Use: \_\_\_\_\_ Town Board Authorization Date

\_\_\_\_\_ Insurance Notification Date

Copy of Disposal of Cameras



## Brighton Police Department

2300 Elmwood Avenue  
Rochester, New York 14618  
(585) 784-5150



David Catholdi  
Chief of Police

September 5, 2025

Honorable Town Board  
Finance and Administration Services Committee  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, NY 14618

RE: Annual Rabies Clinic

Dear Board Members:

I recommend that the Supervisor be authorized to execute an agreement for professional services between the Town of Brighton and two veterinarians, as well as two veterinary technicians for veterinary and related services to be performed at our annual Rabies Clinic on October 4, 2025.

The terms and rates for the services provided pursuant to this agreement are unchanged from the last year with total amount for services not to exceed \$510.00. There is sufficient funding in the 2025 Animal Control Budget to support this request.

Thank you for your consideration. I would be happy to answer any questions you may have regarding this request.

Respectfully,

David Catholdi  
Chief of Police

CDC:jpo



## Public Works Department

Commissioner of Public Works – Glen Layton

Chad Roscoe  
Junior Engineer

September 12, 2025

The Honorable Finance and Administrative Services Committee  
Town of Brighton  
2300 Elmwood Ave.  
Rochester, New York 14618

Re: Authorize Amendatory Agreement  
Waste Management of New York  
Refuse and Recycling Services to the Districts for 2026

At the 11/13/24 Town Board meeting the Board authorized the Supervisor to execute an agreement with Waste Management of New York for refuse and recycling within the Town of Brighton for the 2025 year with four additional one-year renewals for the years 2026, 2027, 2028 and 2029. This would be the first renewal of the possible four.

It is recommended that our agreement with Waste Management of New York be renewed pursuant to the terms of said agreement, under which they will continue to provide refuse and recycling services to our refuse districts for an increased unit price of \$290.51 per household, an increase of 4.8% from 2025 (\$284.38 to \$290.51 per year) and ending December 31, 2026

The total units within the Brighton Consolidated Refuse District (BCRD) have increased to 5181 for a total cost of \$1,505,132.31 per year to the BCRD.

As always, thank you for your consideration. A representative from the Department of Public works will attend your regularly scheduled September 17<sup>th</sup> meeting. In the event that you have any questions regarding this matter please feel free to contact me.

Respectfully,

Chad Roscoe  
Department of Public Works



Waste Management  
100 Ransier Drive  
West Seneca, NY 14224

September 9th, 2025

Mr. Chad Roscoe  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, NY 14618

**RE: 2025-2026 Brighton Refuse District Refuse Collection**

Dear Mr. Roscoe:

Below is the rate increase information based on the data supplied by the Town of Brighton to WM.

Item	Change	% of Contract Price	Weighted Average Adjustment	Information Source for % Change
Diposal	11%	35%	3.85%	Monroe County Transfer Station Tipping Fee
Fuel	-5.36%	5%	-0.27%	Department of Energy Low Sulfer #2
				NYS Department of Labor, Schedule ofPrevailing Wage Rate as reported 2024
Labor	4.29%	5%	0.22%	versus 2025
CPI	3%	40%	1%	Bureau of Labor Statistics, CPI-WST, Northeast Region
TOTALS			4.80%	
				Price per Item per Year
2025 contract price				\$284.38
2026 contract price per home per year				\$290.51
2026 contract price per home per month				\$24.20

Should you have any questions on our comments please contact me at [blakso@wm.com](mailto:blakso@wm.com) or by cellphone at 716-984-9204

Thank you for your consideration,

Blair Lakso  
Senior Account Executive – Public Sector



## Public Works Department

**Glen Layton**  
Commissioner of Public Works

September 15, 2025

Honorable Finance and Administrative Services  
Committee Town of Brighton  
2300 Elmwood Ave.  
Rochester, NY 14618

Re: Town Hall Renovation -Landry Mechanical (Contract #3)

At the November 13, 2024 Town Board Meeting, the Board approved awarding of the Town Hall Renovation Contract #3 (Plumbing) to Landry Mechanical for the bid amount of \$396,482.00. The Board further approved the Supervisor to be authorized to execute necessary change orders up to 10% of the base bid (\$39,648.20). Currently the Supervisor has approved change orders in the amount of \$104,860.75.

Landry Mechanical has submitted Potential Change Orders (PCO) for the Plumbing work being done as part of the Town Hall Renovation. Below is a description of the work to be done for each PCO.

1. PCO#09 is \$6,397.91, which reflects additional work associated with installing a new path for domestic water which includes a longer route to avoid conflict with electrical equipment.
2. PCO#10 is \$3,099.98, which reflects additional work associated with installation of non-freeze hose bib in DPW to facilitate washing of HVAC equipment as requested by the Town.
3. PCO#11 is \$14,729.02, which reflects additional work associated with re-routing of the gas line around the electrical room to avoid conflicts with the new electrical infrastructure.
4. PCO#14 is \$5,462.75, which reflects additional work associated with relocating piping to accommodate the door demo in the lower-level mechanical room adjacent to the new Facility office.

This proposal would increase the total change order amount over the authorized 10% of the base general construction contract amount. I recommend that the Supervisor be Authorized to sign a change order for this work in the amount of \$29,689.66.

As always, thank you for your consideration. A member of the DPW will be in attendance at your regularly scheduled September 17, 2025, meeting in the event that you have any questions regarding this matter. Additionally, your consideration of matters such as this is greatly appreciated.

Sincerely,

Glen Layton  
Commissioner of Public Works



# Public Works Department

**Glen Layton**  
Commissioner of Public Works

September 15, 2025

The Honorable Finance and Administrative Services Committee  
2300 Elmwood Ave.  
Rochester, NY 14618

Re: Town Hall Renovation – Milestone (Contract #1)

Dear Board Members:

At the November 13, 2024 Town Board Meeting, the Board approved awarding of the Town Hall Renovation Contract #1 (General Construction) to Milestone Construction Partners Inc. for the bid amount of \$3,860,000.00. The Board further approved the Supervisor to be authorized to execute necessary change orders up to 10% of the base bid (\$386,000). Currently the Supervisor has approved change orders in the amount of \$512,585.02.

Milestone has submitted Potential Change Orders (PCO) for the General Construction work being done as part of the Town Hall Renovation. Below is a description of the work to be done for each of the PCOs.

1. PCO#33 is \$7,672.00, which reflects additional work associated with the mezzanine wall improvements due to abatement demo.
2. PCO #38 is \$4,058.00, which reflects the restoration of the library temporary walled area. This PCO will patch up the drywall which was cut to allow the abatement folks to create a sealed ingress/egress environment, paint the walls, and re-install the ceiling grid which was damaged during abatement/demo.
3. PCO #39 is \$3,110.00, which reflects an amendment to PCO#31 for adding window stops for all windows due to the existing window stops having been removed during abatement demolition. This includes the balance of the materials required that were omitted by Milestone as part of PCO#31.
4. PCO #37 is \$8,108.00, which reflects ADA actuators for the public restrooms requested during the Town Board site visit.

The total cost for the PCO's is \$22,948.00. This proposal would increase the total change order amount over the authorized 10% of the base general construction contract amount. I recommend that the Supervisor be Authorized to sign a change order for this work in the amount of \$22,948.00.

As always, thank you for your consideration. A member of the DPW will be in attendance at your regularly scheduled September 17, 2025, meeting in the event that you have any questions regarding this matter. Additionally, your consideration of matters such as this is greatly appreciated.

Sincerely,

A handwritten signature in blue ink that reads "Glen Layton". The signature is written in a cursive style with a large, stylized "G" and "L".

Glen Layton  
Commissioner of Public Works





## Finance Department

Earl Johnson  
Director of Finance

September 16, 2025

The Honorable Town of Brighton Board  
Finance and Administrative Services Committee  
2300 Elmwood Avenue  
Rochester, New York 14618

Re: Collier's Engineering & Design Change Order

Dear Honorable Town Board Members:

On July 9, 2025, the Town Board approved a resolution to enter into an agreement with Collier's Engineering & Design to prepare the Town's application for the NY BRICKS grant program to facilitate the design and construction of a Town community center (Res07-09-2025-08). This work was estimated to cost \$9,500.

We are asking the Town Board to provide authorization for the Town Supervisor to approve this change order in the amount of \$5,500 above the original amount. The application was made and the work considered appropriate at this cost given the breadth and complexity of the assignment.

I will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Sincerely,

*Earl Johnson*

Earl Johnson  
Director of Finance



# Engineering & Design

Bergmann has been rebranded to Colliers Engineering & Design

101 Crawfords Corner Road, Suite 3400  
Holmdel, NJ 07733  
732 383 1950

**Town of Brighton**  
**Attn:** Rebecca J Cotter  
**2300 Elmwood Avenue**  
**Rochester, NY 14618**

**Invoice :** 0001090067  
**Invoice Date :** 9/5/2025

**Project :** 25010001A  
**Project Manager:** Robinson, Thomas  
**Project Name :** Brighton Community Center NY  
BRICKS Grant Application

## For Professional Services Rendered Through 8/31/2025

				Billings		
	Fee	Remaining Fee	% Complete	To Date	Previous	Current
Grant Writing Services	15,000.00	0.00	100.00	15,000.00	0.00	15,000.00
Subtotal:	15,000.00	0.00	100.00	15,000.00	0.00	15,000.00

<b>Current Billings</b>	15,000.00
<b>Amount Due This Bill</b>	15,000.00

rebecca.cotter@townofbrighton.org

In accordance with our business terms and conditions, acceptance of this invoice is implied unless Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C. an affiliate of Colliers Engineering & Design is notified by 14 days from the date of this invoice. If timely payment cannot be made due to any discrepancy, please E-mail a brief explanation to Billing@colliersengineering.com and we will reply as soon as possible. Payments are required in 30 days.  
EFT/ACH PAYMENT INFO: Colliers Engineering & Design | JP Morgan Chase | Routing 021000021 | Account# 836759092

## 01 - Grant Writing Services

## Labor

## Rate Labor

<i>Class</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Field Technician	2.00	115.000	230.00
Project Manager	28.50	195.000	5,555.50
Project Specialist	21.25	175.000	3,718.25
Senior Technical Assistant	34.75	130.000	4,517.50
Specialist	6.75	145.000	978.75
<b>Total Rate Labor</b>			<b>15,000.00</b>
<b>Total Labor</b>			<b>15,000.00</b>
<b>Total Bill Task: 01 - Grant Writing Services</b>			<b>15,000.00</b>

Total Project: 25010001A - Brighton Community Center NY BRICKS Grant Application

15,000.00



## Finance Department

Earl Johnson  
Director of Finance

September 15, 2025

The Honorable Town of Brighton Board  
Finance and Administrative Services Committee  
2300 Elmwood Avenue  
Rochester, New York 14618

Re: Mancuso Brightman Updated Professional Services Agreement

Dear Honorable Town Board Members:

Attached is the proposed amended PSA from Mancuso Brightman, Attorneys at Law, for the balance of 2025. There is no change in the retainer amount, and the only revisions are to clarify the scope of services that fall within the retainer consistent with historical practice and include a mechanism for the Supervisor to approve other matters that go beyond the scope of the base retainer. The new PSA is broad so that it could encompass whatever the Town needs, expecting the first item would be to support the Planning Department per discussion last week.

We are asking the Town Board to provide authorization for the Town Supervisor to sign this updated Professional Services Agreement with Mancuso Brightman for the balance of 2025.

I will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Sincerely,

*Earl Johnson*

Earl Johnson  
Director of Finance

## A G R E E M E N T

THIS AGREEMENT, made this \_\_\_\_ day of \_\_\_\_\_, in the year 2025, by and between the Town of Brighton, a municipal corporation, with offices at 2300 Elmwood Avenue, Rochester, New York 14618, hereinafter referred to as the "Town", and Mancuso Brightman PLLC, with offices located at 160 Allens Creek Road, Suite 250, Rochester, New York 14618 hereinafter referred to as the "Law Firm".

## W I T N E S S E T H

WHEREAS, the Town of Brighton is desirous of obtaining the services of the Law Firm to perform the scope of services set forth in Section 1 hereof; and

WHEREAS, the Law Firm is willing, able and qualified to perform such services.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the parties hereto mutually agree as follows:

1. The Law Firm hereby agrees to perform all of the responsibilities of the Attorney to the Town as set forth below:
  - a. John Mancuso, Esq. shall serve as principal Attorney to the Town and, unless otherwise set forth herein or subsequently agreed to by the Town, shall perform all services set forth herein;
  - b. The Law Firm will act as counsel to the Town Board (which typically meets the second and fourth Wednesday of each month), the Zoning Board of Appeals (which typically meets the first Wednesday of each month), the Planning Board (which typically meets the third Wednesday of each month) and the Historic Preservation Board (which typically meets the fourth Thursday of each month.) Mr. Mancuso shall personally attend each and every meeting of the Town Board unless previously excused by the

Town Supervisor, and if so excused, an associate attorney or member in the Law Firm shall attend the Town Board meeting in place of Mr. Mancuso. Mr. Mancuso or an associate attorney or partner in the Law Firm shall attend all Zoning Board, Planning Board and Historic Preservation Board meetings. If the Law Firm shall opt to have some attorney other than Mr. Mancuso attend the Zoning Board, Planning Board and/or Historic Preservation Board meetings, the Law Firm shall exercise its best efforts to have the same attorney from the Law Firm attend such board meeting or meetings throughout the term of this agreement. The Law Firm shall draft for such boards resolutions and other documents as shall be necessary;

- c. Mr. Mancuso shall hold in person office hours at Brighton Town Hall, 2300 Elmwood Avenue a minimum of eight (8) hours per week over a minimum of two (2) days per week on a schedule as mutually agreed to by Mr. Mancuso and the Town Supervisor;
- d. The Law Firm shall also be available to attend meetings with Town staff and/or Department heads as needed and shall render advice and counsel to Town staff on all Town matters. Subject areas may include but are not limited to: contract review and revision, employment matters, real estate tax assessment matters, interpretation of Town Code, NYS Town Law and other laws impacting the rights and responsibilities of the Town, site plan and project review, drafting and negotiating incentive zoning resolutions and conditions, drafting and negotiating lease agreements, participation in labor negotiations, supervision of outside counsel handling litigated or other matters for the Town, and interpretation and advice on the application of the FOIL and Open Meetings Law. For labor negotiations, the Town typically will hire additional legal counsel other than the Law Firm.

- e. Drafting and prosecuting Town Code violation proceedings in Town Court including building and property violations, dog and other animal violations and noise violations excluding Town's safe storage firearms law. The Law Firm will coordinate efforts with Town staff on all code violation proceedings.
- f. The scope of services to be provided under this agreement shall NOT include representation of the Town in any lawsuit or proceeding pending in any State, County or Federal Court, prosecution of the Town's safe storage firearms law, or any administrative agency hearings or proceedings (including hearing under Section 75 of the Civil Service Law). Representation of the Town in court proceedings and lawsuits may be requested by the Town of the Law Firm with the prior authorization of the Supervisor, but would be subject to a separate professional services agreement or engagement letter and would be provided for a separate fee or fees.

2. The term of this agreement shall be from September 1, 2025 to December 31, 2025. This contract may be terminated by either party immediately upon written notice to the other party, and may be extended upon the mutual consent of the parties hereto.

3. The Town hereby agrees to pay the Law Firm fixed fee of \$10,000.00 per month for the balance of the calendar year 2025 in full satisfaction of all expenses and compensation due the Law Firm for the scope of services provided under paragraphs 1(b) through (e) above. The Town will provide the Law Firm with access to the Town computer network and e-mail address and privileges. Notwithstanding the foregoing, for specific Town matters that may arise which are mutually determined by the Supervisor and Law Firm to exceed the scope of services provided under this agreement, the Supervisor may authorize the Law Firm to undertake such additional matters, and the Town hereby agrees to pay the Law Firm on an hourly basis at a blended hourly rate for all attorneys of \$230.00. Such

additional services will be subject to confirmation in writing by the Law Firm and subject to the terms and conditions of this agreement.

Payment by the Town for the sum(s) herein contracted for shall be made upon the submission of an invoice(s) and properly executed Town of Brighton claim vouchers, supported with such information and documentation necessary to substantiate the claim, approved by the Director of Finance, or by his/her designee, audited by the Director or Acting Director of Finance of the Town of Brighton, and approved for payment by the Town Board. If this contract is terminated by the Town pursuant to paragraph 2, the Law Firm will be paid based on a pro rata amount of the fees due for the time period prior to termination of this contract.

4. Upon the completion of any work performed hereunder by the Law Firm, title to all work performed shall vest in the Town of Brighton.

5. This contract shall be deemed executory only to the extent of funds available and the Town shall incur no liability beyond the funds available therefor.

6. The Law Firm agrees that it will not assign, transfer, convey, sublet or otherwise dispose of this contract or its right, title or interest therein, nor any part thereof, nor any money which are or will become due and payable thereunder without the prior written consent of the Town of Brighton.

7. The Law Firm covenants and agrees that it will conduct itself consistent with its status, said status being that of an independent Law Firm, and that it nor any of its employees will hold itself out nor claim to be an officer or employee of the Town of Brighton, nor make claim to any rights accruing thereto, including, but not limited to, Workers' Compensation, unemployment benefits, Social Security or retirement membership or credit.

8. The Law Firm agrees that in carrying out its activities under the terms of this agreement that it shall not discriminate against any person due to such person's race, color, creed, sex, sexual orientation or national origin, and that at all times it will abide by the applicable provisions of the Human Rights Law of the State of New York as set forth in Section 290-301 of the Executive Law of the State of New York.



IN WITNESS WHEREOF, the parties hereto have executed this agreement  
the day and year first above written.

TOWN OF BRIGHTON

By: \_\_\_\_\_  
William W. Moehle  
Supervisor

Dated: \_\_\_\_\_

MANCUSO BRIGHTMAN PLLC

By: \_\_\_\_\_  
John A. Mancuso

Dated: \_\_\_\_\_



## Finance Department

Earl Johnson  
Director of Finance

September 15, 2025

The Honorable Town of Brighton Board  
Finance and Administrative Services Committee  
2300 Elmwood Avenue  
Rochester, New York 14618

Re: NYCLASS Fixed Rate Investment Documentation Overview

Dear Honorable Town Board Members:

Attached is the proposed attestation confirming that the Town of Brighton is officially participating in the New York Cooperative Liquid Assets Securities System (NYCLASS) and PMA Financial Network is authorized to act on behalf of the entity as its agent or administrator with respect to accounts and agreement related to investments.

We are asking the Town Board to provide authorization for the Town Supervisor to sign this attestation and affirmations as indicated in the Documentation Overview and provide the standard W-9 Form. These documents are authorized via DocuSign.

I will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Sincerely,

***Earl Johnson***

Earl Johnson  
Director of Finance



# NYCLASS<sup>®</sup>

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## FIXED RATE INVESTMENT (FRI) DOCUMENTATION OVERVIEW

## FIXED RATE INVESTMENT (FRI) DOCUMENTATION OVERVIEW

### Summary of the NYCLASS Attestation

The purpose of this attestation is to confirm that your organization—a qualified New York Local Government—is officially participating in the New York Cooperative Liquid Assets Securities System (NYCLASS). NYCLASS allows local government entities to pool and invest public funds together for competitive returns and efficiency.

By signing this attestation:

- **You are confirming that your entity is a part of NYCLASS** and is legally authorized to invest public funds through the program; and
- PMA Financial Network, LLC/PMA Securities, LLC, or any other PTA Affiliates (“Service Providers”) and/or their successors are authorized to act on behalf of the entity as its agent or administrator with respect to accounts and agreements related to investments.

### Summary of the Account Application & Agreement

This section **establishes your organization’s account** with PMA Financial Network, LLC and PMA Securities, LLC to access investment services through NYCLASS. It collects key information about your entity and authorizes specific individuals to manage the account.

A majority of the information has been pre-filled for your convenience and requires your review to ensure accuracy before submission.

The following will require your selection:

- **4. AFFILIATION WITH BROKER-DEALER OR PUBLIC COMPANY**
  - This section asks whether any authorized individual is employed by a Financial Industry Regulatory Authority, LLC (FINRA) firm
  - Or if any authorized individual is an officer, director, 10% shareholder or policymaker of a U.S. publicly-traded company
- **5. INSTITUTIONAL ACCOUNT AFFIRMATION**
  - This section asks you to confirm whether your entity qualifies as an “Institutional Account” under FINRA Rule 4512- An Institutional Account generally means your organization has **total assets of at least \$50 million (which includes buildings, equipment, land, and other capital assets)**, either for its own use or managed on behalf of others.

### Summary of the W-9 Form

The W-9 provides your entity's **Tax ID and legal name** for tax reporting. Signing it certifies that the information is correct and that **your entity is not subject to IRS backup withholding**.

If you have any questions or need assistance while reviewing or completing your documentation, please do not hesitate to reach out to any member of the NYCLASS Fixed Rate Investment team.

You will receive the required document via DocuSign **from an email address ending in @ptma.com**.

## **LEGAL NOTICE**

### **NOTICE OF HEARING ON PRELIMINARY BUDGET FOR TOWN OF BRIGHTON FOR YEAR 2026**

NOTICE IS HERBY GIVEN that the tentative budget of the Town of Brighton, Monroe County, New York, for the fiscal year beginning January 1, 2026, has been completed and filed in the Office of the Town clerk of said Town, at the Town Hall's temporary address of 680 Westfall Road, in said town, where it is available for inspection by any interested person during business hours; and FURTHER NOTICE IS HEREBY GIVEN that the Town Board of the said Town of Brighton will meet and review said tentative budget and that following said review, the tentative budget and any modifications thereof as approved by the Town Board shall become the preliminary budget, pursuant to Section 106(4) of the Town Law of the State of New York, and that said preliminary budget will be filed in the office of the Town Clerk; and FURTHER NOTICE IS HEREBY GIVEN that the Town Board will hold public hearings thereon at the Town Hall temporary address of 680 Westfall Road in said Town, at meetings commencing at 7:00 o'clock P.M. on the 8<sup>th</sup> day of October, 2025 and the 22<sup>nd</sup> day of October, 2025, and that at such hearings any person may be heard in favor of or against the preliminary budget as compiled and for or against any items therein contained; and FURTHER NOTICE IS HEREBY GIVEN pursuant to Section 108 of the Town Law, that the following are proposed yearly salaries of Town Officers of this Town, to wit: Supervisor \$121,293. Town Council Members \$27,674. Town Clerk \$66,984. Town Justice \$64,343.  
BY ORDER OF THE TOWN BOARD Dated: September 25, 2025.  
Daniel E. Aman, Town Clerk, Town of Brighton

# Town of Brighton – 2026 Budget Highlights

- Increase in Tax Levy (Including Sewer District)  
\$673,655 (3.35%)  
(3.80% not in Sewer District)
- Increase Health Benefits & Retirement Contribution  
\$840,470
  - Increase In Estimated Revenues  
\$1,761,160
  - Increase In Use of Fund Balance  
\$203,460

TENTATIVE  
2026 BUDGET

TOWN OF BRIGHTON  
2026 TENTATIVE TOWN LEVY (09/25/2025)  
SUMMARY OF TOWN BUDGET, "NET" BUDGETED SPENDING, AND PROPERTY TAX LEVY

Town Fund	Authorized Appropriations	Estimated Revenues	Appropriated Fund Balance	Appropriated Reserved Fund Balance*	Amount to be Raised in Taxes	2025 Amount to be Raised in Taxes
A - General Fund	\$ 25,285,730	\$12,040,420	\$2,100,000	\$83,540	\$11,061,770	\$10,712,980
D - Highway Fund	\$ 7,287,060	\$1,648,355	\$400,000	\$14,550	\$5,224,155	\$5,007,880
L - Library Fund	\$ 2,702,680	\$76,920	\$100,000	\$0	\$2,525,760	\$2,402,950
V - Debt Service Fund	\$81,225	\$0	\$81,225	\$0	\$0	\$0
<b>Total All Town Funds</b>	<b>\$35,356,695</b>	<b>\$13,765,695</b>	<b>\$2,681,225</b>	<b>\$98,090</b>	<b>\$18,811,685</b>	<b>\$18,123,810</b>
<u>Less Interfund Transfers to/from:</u>						
- Highway Fund	(\$133,380)	(\$133,380)	\$0	\$0	\$0	\$0
- Debt Service Fund	(\$81,225)	\$0	(\$81,225)	\$0	\$0	\$0
<b>Net Town Funds Budget</b>	<b>\$35,142,090</b>	<b>\$13,632,315</b>	<b>\$2,600,000</b>	<b>\$98,090</b>	<b>\$18,811,685</b>	<b>\$18,123,810</b>
<b>"NET" BUDGETED SPENDING</b>	<b>\$35,142,090</b>	<b>\$29,778,005</b>				

"Net" Budgeted Spending Comparison:

	2026 Estimated Town Budget	2025 Adopted Town Budget	Change in Dollars	Change As a Percent
"Net" Budgeted Spending	\$35,142,090	\$32,600,075	\$2,542,015	7.80%

Tax Levy /Rate Comparison:

	2026 Estimated Town Budget	2025 Adopted Town Budget	Increase in Dollars	Increase As a Percent
Town Budget Tax Levy	\$18,811,685	\$18,123,810	\$687,875	3.80%
Town Assessed Valuation**	\$3,022,548,234	\$3,053,786,424	(\$31,238,190)	-1.03%
Town Budget A.V. Tax Rate	\$6.223783	\$5.934865	\$0.288918	4.87%
Town Budget Taxes for Every \$100,000 of Taxable Assessed Value	\$622.38	\$593.49	\$28.89	4.87%

\* Appropriated: \$25,000 from Streetscape Reserve (GF), \$45,160 from Town Sidewalk Reserve (GF), \$13,380 from Repairs Reserve (GF)

\* Appropriated: \$14,550 from Highway Equipment Reserve (D)

\*\*Total Town Taxable Assessed Valuation is as determined by the final Assessment Roll as maintained by the Monroe County Real Property Tax Office.

Note - Town Assessed Valuation (TAV) can change through Oct 25 (or so); Special District AVs can change through Oct 31st  
Special District Exemption Removals are adjusted locally and by Oct 1st



**TOWN OF BRIGHTON**  
**2026 TENTATIVE BUDGET (09/25/2025)**  
**SPECIAL DISTRICT SUMMARY**

Special Districts	2026 Appropriations	2026 Estimated Revenues	2026 Appropriated Fund Balance	2026 Amount to be Raised in Charges	2025 Charges	Change in Dollars	Change as a Percent
SA - Ambulance Services District	\$525,550	\$1,285	\$0	\$524,265	\$488,810	\$35,455	7.25%
SB - Business Improvement Dist. #1	\$1,845	\$0	\$0	\$1,845	\$1,830	\$15	0.82%
SD - Drainage Districts	\$7,205	\$355	\$0	\$6,850	\$6,495	\$355	5.47%
SK - Sidewalk Districts	\$431,980	\$2,500	\$0	\$429,480	\$375,345	\$54,135	14.42%
SL - Street Lighting Districts	\$493,940	\$210	\$34,000	\$459,730	\$474,890	(\$15,160)	-3.19%
SM - Sidewalk Snow Removal Districts	\$81,745	\$0	\$32,000	\$49,745	\$56,225	(\$6,480)	-11.53%
SN - Neighborhood Improvement District	\$28,230	\$0	\$0	\$28,230	\$28,150	\$80	0.28%
SP - Park Maintenance Special District	\$6,025	\$0	\$500	\$5,525	\$5,350	\$175	3.27%
SR - Refuse Collection Districts*	\$1,558,315	\$15,000	\$0	\$1,543,315	\$1,509,868	\$33,447	2.22%
SS - Sanitary Sewer Districts	\$2,230,335	\$165,705	\$90,000	\$1,974,630	\$1,988,850	(\$14,220)	-0.71%
SW - Consolidated Water District	\$36,370	\$36,370	\$0	\$0	\$0	\$0	0.00%
<b>Total Special Districts</b>	<b>\$5,401,540</b>	<b>\$221,425</b>	<b>\$156,500</b>	<b>\$5,023,615</b>	<b>\$4,935,813</b>	<b>\$87,802</b>	<b>1.78%</b>

\* - Refuse District added 589 taxable units; total 5,181; equalized 2025 for comparison (\$1,340,235 @ 4,592 units)

## TOWN OF BRIGHTON

2026 BUDGET - TENTATIVE 09 25 2025

**2026 “Tax Cap” Calculation (Town & Special Districts)**

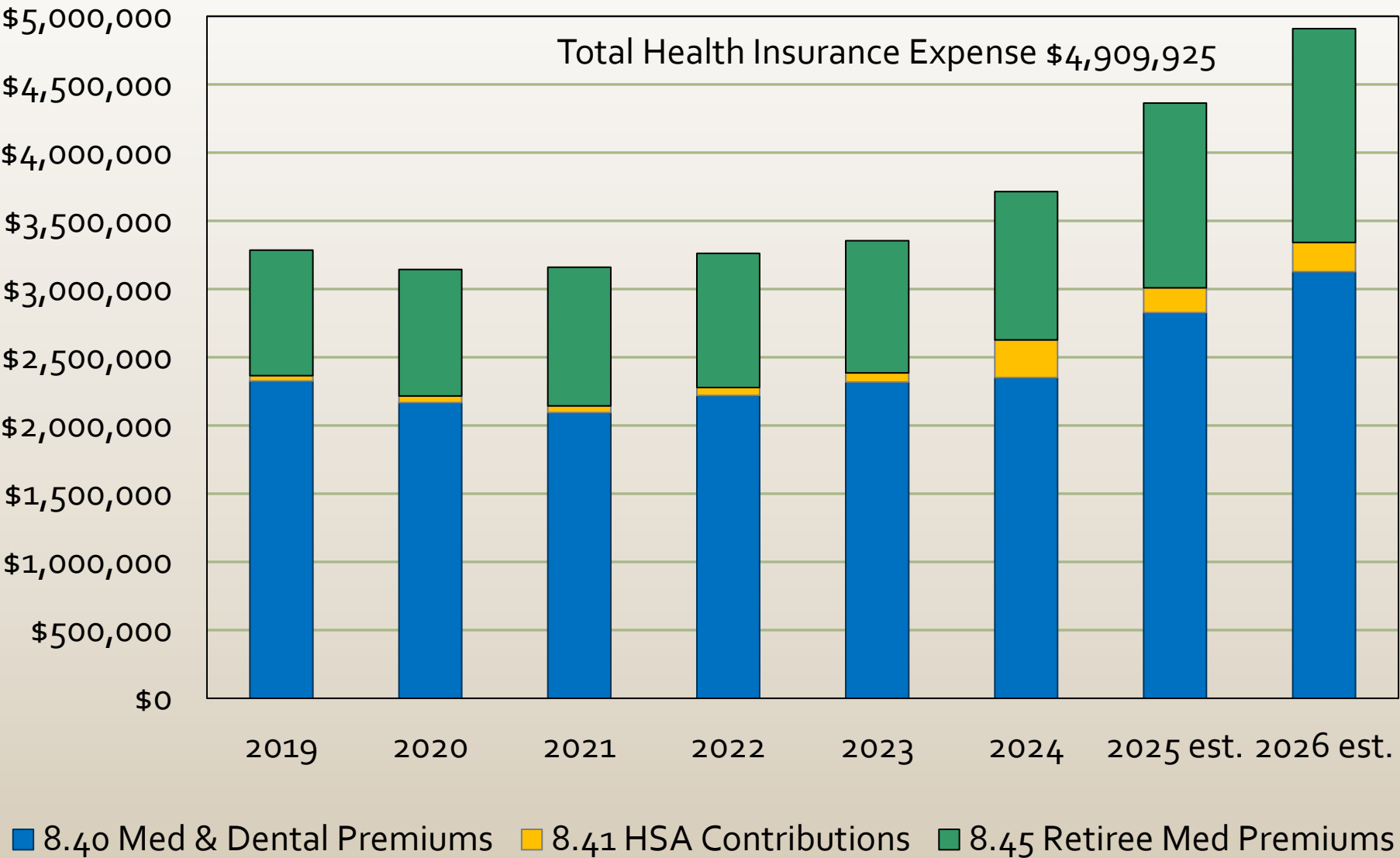
per Chapter 97 of the Laws of 2011

	Calculation Component	Amount		Description
1	Prior Year Total Tax Levy (2025)	\$22,889,990	X	Total Levied in 2025 for Town and Special Districts
2	Tax Base Growth Factor	1.0007	+	Adjustment from NYS (takes into account growth of real property base) (.25% - one quarter of one percent)
3	PILOTS Receivable in 2025	\$596,695	x	Total Payments-in-lieu of Taxes for 2025
4	Allowable Levy Growth Factor	1.02	-	Lesser of Inflation or 2% (the State Comptroller's tax inflation amount is published at 2.0%)
5	PILOTS Receivable in 2026	\$619,265	+	Total Payments-in-lieu of Taxes for 2026
6	Available Carryover from 2024	\$0	+	Lesser of 2025 Tax Levy Limit minus actual 2025 Levy, or 1.5% of 2025 Tax Levy Limit before Exclusions, which ever is less
7	Exclusion – Pension	\$40,134	=	Employee Retirement (ERS) and Police & Fire (PFRS) system contribution rates increased over previous year
8	2026 Tax Levy Limit	\$23,393,631		The maximum allowable under the State Tax Cap Law without a Town Board override
9	<b>Allowable Increase from 2025</b>	<b>\$503,641</b>		
10	<b>Allowable % Increase from 2025</b>	<b>2.20%</b>		<b>Allowable percentage increase in Total Tax Levy</b>

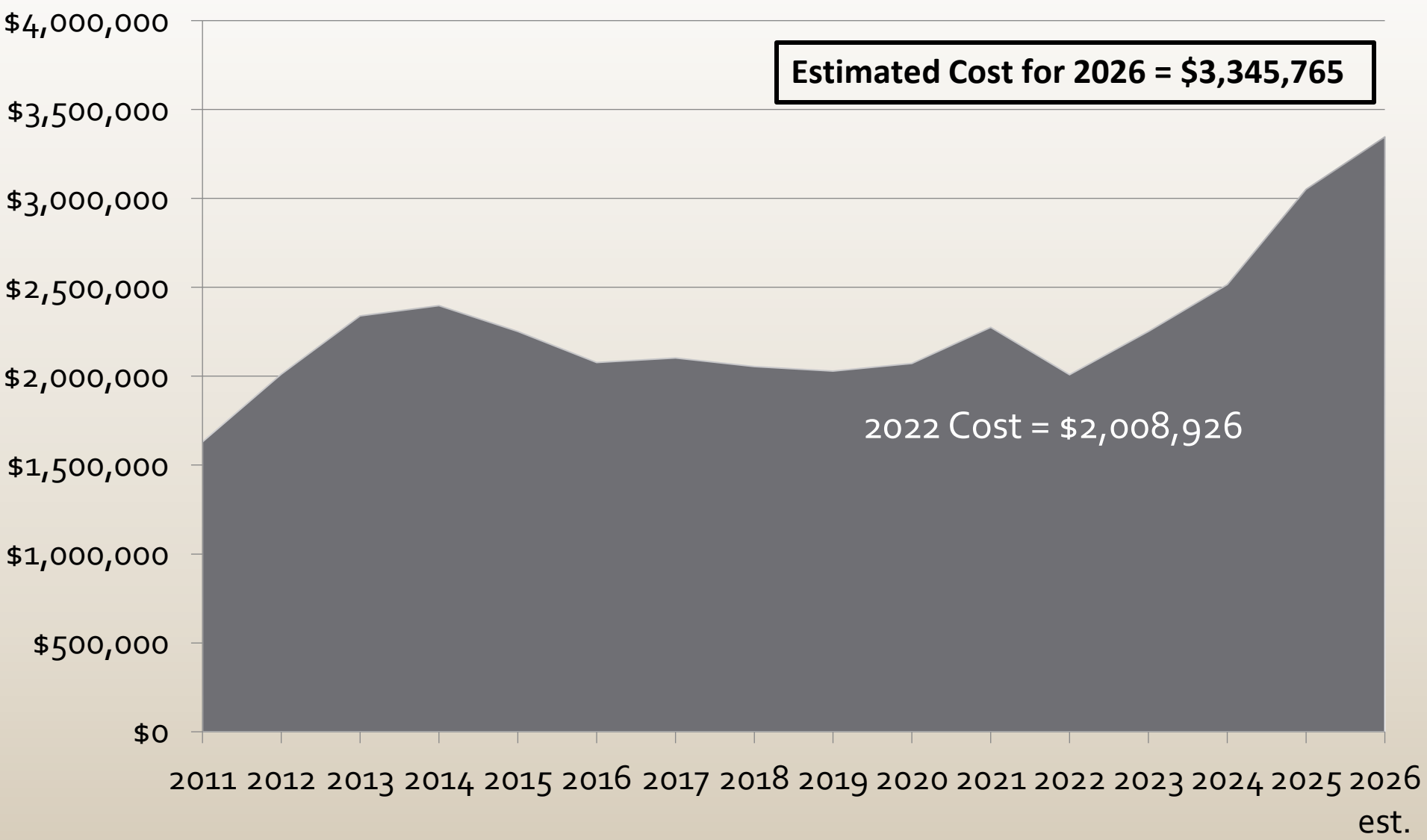
11	2026 Town Funds Preliminary Tax Levy	\$18,811,685		Town Funds (General, Highway, Library, Debt Service)
	2026 Special District Preliminary Tax Levy	\$5,023,615		All Special Districts
	<b>Total 2026 Preliminary Tax Levy (All Funds)</b>	<b>\$23,835,300</b>		<b>Total Preliminary Tax Levy for all Funds controlled by Town Board</b>
12	<b>2026 Preliminary Tax Levy % Increase</b>	<b>4.13%</b>		<b>Preliminary Budget Tax levy percentage increase for 2026</b>

tax cap under (over)	<b>(\$441,669)</b>
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# Health Insurance Expense



# New York State Retirement Expense and Projected



TOWN OF BRIGHTON

2026 TOWN AND SPECIAL DISTRICT BUDGET

STATEMENT OF OUTSTANDING DEBT AS OF SEPTEMBER 25, 2025

Purpose of Debt Issuance:	Series	Issue Date	Original Issue Amount	Outstanding Amount	Principal Amount Due in 2026	Final Maturity Date	Fund
GENERAL PUBLIC IMPROVEMENT SERIAL BONDS			11,885,460.00	6,905,000.00	840,000.00		
Ambulance (paid off in 2018), Salt Barn Roof, Sweeper (2014), Dump Truck, Sanitary Sewer Relining (East Ave.), Culvert Pipe (Fairfield)	2015	06/24/2015	872,460.00	130,000.00	25,000.00	06/15/2030	Ambulance District Fund, General Fund, Highway Fund, Sewer Fund
HVAC Unit Replacement (Library Wing), Multi-Use Trail (Highland Crossing Trail), Highway Equipment - Dump Truck, Highway Equipment - Flusher Truck	2016 A	12/28/2016	803,000.00	96,000.00	85,000.00	06/15/2026	Library Fund, General Fund, Highway Fund
DPW Operations Center HVAC Unit Replacement, DPW Operations Center Storage Shed Siding, Highway Machinery - Dump Truck, Highway Machinery - Loader, Highway Machinery - Small Dump Truck, Highway Machinery - Tractor, Pickup Truck (Parks)	2017 A	08/01/2017	677,000.00	100,000.00	50,000.00	08/01/2027	General Fund, Sewer Fund, Highway Fund
Dump Truck (Sewer 2017), Blossom Rd Sanitary Sewer Rehab, Susquehanna/Northumberland Drainage District	2017 B	12/12/2017	565,000.00	280,000.00	40,000.00	12/01/2037	Sewer Fund, Drainage District Fund
Dump Truck w/ Plow (Highway 2018), Cube Truck (Highway 2018), Camera Equipment (Sewer 2018), Dump Truck 6 Wheel (Sewer 2018)	2018	08/28/2018	500,000.00	120,000.00	40,000.00	08/01/2028	Highway Fund, Sewer Fund
Parkland Purchase - 2018	2018 B	11/29/2018	995,000.00	675,000.00	50,000.00	11/01/2038	General Fund
Road Reconstruction - Havens, Highland Crossing Trail (2nd issue), Dump Truck (Highway 2019), Brush Truck (Highway 2019)	2019	07/30/2019	935,000.00	395,000.00	95,000.00	07/15/2029	Highway Fund, General Fund
Dump Truck (Highway 2020), Dump Truck (Small) (Highway 2020), Loaders - 2 total (Highway 2020), Pick-Up Truck (Highway 2020), Pickup Truck - Parks (2020), Road Reconstruction Duffield Road Resurfacing (2020)	2020	06/02/2020	995,000.00	495,000.00	95,000.00	06/01/2030	Highway Fund, General Fund
Elmwood Avenue Relief Sewer - Phase II Refinance EFC	2020 B	10/01/2020	340,000.00	160,000.00	40,000.00	10/01/2029	Sewer Fund
Platform Body Truck (Highway 2021), Sidewalk Tractor (Highway 2021), Dump Truck (Highway 2021), Packer Truck (Leaf/Debris) (Highway 2021), Hillside/Ashbourne/Chelmsford Intersection	2021	08/25/2021	700,000.00	385,000.00	85,000.00	08/01/2031	Highway Fund
Parkland Purchase - 2022, Dump Truck (Highway 2022), Highway Machinery - Excavator (2/3)	2022	07/12/2022	2,330,000.00	2,025,000.00	110,000.00	02/15/2047	General Fund, Highway Fund
Library Roof Replacement - 2023	2023	09/19/2023	285,000.00	235,000.00	25,000.00	03/01/2033	Library Fund
Dump Truck w/ Plow (Highway 2023), Sweeper (2024)	2024	04/25/2024	720,000.00	685,000.00	40,000.00	04/15/2039	Highway Fund
Dump Truck w/ Plow (Highway 2024), Loader (2024)	2024 A	09/04/2024	668,000.00	635,000.00	35,000.00	09/15/2039	Highway Fund
Dump Truck w/ Plow (Highway 2025), Roller (2025), Tractor (2025)	2025	06/17/2025	500,000.00	500,000.00	25,000.00	06/15/2040	Highway Fund
LOAN (APPROPRIATION)			54,100.00	45,700.00	1,400.00		
Browncroft Streetlights	2019	01/15/2019	54,100.00	45,700.00	1,400.00	01/15/2049	Lighting District Fund
Debt Schedule Totals:			11,939,560.00	6,950,700.00	841,400.00		
Authorized Bond Resolutions (Unissued Debt -Serial Bonds):		Date of Resolution	Amount Authorized	Outstanding Amount	Probabale Useful Life Fund/Budget Account		
Building Improvements - Long-Term Debt		7/24/2024	10,750,000.00	10,750,000.00	25 Years General Fund		
Planning & Design - Long-Term Debt		8/13/2025	3,000,000.00	0.00	5 Years General Fund		

ONE YEAR CAPITAL IMPROVEMENT PLAN FOR 2026						
Department	Request Title	FY2026	TOTAL	OPERATING FUNDS - 2026	GRANT/AID FUNDS - 2026	RESERVE FUNDS - 2026
Ambulance Special District	2026 - 2028+ - AMBULANCE PURCHASE CONTRIBUTION	\$90,000.00		\$90,000.00		
Total Ambulance Special District		\$90,000.00		\$90,000.00	\$0.00	\$0.00
Brighton Memorial Library	2026 - Barracuda Backup 390	\$13,000.00		\$13,000.00		
Total Brighton Memorial Library		\$13,000.00		\$13,000.00	\$0.00	\$0.00
Consolidated Sewer District	2026 - 2028+ - SEWER REHABILITATION PROGRAM (ON-GOING)	\$335,575.00		\$335,575.00		
Consolidated Sewer District	2026 - 2027 - WINTON ROAD PUMP STATION REHABILITATION	\$131,770.00		\$131,770.00		
Consolidated Sewer District	2026 - REPLACE #103 - 2012 VOLVO COMPACT EXCAVATOR (EQUIPMENT)	\$82,000.00		\$82,000.00		
Consolidated Sewer District	2026 - REPLACE #23 - 2012 10-WHEEL MACK DUMP TRUCK	\$275,000.00				\$275,000.00
Total Consolidated Sewer District		\$2,056,115.00		\$549,345.00	\$0.00	\$275,000.00
						\$0.00
Consolidated Sidewalk Districts	2026 - 2028+ - DISTRICT SIDEWALK REPLACEMENT PROGRAM (ON-GOING)	\$395,600.00		\$395,600.00		
Total Consolidated Sidewalk Districts		\$395,600.00		\$395,600.00	\$0.00	\$0.00
Debt Service	2025 Lease FORD F350 PARKS DUMP W PLOW	\$19,600.00		\$19,600.00		
Debt Service	2024 Lease Replace #76 w HWY (D) FORD F-350 (Committed)	\$14,200.00		\$14,200.00		
Debt Service	2024 Lease Replace #66 w HWY (D) FORD F-350 (Committed)	\$14,000.00		\$14,000.00		
Debt Service	2024 Lease Replace #73 w HWY (D) FORD F-350 (Committed)	\$13,400.00		\$13,400.00		
Debt Service	2024A Bonds Highway Trucks	\$64,000.00		\$64,000.00		
Debt Service	2024 Bonds Highway Trucks	\$70,240.00		\$70,240.00		
Debt Service	2023 Bond Library Roof	\$35,375.00		\$35,375.00		
Debt Service	2024 - REPLACE #10 - 2004 F350 w/LEASED F350 (COMMITTED BY SEWER)	\$12,900.00		\$12,900.00		
Debt Service	2024 - REPLACE #5 - 2014 F250 W/LEASED 2023 F350XL 4x4 (COMMITTED BY SEWER)	\$15,300.00		\$15,300.00		
Debt Service	2024 - REPLACE #8 - 2023 CHEVY SILVERADO w/LEASED PICKUP	\$7,800.00		\$7,800.00		
Debt Service	2024 - REPLACE #12 - 2011 F350 w/LEASED F250 4x4 (COMMITTED BY SEWER)	\$15,500.00		\$15,500.00		
Debt Service	2024 - REPLACE #1 - 2023 CHEVY TRAILBLAZER	\$3,000.00		\$3,000.00		
Debt Service	2024 - REPLACE #7 - 2013 TOYOTA TACOMA w/LEASED PICKUP TRUCK - HIGHWAY	\$2,300.00		\$2,300.00		
Debt Service	2024 - REPLACE #47 - 2015 CHEVY SILVERADO 2500HD W/LEASED 2023 F350	\$14,800.00		\$14,800.00		
Debt Service	2016A Bonds Various Uses (2016 - 2026)	\$87,070.00		\$87,070.00		
Debt Service	2020 Bonds Various Uses (2020 - 2030)	\$103,420.00		\$103,420.00		
Debt Service	2020B Bonds Elmwood Avenue Relief Sewer Phase II EFC Refunding Bonds	\$46,595.00		\$46,595.00		
Debt Service	2018 Bonds Various Uses (2018 - 2028)	\$43,600.00		\$43,600.00		
Debt Service	2019 Bonds Various Uses (2019 - 2029)	\$102,900.00		\$102,900.00		
Debt Service	2019 (SL) Loan for Browncroft Lighting District (2019 - 2049)	\$2,610.00		\$2,610.00		
Debt Service	2018B Bonds Parkland Purchase (2018)	\$77,190.00		\$77,190.00		
Debt Service	2021 Bonds Various Uses (2021 - 2031)	\$89,775.00		\$89,775.00		
Debt Service	2017A Bonds Various Uses (2017 - 2027)	\$52,320.00		\$52,320.00		
Debt Service	2022 Bonds Various Highway Equipment (2022 - 2033) & Parkland Purchase	\$187,435.00		\$187,435.00		
Debt Service	2017B Bonds Various Uses (2017 - 2027)	\$48,915.00		\$48,915.00		
Debt Service	2015 Bonds various uses (2016 - 2030)	\$29,160.00		\$29,160.00		
Debt Service	2025 Bond Highway Vehicle & Equipment	\$56,750.00		\$56,750.00		

ONE YEAR CAPITAL IMPROVEMENT PLAN FOR 2026						
Department	Request Title	FY2026	TOTAL	OPERATING FUNDS - 2026	GRANT/AID FUNDS - 2026	RESERVE FUNDS - 2026
Debt Service	2024 Lease Replace #28 w SEWER (SS) FORD F-550 (Committed)	\$22,600.00		\$22,600.00		
Total Debt Service		\$1,252,755.00		\$1,252,755.00	\$0.00	\$0.00
Expenditures	2026 - 2027 - Document Scanning/Digitization	\$125,000.00		\$75,000.00	\$50,000.00	
Total Expenditures		\$125,000.00		\$75,000.00	\$50,000.00	\$0.00
Facility Operations	2026 - 2028+ REPLACE 2009 FACILITIES PICK-UP TRUCK	\$13,500.00		\$13,500.00		
Total Facility Operations		\$13,500.00		\$13,500.00	\$0.00	\$0.00
General Government	2026 - 2027 TOWN HALL RELOCATION - RESERVE	\$350,000.00			\$350,000.00	
General Government	2026 BUCKLAND HOUSE PRESERVATION	\$80,000.00		\$40,000.00	\$40,000.00	
Total General Government		\$430,000.00		\$40,000.00	\$390,000.00	\$0.00
Highway Department	2026 - 2028+ - GUTTER REPLACEMENTS PRIOR TO PAVING (ON-GOING)	\$175,000.00		\$175,000.00		
Highway Department	2026-2028+ - STORM SEWER REPAIR & REPLACEMENT (ON-GOING)	\$100,000.00		\$100,000.00		
Highway Department	2026-2028+ - PAVING & RESURFACING ROADS (ON-GOING)	\$740,000.00		\$234,000.00	\$506,000.00	
Highway Department	2026 - REPLACE #91 - 2007 CASE LOADER/BACKHOE	\$175,000.00				\$175,000.00
Highway Department	2026 - REPLACE #67 - 2014 6-WHEEL MACK (SALT & PLOW TRUCK)	\$445,000.00				\$445,000.00
Total Highway Department		\$1,635,000.00		\$509,000.00	\$506,000.00	\$620,000.00
Highway/Sewer Facility	2026 - FUEL ISLAND IMPROVEMENTS	\$96,000.00				\$96,000.00
Total Highway/Sewer Facility		\$96,000.00		\$0.00	\$0.00	\$96,000.00
Information Systems	2026 - 2028+ - USER ENDPOINTS (LAPTOPS/DESKTOPS/MONITORS/PERIPHERALS)	\$56,750.00		\$56,750.00		
Information Systems	2026 - 2028+ - IT INFRASTRUCTURE REPLACEMENTS (ON-GOING)	\$47,000.00		\$47,000.00		
Total Information Systems		\$103,750.00		\$103,750.00	\$0.00	\$0.00
Parks	2026 - 2028+ FORD F250 PARKS ADDITION	\$16,000.00		\$16,000.00		
Parks	2026 - MERIDIAN CENTRE BATHROOM REMODEL	\$70,000.00		\$70,000.00		
Total Parks		\$86,000.00		\$86,000.00	\$0.00	\$0.00
Police Department	2026 - 2028+ - BODY CAMERA REPLACEMENT, DATA STORAGE PROGRAM (ON-GOING)	\$58,000.00		\$58,000.00		
Police Department	2026 - 2028+ - POLICE VEHICLE REPLACEMENT PROGRAM (ON-GOING)	\$174,000.00		\$174,000.00		
Total Police Department		\$232,000.00		\$232,000.00	\$0.00	\$0.00
Public Works Department	2026 - 2028+ - TOWN HALL SITEWORK	\$55,000.00				\$55,000.00
Public Works Department	2026 - 2028+ - TOWN HALL RENOVATION PROJECT	\$50,000.00				\$50,000.00
Public Works Department	2026 - 2028+ - REPAIRS TO HOMEACRES ENTRANCE MONUMENTS	\$25,000.00		\$25,000.00		
Public Works Department	2026 - 2028+ - MONROE AVE GIGP MAINTENANCE (ON-GOING)	\$44,470.00		\$44,470.00		
Public Works Department	2026 - 2028 - RAPID RECTANGULAR FLASHING BEACONS(RRFBs) AT VARIOUS LOCATIONS	\$50,000.00			\$25,000.00	\$25,000.00
Total Public Works Department		\$224,470.00		\$69,470.00	\$25,000.00	\$105,000.00

ONE YEAR CAPITAL IMPROVEMENT PLAN FOR 2026						
Department	Request Title	FY2026	TOTAL	OPERATING FUNDS - 2026	GRANT/AID FUNDS - 2026	RESERVE FUNDS - 2026
Public Works Office	2026 - 2028 - MONROE COUNTY SHARE SIDEWALK CONSTRUCTION I & II	\$817,855.00			\$390,350.00	\$427,505.00
Total Public Works Office		\$817,855.00		\$0.00	\$390,350.00	\$427,505.00
Recreation Department	2026 - REPLACE 2018 RECREATION FORD TRANSIT VAN	\$75,000.00			\$75,000.00	
Total Recreation Department		\$75,000.00		\$0.00	\$75,000.00	\$0.00
Transportation	2026 - 2028 + - GENERAL SIDEWALK MAINTENANCE (ON-GOING)	\$45,160.00				\$45,160.00
Transportation	2026 - 2028+ REPLACE 2015 FORD BUILDING INSPECTOR #2	\$13,500.00		\$13,500.00		
Total Transportation		\$58,660.00		\$13,500.00	\$0.00	\$45,160.00
Tree Replacement Program	2026-2028+ - TREE MANAGEMENT PROGRAM (ON-GOING)	\$160,000.00		\$160,000.00		
Total Tree Replacement Program		\$160,000.00		\$160,000.00	\$0.00	\$0.00
Total Funding Sources		\$6,632,935.00		\$3,602,920.00	\$1,436,350.00	\$1,523,505.00
						\$70,160.00