

TOWN OF BRIGHTON

INFORMATION ON WORKERS COMPENSATION INSURANCE REQUIREMENTS WHEN APPLYING FOR BUILDING PERMITS

If you are hiring a contractor to do work on your property, that contractor **MUST** supply proof of workers compensation insurance.

Only **TWO FORMS** are accepted:

- 1. Form C105.2**
- 2. Form U26.3**

- These forms are provided by either the contractors' insurance carrier, a licensed NYS insurance agent of that carrier, or the State Insurance Fund.
- The form must be current.
- The form must name the Town of Brighton as the certificate holder.

If the contractor has no employees, they must submit proof that they are not required to have workers compensation insurance. This is the **CE200** form and can be found online at www.wcb.ny.gov

Common mistakes:

- Providing liability insurance information instead of workers' compensation insurance information
- Providing an 'Accord' form, which lists all insurance carried. Only Forms C105.2 or U26.3 will be accepted.
- Providing a form that is expired or out of date

PLEASE NOTE: The Town of Brighton does not keep these forms on file for general use. **Applicants and/or their contractor must provide a form every time a permit application is made.**

More information on these forms can be found on the next page of this document and on the New York State Workers' Compensation Board website: www.wcb.ny.gov

Form/Version Date	Form Title	Who Files	Where to File	When to File
C-105.2 (9/2017)	Certificate of NYS Workers' Compensation Insurance Coverage (All private NYS licensed workers' compensation carriers are required to issue the C-105.2. Please note that the State Insurance Fund issues a different form, the U-26.3 form, as its version of the C-105.2)	Employers insured for workers' compensation through a private insurance carrier	Filed with any entity requesting to be a certificate holder including a government agency issuing a permit, license or contract. The C-105.2 must be completed by the insurance carrier or its licensed insurance agent.	Employers must obtain this form from either their NYS workers' compensation insurance carrier or a licensed NYS insurance agent of that carrier.
U-26.3	NYS Insurance Fund Certificate of Workers' Compensation Coverage (This is the State Insurance Fund's equivalent of Workers' Compensation Board Form C-105.2)	Employers insured for workers' compensation through the State Insurance Fund	Filed with the government agency issuing a permit, license or contract.	Upon obtaining a permit, license or contract from a government agency. Employers must obtain this form from the State Insurance Fund.
<u>CE-200 (12/2008)</u>	Certificate of Attestation of Exemption from NYS Workers' Compensation and/or Disability Benefits Coverage	Applicants for permits, licenses or contracts from State, county or municipal agencies in NYS that are not required to carry NYS workers' compensation and/or disability benefits insurance coverage.	Please file with the government agency that is issuing the permit, license or contract.	These exemption forms can ONLY be used to attest to a government entity that an applicant requesting a permit, license or contract from that government entity is not required to carry NYS workers' compensation and/or disability benefits insurance. Apply online at <u>New York Business Express</u> .