

**TOWN OF BRIGHTON**

**Monroe County, New York**

**BASIC FINANCIAL STATEMENTS**

**For Year Ended December 31, 2016**

## T A B L E   O F   C O N T E N T S

	<b>Pages</b>
Independent Auditors' Report	1 - 2
Management's Discussion and Analysis (Unaudited)	3 - 12
<b>Basic Financial Statements:</b>	
<b>Government-Wide Financial Statements -</b>	
Statement of Net Position	13
Statement of Activities	14
<b>Fund Financial Statements -</b>	
Balance Sheet - Governmental Funds	15
Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	16
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	17
Statement of Fiduciary Net Position	18
Statement of Changes in Fiduciary Net Position	19
<b>Notes to the Basic Financial Statements</b>	20 - 58
<b>Required Supplemental Information:</b>	
Schedule of Funding Progress of Postemployment Benefit Plan (Unaudited)	59
Schedule of the Town's Proportionate Share of the Net Position Liability (Unaudited)	60
Schedule of Town Contributions (Unaudited)	61
Statement of Revenues, Expenditures and Changes in Fund Balances - Budget (Non GAAP Basis) and Actual - General and Major Special Revenues Fund Types (Unaudited)	62 - 63
<b>Supplemental Information:</b>	
Combining Balance Sheet - Nonmajor Governmental Funds	64 - 65
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances Nonmajor Governmental Funds	66 - 67

**Raymond F. Wager, CPA, P.C.**  
**Certified Public Accountants**

**Shareholders:**

**Raymond F. Wager, CPA**  
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**Thomas C. Zuber, CPA**

Members of  
American Institute of  
Certified Public Accountants  
and  
New York State Society of  
Certified Public Accountants

**Independent Auditors' Report**

To the Honorable Town Council  
The Town of Brighton  
Monroe County, New York

***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Brighton, Monroe County, New York, as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Brighton, Monroe County, New York, as of December 31, 2016, and the respective changes in financial position, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## *Other Matters*

### *Required Supplemental Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, schedule of funding progress postemployment benefit plan, schedule of the Town's proportionate share of the net position liability, schedule of Town contributions, and budgetary comparison information on pages 3-12 and 59-63 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Brighton, Monroe County, New York's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.



April 10, 2017

## **Management's Discussion and Analysis**

### **Town of Brighton, Monroe County, New York**

**December 31, 2016**

As the management of the Town of Brighton, Monroe County, New York, we offer readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the year ended December 31, 2016. This discussion and analysis should be read in conjunction with the financial statements and the accompanying notes to the statements.

The Basic Financial Statements consist of a series of inter-related financial statements. The Statement of Net Position and Statement of Activities provide information about the activities of the Town as a whole, presenting both short term and longer-term views of the Town's finances. For governmental activities, the Town's traditional fund financial statements tell the reader how Town provided services and programs were financed in 2016, as well as what resources are available for future spending. Fund financial statements report on the Town's operations in greater detail than the government-wide statements, and concentrate on the Town's most significant funds (identified as "major" funds), with less significant (or "non-major") funds accumulated for presentation in one column. Fiduciary funds statements provide information about financial activities for which the Town acts solely as trustee or agent for the benefit of organizations or persons outside of the Town government.

#### **Reporting on the Town as an Entity: The Statement of Net Position and the Statement of Activities**

The Statement of Net Position includes Assets and Liabilities of the Town as a whole, with the difference between Assets and Liabilities reported as the Total Net Position. The Statement of Activities presents financial information as to how the Town's Net Assets changed during the fiscal year, with all changes being reported as soon as the underlying event occurs, regardless of the timing of related cash flows. Over time, increases or decreases in the Town's Net Position is one indicator of whether its "financial health" is strengthening or deteriorating. These statements are inclusive of all of the Town's basic services including police, public works/highway, parks, recreation, and library. Both statements utilize the accrual basis of accounting, the same accounting method used by most private-sector organizations.

## **Reporting the Town's Most Significant Funds: Fund Financial Statements**

The Fund Financial Statements provide detailed financial information about the most significant funds of the Town, not the Town as a whole. Some funds (most notably the General and Highway Funds) are established as required by State law, while other funds (such as the Library Fund) are established at the Town's discretion to help it account for and manage money for specific purposes. All of the Town's funds are classified as Governmental Funds which focus on near-term inflows and outflows of spendable resources, and on balances of spendable resources still available at the end of the fiscal year. This measurement focus is known as the modified accrual basis of accounting.

Financial information is presented separately in the *Governmental Funds Balance Sheet* and in the *Statement of Revenues, Expenditures, and Changes in Fund Balances* for the Town's General Fund, Highway Fund, and Capital Projects (each being considered a major fund). Financial information for all other Governmental Funds is combined into a single, aggregated presentation. Individual fund data for each of the non-major funds is provided in the Combining Statements provided at the end of these Basic Financial Statements.

Included as Required Supplemental Information is the Town's compliance with the Original and Amended Budget for the Town's General and Highway funds (both major funds) is reported in the *Statement of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual*.

In that the focus of Governmental Funds is narrower than that of the government-wide financial statements, it is useful to compare the information provided in each. The reader may then better understand the long-term impacts of near-term financing decisions. The reconciliation of total Fund Balances to the Net Position of Governmental Activities provided in the *Governmental Funds Balance Sheet*, and the *Reconciliation of the Statement of Revenues, Expenditures, and Changes in Governmental Fund Balances to the Statement of Activities* facilitate the comparison between Governmental Funds and Governmental Activities.

## **Reporting the Town's Fiduciary Responsibilities: The Town as Trustee**

Fiduciary Funds are not reported in the government-wide financial statements in that the resources of those funds are not available to support the Town's services and programs. The Town is responsible for ensuring that the assets reported in these funds are utilized for their intended purpose. The Town's fiduciary activities are reported in the *Statement of Fiduciary Net Position* and in the *Statement of Changes in Fiduciary Net Position* and are prepared using the full accrual basis of accounting.

## **Notes to the Basic Financial Statements**

The Notes to the Basic Financial Statements provide additional information essential to a clear understanding of the financial information provided in the government-wide and fund financial statements.

## Combining Financial Statements

The *Combining Balance Sheet – Non-major Governmental Funds* and the *Combining Statement of Revenues, Expenditures, and Changes in Fund Balances for Non-major Governmental Funds* present individual fund information for each of the Town's Special Revenue Funds (other than the Highway Fund) and Debt Service Fund. The totals provided in these statements are brought forward to the *Governmental Funds Balance Sheet* and the *Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances*.

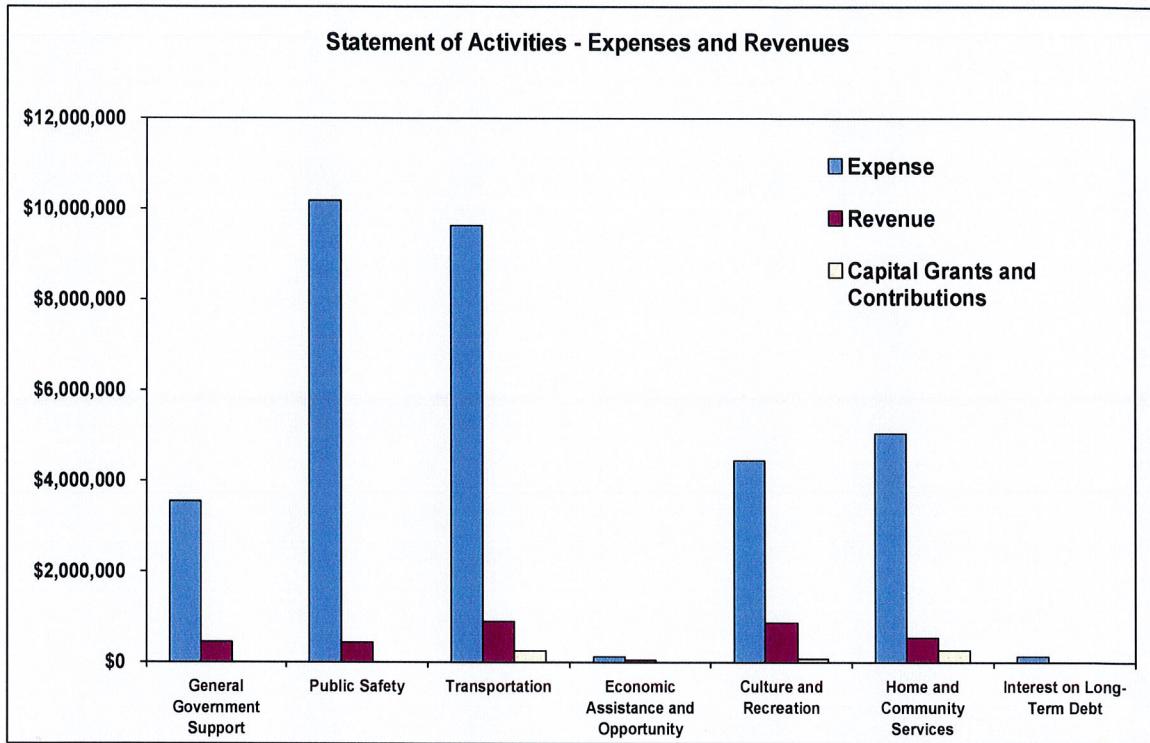
### The Town as a Whole Governmental Activities

For the year ended December 31, 2016, Net Position changed as noted below, with the total \$53,580,410 representing a 9% decrease in Net Position.

	<b>2016</b>	<b>2015</b>	<b>\$ Change</b>	<b>% Change</b>
<b>Assets:</b>				
Current and Other Assets	\$ 13,138,286	\$ 14,340,365	\$ (1,202,079)	-8.38%
Capital Assets	53,148,875	56,307,014	(3,158,139)	-5.61%
<b>Total Assets</b>	<b>\$ 66,287,161</b>	<b>\$ 70,647,379</b>	<b>\$ (4,360,218)</b>	<b>-6.17%</b>
<b>Deferred Outflow of Resources:</b>	<b>\$ 8,929,917</b>	<b>\$ 1,973,244</b>	<b>\$ 6,956,673</b>	<b>352.55%</b>
<b>Liabilities:</b>				
Current Liabilities	\$ 1,357,686	\$ 2,355,679	\$ (997,993)	-42.37%
Noncurrent Liabilities	19,184,240	11,309,224	7,875,016	69.63%
<b>Total Liabilities</b>	<b>\$ 20,541,926</b>	<b>\$ 13,664,903</b>	<b>\$ 6,877,023</b>	<b>50.33%</b>
<b>Deferred Inflow of Resources:</b>	<b>\$ 1,094,742</b>	<b>\$ -</b>	<b>\$ 1,094,742</b>	<b>100.00%</b>
<b>Net Position:</b>				
Invested in Capital Assets, net of Related Debt	\$ 47,137,374	\$ 51,074,120	\$ (3,936,746)	-7.71%
<b>Restricted For:</b>				
Capital Reserves	902,496	982,496	(80,000)	-8.14%
Other Purposes	4,024,767	4,394,584	(369,817)	-8.42%
Unrestricted	1,515,773	2,504,520	(988,747)	-39.48%
<b>Total Net Position</b>	<b>\$ 53,580,410</b>	<b>\$ 58,955,720</b>	<b>\$ (5,375,310)</b>	<b>-9.12%</b>

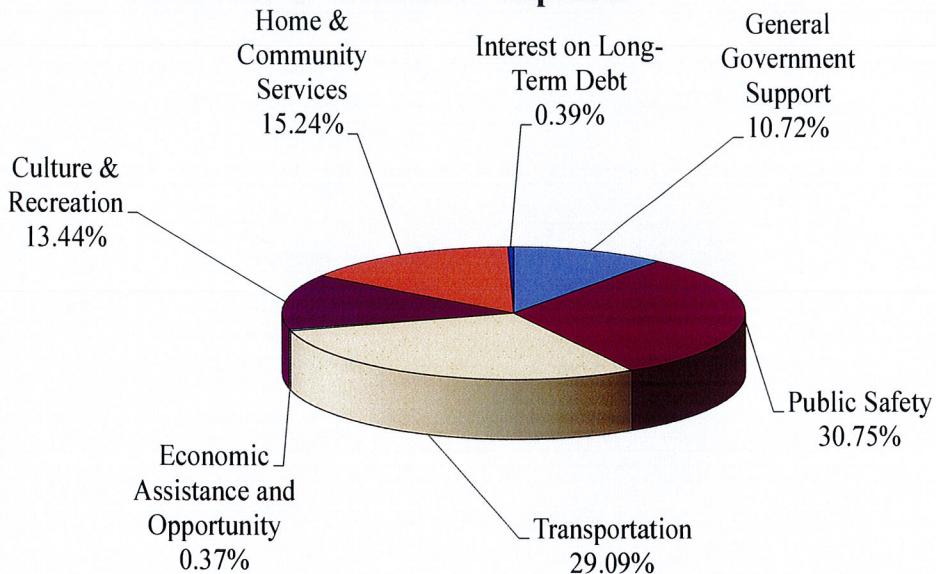
Total Net Position of \$53,580,410 reflects a reduction of \$5,375,310. The most significant factor relating to the decrease was a reduction in net capital assets of \$3,158,139. This was a result of the difference between a net increase in accumulated depreciation of \$6,512,328 and a net increase in capital assets (net of deletions) of \$3,354,189. Depreciation expense is an accounting measure of asset utilization based on estimates of useful life for each asset. The actual life of an asset may not parallel the estimated life used for the purpose of calculating depreciation expenses. Also, the Town is a mature, nearly fully developed community such that most of its needed infrastructure already exists, is being maintained and depreciated, with comparatively little opportunity for infrastructure expansion. Additional factors decreasing net position included a reduction of \$238,198 in fund balances; a net increase in obligations for serial bonds of \$860,126; an additional \$341,212 in OPEB liability being recorded (Other Post-Employment Benefits for employee medical in retirement); and a net change in pension liability of \$797,726.

In the Statement of Activities, expenses incurred by type of governmental activity totaled \$33,110,642, with program revenues by type attributable to a particular activity totaling \$3,249,370. The \$29,861,272 net negative result of expenses less revenues highlights the relative financial burden that each of the governmental activities places on the Town's taxpayers. A total of \$24,520,962 in revenues not directly attributable to any particular governmental activity are reported as General Revenues, serving to further reduce the net cost of governmental activities. The net cost of all governmental activities, after applying all Program and General Revenues, results in a \$5,375,310 negative Change in Net Position.

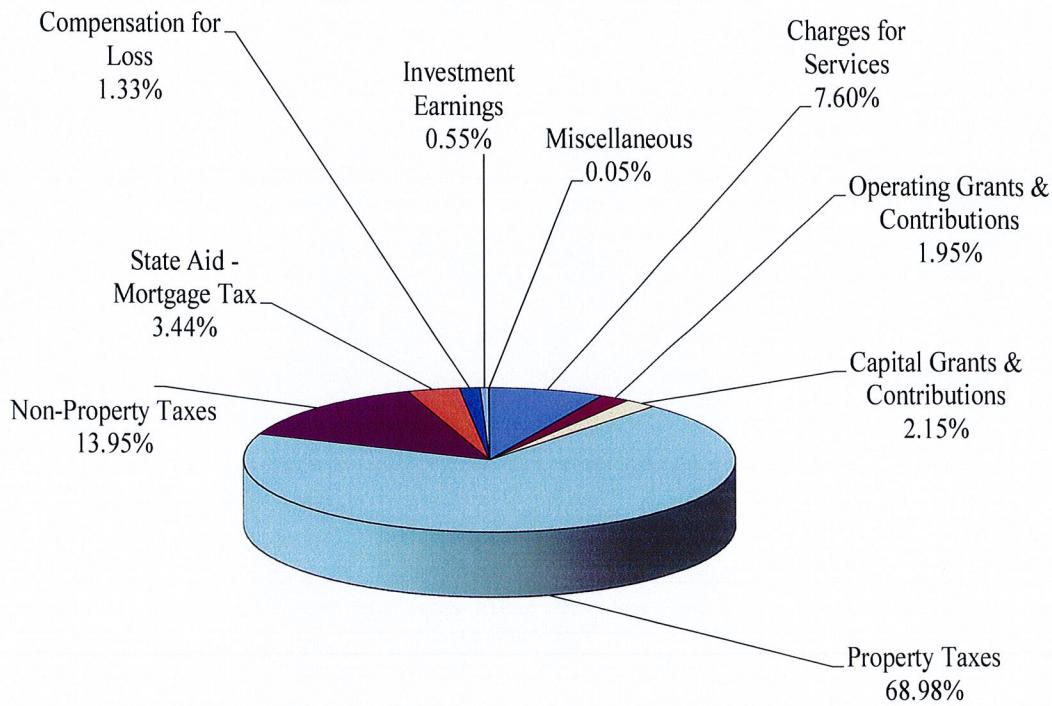


The Bar Graph presented above shows the relative relationship between Program Expenses of \$33,110,642 and Program Revenues of \$3,249,370. The \$29,861,272 balance in the net cost of operations is funded by General Revenues of \$24,520,962 (\$19,155,129 or 78% of all General Revenues being generated through the levy of property taxes) and \$5,365,833 in utilized Net Position.

### Statement of Activities - Expenses



### Statement of Activities - Revenues



The Program Expenses Pie Chart presented above shows the relative commitment of resources for the many types of critical services provided by the Town, and the Program Revenues Pie Chart shows the sources of revenue generated and their relative proportions as a part of total Town Revenues.

## **The Town's Governmental Funds**

For the fiscal year ended December 31, 2016, the Town's Governmental Funds reported combined ending fund balances of \$11,805,582, a decrease of \$238,198 from the 2015 fund balances of \$12,043,780. While this was a result of favorable and non-favorable operational variances across all funds, it was primarily due to capital projects awaiting long-term financing.

The fund balance, per GASB Statement 54 reporting beginning in fiscal year 2011, is broken out into four categories: Nonspendable, Restricted, Assigned, and Unassigned, all of which are more fully defined in the notes to these statements. Nonspendable fund balance, such as prepaid expenditures, total \$586,714. Restricted fund balance, such as reserves and amounts restricted by law or grantors for a specific purpose, total \$5,204,678. Assigned fund balance, amounts intended to be used for a specific purpose such as encumbrances and appropriated fund balance, total \$3,080,287. Unassigned fund balance, available for Town use, total \$2,933,903.

## **Comparative Schedule of Expenditures**

The following table presents a summary and comparison of expenditures for all Governmental Funds for the fiscal years ended December 31, 2016 and 2015.

<b><u>Expenditures:</u></b>	<b><u>2016</u></b>	<b><u>2015</u></b>	<b><u>Variance</u></b>
General Governmental Support	\$ 2,889,189	\$ 3,228,101	\$ (338,912)
Public Safety	7,154,957	6,714,267	440,690
Transportation	5,577,497	5,003,151	574,346
Economic Assistance/Opportunity	117,087	128,129	(11,042)
Culture and Recreation	3,752,126	3,788,947	(36,821)
Home and Community Services	3,297,218	3,828,478	(531,260)
Employee Benefits	6,448,804	6,653,045	(204,241)
Debt Service - Principal	869,874	707,195	162,679
Debt Service - Interest	163,605	136,329	27,276
<b>Total</b>	<b><u>\$ 30,270,357</u></b>	<b><u>\$ 30,187,642</u></b>	<b><u>\$ 82,715</u></b>

As shown on the Statement of Revenues, Expenditures, and Changes in Fund Balances for Governmental Funds, recast in the table above, the Town expended \$30,270,357 for current year operations. By comparison, this was (on a net basis) \$82,715 more than the \$30,187,642 expended in 2015.

Areas of major variances in expenditures included \$483,000 for HVAC replacement in the public safety wing; \$608,821 for highway equipment (flusher truck and two dump trucks); additional debt service on \$1,636,360 in new debt; a reduction in sanitary sewer expenditures from 2015 which included two projects (East Ave. sewer relining and MCC sewer project) and a backhoe purchase; and a reduction in required employer contribution to the NYS Retirement System of \$174,425.

## Comparative Schedule of Revenues

The following schedule presents a summary of General Fund, Special Revenue Funds (including Highway), Capital Projects and Debt Service Fund revenues for the fiscal years ended December 31, 2016 and 2015.

<b><u>Revenues:</u></b>	<b><u>2016</u></b>	<b><u>2015</u></b>	<b><u>Variance</u></b>
Real Property and Tax Items	\$ 19,155,129	\$ 18,975,528	\$ 179,601
Non-Property Taxes	3,874,223	3,605,085	269,138
Departmental Income	855,070	990,754	(135,684)
Intergovernmental Charges	602,428	592,850	9,578
Use of Money and Property	153,995	160,492	(6,497)
Licenses and Permits	312,561	628,115	(315,554)
Fines and Forfeitures	298,393	343,089	(44,696)
Sale of Property and Compensation for Loss	368,751	391,144	(22,393)
Miscellaneous	135,174	70,551	64,623
Interfund Revenues	493,289	578,670	(85,381)
State and County Aid	2,039,096	2,044,900	(5,804)
Federal Aid	51,359	45,189	6,170
<b>Total</b>	<b>\$ 28,339,468</b>	<b>\$ 28,426,367</b>	<b>\$ (86,899)</b>

Again, as shown on the Statement of Revenues, Expenditures, and Changes in Fund Balances for Governmental Funds, recast in the table above, the Town recorded \$28,339,468 in revenues to support current year operations. By comparison, on a net basis this was a decrease of \$86,899 from the \$28,426,367 recorded in 2015.

Areas of major variances in revenues include increases in the Town's share of the Monroe County sales tax of \$268,256 and in NYS mortgage tax of \$148,545 and decreases from the prior year that included state aid of \$225,000 and contractor reimbursement of \$335,580 to erect a boat dock and put-in on the Erie Canal.

**General Fund.** The General Fund, a major fund, is the primary operating fund of the Town including operations of the Police, Recreation, Parks, and Public Works Departments, the Town Court, the portion of the Highway Department not required to be accounted for in the Highway Fund, and General Administration. Results of operations in the General Fund generated an excess of \$164,190. When netting out the transfers in for debt and closed capital project and the transfers out for capital projects, General Fund balance increased by \$108,100. The present \$3,065,318 in unassigned fund balance represents 19% of the \$16,315,623 in total fund expenditures and operating transfers out recorded in the year.

**Highway Fund.** The Highway Fund, also classified as a major fund, includes the greater portion of the activities of the Town's Highway Department (with the balance of Highway Department activities being accounted for in the General Fund). Highway Fund activities include road repair, storm sewer maintenance, machinery acquisition and maintenance, and snow and ice control. Results of operations in the Highway Fund generated an excess of \$9,538 in revenues over expenditures. The present \$1,624,929 of assigned fund balance for highway operations represents 31% of the \$5,258,268 in total fund expenditures recorded in the fiscal year.

**“Non-Major” Special Revenue (Governmental) Funds.** “Non-Major” Special Revenue Funds are used to account for taxes, user fees, and other revenues that are raised or received to fund special governmental activities including the Brighton Memorial Library, Consolidated (Sanitary) Sewer District, and other governmental services (e.g. ambulance service, fire protection, street lighting, and refuse collection) provided to service areas that may or may not encompass the entire Town. Operations of all “Non-Major” Special Revenue funds (inclusive of the debt service fund) resulted in a reduction of \$80,749 in net changes in fund balances.

As shown on the Balance Sheet for all Governmental Funds, the reconciliation of Total Fund Balances of \$11,805,582 to Net Position of Governmental Activities of \$53,580,410 includes \$53,148,875 in net capital assets used in governmental activities and deferred pension outflows net of inflows of \$7,835,175 as an addition to fund balances. Subtractions to fund balance include \$6,217,344 in obligations on outstanding bonds, OPEB liability of \$3,820,450, accrued interest totaling \$24,982, net pension liability of \$7,916,230, and compensated absences earned and due to Town employees totaling \$1,230,216.

### **General Fund Budgetary Highlights**

The Town’s General Fund Budget for revenue and operating transfers increased by \$91,953 over the course of the year, to a total amended budget of \$15,977,373. Actual revenues and operating transfers-in came in above the amended budget estimates by \$446,350.

The Town’s General Fund appropriation budget increased by \$230,920 over the course of the year to a total of \$17,241,323 in amended appropriations. In all categories, actual expenditures were less than amended budget estimates by a total of \$782,496. Major favorable budget variances included: General Government Support of \$137,552 less than budget, Public Safety of \$118,516 less than budget, Home and Community Services of \$123,840 less than budget, and Employee Benefits of \$205,732 less than budget.

### **Highway Fund Budgetary Highlights**

The Town’s amended Highway Fund revenue budget totaled \$5,270,550. Actual revenues were lower than the amended budget estimates by \$2,744.

The Town’s amended Highway Fund appropriation budget totaled \$5,597,921. There was a total favorable variance in Highway Fund expenditures of \$322,700 including \$27,819 for equipment and \$262,192 for supplies. The net favorable variance of revenues over expenditures in the Highway Fund was \$319,956.

## Capital Assets and Debt Administration

Capital Assets. In accordance with Governmental Accounting Standards Board (GASB) Statement #34, the Town records depreciation expense and accumulated depreciation associated with all of its capital assets including infrastructure. The Town's investment in capital assets for its governmental activities totals \$53,148,875, net of accumulated depreciation. This investment in capital assets includes Land, Work in Progress, Buildings and Improvements, Machinery and Equipment, and Infrastructure. Work in Progress was increased on a net basis by \$90,904. The net values of Buildings and Improvements of \$5,153,460 are reflective of \$1,101,119 in additions and \$582,217 in net depreciation expense. Net Machinery and Equipment values of \$3,511,613 reflect \$1,154,112 in additions and \$632,350 in disposals (through sale or other disposal), and \$177,551 in net depreciation expense. Infrastructure is valued at \$35,429,842 (net accumulated depreciation). This includes \$2,092,155 in new and improved infrastructure, \$451,751 in deletions, and net depreciation expenses in 2016 of \$5,752,560. This primarily results from the Town's nearly fully developed dynamic, such that the need and opportunity to develop new infrastructure is small while, by comparison, the recording of depreciation on its mature network of roads (and road improvements), sewers (sanitary and storm), sidewalks, street lights, etc. is substantial. The Town's newly acquired or constructed capital assets were funded with cash, bonds, and State Aid. The following table summarizes the value of these capital assets, net of accumulated depreciation.

	<u>2016</u>	<u>2015</u>
Land	\$ 7,926,434	\$ 7,926,434
Work in Progress	1,127,526	1,036,622
Buildings and Land Improvements	5,153,460	4,634,558
Machinery and Equipment	3,511,613	3,167,402
Infrastructure	35,429,842	39,541,998
<b>Total</b>	<b><u>\$ 53,148,875</u></b>	<b><u>\$ 56,307,014</u></b>

Debt Administration and Other Long-Term Obligations. At year-end 2016 the Town had \$6,217,344 in Bonds outstanding. Of this amount \$870,663 will be redeemed in the ensuing year's budget, leaving \$5,346,681 to be redeemed in future years. The Town maintains a conservative debt borrowing policy and has a rating of AA-2 from Moody's Investors Service.

At year end 2016 the Town also had \$1,230,216 in accumulated compensated absences due its employees, a net increase of \$14,021 from the prior year. The Town budgets a minimal amount for the payment of compensated absences; relying on available budgetary appropriations when that portion of the liability that relates to an employee severing service with the Town is "cashed out".

New for the fiscal year ending 12/31/15 was the GASB Statement No. 68 requirement to record the Town's net pension liability of the New York State Employees and Police & Fire Retirement Systems. The Town's net liability, as calculated by the NYS Retirement System, totaled \$7,916,230 for 2016; an increase of \$6,659,657 over year-end 2015.

Also at the end of 2016 an additional year of OPEB liability was recorded. The ninth year of the Town of Brighton's OPEB liability was recorded bringing the total liability to \$3,820,450.

## **Economic Factors, Subsequent Significant Events, and Future Budget Impacts**

The Town's historically conservative budgeting philosophy and continued strong fund balance positions in the General and Highway funds (both being major funds) provide a stable financial base and enables the Town to quickly respond to unanticipated budgetary demands that might be classified as modest or moderate. Most often such demands have resulted from an unusually harsh winter or other weather-related events. Most recently the Monroe County area experienced a wind storm in March 2017 that damaged homes and trees and took down utility poles and lines that resulted in power outages lasting up to a week. In less than a week of the windstorm, the State was hit with a significant snow storm that dumped over 26" of snow in a 24-hour period, resulting in a State of Emergency being declared by the Governor. It is not immediately known whether emergency funding will be available to help alleviate some of the excess financial outlay (beyond normal operations) that was required for the snow storm.

As has been the case in the past, the Town (along with other municipalities in New York State) continues to address the on-going challenge of funding the costs for employee benefits. While employer contribution rates to the New York State Local Employees' and Police and Fire Retirement Systems decreased slightly for 2016, they have remained at the same level or, in the case of the Police and Fire Retirement System, have increased slightly for 2017. The long-term projection is that these rates may decrease somewhat, however, this is contingent on the future performance of the investments of the system assets. The Town continues to be satisfied with its participation in the Finger Lakes Municipal Health Insurance Trust (FLMHIT) of which it joined in August 2015 to help mitigate the increase in health insurance premiums for its employees and pre-Medicare retirees. This consortium is committed to wellness and education to help keep premium increases at a minimum for its membership.

While the Town managed to stay under the New York State law-imposed property tax levy cap for the first five years of its existence, 2017 saw an exception as the Town Board had to make the difficult decision to override the tax levy cap as a result of an intermunicipal agreement to provide fire protection services in the Town's West Brighton Fire Protection Services District. In order to stay under the cap and provide these necessary services in the district, major services that the residents of the Town of Brighton are accustomed to would have to be reduced or cut. While a hard decision to make, it was the right choice for the community.

## **Contacting the Town's Financial Management**

This financial report is designed to provide a general overview of the Town's finances for all those having an interest, and should be considered along with the Basic Financial Statements and related notes. Questions concerning any of the information provided in this report may be addressed to William Moehle, Supervisor, or to Suzanne Zaso, Director of Finance, at 2300 Elmwood Avenue, Rochester, New York, 14618.

**TOWN OF BRIGHTON, MONROE COUNTY, NEW YORK**

**Statement of Net Postion**

**December 31, 2016**

	<b>Governmental Activities</b>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 10,834,868
Accounts receivable, net	1,284,920
State and federal aid receivable	431,784
Prepaid items	586,714
<b>Capital assets:</b>	
Land and work in progress	9,053,960
Other capital assets, net of depreciation	<u>44,094,915</u>
<b>TOTAL ASSETS</b>	<b><u>\$ 66,287,161</u></b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred outflows of resources	<b><u>\$ 8,929,917</u></b>
<b>LIABILITIES</b>	
Accounts payable and other current liabilities	\$ 943,849
Accrued liabilities	238,952
Unearned revenue	174,885
<b>Noncurrent liabilities:</b>	
Due in one year	1,608,793
Due in more than one year	<u>17,575,447</u>
<b>TOTAL LIABILITIES</b>	<b><u>\$ 20,541,926</u></b>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Deferred inflows of resources	<b><u>\$ 1,094,742</u></b>
<b>NET POSITION</b>	
Net investment in capital assets	\$ 47,137,374
<b>Restricted for:</b>	
Capital reserves	902,496
Restricted other purposes	4,024,767
Unrestricted	<u>1,515,773</u>
<b>TOTAL NET POSITION</b>	<b><u>\$ 53,580,410</u></b>

The notes to the financial statements are an integral part of this statement.

**TOWN OF BRIGHTON, MONROE COUNTY, NEW YORK**

**Statement of Activities**

**For the Year Ended December 31, 2016**

Functions/Programs	Program Revenues				Net (Expense) Revenue and Changes in Net Position	
	Charges for Services		Operating Grants and Contributions	Capital Grants and Contributions	Primary Governmental Activities	
	Expenses	Services			Governmental	Activities
<b>Primary Government</b>						
<b>Governmental Activities:</b>						
General government support	\$ 3,549,651	\$ 56,372	\$ 392,498	\$ -	\$ -	\$ (3,100,781)
Public safety	10,181,349	376,591	57,768	-		\$ (9,746,990)
Transportation	9,630,738	633,039	16,858	252,105		\$ (8,728,736)
Economic assistance and development	123,899	53,494	-	-		\$ (70,405)
Culture and recreation	4,449,880	716,386	71,485	79,243		\$ (3,582,766)
Home and community services	5,045,632	274,186	3,641	265,704		\$ (4,502,101)
Interest on long-term debt	129,493	-	-	-		\$ (129,493)
<b>Total Governmental Activities</b>	<b>\$ 33,110,642</b>	<b>\$ 2,110,068</b>	<b>\$ 542,250</b>	<b>\$ 597,052</b>	<b>\$ -</b>	<b>\$ (29,861,272)</b>
<b>General Revenues:</b>						
Taxes:						
Property taxes					\$ 19,155,129	
Non-property taxes					3,874,223	
Mortgage tax					954,794	
Compensation for loss					368,751	
Investment earnings					153,995	
Miscellaneous					14,070	
<b>Total General Revenues</b>					<b>\$ 24,520,962</b>	
<b>Special Item:</b>						
Advance refunding					\$ (35,000)	
<b>Total General Revenues and Special Item</b>					<b>\$ 24,485,962</b>	
Change in Net Position						
<b>Net Position - Beginning</b>						
<b>Net Position - Ending</b>						
					<b>\$ 53,580,410</b>	

The notes to the financial statements are an integral part of this statement.

**TOWN OF BRIGHTON, MONROE COUNTY, NEW YORK**

**Balance Sheet**  
**Governmental Funds**  
**December 31, 2016**

	<b>Major</b>				<b>Total Governmental Funds</b>	
	<b>General Fund</b>	<b>Capital Projects Fund</b>	<b>Highway Fund</b>	<b>Nonmajor Governmental Funds</b>		
<b>Assets</b>						
Cash and cash equivalents	\$ 4,929,186	\$ 840,601	\$ 1,713,802	\$ 3,351,279	\$ 10,834,868	
Receivables, net	110,560	-	30,122	42,229	182,911	
Due from other funds	-	-	364,251	-	364,251	
Due from other governments, net	1,091,623	2,317	-	8,069	1,102,009	
State and federal aid receivable	1,800	343,674	86,310	-	431,784	
Prepaid items	457,363	-	69,508	59,843	586,714	
<b>Total Assets</b>	<b><u>\$ 6,590,532</u></b>	<b><u>\$ 1,186,592</u></b>	<b><u>\$ 2,263,993</u></b>	<b><u>\$ 3,461,420</u></b>	<b><u>\$ 13,502,537</u></b>	
<b>Liabilities and Fund Balances</b>						
<b>Liabilities:</b>						
Accounts payable and other current liabilities	\$ 271,172	\$ 266,849	\$ 171,887	\$ 205,612	\$ 915,520	
Accrued liabilities	100,595	-	78,144	35,231	213,970	
Due to other funds	4,759	356,716	-	2,776	364,251	
Due to other governments	12,741	-	-	-	12,741	
Overpayments and collections in advance	15,588	-	-	-	15,588	
Unearned revenue	20,904	-	148,287	5,694	174,885	
<b>Total Liabilities</b>	<b><u>\$ 425,759</u></b>	<b><u>\$ 623,565</u></b>	<b><u>\$ 398,318</u></b>	<b><u>\$ 249,313</u></b>	<b><u>\$ 1,696,955</u></b>	
<b>Fund Balances:</b>						
Nonspendable	\$ 457,363	\$ -	\$ 69,508	\$ 59,843	\$ 586,714	
Restricted	1,186,734	694,442	171,238	3,152,264	5,204,678	
Assigned	1,455,358	-	1,624,929	-	3,080,287	
Unassigned	3,065,318	(131,415)	-	-	2,933,903	
<b>Total Fund Balances</b>	<b><u>\$ 6,164,773</u></b>	<b><u>\$ 563,027</u></b>	<b><u>\$ 1,865,675</u></b>	<b><u>\$ 3,212,107</u></b>	<b><u>\$ 11,805,582</u></b>	
<b>Total Liabilities and Fund Balances</b>	<b><u>\$ 6,590,532</u></b>	<b><u>\$ 1,186,592</u></b>	<b><u>\$ 2,263,993</u></b>	<b><u>\$ 3,461,420</u></b>		
<b>Amounts reported for governmental activities in the statement of net position are different because:</b>						
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.					53,148,875	
Interest is accrued on outstanding bonds in the statement of net assets but not in the funds.					(24,982)	
The following long-term obligations are not due and payable in the current period, therefore are not reported in the governmental funds:						
Serial Bonds Payable					(6,217,344)	
Deferred Inflows					(1,094,742)	
Deferred Outflows					8,929,917	
Pension Liability					(7,916,230)	
OPEB Liability					(3,820,450)	
Compensated absences are not reported in the funds under fund accounting but are expensed as the liability is incurred in the statement of net position.					(1,230,216)	
<b>Net Position of Governmental Activities</b>					<b><u>\$ 53,580,410</u></b>	

**TOWN OF BRIGHTON, MONROE COUNTY, NEW YORK**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended December 31, 2016**

	<b>Major</b>			<b>Nonmajor</b>	<b>Total</b>
	<b>General</b>	<b>Capital</b>	<b>Highway</b>		
	<b>Fund</b>	<b>Fund</b>	<b>Fund</b>	<b>Funds</b>	<b>Funds</b>
<b>Revenues:</b>					
Real property and tax items	\$ 9,426,044	\$ -	\$ 3,839,850	\$ 5,889,235	\$ 19,155,129
Non-property taxes	3,874,223	-	-	-	3,874,223
Departmental income	714,332	-	2,599	138,139	855,070
Intergovernmental charges	67,052	3,097	532,279	-	602,428
Use of money and property	99,978	388	2,164	51,465	153,995
Licenses and permits	296,182	-	16,379	-	312,561
Fines and forfeitures	298,393	-	-	-	298,393
Sale of property and compensation for loss	79,353	-	194,814	94,584	368,751
Miscellaneous	48,172	-	10,265	76,737	135,174
Interfund revenues	232,706	-	252,351	8,232	493,289
State and county aid	1,221,230	344,947	417,105	55,814	2,039,096
Federal aid	34,248	16,858	-	253	51,359
<b>Total Revenues</b>	<b>\$ 16,391,913</b>	<b>\$ 365,290</b>	<b>\$ 5,267,806</b>	<b>\$ 6,314,459</b>	<b>\$ 28,339,468</b>
<b>Expenditures:</b>					
<b>Current:</b>					
General government support	\$ 2,684,575	\$ 131,076	\$ -	\$ 73,538	\$ 2,889,189
Public safety	5,486,140	483,158	-	1,185,659	7,154,957
Transportation	418,409	858,865	3,803,792	496,431	5,577,497
Economic assistance and development	117,087	-	-	-	117,087
Culture and recreation	1,312,038	852,556	-	1,587,532	3,752,126
Home and community services	1,262,736	10,546	-	2,023,936	3,297,218
Employee benefits	4,397,148	-	1,268,253	783,403	6,448,804
<b>Debt Service:</b>					
Debt service - principal	437,336	-	164,970	267,568	869,874
Debt service - interest and other charges	112,254	-	21,253	30,098	163,605
<b>Total Expenditures</b>	<b>\$ 16,227,723</b>	<b>\$ 2,336,201</b>	<b>\$ 5,258,268</b>	<b>\$ 6,448,165</b>	<b>\$ 30,270,357</b>
Excess (deficiency) of revenue over expenditures	\$ 164,190	\$ (1,970,911)	\$ 9,538	\$ (133,706)	\$ (1,930,889)
<b>Other Financing Sources and Uses:</b>					
Transfers - in	\$ 31,810	\$ 103,400	\$ -	\$ 108,372	\$ 243,582
Transfers - out	(87,900)	(102,576)	-	(53,106)	(243,582)
Proceeds from advance refunding	-	-	-	2,065,000	2,065,000
Transfer to escrow agent	-	-	-	(2,067,309)	(2,067,309)
Serial bonds	-	1,583,450	-	-	1,583,450
Bond anticipation notes	-	111,550	-	-	111,550
<b>Total Other Financing Sources and Uses</b>	<b>\$ (56,090)</b>	<b>\$ 1,695,824</b>	<b>\$ -</b>	<b>\$ 52,957</b>	<b>\$ 1,692,691</b>
Net change in fund balances	\$ 108,100	\$ (275,087)	\$ 9,538	\$ (80,749)	\$ (238,198)
<b>Fund Balance - Beginning</b>	<b>6,056,673</b>	<b>838,114</b>	<b>1,856,137</b>	<b>3,292,856</b>	<b>12,043,780</b>
<b>Fund Balance - Ending</b>	<b>\$ 6,164,773</b>	<b>\$ 563,027</b>	<b>\$ 1,865,675</b>	<b>\$ 3,212,107</b>	<b>\$ 11,805,582</b>

**TOWN OF BRIGHTON, MONROE COUNTY, NEW YORK**  
**Reconciliation of the Statement of Revenues, Expenditures, and**  
**Changes in Fund Balances of Governmental Funds**  
**to the Statement of Activities**  
**For the Year Ended December 31, 2016**

**Net Change in Fund Balances - Total Governmental Funds** \$ (238,198)

**Amounts reported for governmental activities in the statement of activities are different because:**

Governmental funds report capital outlay as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current period.

Capital outlay	\$ 575,160
Addition of assets	3,863,130
Depreciation	(7,417,010)
Gain/(Loss) on sale of assets	<u>(179,419)</u>
	(3,158,139)

Bond and installment purchase debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term obligations in the statement of net Position. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term obligations in the statement of net position. The following details these items as they effect the governmental activities:

Debt repayment	\$ 869,874
Proceeds from serial bonds	(1,583,450)
Advanced refunding	(35,000)
Proceeds from BAN redemption	<u>(111,550)</u>
	(860,126)

The net OPEB liability does not require the use of current financial resources, and therefore, is not reported as an expenditure in the governmental funds. (341,212)

(Increase) decrease in proportionate share of net pension asset/liability reported in the statement of Activities do not provide for or require the use of current financial resources and therefore are not reported as revenues and expenditures in the governemental funds:

Employees' Retirement System	(797,726)
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Compensated absences represents the value of the earned and unused portion of the liability for vacation and compensatory time. They are reported in the statement of activities but do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. This is the net change of compensated absences. (14,021)

In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due. 34,112

**Change in Net Position of Governmental Activities** \$ (5,375,310)

The notes to the financial statements are an integral part of this statement.

**TOWN OF BRIGHTON, MONROE COUNTY, NEW YORK**

**Statement of Fiduciary Net Position**

**Fiduciary Funds**

**December 31, 2016**

	<b>Expendable</b>	<b>Agency</b>
	<b>Trust</b>	<b>Funds</b>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 407,544	\$ 498,035
Service award program assets	<u>-</u>	<u>798,199</u>
<b>TOTAL ASSETS</b>	<b>\$ 407,544</b>	<b><u>\$ 1,296,234</u></b>
<b>LIABILITIES</b>		
Accounts payable	\$ -	\$ 5,393
Accrued liabilities	<u>-</u>	<u>64,628</u>
Service awards	<u>-</u>	<u>798,199</u>
Other liabilities	<u>-</u>	<u>428,014</u>
<b>TOTAL LIABILITIES</b>	<b>\$ -</b>	<b><u>\$ 1,296,234</u></b>
<b>NET POSITION</b>		
Other expendable trusts	<u>\$ 407,544</u>	
<b>TOTAL NET POSITION</b>	<b><u>\$ 407,544</u></b>	

The notes to the financial statements are an integral part of this statement.

**TOWN OF BRIGHTON, MONROE COUNTY, NEW YORK**

**Statement of Changes in Fiduciary Net Position**

**Fiduciary Funds**

**For the Year Ended December 31, 2016**

	<b>Expendable</b>	
	<b>Trust</b>	
<b>ADDITIONS</b>		
Contributions	\$ 62,886	
Investment earnings	<u>3,407</u>	
<b>TOTAL ADDITIONS</b>	<b><u>\$ 66,293</u></b>	
<b>DEDUCTIONS</b>		
Culture and recreation expense	<u>\$ 515,027</u>	
<b>TOTAL DEDUCTIONS</b>	<b><u>\$ 515,027</u></b>	
Change in net position	\$ (448,734)	
<b>NET POSITION - BEGINNING</b>	<u>856,278</u>	
<b>NET POSITION - ENDING</b>	<b><u>\$ 407,544</u></b>	

The notes to the financial statements are an integral part of this statement.

## TOWN OF BRIGHTON, MONROE COUNTY, NEW YORK

### Notes To The Basic Financial Statements

December 31, 2016

#### **I. Summary of Significant Accounting Policies:**

The financial statements of the Town of Brighton, Monroe County, New York (the Town) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the Town's accounting policies are described below.

##### **A. Financial Reporting Entity**

The Town (which was established in 1814) is governed by its charter, Town Law, other general laws of the State of New York and various local laws. The Town Board, which is the legislative body responsible for the overall operation of the Town, consists of the Supervisor and four Councilpersons. The Supervisor serves as Chief Executive Officer and Chief Fiscal Officer of the Town. The Supervisor is elected to serve a two year term. The Councilpersons are elected to serve four year terms with two Councilpersons on the ballot every two years.

The Town provides the following basic services to all or some residents of the Town: public safety, transportation (highway maintenance); parks and recreation; planning and zoning; public library; sanitary sewer; drainage; refuse disposal; street lighting; fire protection and ambulance; sidewalks and sidewalk snow removal.

All governmental activities and functions performed by the Town are its direct responsibility, no other governmental organizations have been included or excluded from the reporting entity.

The financial reporting entity consists of (a) the primary government which is the Town and (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The decision to include a potential component unit in the Town's reporting entity is based on several criteria including legal standing, fiscal dependency, and financial accountability. Based on the application of these criteria, the following is a brief review of certain entities considered in determining the Town's reporting entity.

**1. Included in the Reporting Entity**

The Brighton Memorial Library was established in 1951 by the Town and granted a charter by the State Board of Regents as provided in Article 5 of the Education Law. The Town appoints trustees; raises taxes for library purposes; has title to real property used by the library; and issues all library indebtedness which is supported by the full faith and credit of the Town. The library is a blended component unit, part of the primary government, and is reported in the special revenue fund types. The Town provides ongoing financial support of Library operations through the annual property tax levy.

However, line item control over the library budget as well as control over the Library's general reserve fund rests exclusively with the Library Board of Trustees. Gifts and donations received by the Brighton Memorial Library are reported within the Trust and Agency Fund. Pursuant to Education Law, such funds are under exclusive control of the Library Board of Trustees. The Town does not exercise oversight responsibility with regard to such gifts and donations.

**2. Excluded From the Reporting Entity**

Although the following organizations, functions or activities are related to the Town they are not included in the Town reporting entity because of the reasons noted:

- a. The Town is served by five school districts created by state legislation which designates the school boards as their governing authority. School board members are elected by the qualified voters of the districts. The school boards designate management and exercise complete responsibility of all financial matters. The Town Council exercises no oversight over school operations. Their audit reports may be obtained by contacting the school district.
- b. The Brighton Fire District is an independent district corporation that has the authority to levy its own property taxes and borrow in its own name, and for which the governing commissioners are elected by the residents of the District. The Board of Fire Commissioners has complete responsibility for management of the District and its fiscal affairs. The Town Council exercises no oversight over District operations. Their audit reports may be obtained by contacting the Brighton Fire District.

**B. Basis of Presentation**

**1. Government-Wide Statements**

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. All of the Town's services are classified as governmental activities.

## (I.) (Continued)

In the government-wide Statement of Net Position, the governmental activities are presented on a consolidated basis and are reported on a full accrual, economic resources basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's net position is reported in three parts – net investment in capital assets; restricted net position; and unrestricted net position. The Town first uses restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the Town's functions, i.e., public safety and transportation, etc. The functions are also supported by general government revenues (property, sales taxes, mortgage tax, state revenue sharing, and investment earnings, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function. Operation grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

The Town's fiduciary funds are presented in the fiduciary fund financial statements by type (restricted purposes, and agency). Since by definition these assets are being held for the benefit of a third party and cannot be used to address activities or obligations of the Government, these funds are not incorporated into the government-wide financial statements.

The Town does not allocate indirect costs. An administrative service fee is charged by the General Fund to the Town's special district funds that is eliminated like a reimbursement (reducing the revenue and expense in the General Fund) to recover the direct costs of services provided (finance, personnel, purchasing, legal, technology, management, etc.).

This government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net position resulting from the current year's activities.

## 2. Fund Financial Statements

The emphasis in fund financial statements is on the major fund in either the governmental or business-type activities categories. Non-major funds by category are summarized into a single column. GASB Statement No. 34 set forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds. The non-major funds are combined in a column in the fund financial statements.

a. **Governmental Funds** - Governmental funds are those major and non-major funds through which most governmental functions are financed. The acquisition, use and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus of the governmental funds is upon determination of financial position and changes in financial position. The following are the Town's governmental fund types.

1. **Major Governmental Funds**

**General Fund** - the principal operating fund and includes all operations not required to be recorded in other funds.

**Capital Projects Fund** - used to account for financial resources to be used for the acquisition, construction or renovation of capital facilities; or the acquisition of equipment.

**Highway Fund** - a special revenue fund used to account for taxes, user fees, or other revenues which are raised or received to provide highway services to areas throughout the Town.

2. **Non-Major Governmental Funds**

The other funds which do not meet the major fund criteria are aggregated and reported as non-major other governmental funds. The following are reported as non-major other governmental funds.

**Debt Service Fund** - used to account for financial resources accumulated in a reserve for payment of future principal and interest on long-term indebtedness.

**Special Revenue Funds** - used to account for taxes, user fees, or other revenues which are raised or received to provide special services to areas that may or may not encompass the whole Town. The following are non-major special revenue funds utilized by the Town:

Public Library Fund	Consolidated Water District Fund
Neighborhood Improvement District Fund	Park Land Deposits Fund
Lighting Districts Fund	Consolidated Sewer Fund
Drainage Districts Fund	Fire Protection District Fund
Business Improvement Districts Fund	Park Special District Fund
Refuse Disposal Districts Fund	Ambulance Service District Fund
Sidewalk Snow Removal District Fund	Consolidated Sidewalk District Fund

3. **Fiduciary Funds**

Fiduciary funds are used to account for assets held by the local government in a trustee or custodial capacity.

**Agency Fund** - is custodial in nature and does not present results of operations or have measurement focus. The Agency Fund is accounted for using the modified accrual basis of accounting. This fund is used to account for assets that the government holds for others in an agency capacity.

**Private Purpose Trust Funds** - are used to report certain trust arrangements under which principal and income benefit individuals, private organizations, or other governments.

**C. Measurement Focus and Basis of Accounting**

Measurement focus is a term used to describe “how” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

**1. Measurement Focus**

On the government-wide Statement of Net Position and the Statement of Activities the governmental activities are presented using the economic resources measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery) and financial position. All assets and liabilities (whether current or noncurrent) associated with their activities are reported. Equity is classified as net position.

In the fund financial statements, the “current financial resources” measurement focus is used. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

**2. Basis of Accounting**

In the government-wide Statement of Net Position and Statement of Activities the governmental activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when “measurable and available”. Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or soon enough thereafter (within the year) to pay current liabilities. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported when due.

**D. Assets, Liabilities, and Equity**

**1. Cash and Investments**

The Town’s cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the Town to invest in obligations of the U.S. Treasury and U.S. Agencies, repurchase agreements and obligations of New York State or its political subdivisions.

Investments are stated at cost, which approximates market value.

2. **Receivables**

In the government-wide statements, receivables consist of all revenues earned at year end and not yet received. Allowances for uncollectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable. Major receivable balances for the governmental activities include sales tax and grant reimbursements for capital projects.

Accounts receivable are shown gross, with uncollectible amounts recognized under the direct write-off method. No allowance for uncollectible accounts has been provided since it is believed that such allowance would not be material.

3. **Inventory**

Inventory purchases in the General and Special Revenue Funds are recorded as expenditures at the time of purchase and year-end balances are not maintained.

4. **Prepaid Items**

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both governmental-wide and fund financial statements.

5. **Capital Assets**

The accounting treatment over property, plant and equipment (capital assets) depends on whether the assets are used in governmental fund operations and whether they are reported in the government-wide or fund financial statements.

a. **Government-Wide Statements**

In the government-wide financial statements, capital assets are accounted for as capital assets. All capital assets are valued at historical cost or estimated historical cost if actual is unavailable, except for donated capital assets which are recorded at their estimated fair value at the date of donation.

Prior to January 1, 2004, governmental funds' infrastructure assets were not capitalized. These assets (back to January 1, 1974) have been valued at estimated historical cost.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. A capitalization threshold of \$1,000 is used to report capital assets. The range of estimated useful lives by type of assets is as follows:

<u>Class</u>	<u>Life in Years</u>
Buildings	15-20 Years
Sanitary Sewer System	30 Years
Machinery and Equipment	5-15 Years
Improvements; Parking Lots	5-10 Years
Roads, Sidewalks, Curbing, Light Systems, Gutters	30 Years

**b. Fund Financial Statements**

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

**6. Unearned Revenue**

The Town reports unearned revenues in its basic financial statements. Unearned revenue arises when a potential revenue does not meet both the measurable and available criteria for recognition in the current period. Unearned revenue also arises when resources are received by the Town before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both recognition criteria are met, or when the Town has legal claim to resources, the liability for unearned revenue is removed and revenue is recognized.

**7. Deferred Outflows and Inflows of Resources**

In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expenses/expenditure) until then. The government may have three items that qualify for reporting in this category. First is the deferred charge on refunding reported in the government-wide Statement of Net Position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. The second item is related to pensions reported in the Town-wide Statement of Net Position. This represents the effect of the net change in the Town's proportion of the collective net pension asset or liability and difference during the measurement period between the Town's contributions and its proportion share of total contributions to the pension systems not included in pension expense. Lastly is the Town contributions to the pension systems (ERS and PFRS Systems) subsequent to the measurement date.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Town may have two items that qualify for reporting in this category. First arises only under a modified accrual basis of accounting and is reported as unavailable revenue-property taxes. The second item is related to pensions reported in the Town-wide Statement of Net Position. This represents the effect of the net change in the Town's proportion of the collective net pension liability (ERS and PFRS Systems) and difference during the measurement periods between the Town's contributions and its proportion share of total contributions to the pension systems not included in pension expense.

**8. Accrued Liabilities and Long-Term Obligations**

Payables, accrued liabilities and long-term obligations are reported in the town-wide financial statements. In the governmental funds, payables and accrued liabilities are paid in a timely manner and in full from current financial resources. Claims and judgments, other post-employment benefits payable and compensated absences that will be paid from governmental funds are reported as a liability in the funds financial statements only to the extent that they are due for payment in the current year. Bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

Long-term obligations represent the Town's future obligations or future economic outflows. The liabilities are reported as due in one year or due within more than one year in the Statement of Net Position.

**a. Compensatory Absences**

The Town accrues accumulated unpaid vacation and compensatory time cost when earned (or estimated to be earned) by the employee. The non-current portion (the amount estimated to be used in subsequent fiscal years) for governmental funds is maintained separately and represents a reconciling item between the fund and government-wide presentations.

**1. Non-Represented Employees**

Full-time employees can earn up to twenty-five (25) days of vacation leave per year based on their number of years of service. An employee may not at any point during the year or at year end accrue more than thirty-five (35) vacation days. Compensatory time accrued in the calendar year must be used by March 31 of the following year.

**2. BPPA Represented Employees**

BPPA represented employees can earn up to thirty days (30) of vacation leave per year based on their number of years of service. A maximum of seven (7) vacation leave days may be carried over into the next calendar year.

**3. CSEA Represented Employees**

CSEA represented employees can earn up to thirty (30) days of vacation leave per year based on their number of years of service. A maximum of five (5) vacation leave days may be carried over into the next calendar year.

**4. Teamsters Represented Employees**

Teamsters represented employees can earn up to thirty days (30) of vacation leave per year based on their number of years of service. An employee may not at any point during the year or at year end accrue more than thirty-five (35) vacation days.

**5. Other Benefits**

Town employees participate in the New York State Employees' Retirement System.

In addition to providing pension benefits, the Town provides post-employment health coverage to retired employees in accordance with the provision of various employment contracts in effect at the time of retirement. The Town recognizes the cost of providing health insurance by recording its share of insurance premiums as an expenditure.

**9. Encumbrances**

For financial reporting purposes encumbrances have been reclassified to assigned fund balance on the governmental funds for the general fund and the highway fund and assigned or restricted fund balance in the capital fund. Encumbrance accounting, under which purchase orders, contracts or other commitments for the expenditure of monies are recorded for budgetary control purposes to reserve that portion of the applicable appropriations, is employed in the general, town-wide capital improvement project and nonmajor funds.

**10. Equity Classifications**

**a. Government-Wide Statements**

Equity is classified as net position and displayed in three components:

1. **Net investment in capital assets** - consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
2. **Restricted net position** - consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
3. **Unrestricted net position** - all other net position that do not meet the definition of "restricted" or "net investment in capital assets".

**b. Financial Statements – Fund Balance**

The Town implemented GASB Statement 54 "Fund Balance Reporting and Governmental Fund Type Definitions". This Statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used.

1. **Nonspendable fund balance** – Amounts that are not in a spendable form (i.e. inventory or prepaids) or are legally or contractually required to be maintained intact.
2. **Restricted fund balance** – Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
3. **Assigned fund balance** – Amounts a government intends to use for a specific purpose; intent can be expressed by the Board or by an official or body to which the Board delegates the authority.
4. **Unassigned fund balance** – Amounts that are available for town purposes pursuant to any Law restrictions. Any positive amounts are reported only in the general fund.

c. The following policies relate to GASB No. 54:

1. **Assigned fund balance** – The department head is responsible for all of the purchasing activities of the Town and therefore, is designated as having the authority to assign amounts intended to be used for a specific purpose. (At year end, open purchase orders will therefore be designated as a component of the assigned fund balance.)

The Board has the authority to assign fund balance for the purpose of tax reduction on an annual basis.

2. **Spending policy** – Resources will generally be spent from Budgetary Appropriations first. Utilization of reserve funds will be determined based on the legal appropriation of such funds which require either the Board and/or voter approval. Furthermore, assigned amounts will be considered expended when the transaction for which the assignment was made does occur.
3. **Order of fund balance** – The Town's policy is to apply expenditures against nonspendable fund balance, restricted fund balance, assigned fund balance and unassigned fund balance at the end of the year.

For all funds, nonspendable fund balances are determined first and then restricted fund balances for specific purposes are determined. Any remaining fund balance amounts other than the General Fund are classified as restricted.

In the General Fund, assigned fund balance is determined before the remaining amounts which are reported as unassigned. Assignments of fund balance cannot cause a negative unassigned fund balance.

( I. ) (Continued)

It is possible for the funds to have negative unassigned fund balance when nonspendable amounts plus the restricted fund balances for specific purposes amounts exceed the positive fund balance.

**E. Revenues, Expenditures/Expenses**

## 1. Revenues

*Real property taxes* are levied January 1 and collected by the Receiver of Taxes without interest through February 10, and through May 31 with interest and penalties. Taxes for county purposes are levied together with taxes for town and special district purposes on a single bill. The Town and special districts receive the full amount of their levies annually out of the first amounts collected on the combined bills. Uncollected taxes at June 1 are turned over to Monroe County for collection.

The County of Monroe currently imposes a *sales and use tax*. Based upon a complex formula, a portion of the total revenue collected is allocated annually to the Town in four quarterly installments.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and, 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

**2. Expenditures/Expenses**

In the government-wide financial statements, expenses are classified by function for governmental activities.

In the fund financial statements, expenditures are classified as follows:

In the fund financial statements, governmental funds report expenditures of financial resources. Government-wide financial statements report expenses relating to use of economic resources.

**F. Internal and Interfund Balances and Activities**

In the process of aggregating the financial information for the government-wide Statement of Net Position and Statement of Activities, some amounts reported as interfund activity and balances in the fund financial statements have been eliminated or reclassified.

(I.) (Continued)

1. **Fund Financial Statements**

Interfund activity, if any, within and among the governmental and proprietary fund categories is reported as follows in the fund financial statements:

- a. **Interfund loan** – amounts provided with a requirement for repayment are reported as interfund receivables and payables.
- b. **Interfund services** – sales or purchases of goods and services between funds are reported as revenues and expenditures/expenses.
- c. **Interfund reimbursements** – repayments from funds responsible for certain expenditures/expenses to the funds that initially paid for them are not reported as reimbursements but as adjustments to expenditures/expenses in the respective funds
- d. **Interfund transfers** – flow of assets from one fund to another where repayment is not expected are reported as transfers in and out.

2. **Government-Wide Financial Statements**

Interfund activity and balances, if any, are eliminated or reclassified in the government-wide financial statements as follows:

- a. **Internal balances** – amounts reported in the fund financial statements as interfund receivables and payables are eliminated in the governmental columns of the Statement of Net Position, except for the net residual amounts due between governmental funds.
- b. **Internal activities** – amounts reported as interfund transfers in the fund financial statements are eliminated in the government-wide Statement of Activities.

G. **Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures; accordingly, actual results could differ from those estimates.

H. **New Accounting Standards**

The Town has adopted all current Statements of the Governmental Accounting Standards Board (GASB) that are applicable. At December 31, 2016, the Town implemented the following new standards issued by GASB:

The GASB has issued Statement No. 72, *Fair Value Measurement and Application*, which will be effective for the year ending December 31, 2016.

## (I.) (Continued)

The GASB has issued Statement No. 76, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*, which will be effective for the year ended December 31, 2016.

The GASB has issued Statement No. 77, *Tax Abatement Disclosures*, which will be effective for the year ended December 31, 2016.

### **I. Future Changes in Accounting Standards**

The GASB has issued Statement No. 73, *Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 57, and Amendments to Certain Provisions of GASB Statements 67 and 68*, which will be effective for the year ended December 31, 2017.

The GASB has issued Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, which will be effective for the year ended December 31, 2018.

The GASB has issued Statement No. 80, *Blending Requirements for Certain Component Units—an amendment of GASB Statement No. 14*, which will be effective for the year ended December 31, 2017.

The GASB has issued Statement 81, *Irrevocable Split-Interest Agreements*, which will be effective for the year ended December 31, 2017.

The GASB has issued Statement No. 82, *Pension Issues—an Amendment of GASB Statements No. 67, No. 68, and No. 73*, which will be effective for the year ended December 31, 2017.

The GASB has issued Statement No. 83, *Certain Asset Retirement Obligations*, which will be effective for the year ended December 31, 2019.

The GASB has issued Statement No. 84, *Fiduciary Activities*, which will be effective for the year ended December 31, 2018.

The Town is currently studying these statements and plans on adoption as required.

### **II. Stewardship, Compliance and Accountability:**

By its nature as a local government unit, the Town is subject to various federal, state and local laws and contractual regulations. An analysis of the Town's compliance with significant laws and regulations and demonstration of its stewardship over Town resources follows.

#### **A. Budgetary Data**

##### **1. Budget Policies** - The budget policies are as follows:

- a.** No later than September 30, the budget officer submits a tentative budget to the Town Clerk for submission to the Town Board for the fiscal year commencing the following January 1. The tentative budget includes proposed expenditures and the proposed means of financing them.

**( II. ) (Continued)**

- b.** After public hearings are conducted to obtain taxpayer comments, no later than December 20, the Town Board adopts the budget.
- c.** All modifications of the budget must be approved by the Town Board. (However, the Supervisor is authorized to transfer certain budgeted amounts within departments.)
- d.** Budgetary controls are established for the capital projects fund through resolutions authorizing individual projects which remain in effect for the life of the project.

**2. Budget Basis of Accounting**

Budget(s) are adopted annually on a basis consistent with generally accepted accounting principles. Appropriations authorized for the current year are increased by the amount of encumbrances carried forward from the prior year.

**3. Revenue Restrictions**

The Town has various restrictions placed over certain revenue sources from state or local requirements. The primary restricted revenue sources are those revenues raised for the special district special revenue funds.

**B. Deposit and Investment Laws and Regulations**

The Town's cash and cash equivalents consist of cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

New York State Law governs the Town's investment policies. Resources must be deposited in FDIC-insured commercial banks or trust companies located within the State. Permissible investments include obligations of the United States Treasury, United States Agencies, repurchase agreements and obligations of New York State or its localities.

Collateral is required for demand and time deposits and certificates of deposit not covered by FDIC insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of the State and its municipalities and Districts.

**C. Deficit Fund Balance – Capital Projects Fund**

Some of the capital projects had deficit fund balances totaling \$131,415 at December 31, 2016, which is the result of the Town not obtaining permanent financing for the projects before year end. The Town borrowed funds from other funds in order to facilitate the cash flow for these purchases, and the permanent financing will occur at a later date. This results in the creation of a fund deficit which will remain until permanent financing (i.e., bonds, grants-in-aid, or redemption from current appropriations) is obtained.

### III. Detail Notes on All Funds and Account Groups:

#### A. Cash and Cash Equivalents

Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. While the Town does not have a specific policy for custodial credit risk, New York State statutes govern the Town's investment policies, as discussed previously in these notes.

The Town's aggregate bank balances (disclosed in the financial statements), included balances not covered by depository insurance at year end, collateralized as follows:

Uncollateralized	\$ -
Collateralized with securities held by the pledging financial institution	4,906,156
Collateralized within Trust department or agent	5,452,208
<b>Total</b>	<b>\$ 10,358,364</b>

Restricted cash represents cash and cash equivalents where use is limited by legal requirements. These assets represent amounts required by statute to be reserved for various purposes. Restricted cash as of year end included \$5,204,678 within the governmental funds and \$407,544 in the expendable trust fund.

#### B. Brighton Memorial Library Expendable Trust Gift Fund

The Brighton Memorial Library Board of Trustees, pursuant to Education Law, exercise exclusive control and manage the gift Fund of the following expendable trust funds:

	<u>Carrying Amount</u>
JP Morgan Chase Savings Account	\$ 3,606
JP Morgan Chase Checking Account	79,019
Canandaigua National Bank Savings	133,002
Key Bank Savings	130,587
<b>Total</b>	<b>\$ 346,214</b>

#### C. Receivables

Receivables at December 31, 2016 consisted of the following, which are stated at net realizable value. Town management has deemed the amounts to be fully collectible:

<u>Description</u>	<u>Amount</u>
Sales Tax	\$ 915,642
Mortgage Tax	102,464
Workers' Comp Reimbursements	61,691
Property Cleanup	48,839
PILOTS/Mitigation	39,984
Election Inspector Fees	32,470
Stop - DWI Fines	31,664
Court Fines and Fees	18,629
Other	33,537
<b>Total</b>	<b>\$ 1,284,920</b>

( III. ) (Continued)

**D. Tax Abatement**

The County of Monroe IDA, and the Town enter into various property tax and sales tax abatement programs for the purpose of Economic Development. As a result, the Town property tax revenue was reduced \$186,188. The Town received payment in lieu of tax (PILOT) payment totaling \$135,494 to help offset the property tax reduction.

The County of Monroe IDA, also enters into sales tax abatement programs with companies for the purpose of Economic Development. As a result, the Town Sales Tax revenue was reduced \$86,947.

The County of Monroe IDA, also enters into Mortgage tax abatement program with companies for the purpose of Economic Development. As a result, the Town's Mortgage Tax revenue was reduced by \$13,250.

**E. Interfund Receivables, Payables, Revenues and Expenditures**

Interfund receivables, payables, revenues and expenditures at December 31, 2016 were as follows:

<u>Fund</u>	<u>Interfund Receivables</u>	<u>Interfund Payables</u>	<u>Interfund Transfers-In</u>	<u>Interfund Transfers-Out</u>
General	\$ -	\$ 4,759	\$ 31,810	\$ 87,900
Highway	364,251	-	-	-
Capital Fund	-	356,716	103,400	102,576
Debt Service Fund	-	-	89,506	37,606
Non major Special Revenue Funds	-	2,776	18,866	15,500
<b>Total</b>	<b>\$ 364,251</b>	<b>\$ 364,251</b>	<b>\$ 243,582</b>	<b>\$ 243,582</b>

Interfund receivables and payables between governmental activities are eliminated on the Statement of Net Position. The Town typically loans resources between funds for the purpose of mitigating the effects of transient cash flow issues. All interfund payables are not necessarily expected to be repaid within one year.

Transfers are used to support capital project expenditures and debt service expenditures.

#### F. Changes In Capital Assets

A summary of changes in capital assets follows:

Type	Balance 01/01/16	Additions	Deletions	Balance 12/31/16
<b><u>Capital assets not being Depreciated:</u></b>				
Land	\$ 7,926,434	\$ -	\$ -	\$ 7,926,434
Work in progress	1,036,622	575,160	(484,256)	1,127,526
<i>Total capital assets not being depreciated</i>	<u>\$ 8,963,056</u>	<u>\$ 575,160</u>	<u>\$ (484,256)</u>	<u>\$ 9,053,960</u>
<b><u>Other capital assets:</u></b>				
Buildings and improvements	\$ 19,555,323	\$ 1,101,119	\$ -	\$ 20,656,442
Machinery and equipment	11,386,067	1,154,112	(632,350)	11,907,829
Infrastructure	186,135,092	2,092,155	(451,751)	187,775,496
<i>Total other capital assets at historical cost</i>	<u>\$ 217,076,482</u>	<u>\$ 4,347,386</u>	<u>\$ (1,084,101)</u>	<u>\$ 220,339,767</u>
<b><u>Less accumulated depreciation for:</u></b>				
Buildings and improvements	\$ 14,920,765	\$ 582,217	\$ -	\$ 15,502,982
Machinery and equipment	8,218,665	630,482	(452,931)	8,396,216
Infrastructure	146,593,094	6,204,311	(451,751)	152,345,654
<i>Total accumulated depreciation</i>	<u>\$ 169,732,524</u>	<u>\$ 7,417,010</u>	<u>\$ (904,682)</u>	<u>\$ 176,244,852</u>
<i>Other capital assets, net</i>	<u>\$ 47,343,958</u>	<u>\$ (3,069,624)</u>	<u>\$ (179,419)</u>	<u>\$ 44,094,915</u>
<i>Governmental activities capital assets, net</i>	<u><u>\$ 56,307,014</u></u>	<u><u>\$ (2,494,464)</u></u>	<u><u>\$ (663,675)</u></u>	<u><u>\$ 53,148,875</u></u>

Depreciation expense for the year totaled \$7,417,010 and was charged to the following functions:

General Government	\$ 55,772
Public Safety	197,011
Transportation	5,149,268
Culture & Recreation	383,890
Home & Community Services	1,631,069
<b>Total</b>	<b><u>\$ 7,417,010</u></b>

#### G. Short-Term Debt

##### 1. Bond Anticipation Notes

Liabilities for bond anticipation notes (BAN's) are generally accounted for in the capital project funds. The notes or renewal thereof may not extend more than two years beyond the original date of issue unless a portion is redeemed within two years and within each 12 month period thereafter.

State law requires that BANs issued for capital purposes be retired or converted to long-term obligations within five years after the original issue date. However, BANs issued for assessable improvement projects may be renewed for periods equivalent to the maximum life of the permanent financing, provided that stipulated annual reductions of principal are made.

2. Interest Reconciliation

The short-term interest expense as of December 31, 2016 is as follows:

Interest expense reported on the Statement of Revenues, Expenditures, and Changes in Fund Balance	\$ 6,830
Prior year accrued interest	(3,794)
<b>Interest expense - Statement of Activities</b>	<b>\$ 3,036</b>

3. Transactions in short-term debt for the year are summarized below:

<u>Type</u>	<u>Purpose</u>	<u>Maturity</u>	<u>Interest</u>	<u>Balance</u>	<u>Issued</u>	<u>Redeemed</u>	<u>Balance</u>
			<u>Rate</u>	<u>1/1/2016</u>			<u>12/31/2016</u>
BAN	Capital projects	2016	0.77%	\$ 892,000	\$ -	\$ 892,000	\$ -
	<b>Total Short-Term Debt</b>			<b>\$ 892,000</b>	<b>\$ -</b>	<b>\$ 892,000</b>	<b>\$ -</b>

H. Long-Term Debt

At December 31, 2016 the total outstanding obligations of the Town aggregated \$19,184,240 as follows:

1. Serial Bonds

The Town, borrows money in order to acquire land, high cost equipment, to construct buildings and improvements, and for infrastructure development and maintenance. This enables the cost of these capital assets to be borne by the present and future taxpayers receiving the benefit of the capital assets. These long-term liabilities are supported by the full faith and credit debt of the Town. The provision to be made in future budgets for capital indebtedness represents the amount, exclusive of interest, authorized to be collected in future years from taxpayers and others for liquidation of the long-term liabilities.

2. Interest Reconciliation

A summary of the long-term interest expense as of December 31, 2016 is as follows:

Interest expense reported on the Statement of Revenues, Expenditures, and Changes in Fund Balance	\$ 156,775
Prior year accrued interest	(55,300)
Current year accrued interest	24,982
<b>Interest expense - Statement of Activities</b>	<b>\$ 126,457</b>

3. Other Long-Term Obligations

In addition to long-term bonded debt the Town had the following other obligations:

Compensated Absences - represents the value of earned and unused vacation leave and compensatory time.

OPEB Liability - represents health insurance benefits provided to employees upon retirement.

Net Pension Liability - represents long-term pension liability.

( III. ) (Continued)

**4. Summary of Debt**

The following is a summary of obligations outstanding at December 31, 2016:

	<u>Balance 01/01/16</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 12/31/16</u>	<u>Current</u>	<u>Non-Current</u>
Serial Bonds	\$ 5,357,218	\$ 3,648,450	\$ 2,788,324	\$ 6,217,344	\$ 870,663	\$ 5,346,681
<b>Other Long-Term Obligations</b>						
Compensated Absences	1,216,195	14,021	-	1,230,216	738,130	492,086
OPEB Liability	3,479,238	341,212	-	3,820,450	-	3,820,450
Net Pension Liability	1,256,573	6,659,657	-	7,916,230	-	7,916,230
<b>Total Long-Term Obligations</b>	<b>\$ 11,309,224</b>	<b>\$ 10,663,340</b>	<b>\$ 2,788,324</b>	<b>\$ 19,184,240</b>	<b>\$ 1,608,793</b>	<b>\$ 17,575,447</b>

Additions and deletions to compensated absences are shown net since it is impractical to determine these amounts separately.

**5. Debt Maturity Schedule**

The following is a statement of bonds with corresponding maturity schedules:

<u>Purpose</u>	<u>Issue Date</u>	<u>Original Amount</u>	<u>Interest</u>	<u>Amount Outstanding 12/31/16</u>	<u>Maturity</u>
<b>Sewer District Fund Serial Bonds :-</b>					
Brighton-Henrietta Town Line Road Sewer	1999	\$ 318,562	5.077%	\$ 60,000	2019
Western Dr. Area Sewer	2005	\$ 236,800	0%	118,894	2025
Environmental Facilities Corporation	2010	\$ 730,000	0.286%-4.245%	480,000	2029
<b>General Public Improvements :-</b>					
Refunded Bond (\$1,858,000)	2011	\$ 635,000	2%-2.250%	200,000	2018
Fuel Depot/Parkland	2007	\$ 4,438,450	3.8%-3.875%	295,000	2023
Consolidated Public Improvement Bond	2015	\$ 763,900	1.5%-2.5%	655,000	2025
Consolidated Public Improvement Bond	2015	\$ 872,460	2.25%-3.75%	760,000	2030
Consolidated Public Improvement Bond	2016	\$ 780,450	1.375%-1.750%	780,450	2025
Consolidated Public Improvement Bond	2016	\$ 803,000	0.50%-4.85%	803,000	2026
Refunded Bond	2016	\$ 2,065,000	1%-4%	2,065,000	2023
<b>Total Serial Bonds</b>				<b>\$ 6,217,344</b>	

Of the total outstanding indebtedness, \$178,894 was issued for water and sewer purposes exempt from the constitutional debt limit.

( III. ) (Continued)

6. The following table summarizes the Town's future debt service requirements as of December 31, 2016:

<u>Year</u>	<u>Bonds</u>	<u>Interest</u>
2017	\$ 870,663	\$ 129,713
2018	887,463	120,296
2019	787,712	101,839
2020	742,961	80,926
2021	743,210	63,435
2022-26	1,960,335	142,042
2027-30	225,000	17,998
<b>Total</b>	<b>\$ 6,217,344</b>	<b>\$ 656,249</b>

On December 6, 2016, the Town issued \$2,065,000 in general obligation bonds with an average interest rate of 2.5% to advance refund \$2,030,000 of outstanding parks serial bonds with an average interest rate of 3.875%. The net proceeds of \$2,067,309 (after payment of \$73,538 in underwriting fees, insurance and other issuance costs) were used to purchase United States government securities. Those securities were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on the bonds. As a result, the bonds are considered to be defeased, and the liability for those bonds has been removed from the Town's financial statements. The Town advance refunded the bonds to obtain a lower interest rate. The economic gain (the difference between the present value of the debt service payments on the old and new debt) is approximately \$93,252.

In prior years, the Town defeased general obligation library bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the Town's financial statements. \$1,915,000 of bonds outstanding are considered defeased.

**I. Fund Balances/Net Position**

**1. Fund Balances**

**a. Nonspendable**

The Town has the following nonspendable funds:

**Nonspendable Prepaid Items** - The Town has prepaid various items and the cash is no longer available therefore those funds are nonspendable.

**b. Restricted**

Currently, New York State laws still use the terminology reserves. The Town currently utilizes the following reserves which are classified as restricted funds:

**1. Capital Reserves**

As provided in the General Municipal Law Section 6, the Town has established the following "Type Capital" Reserves:

a. **General Fund**

**Quality of Life** - to finance future capital projects that will improve the “Quality of Life” in the Town. The balance in this reserve at December 31, 2016 is \$51,928.

**Assessment** - to finance the cost of updating, on a Town basis, the assessed value of each parcel of real property. The Town Board appropriated \$80,000 from the reserve during the year. The balance in this reserve at December 31, 2016 is \$16,433.

**Streetscape** - to finance streetscape improvements as determined by the Town. The balance in this reserve at December 31, 2016 is \$109,842.

**Town Sidewalk** - to finance the cost of construction of new Town wide sidewalks as proposed for construction by the Town. The balance in this reserve at December 31, 2016 is \$199,583.

**Parks** - to finance the purchase and development of open space for park purposes. The balance in this reserve at December 31, 2016 is \$1,648.

b. **Consolidated Sewer Fund**

**Sewer Equipment** - to finance future planned replacement of high cost sewer equipment items. The balance in this reserve at December 31, 2016 is \$217,729.

c. **Water Fund**

**Consolidated Water District** - to finance future capital improvements to be made in the consolidated water district. The balance in this reserve at December 31, 2016 is \$134,095.

d. **Highway Fund**

**Highway Equipment** - to finance all or part of the cost of future Town expenditures for capital assets which have a period of probable usefulness of at least five years. The balance of the reserve at December 31, 2016 is \$171,238.

**2. Reserve For Debt**

In accordance with General Municipal Law, Section 6-1, the Town has established a reserve to provide funding for the outstanding balance due on serial bonds and bond anticipation notes which were issued for various building and reconstruction projects. This reserve is recorded in the Debt Service Fund and may be reduced each year until the serial bonds and bond anticipation notes are paid in full. The balance at December 31, 2016 is \$223,417 and \$37,275 has been appropriated for the ensuing year's budget.

**3. General Reserve**

The Brighton Memorial Library Board of Trustees initially established a reserve fund in 1987 in accordance with New York State Education Law 259 and Opinion No. 80-260 of the State Comptroller. The purpose of the reserve is to provide for upgrades and improvements to library automation, capital and/or services which are not operating expenses. This reserve may be carried over from year to year for the above purpose stated. Moneys from this reserve may be expended only upon the direction and written demand of the Library Trustees. This reserve fund is recorded in the Library Fund and the balance is \$163,434 at December 31, 2016.

**4. Insurance Reserve**

The Town Board has established such a reserve in accordance with General Municipal Law, Section 6(n). The purpose of this reserve fund is to pay for property loss, claims against the Town, and other liabilities incurred for which the Town has no insurance coverage. This reserve is recorded in the General Fund. The balance at December 31, 2016 is \$143,202.

**5. Workers' Compensation Reserve**

The Town Board established a workers' compensation reserve in accordance with General Municipal Law, Section 6(j). This reserve is recorded in the General Fund. The Town Board appropriated \$75,000 from the reserve. The balance at December 31, 2016 is \$329,297.

**6. Reserve for Forfeiture of the Proceeds of Crime**

To conform with financial reporting requirements as promulgated by the Office of the State Comptroller the Town has recorded the unspent balance of the forfeiture of the proceeds of crime in the General Fund as a general reserve. The Town Board appropriated \$49,105 from the reserve, and received \$40,486 in seized property revenues. The balance of this reserve at December 31, 2016 is \$228,050.

7. **Repair Reserve**

To be used for repair or replacement of major mechanical systems and roofs in and on major Town facilities. The Town Board transferred \$13,070 into the reserve. The balance in this reserve at December 31, 2016 is \$106,751.

8. **Special Districts**

Town special districts fund balance is considered restricted as the revenues are raised by a specific taxing jurisdiction and can only be expended for that purpose. The Town has the following special districts:

Public Library Fund	Consolidated Water District Fund
Neighborhood Improvement District Fund	Park Land Deposits Fund
Lighting Districts Fund	Consolidated Sewer Fund
Drainage Districts Fund	Fire Protection District Fund
Business Improvement Districts Fund	Park Special District Fund
Refuse Disposal Districts Fund	Ambulance Service District Fund
Sidewalk Snow Removal District Fund	Consolidated Sidewalk District Fund

c. **Assigned**

The Town has the following assigned funds:

General Fund –	1. Appropriated for Taxes
Highway Fund -	2. Encumbrances
Capital Projects –	1. Year End Equity
	2. Appropriated for Taxes
	1. Year End Equity

Encumbrances represent purchase commitments made by the Town's purchasing agent through their authorization of a purchase order prior to year end. The Town assignment is based on the functional level of expenditures.

Significant encumbrances for the general fund, management has determined that amounts in excess of \$25,000 are considered significant and are summarized below:

- \$111,391 for Home and Community Services.

The remaining funds do not have encumbrances that are considered significant.

d. **Unassigned**

Unassigned funds include the residual classification for the Town's general fund and all spendable amounts not contained in other classifications.

The following table summarizes the Town's fund balance according to the descriptions above:

( III. ) (Continued)

	<u>General Fund</u>	<u>Highway Fund</u>	<u>Capital Projects</u>	<u>Debt Service Fund</u>	<u>Special Revenue Funds</u>	<u>Total</u>
<b>FUND BALANCE:</b>						
<u>Nonspendable -</u>						
Prepaid items	\$ 457,363	\$ 69,508	\$ -	\$ -	\$ 59,843	\$ 586,714
<u>Restricted -</u>						
Capital Reserves -						
Quality of life	\$ 51,928	\$ -	\$ -	\$ -	\$ -	\$ 51,928
Assessment	16,433	-	-	-	-	16,433
Streetscape	109,842	-	-	-	-	109,842
Town sidewalk	199,583	-	-	-	-	199,583
Parks	1,648	-	-	-	-	1,648
Sewer equipment	-	-	-	-	217,729	217,729
Consolidated water district	-	-	-	-	134,095	134,095
Highway equipment	-	171,238	-	-	-	171,238
Reserve for debt	-	-	-	223,417	-	223,417
General reserve	-	-	-	-	163,434	163,434
Insurance reserve	143,202	-	-	-	-	143,202
Workers' compensation reserve	329,297	-	-	-	-	329,297
Reserve for forfeiture of the proceeds of crime	228,050	-	-	-	-	228,050
Repair reserve	106,751	-	-	-	-	106,751
Capital improvements	-	-	694,442	-	-	694,442
Special Districts -						
Public library	-	-	-	-	223,496	223,496
Consolidated water	-	-	-	-	563,497	563,497
Neighborhood improvement	-	-	-	-	3,979	3,979
Park land deposits	-	-	-	-	190,929	190,929
Lighting	-	-	-	-	227,620	227,620
Consolidated sewer	-	-	-	-	453,887	453,887
Drainage	-	-	-	-	19,502	19,502
Fire protection	-	-	-	-	446,535	446,535
Business improvement	-	-	-	-	2,717	2,717
Refuse disposal	-	-	-	-	41,899	41,899
Ambulance service	-	-	-	-	124,838	124,838
Park special	-	-	-	-	5,511	5,511
Sidewalk snow removal	-	-	-	-	21,969	21,969
Consolidated sidewalk	-	-	-	-	87,210	87,210
Total Restricted	\$ 1,186,734	\$ 171,238	\$ 694,442	\$ 223,417	\$ 2,928,847	\$ 5,204,678
<u>Assigned -</u>						
Appropriated for taxes	\$ 800,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 1,050,000
Retirement benefits	512,154	-	-	-	-	512,154
General government support	14,913	-	-	-	-	14,913
Public safety	9,416	-	-	-	-	9,416
Transportation	5,479	1,374,929	-	-	-	1,380,408
Culture and recreation	2,005	-	-	-	-	2,005
Home and community service	111,391	-	-	-	-	111,391
Total Assigned	\$ 1,455,358	\$ 1,624,929	\$ -	\$ -	\$ -	\$ 3,080,287
<u>Unassigned</u>						
<b>TOTAL FUND BALANCE</b>	<b>\$ 6,164,773</b>	<b>\$ 1,865,675</b>	<b>\$ 563,027</b>	<b>\$ 223,417</b>	<b>\$ 2,988,690</b>	<b>\$ 11,805,582</b>

( III. ) (Continued)

The following restricted fund balances have monies appropriated for 2017 taxes:

	<u>Total</u>
Public Library	\$ 45,000
Lighting	31,120
Consolidated Sewer	45,000
Drainage	280
Refuse	170
Ambulance Service	10,000
Business Improvement	20
Fire Protection	200,000
Park Special	730
Neighborhood Improvement	1,000
Sidewalk Snow Removal	2,075
Consolidated Sidewalk	<u>20,000</u>
<b>Total Special District Appropriated for Taxes</b>	<b><u>\$ 355,395</u></b>

**2. Net Position – Capital Reserves**

Represents those amounts which have been restricted for capital reserves.

	<u>Total</u>
<b><u>General Fund -</u></b>	
Quality of life	\$ 51,928
Assessment	16,433
Streetscape	109,842
Town sidewalk	199,583
Parks	1,648
<b><u>Consolidated Sewer Fund -</u></b>	
Sewer equipment	217,729
<b><u>Water Fund -</u></b>	
Consolidated water district	134,095
<b><u>Highway Fund -</u></b>	
Highway equipment	<u>171,238</u>
<b>Total Net Position - Capital Reserves</b>	<b><u>\$ 902,496</u></b>

**3. Net Position - Restricted for Other Purposes**

Represents those amounts which have been restricted by enabling legislation or Board Resolutions.

	<u>Total</u>
Reserve for debt	\$ 223,417
Library general reserve	163,434
Insurance reserve	143,202
Workers' compensation	329,297
Forfeiture of the proceeds of crime	228,050
Repair reserve	106,751
Capital improvements	357,184
Public library	260,615
Consolidated water	563,497
Neighborhood improvement	3,979
Park land deposits	190,929
Lighting	227,620
Consolidated sewer	476,421
Drainage	19,502
Fire protection	446,725
Business improvement	2,717
Refuse disposal	41,899
Ambulance service	124,838
Park special	5,511
Sidewalk snow removal	21,969
Consolidated sidewalk	87,210
<b>Total Net Position - Restricted for Other Purposes</b>	<b><u>\$ 4,024,767</u></b>

**IV. General Information and Pension Plans:**

**A. General Information About Pension Plan**

**1. Plan Description**

The Town participates in the New York State Local Employees' Retirement System (ERS) and the New York State Local Police and Fire Retirement System (PFRS) which are collectively referred to as New York State and Local Retirement Systems (the System). These are cost sharing multiple employer defined benefit retirement systems. The net position of the System is held in the New York State Common Retirement Fund (the Fund), which was established to hold all net assets and record changes in fiduciary net position allocated to the System. The Comptroller of the State of New York serves as the trustee of the Fund and is the administrative head of the System. The Comptroller is an elected official determined in a direct statewide election and serves a four year term. System benefits are established under the provisions of the New York State Retirement and Social Security Law (RSSL). Once a public employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. The Town also participates in the Public Employees' Group Life Insurance Plan (GLIP), which provides death benefits in the form of life insurance. The System is included in the State's financial report as a pension trust fund. That report may be found at [www.osc.state.ny.us/retire/publications/index.php](http://www.osc.state.ny.us/retire/publications/index.php) or obtained by writing to the New York State and Local Retirement System, 110 State Street, Albany, New York 12244.

**2. Benefits Provided**

The System provides retirement benefits as well as death and disability benefits.

*Tier 1 and 2*

Eligibility: Tier 1 members, with the exception of those retiring under special retirement plans, must be at least age 55 to be eligible to collect a retirement benefit. There is no minimum service requirement for Tier 1 members. Tier 2 members, with the exception of those retiring under special retirement plans, must have five years of service and be at least age 55 to be eligible to collect a retirement benefit. The age at which full benefits may be collected for Tier 1 is 55, and the full benefit age for Tier 2 is 62.

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If the member retires with 20 or more years of service, the benefit is 2 percent of final average salary for each year of service. Tier 2 members with five or more years of service can retire as early as age 55 with reduced benefits. Tier 2 members age 55 or older with 30 or more years of service can retire with no reduction in benefits. As a result of Article 19 of the RSSL, Tier 1 and Tier 2 members who worked continuously from April 1, 1999 through October 1, 2000 received an additional month of service credit for each year of credited service they have at retirement, up to a maximum of 24 additional months.

Final average salary is the average of the wages earned in the three highest consecutive years. For Tier 1 members who joined on or after June 17, 1971, each year of final average salary is limited to no more than 20 percent of the previous year. For Tier 2 members, each year of final average salary is limited to no more than 20 percent of the average of the previous two years.

*Tier 3, 4, 5*

Eligibility: Tier 3 and 4 members, with the exception of those retiring under special retirement plans, must have five years of service and be at least age 55 to be eligible to collect a retirement benefit. Tier 5 members, with the exception of those retiring under special retirement plans, must have ten years of service and be at least age 55 to be eligible to collect a retirement benefit. The full benefit age for Tiers 3, 4, and 5 is 62.

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If a member retires with between 20 and 30 years of service, the benefit is 2 percent of final average salary for each year of service. If a member retires with more than 30 years of service, an additional benefit of 1.5 percent of final average salary is applied for each year of service over 30 years. Tier 3 and 4 members with five or more years of service and Tier 5 members with ten or more years of service can retire as early as age 55 with reduced benefits. Tier 3 and 4 members age 55 or older with 30 or more years of service can retire with no reduction in benefits.

Final average salary is the average of wages earned in the three highest consecutive years. For Tier 3, 4, and 5 members, each year of final average salary is limited to no more than 10 percent of the average of the previous two years.

*Tier 6*

Eligibility: Tier 6 members, with the exception of those retiring under special retirement plans, must have ten years of service and be at least age 55 to be eligible to collect a retirement benefit. The full benefit age of Tier 6 is 63 and ERS members and 62 for PFRS members.

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If a member retires with 20 years of service, the benefit is 1.75 percent of final average salary for each year of service. If a member retires with more than 20 years of service, an additional benefit of 2 percent of final average salary is applied for each year of service over 20 years. Tier 6 members with ten or more years of service can retire as early as 55 with reduced benefits.

Final average salary is the average of the wages earned in the five highest consecutive years. For Tier 6 members, each year of final average salary is limited to no more than 10 percent of the average of the previous four years.

*Special Plans*

The 25-Year Plans allow a retirement after 25 years of service with a benefit of one-half of final average salary, and the 20-Year Plans allow a retirement after 20 years of service with a benefit of one-half of final average salary. These plans are available to certain PFRS members, sheriffs, and correction officers.

*Ordinary Disability Benefits*

Generally, ordinary disability benefits, usually one-third of salary, are provided to eligible members after ten years of service; in some cases, they are provided after five years of service.

*Accidental Disability Benefits*

For all eligible Tier 1 and Tier 2 ERS and PFRS members, the accidental disability benefit is a pension of 75 percent of final average salary, with an offset for any Workers' Compensation benefits received. The benefit for eligible Tier 3, 4, 5, and 6 members is the ordinary disability benefit with the years-of-service eligibility requirement dropped.

*Ordinary Death Benefits*

Death benefits are payable upon the death, before retirement, of a member who meets eligibility requirements as set forth by law. The first \$50,000 of an ordinary death benefit is paid in the form of group term life insurance. The benefit is generally three times the member's annual salary. For most members, there is also a reduced post-retirement ordinary death benefit available.

*Post-Retirement Benefit Increases*

A cost-of-living adjustment is provided annually to: (i) all pensioners who have attained age 62 and have been retired for five years; (ii) all pensioners who have attained age 55 and have been retired for ten years; (iii) all disability pensioners, regardless of age, who have been retired for five years; (iv) ERS recipients of an accidental death benefit, regardless of age, who have been receiving such benefit for five years and (v) the spouse of a deceased retiree receiving a lifetime benefit under an option elected by the retiree at retirement. An eligible spouse is entitled to one-half the cost-of-living adjustment amount that would have been paid to the retiree when the retiree would have met the eligibility criteria. This cost-of-living adjustment is a percentage of the annual retirement benefit of the eligible member as computed on a base benefit amount not to exceed \$18,000 of the annual retirement benefit. The cost-of-living percentage shall be 50 percent of the annual Consumer Price Index as published by the U.S. Bureau of Labor, but cannot be less than 1 percent or exceed 3 percent.

**3. Contributions**

The System is noncontributory except for employees who joined the New York State and Local Employees' Retirement System after July 27, 1976, who contribute 3 percent of their salary for the first ten years of membership, and employees who joined on or after January 1, 2010 (ERS) or January 9, 2010 (PFRS) who generally contribute 3 percent of their salary for their entire length of service. For Tier 6 members, the contribution rate varies from 3 percent to 6 percent depending on salary. Generally, Tier 5 and 6 members are required to contribute for all years of service. Under the authority of the NYSRSSL, the Comptroller annually certifies the actuarially determined rates expressly, used in computing the employers' contributions based on salaries paid during the Systems' financial year ending March 31. Contributions for the current year and two preceding years were equal to 100 percent of the contributions required, and were as follows:

<b>Prepayment</b>	<b>Due Date</b>	<b>ERS</b>	<b>PFRS</b>
	12/15/2016	\$ 1,103,289	\$ 926,552
	12/15/2015	\$ 1,226,468	\$ 994,156
	12/15/2014	\$ 1,425,590	\$ 906,625

**B. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources related to Pensions**

At December 31, 2016, the Town reported a liability of \$7,916,230 for its proportionate share of the net pension liability. The net pension liability was measured as of March 31, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined.

At December 31, 2016, the Town's proportion was 0.03 percent for ERS and 0.11 percent for PFRS.

(IV.) (Continued)

For the year ended December 31, 2016 the Town recognized pension expense of \$2,077,538. At December 31, 2016, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 53,258	\$ 1,048,875
Changes of assumptions	2,667,615	-
Net difference between projected and actual earnings on pension plan investments	4,585,191	-
Changes in proportion and differences between the Town's contributions and proportionate share of contributions	101,472	45,867
Town's contributions subsequent to the measurement date	<u>1,522,381</u>	-
<b>Grand Total</b>	<b><u>\$ 8,929,917</u></b>	<b><u>\$ 1,094,742</u></b>

The Town reported \$1,522,381 as deferred outflows of resources related to pensions resulting from Town contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2016. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expenses as follows:

<u>Year</u>	<u>Amount</u>
2017	\$ 1,547,101
2018	1,547,101
2019	1,547,101
2020	1,465,426
Thereafter	<u>206,065</u>
<b>Total</b>	<b><u>\$ 6,312,794</u></b>

**1. Actuarial Assumptions**

The total pension liability at March 31, 2016 was determined by using an actuarial valuation of April 1, 2015, with updated procedures used to roll forward the total pension liability to March 31, 2016. The actuarial valuations used the following actuarial assumptions:

Significant actuarial assumptions used in the valuations were as follows:

	<u>ERS</u>	<u>PFRS</u>
Inflation	2.50%	2.50%
Salary increases	3.80%	4.50%
Investment rate of return (net of investment expense, including inflation)	7.00%	7.00%

( IV. ) (Continued)

Annuitant mortality rates are based on April 1, 2010-March 31, 2015 System experience with adjustments for mortality improvements based on the Society of Actuaries' Scale MP-2016.

The actuarial assumptions used in the April 1, 2015 valuation are based on the results of an actuarial experience study for the period April 1, 2010-March 31, 2015.

The long term expected rate of return on pension plan investments was determined in accordance with Actuarial Standard of Practice (ASOP) No. 27, Selection of Economic Assumptions for Measuring Pension Obligations. ASOP No. 27 provides guidance on the selection of an appropriate assumed investment rate of return. Consideration was given to expected future real rates of return (expected returns, net of pension plan investment expense and inflation) for equities and fixed income as well as historical investment data and plan performance.

Best estimates of arithmetic real rates of return for each major asset class included in the target asset allocation as of March 31, 2016 are summarized below:

<u>Asset Class</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic equity	7.30%
International equity	8.55%
Private equity	11.00%
Real estate	8.25%
Absolute return strategies	6.75%
Opportunistic portfolios	8.60%
Real assets	8.65%
Bond and mortgages	4.00%
Cash	2.25%
Inflation-indexed bonds	4.00%

2. **Discount Rate**

The discount rate used to calculate the total pension liability was 7.0%. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at statutorily required rates, actuarially. Based upon the assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**3. Sensitivity of the Proportionate Share of the Net Pension Liability to the Discount Rate Assumption**

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.0%, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentagepoint lower (6.0%) or 1-percentagepoint higher (8.0%) than the current rate :

	<b>1% Decrease <u>(6%)</u></b>	<b>Current Assumption <u>(7%)</u></b>	<b>1% Increase <u>(8%)</u></b>
Employer's proportionate share of the net pension liability	\$ 17,778,347	\$ 7,916,230	\$ (388,690)

**4. Pension Plan Fiduciary Net Position**

The components of the current year net pension liability of the employers as of the March 31, 2016, were as follows:

	<b>(In Thousands)</b>	
	<b>ERS</b>	<b>PFRS</b>
Employers' total pension liability	\$(172,303,544)	\$(30,347,727)
Plan net position	<u>156,253,265</u>	<u>27,386,940</u>
Employers' net pension asset/(liability)	<u><u>\$ (16,050,279)</u></u>	<u><u>\$ (2,960,787)</u></u>
Ration of plan net position to the employers' total pension liability	90.70%	90.20%

**V. West Brighton Fire Protection District Service Award Program**

The information contained in this note is based on information for the Length of Service Awards Program for the plan year ending on December 31, 2016, which is the most recent plan year for which complete information is available.

**A. Length of Service Awards Program – LOSAP**

The Town established a defined benefit LOSAP for the active volunteer firefighters of the West Brighton Fire Protection District Service. The program took effect in 1994. The program was established pursuant to Article 11-A of the General Municipal Law. The program provides municipally-funded pension-like benefits to facilitate the recruitment and retention of active volunteer firefighters. The Town is the sponsor of the program.

**B. Program Description**

***Participation, Vesting and Service Credit***

Active volunteer firefighters who have reached the age of 18 and who have completed 1 year of firefighting service are eligible to participate in the program. Participants acquire a non-forfeitable right to a service award after being credited with 5 years of firefighting service or upon attaining the program's entitlement age. The program's entitlement age is age 62. In general, an active volunteer firefighter is credited with a year of firefighting service for each calendar year after the establishment of the program in which he or she accumulates fifty points. Points are granted for the performance of certain activities in accordance with a system established by the sponsor on the basis of a statutory list of activities and point values. A participant may also receive a maximum 5 years of credit for firefighting service rendered prior to the establishment of the program.

***Benefits***

A participant's benefit under the program is the actuarial equivalent of a monthly payment for life equal to \$20 multiplied by the person's total number of service credits. The number of years of firefighting service used to compute the benefit cannot exceed forty. Benefits are not payable until the first day of the month if the participant attained the entitlement age on that date or the first date of the next month. Except in the case of disability or death, benefits are payable when a participant reaches entitlement age. The program provides statutorily mandated death and disability benefits.

**C. Fiduciary Investment and Control**

Service credit is determined by the governing board of the sponsor, based on information certified to the governing board by each fire company having members who participate in the program. Each fire company must maintain all required records on forms prescribed by the governing board.

The governing board of the sponsor has retained and designated PENFLEX, Inc. to assist in the administration of the program. The designated program administrator's functions include preparing annual individual participant statements, preparing annual service award program reports such as annual program costs, asset changes, including fact sheets and special commentaries, reports relating to changes in defined benefits, historical data comparisons, cash flow projections, actuarial related documentation and related participant forms, and also prepares and files all related IRS documents and audit statements relating to GASB #25. Disbursements of program assets for the payment of benefits or administrative expenses must be approved by the Town Supervisor and administered by Comerica Bank as of December 31, 2016. Administrative expenses for PENFLEX, Inc. are approved by the Town Board via a contractual agreement and approved by the Audit Committee and ultimately the Town Board.

Program assets are required to be held in trust by LOSAP legislation, for the exclusive purpose of providing benefits to participants and their beneficiaries or the purpose of defraying the reasonable expenses of the operation and administration of the program. The trust agreement is dated October 18, 2013, and the trustee is Comerica Bank.

(V.) (Continued)

Authority to invest program assets is vested in RBC Wealth Management. While there are no investment restrictions, RBC Wealth Management follows the investment objectives of the program which are to invest in balanced funds. This offers the potential for both capital appreciation and current income through a 40% to 60% allocation to fixed income securities with a corresponding allocation to equity investments.

The sponsor is required to retain an actuary to determine the amount of the sponsor's contributions to the plan. The actuary retained by the sponsor for this purpose is PENFLEX, Inc. Portions of the following information are derived from a report prepared by the actuary dated January 1, 2017.

**D. Program Financial Condition**

*Assets and Liabilities*

Actuarial Present Value of Benefits	\$ 995,460
<u>Less: Assets Available for Benefits</u>	
Cash and Short-Term Investments	\$ 56,407
Accrued Interest/Benefit Payable	955
Total Net Position Available for Benefits	<u>57,362</u>
Total Unfunded (Overfunded) Benefits	<u><u>\$ 938,098</u></u>

*Receipts and Disbursements*

Plan Net Position, Beginning of Year	\$ 800,678
Changes During the Year:	
Investment Income Earned	\$ 27,250
Changes in Fair Market Value of Investments	22,653
Plan Benefit Withdrawals	(41,810)
Administrative and Other Fees/Charges	<u>(10,572)</u>
Total Changes During the Year	<u>(2,479)</u>
<b>Plan Net Position, End of Year</b>	<b><u>\$ 798,199</u></b>

**E. Actuarial Cost Method**

*Attained Age Normal Frozen Initial Liability*

Under this cost method, there are two components to the annual cost each year. The first component, the "normal cost", is equal to the level annual payment required to fund the current participant's projected benefits based on their service credit earned after the effective date of the Service Award Program and before the Entitlement Age (EA). The second component, the annual amortization cost, equals the level annual payments required to fund over the amortization period(s), the participant's benefits, if any, based on (1) either service credit earned before the effective date of the program or service credit earned after the attainment of the EA, or (2) plan amendments that create an immediate unfunded liability and are required to be amortized.

Amortization period for liability for service after EA – 5 years

Amortization period for change in assumptions liability and 2003 contributions – 5 years.

## (V.) (Continued)

Under the Attained Age Normal Frozen Initial Liability cost method, actuarial gains and losses are amortized over the future years of firefighting service before the entitlement age for the group of firefighters participating in the Service Award Program on the valuation date. Higher than expected investment income, for example, in any one particular year will reduce the normal cost in that year and in each of the future years based upon the ages of the current firefighters participating in the program on the valuation date. Likewise, losses to the Service Award Program Trust Fund will result in an increase in the future annual normal costs.

Assets are valued at fair market value, any insurance contracts at contract value.

Valuation date:	January 1, 2017
Plan year:	2016
Assumed investment rate of return:	6%
Pre-Entitlement age mortality table:	None assumed
Post-Entitlement age mortality table:	1994 Uninsured Pensioner Male Mortality Table projected with scale AA to 2007
Retirement:	100% at entitlement age
Withdrawal rates:	None assumed
Valuation age:	Exact age on the valuation date, with annuity values linearly interpolated between whole ages
Contribution timing adjustment:	Contributions are assumed to be made 6 months after the valuation date
Administrative cost:	Paid outside the Trust Fund by the Town

## VI. Deferred Compensation Plan

The Town maintains a deferred compensation plan in accordance with Section 457 of the Internal Revenue Code for which Town employees have the option to participate.

## VII. Postemployment Benefits – Government-Wide

*Plan Description.* The Town provides post-employment medical benefits (OPEB) for retirees and spouses through the Town of Brighton Postretirement Health Care Benefits Program (Plan). The benefits, benefit levels, employee contributions and employer contributions are governed by the Town and can be amended by the Town through its personnel manual or union contract negotiations.

*Funding Policy.* The Town currently pays for postemployment health care benefits on a pay-as-you-go basis. Once New York State Law allows for the establishment of a trust to fund and invest assets necessary to pay for the accumulated liability, the Town will study the establishment of such a trust. These financial statements assume that pay-as-you-go funding will continue.

The Town Board has elected to earmark funds in preparation for the Town's OPEB obligation. The balance at December 31, 2016 is \$512,154.

(VII. ) (Continued)

*Annual OPEB Cost and Net OPEB Obligation.* The Town's annual other postemployment (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), and amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the Town's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the Town's net OPEB obligation by governmental activities:

Annual required contribution	\$ 1,346,823
Interest on net OPEB obligation	139,170
Adjustment to annual required contribution	<u>(150,294)</u>
Annual OPEB cost (expense)	\$ 1,335,699
Contributions made	<u>994,487</u>
Increase in net OPEB obligation	\$ 341,212
Net OPEB obligation - beginning of year	<u>3,479,238</u>
<b>Net OPEB obligation - end of year</b>	<b><u>\$ 3,820,450</u></b>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for 2016 was as follows:

<b>Year Ended</b>	<b>Annual OPEB Cost</b>	<b>Annual OPEB Cost Contributed</b>	<b>OPEB Obligation</b>
12/31/2008	\$ 1,883,307	24.1%	\$ 1,430,141
12/31/2009	\$ 1,883,307	24.1%	\$ 2,860,282
12/31/2010	\$ 766,422	76.9%	\$ 3,037,517
12/31/2011	\$ 756,073	76.6%	\$ 3,214,752
12/31/2012	\$ 849,155	95.2%	\$ 3,255,673
12/31/2013	\$ 849,155	95.2%	\$ 3,296,594
12/31/2014	\$ 984,591	90.7%	\$ 3,387,916
12/31/2015	\$ 984,591	90.7%	\$ 3,479,238
12/31/2016	\$ 1,335,699	74.5%	\$ 3,820,450

*Funded Status and Funding Progress.* As of December 31, 2016, the most recent actuarial valuation date, the plan was unfunded. The actuarial accrued liability for benefits was \$23,579,396, and the actuarial value of assets was \$0 resulting in an unfunded actuarial accrued liability of \$23,579,396. The covered payroll (annual payroll of active employees covered by the plan) was \$12,402,991, and the ratio of the UAAL to the covered payroll was 190.11%.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of the occurrence of events far into the future. Examples include assumptions about future employment, mortality and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress is presented as required supplemental information following the notes to the financial statements.

*Assumptions and Methods*

*Discount Rate*

The discount rate as of December 31, 2016, is 4.00%. The discount rate is determined by the Plan sponsor based on the estimated long-term investment yield on the investments that are expected to be used to finance the payment of benefits. The Town of Brighton, Monroe County, New York does not pre-fund the ARC, and therefore, the discount rate is based on the expected return on the Town's general assets.

*Trend Rate for Health Claims*

The trend rate for health claims is 5.2% for 2016 grading down to an ultimate rate of 3.8%. The trend rate is determined by the Plan sponsor based on historical data and anticipated experience under the Plan.

*Actuarial Cost Method*

The method used to calculate normal cost and actuarial accrued liability is the projected unit credit cost method. Under this method, the present value of projected benefits is estimated at each decrement age, taking into account the value of future increases in medical claims and the effect of medical contributions and Medicare reimbursement. The total present value of projected benefits is the sum of the present values for each decrement age.

The actuarial accrued liability is calculated by prorating the present value of projected benefits by service at the valuation date over service projected to the date of decrement.

The normal cost is the present value of projected benefits attributable to the valuation year.

## **VIII. Risk Management**

### **A. General Information**

The Town is exposed to various risks of loss related to injuries to employees, theft, damages, natural disasters, etc. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past three years.

### **B. Insurance Reserve**

The Town is exposed to various risks of loss related to torts; theft or damage to, or destruction of assets; and natural disasters. Under the Town's self insurance plan, self-insurance coverage is provided for deductibles and for uninsured claims. The Town purchases commercial insurance for claims in excess of the self-insurance coverage and for all other risks of loss. Settled claims have not exceeded this commercial coverage in any of the past four years.

There were no estimated accrued claims for the years ended December 31, 2016 and 2015 as defined by GASB Statement #10, which requires that a liability for claims be reported if information prior to the issuance of financial statements indicates that it is probable that a liability has been incurred at the date of the financial statements and the amount of loss can be reasonably estimated. However, as referred to in Note III, the Town has established and maintains an insurance reserve having a balance of \$143,202 at December 31, 2016.

(VIII.) (Continued)

C. Workers' Compensation

The Town currently purchase workers' compensation insurance from a third party. The Town also entered into a separate agreement with Wright Risk Management to administer the claims which had occurred prior to January 1, 2010. The following represents the estimated liabilities for those claims incurred prior to January 1, 2010. The changes in claims liabilities for 2016 and 2015 were as follows:

	<u>2016</u>	<u>2015</u>
Beginning liabilities	\$ -	\$ 32,908
Incurred claims	- -	-
Claims payments	- -	(32,908)
<b>Ending liabilities</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>

No claims were settled during 2016 by purchasing annuity contracts.

In addition, as referred to in Note III, the Town has established and maintains a Workers' Compensation reserve in the amount of \$329,297. In the Town's judgment, the Town believes the reserve fund is adequate.

In accordance with GASB Statement #10 the following statistical information is presented.

	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>
Contribution Revenue	\$ -	\$ -	\$ 62,525	\$ 62,525	\$ -	\$ 5,000	\$ 54,434	\$ 70,843	\$ 273,121	\$ 21,564
Actual Claims Expense	\$ -	\$ 32,908	\$ 43,879	\$ 52,267	\$ 50,261	\$ 58,965	\$ 52,928	\$ 61,784	\$ 71,257	\$ 44,322

D. Dental Plan

The Town self-insures for dental coverage for its employees. The Town contracts with a third party administrator who is responsible for processing claims and estimating liabilities. The Town does not carry excess insurance coverage relative to this Plan. The Town records expenditures as claims are presented for payment with a cap of \$1,000 a year per member. Based upon the requirements of GASB Statement #10, liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount of claims that have been incurred but not reported (IBNR's). Claim liabilities are calculated considering the effects of inflation, recent claim settlement trends including frequency and amount of pay-outs and other economic and social factors.

**(VIII.) (Continued)**

A reconciliation of the claims recorded for 2016 and 2015 is as follows:

	<b><u>2016</u></b>	<b><u>2015</u></b>
Beginning liabilities	\$ 13,200	\$ 10,404
Incurred claims	173,226	133,245
Claims payments	<u>(168,622)</u>	<u>(130,449)</u>
<b>Ending liabilities</b>	<b><u>\$ 17,804</u></b>	<b><u>\$ 13,200</u></b>

In accordance with GASB Statement #10, the following statistical information is presented:

	<b><u>2016</u></b>	<b><u>2015</u></b>	<b><u>2014</u></b>	<b><u>2013</u></b>	<b><u>2012</u></b>	<b><u>2011</u></b>	<b><u>2010</u></b>	<b><u>2009</u></b>	<b><u>2008</u></b>	<b><u>2007</u></b>
Contribution Revenue	\$ 173,226	\$ 133,245	\$ 134,812	\$ 130,550	\$ 133,195	\$ 139,504	\$ 132,305	\$ 118,111	\$ 122,876	\$ 135,212
Actual Claims Expense	\$ 168,622	\$ 130,449	\$ 133,372	\$ 126,944	\$ 127,840	\$ 139,535	\$ 135,760	\$ 127,535	\$ 126,416	\$ 124,750

**IX.**

**Commitments and Contingencies**

**A. Litigation**

The Town has several claims and notice of claims filed against it as of the date of this report which management believes will be covered under the Town's insurance policy. In addition, there are pending tax certiorari claims requesting reduction of assessments in which the financial impact cannot be determined at this time.

**B. Grants**

The Town participates in a number of Federal and New York State grant and assistance programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

**X. Rental of Real Property**

The Town has entered into agreements to lease Town property for cellular tower usage. The total rental income received for the year ended December 31, 2016 totaled \$143,627 which is reported in the General Fund and Water Special Revenue Fund.

**Required Supplemental Information**  
**TOWN OF BRIGHTON, MONROE COUNTY, NEW YORK**  
**Schedule of Funding Progress**  
**of Post Employment Benefit Plan**  
**(Unaudited)**  
**For the Year Ended December 31, 2016**

Actuarial Valuation Date	(1) Actuarial Value of Assets	(2) Actuarial Accrued (AAL)	(3) Funded Ratio (1)/(2)	(4) Unfunded Actuarial (2) - (1)		(5) Accrued Liability (UAAL)	(6) UAAL As a Percentage of Covered Members Covered Payroll (4) / (5)
				Actuarial	Active		
December 31,							
2008	\$ -	\$ 21,728,424	0.00%	\$ 21,728,424	\$ 7,979,664		272.30%
2009	\$ -	\$ 21,728,424	0.00%	\$ 21,728,424	\$ 7,979,664		272.30%
2010	\$ -	\$ 13,765,141	0.00%	\$ 13,765,141	\$ 8,526,648		161.44%
2011	\$ -	\$ 13,765,141	0.00%	\$ 13,765,141	\$ 11,258,641		122.26%
2012	\$ -	\$ 15,341,715	0.00%	\$ 15,341,715	\$ 11,472,671		133.72%
2013	\$ -	\$ 15,341,715	0.00%	\$ 15,341,715	\$ 11,401,985		134.55%
2014	\$ -	\$ 17,509,051	0.00%	\$ 17,509,051	\$ 11,672,901		150.00%
2015	\$ -	\$ 17,509,051	0.00%	\$ 17,509,051	\$ 12,051,665		145.28%
2016	\$ -	\$ 23,579,396	0.00%	\$ 23,579,396	\$ 12,402,991		190.11%

**Required Supplemental Information**  
**TOWN OF BRIGHTON, MONROE COUNTY, NEW YORK**  
**Schedule of the Town's Proportionate Share of the Net Pension Liability**  
**(Unaudited)**  
**For the Year Ended December 31, 2016**

<b>NYSERS Pension Plan</b>		
	<b>2016</b>	<b>2015</b>
Proportion of the net pension liability (assets)	0.03%	0.03%
Proportionate share of the net pension liability (assets)	\$ 4,531,165	\$ 1,287,919
Covered-employee payroll	\$ 7,280,476	\$ 6,831,602
Proportionate share of the net pension liability (assets) as a percentage of its covered-employee payroll	62.237%	18.852%
Plan fiduciary net position as a percentage of the total pension liability	90.70%	97.90%

<b>NYSPFRS Pension Plan</b>		
	<b>2016</b>	<b>2015</b>
Proportion of the net pension liability (assets)	0.11%	0.11%
Proportionate share of the net pension liability (assets)	\$ 3,385,065	\$ 444,259
Covered-employee payroll	\$ 3,987,537	\$ 3,909,082
Proportionate share of the net pension liability (assets) as a percentage of its covered-employee payroll	84.891%	11.365%
Plan fiduciary net position as a percentage of the total pension liability	90.20%	99.00%

**Required Supplemental Information**  
**TOWN OF BRIGHTON, MONROE COUNTY, NEW YORK**  
**Schedule of Town Contributions**  
**(Unaudited)**  
**For the Year Ended December 31, 2016**

<b>NYSERS Pension Plan</b>			
	<b>2016</b>	<b>2015</b>	
Contractually required contributions	\$ 1,226,468	\$ 1,425,590	
Contributions in relation to the contractually required contribution	<u>(1,226,468)</u>	<u>(1,425,590)</u>	
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	
Covered-employee payroll	\$ 7,280,476	\$ 6,831,602	
Contributions as a percentage of covered-employee payroll	16.85%	20.87%	

<b>NYSPFRS Pension Plan</b>			
	<b>2016</b>	<b>2015</b>	
Contractually required contributions	\$ 994,156	\$ 906,625	
Contributions in relation to the contractually required contribution	<u>(994,156)</u>	<u>(906,625)</u>	
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	
Covered-employee payroll	\$ 3,987,537	\$ 3,909,082	
Contributions as a percentage of covered-employee payroll	24.93%	23.19%	

**Required Supplemental Information**  
**TOWN OF BRIGHTON, MONROE COUNTY, NEW YORK**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances -**  
**Budget (Non GAAP Basis) and Actual - General and Major Special Revenue Fund Types**  
**(Unaudited)**  
**For the Year Ended December 31, 2016**

<b>GENERAL FUND</b>						
	<b>Original Budget</b> <b>(Incl. Carryover Encumbrances)</b>	<b>Budget (Amended)</b>	<b>Actual</b>	<b>Encumbrances</b>	<b>Variance</b>	
<b>Revenues:</b>						
Real property and tax items	\$ 9,438,070	\$ 9,438,070	\$ 9,426,044	\$ -	\$ (12,026)	
Non-property taxes	3,668,620	3,668,620	3,874,223	-	205,603	
Departmental income	669,610	669,610	714,332	-	44,722	
Intergovernmental charges	71,050	71,050	67,052	-	(3,998)	
Use of money and property	101,420	101,420	99,978	-	(1,442)	
Licenses and permits	211,100	279,798	296,182	-	16,384	
Fines and forfeitures	276,700	276,700	298,393	-	21,693	
Sale of property and compensation for loss	31,850	33,250	79,353	-	46,103	
Miscellaneous	19,750	31,605	48,172	-	16,567	
Interfund revenues	239,040	239,040	232,706	-	(6,334)	
State and county aid	1,082,710	1,092,710	1,221,230	-	128,520	
Federal aid	42,700	42,700	34,248	-	(8,452)	
<b>Total Revenues</b>	<b>\$ 15,852,620</b>	<b>\$ 15,944,573</b>	<b>\$ 16,391,913</b>	<b>\$ -</b>	<b>\$ 447,340</b>	
<b>Expenditures:</b>						
<b>Current:</b>						
General government support	\$ 2,774,335	\$ 2,837,040	\$ 2,684,575	\$ 14,913	\$ 137,552	
Public safety	5,561,861	5,614,072	5,486,140	9,416	118,516	
Transportation	516,546	507,062	418,409	5,479	83,174	
Economic assistance and development	134,015	134,015	117,087	-	16,928	
Culture and recreation	1,405,254	1,401,012	1,312,038	2,005	86,969	
Home and community services	1,408,097	1,497,967	1,262,736	111,391	123,840	
Employee benefits	4,650,920	4,602,880	4,397,148	-	205,732	
<b>Debt Service:</b>						
Debt service - principal	443,100	443,100	437,336	-	5,764	
Debt service - interest and other charges	116,275	116,275	112,254	-	4,021	
<b>Total Expenditures</b>	<b>\$ 17,010,403</b>	<b>\$ 17,153,423</b>	<b>\$ 16,227,723</b>	<b>\$ 143,204</b>	<b>\$ 782,496</b>	
Excess (deficiency) of revenue over expenditures	\$ (1,157,783)	\$ (1,208,850)	\$ 164,190	\$ (143,204)	\$ 1,229,836	
<b>Other Financing Sources and Uses:</b>						
Transfers - in	\$ 32,800	\$ 32,800	\$ 31,810	\$ -	\$ (990)	
Transfers - out	-	(87,900)	(87,900)	-	-	
<b>Total Other Financing Sources and Uses</b>	<b>\$ 32,800</b>	<b>\$ (55,100)</b>	<b>\$ (56,090)</b>	<b>\$ -</b>	<b>\$ (990)</b>	
Net change in fund balances	\$ (1,124,983)	\$ (1,263,950)	\$ 108,100	\$ (143,204)	\$ 1,228,846	
<b>Fund Balance - Beginning</b>	<b>6,056,673</b>	<b>6,056,673</b>	<b>6,056,673</b>	<b>-</b>	<b>-</b>	
<b>Fund Balance - Ending</b>	<b>\$ 4,931,690</b>	<b>\$ 4,792,723</b>	<b>\$ 6,164,773</b>	<b>\$ (143,204)</b>	<b>\$ 1,228,846</b>	

Notes to Required Supplemental Information:

A reconciliation is not necessary since encumbrances are presented in a separate column on this schedule.

**Required Supplemental Information**  
**TOWN OF BRIGHTON, MONROE COUNTY, NEW YORK**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances -**  
**Budget (Non GAAP Basis) and Actual - General and Major Special Revenue Fund Types**  
**(Unaudited)**  
**December 31, 2016**

<b>HIGHWAY FUND</b>						
	<b>Original Budget</b>					
	<b>(Incl. Carryover</b>		<b>Budget</b>		<b>Encumbrances</b>	<b>Variance</b>
	<b>Encumbrances</b>	<b>(Amended)</b>	<b>Actual</b>			
<b>Revenues:</b>						
Real property and tax items	\$ 3,839,850	\$ 3,839,850	\$ 3,839,850	\$ -	\$ -	
Departmental income	4,915	4,915	2,599	-	(2,316)	
Intergovernmental charges	570,850	570,850	532,279	-	(38,571)	
Use of money and property	3,000	3,000	2,164	-	(836)	
Licenses and permits	14,475	14,475	16,379	-	1,904	
Sale of property and compensation for loss	176,335	176,335	194,814	-	18,479	
Miscellaneous	-	-	10,265	-	10,265	
Interfund revenues	290,765	290,765	252,351	-	(38,414)	
State and county aid	205,360	370,360	417,105	-	46,745	
<b>Total Revenues</b>	<b>\$ 5,105,550</b>	<b>\$ 5,270,550</b>	<b>\$ 5,267,806</b>	<b>\$ -</b>	<b>\$ (2,744)</b>	
<b>Expenditures:</b>						
<b>Current:</b>						
Transportation	\$ 3,905,434	\$ 4,113,021	\$ 3,803,792	\$ 16,953	\$ 292,276	
Employee benefits	1,292,870	1,297,570	1,268,253	-	29,317	
<b>Debt Service:</b>						
Debt service - principal	164,970	164,970	164,970	-	-	
Debt service - interest and other charges	22,320	22,360	21,253	-	1,107	
<b>Total Expenditures</b>	<b>\$ 5,385,594</b>	<b>\$ 5,597,921</b>	<b>\$ 5,258,268</b>	<b>\$ 16,953</b>	<b>\$ 322,700</b>	
Excess (deficiency) of revenue over expenditures	\$ (280,044)	\$ (327,371)	\$ 9,538	\$ (16,953)	\$ 319,956	
<b>Fund Balance - Beginning</b>	<b>1,856,137</b>	<b>1,856,137</b>	<b>1,856,137</b>	<b>-</b>	<b>-</b>	
<b>Fund Balance - Ending</b>	<b>\$ 1,576,093</b>	<b>\$ 1,528,766</b>	<b>\$ 1,865,675</b>	<b>\$ (16,953)</b>	<b>\$ 319,956</b>	

Notes to Required Supplemental Information:

A reconciliation is not necessary since encumbrances are presented in a separate column on this schedule.

**TOWN OF BRIGHTON, MONROE COUNTY, NEW YORK**

**Combining Balance Sheet**

**Nonmajor Governmental Funds**

**December 31, 2016**

	Consolidated Neighborhood						
	Debt	Public	Water	Improvement	Park Land	Lighting	Consolidated
	Service	Library	District	District	Deposits	Districts	Sewer
	Fund	Fund	Fund	Fund	Fund	Fund	Fund
<b>Assets</b>							
Cash and cash equivalents	\$ 223,417	\$ 458,261	\$ 697,592	\$ 3,979	\$ 190,929	\$ 276,842	\$ 700,914
Receivables, net	-	-	-	-	-	-	2,245
Due from other governments, net	-	2,202	-	-	-	-	5,867
Prepaid items	-	37,119	-	-	-	-	22,534
<b>Total Assets</b>	<b>\$ 223,417</b>	<b>\$ 497,582</b>	<b>\$ 697,592</b>	<b>\$ 3,979</b>	<b>\$ 190,929</b>	<b>\$ 276,842</b>	<b>\$ 731,560</b>
<b>Liabilities and Fund Balances</b>							
<b>Liabilities:</b>							
Accounts payable and other current liabilities	\$ -	\$ 47,172	\$ -	\$ -	\$ -	\$ 49,222	\$ 20,481
Accrued liabilities	-	20,667	-	-	-	-	14,564
Due to other funds	-	-	-	-	-	-	2,365
Unearned revenue	-	5,694	-	-	-	-	-
<b>Total Liabilities</b>	<b>\$ -</b>	<b>\$ 73,533</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 49,222</b>	<b>\$ 37,410</b>
<b>Fund Balances:</b>							
Nonspendable	\$ -	\$ 37,119	\$ -	\$ -	\$ -	\$ -	\$ 22,534
Restricted	223,417	386,930	697,592	3,979	190,929	227,620	671,616
<b>Total Fund Balances</b>	<b>\$ 223,417</b>	<b>\$ 424,049</b>	<b>\$ 697,592</b>	<b>\$ 3,979</b>	<b>\$ 190,929</b>	<b>\$ 227,620</b>	<b>\$ 694,150</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 223,417</b>	<b>\$ 497,582</b>	<b>\$ 697,592</b>	<b>\$ 3,979</b>	<b>\$ 190,929</b>	<b>\$ 276,842</b>	<b>\$ 731,560</b>

Drainage Districts	Fund	Sidewalk								Total Nonmajor Governmental Funds
		Fire Protection	Business Improvement	Park Special	Refuse Disposal	Ambulance Service	Snow Removal	Consolidated Sidewalk		
		District	Districts	District	Districts	District	District	District		
Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Funds
\$ 19,502	\$ 406,962	\$ 2,717	\$ 5,511	\$ 109,467	\$ 138,761	\$ 21,969	\$ 94,456	\$ 3,351,279		
-	39,984	-	-	-	-	-	-	-	42,229	
-	-	-	-	-	-	-	-	-	8,069	
-	190	-	-	-	-	-	-	-	59,843	
<u>\$ 19,502</u>	<u>\$ 447,136</u>	<u>\$ 2,717</u>	<u>\$ 5,511</u>	<u>\$ 109,467</u>	<u>\$ 138,761</u>	<u>\$ 21,969</u>	<u>\$ 94,456</u>	<u>\$ 3,461,420</u>		
\$ -	\$ -	\$ -	\$ -	\$ 67,568	\$ 13,923	\$ -	\$ 7,246	\$ 205,612		
-	-	-	-	-	-	-	-	-	35,231	
-	411	-	-	-	-	-	-	-	2,776	
-	-	-	-	-	-	-	-	-	5,694	
<u>\$ -</u>	<u>\$ 411</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 67,568</u>	<u>\$ 13,923</u>	<u>\$ -</u>	<u>\$ 7,246</u>	<u>\$ 249,313</u>		
\$ -	\$ 190	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,843	
19,502	446,535	2,717	5,511	41,899	124,838	21,969	87,210	3,152,264		
<u>\$ 19,502</u>	<u>\$ 446,725</u>	<u>\$ 2,717</u>	<u>\$ 5,511</u>	<u>\$ 41,899</u>	<u>\$ 124,838</u>	<u>\$ 21,969</u>	<u>\$ 87,210</u>	<u>\$ 3,212,107</u>		
<u><u>\$ 19,502</u></u>	<u><u>\$ 447,136</u></u>	<u><u>\$ 2,717</u></u>	<u><u>\$ 5,511</u></u>	<u><u>\$ 109,467</u></u>	<u><u>\$ 138,761</u></u>	<u><u>\$ 21,969</u></u>	<u><u>\$ 94,456</u></u>	<u><u>\$ 3,461,420</u></u>		

**TOWN OF BRIGHTON, MONROE COUNTY, NEW YORK**  
**Combining Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**Nonmajor Governmental Funds**  
**For the Year Ended December 31, 2016**

			Consolidated		Neighborhood		
	Debt	Public	Water	Improvement	Park Land	Lighting	
	Service	Library	District	District	Deposits	Districts	Consolidated
<b>Revenues:</b>							
Real property and tax items	\$ -	\$ 1,936,430	\$ -	\$ -	\$ -	\$ 281,018	\$ 1,643,785
Departmental income	-	96,944	-	-	11,305	-	29,890
Use of money and property	455	783	48,773	-	132	-	808
Sale of property and compensation for loss	-	1,023	-	-	-	-	92,261
Miscellaneous	75,847	180	-	-	-	-	333
Interfund revenues	-	-	-	-	-	-	8,232
State and county aid	-	31,571	-	-	-	-	-
Federal aid	-	253	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 76,302</b>	<b>\$ 2,067,184</b>	<b>\$ 48,773</b>	<b>\$ -</b>	<b>\$ 11,437</b>	<b>\$ 281,018</b>	<b>\$ 1,775,309</b>
<b>Expenditures:</b>							
<b>Current:</b>							
General government support	\$ 73,538	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public safety	-	-	-	-	-	-	-
Transportation	-	-	-	200	-	286,191	-
Culture and recreation	-	1,585,136	-	-	105	-	-
Home and community services	-	-	9,145	-	-	-	1,179,713
Employee benefits	-	429,926	-	-	-	-	352,332
<b>Debt Service:</b>							
Debt service - principal	-	110,000	-	-	-	-	126,818
Debt service - interest and other charges	-	6,245	-	-	-	-	22,604
<b>Total Expenditures</b>	<b>\$ 73,538</b>	<b>\$ 2,131,307</b>	<b>\$ 9,145</b>	<b>\$ 200</b>	<b>\$ 105</b>	<b>\$ 286,191</b>	<b>\$ 1,681,467</b>
Excess (deficiency) of revenue over expenditures	\$ 2,764	\$ (64,123)	\$ 39,628	\$ (200)	\$ 11,332	\$ (5,173)	\$ 93,842
<b>Other Financing Sources and Uses:</b>							
Transfers - in	\$ 89,506	\$ 14,170	\$ -	\$ -	\$ -	\$ -	\$ 4,636
Transfers - out	(37,606)	(5,500)	-	-	(10,000)	-	-
Proceeds from advance refunding	2,065,000	-	-	-	-	-	-
Transfer to escrow agent	(2,067,309)	-	-	-	-	-	-
<b>Total Other Financing Sources and Uses</b>	<b>\$ 49,591</b>	<b>\$ 8,670</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (10,000)</b>	<b>\$ -</b>	<b>\$ 4,636</b>
Net change in fund balances	\$ 52,355	\$ (55,453)	\$ 39,628	\$ (200)	\$ 1,332	\$ (5,173)	\$ 98,478
<b>Fund Balance - Beginning</b>	<b>\$ 171,062</b>	<b>\$ 479,502</b>	<b>\$ 657,964</b>	<b>\$ 4,179</b>	<b>\$ 189,597</b>	<b>\$ 232,793</b>	<b>\$ 595,672</b>
<b>Fund Balance - Ending</b>	<b>\$ 223,417</b>	<b>\$ 424,049</b>	<b>\$ 697,592</b>	<b>\$ 3,979</b>	<b>\$ 190,929</b>	<b>\$ 227,620</b>	<b>\$ 694,150</b>

Drainage Districts Fund	Fire Protection District Fund	Business Improvement Districts Fund	Park Special District Fund	Refuse Disposal Districts Fund	Ambulance Service District Fund	Sidewalk		Consolidated Sidewalk District Fund	Total Nonmajor Governmental Funds
						Snow Removal District Fund	Sidewalk District Fund		
\$ -	\$ 668,294	\$ 1,680	\$ 2,810	\$ 834,110	\$ 339,568	\$ 26,940	\$ 154,600	\$ 5,889,235	
-	-	-	-	-	-	-	-	-	138,139
-	514	-	-	-	-	-	-	-	51,465
-	-	-	-	-	1,300	-	-	-	94,584
-	-	-	-	-	-	-	-	377	76,737
-	-	-	-	-	-	-	-	-	8,232
-	24,243	-	-	-	-	-	-	-	55,814
-	-	-	-	-	-	-	-	-	253
<b>\$ -</b>	<b>\$ 693,051</b>	<b>\$ 1,680</b>	<b>\$ 2,810</b>	<b>\$ 834,110</b>	<b>\$ 340,868</b>	<b>\$ 26,940</b>	<b>\$ 154,977</b>	<b>\$ 6,314,459</b>	
<hr/>									
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 73,538
-	905,639	-	-	-	280,020	-	-	-	1,185,659
-	-	-	-	-	-	36,478	173,562	-	496,431
-	-	-	2,291	-	-	-	-	-	1,587,532
588	-	588	-	833,902	-	-	-	-	2,023,936
-	1,145	-	-	-	-	-	-	-	783,403
-	-	-	-	-	30,750	-	-	-	267,568
-	-	-	-	-	1,249	-	-	-	30,098
<b>\$ 588</b>	<b>\$ 906,784</b>	<b>\$ 588</b>	<b>\$ 2,291</b>	<b>\$ 833,902</b>	<b>\$ 312,019</b>	<b>\$ 36,478</b>	<b>\$ 173,562</b>	<b>\$ 6,448,165</b>	
<b>\$ (588)</b>	<b>\$ (213,733)</b>	<b>\$ 1,092</b>	<b>\$ 519</b>	<b>\$ 208</b>	<b>\$ 28,849</b>	<b>\$ (9,538)</b>	<b>\$ (18,585)</b>	<b>\$ (133,706)</b>	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60	\$ -	\$ -	\$ -	\$ 108,372
-	-	-	-	-	-	-	-	-	(53,106)
-	-	-	-	-	-	-	-	-	2,065,000
-	-	-	-	-	-	-	-	-	(2,067,309)
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60	\$ -	\$ -	\$ -	\$ 52,957
\$ (588)	\$ (213,733)	\$ 1,092	\$ 519	\$ 208	\$ 28,909	\$ (9,538)	\$ (18,585)	\$ (80,749)	
<b>20,090</b>	<b>660,458</b>	<b>1,625</b>	<b>4,992</b>	<b>41,691</b>	<b>95,929</b>	<b>31,507</b>	<b>105,795</b>	<b>3,292,856</b>	
<b>\$ 19,502</b>	<b>\$ 446,725</b>	<b>\$ 2,717</b>	<b>\$ 5,511</b>	<b>\$ 41,899</b>	<b>\$ 124,838</b>	<b>\$ 21,969</b>	<b>\$ 87,210</b>	<b>\$ 3,212,107</b>	